

**NOTICE OF MEETING**

PLANNING, RESOURCES, AGRICULTURE AND EXTENSION COMMITTEE

**March 8, 2016 - 4:15 PM**

UW Sheboygan Campus  
5 University Drive  
Sheboygan, WI 53081

UW Extension Office - Room 5024

**\*Agenda\***

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

PRAE Committee - Regular Meeting-PlanCon - Feb 9, 2016 4:15 PM

Public Input and Comments on Agenda Items/Non-Agenda Items

Correspondence

Public Hearing

(1) To consider an application from Monica Luedtke for a Conditional Use Permit to allow a massage therapist office use on property owned by Robert and Kathleen Luedtke that is within the Shoreland District of Beechwood Lake. Property located at N1465 County Road A West in the NW ¼, SW ¼, Section 16, Town of Scott, pursuant to Section 72.10(4)(g) of the Sheboygan County Shoreland Ordinance.

Close Public Hearing

Consideration of Conditional Use Permit to Allow a Massage Therapist Office Use on Property

Public Hearing

(2) To consider an application from Jonathan and Kim Buyze for a Conditional Use Permit to allow a warehouse use for contractor storage on property that is within the Shoreland District of the Hingham Mill Pond and the Onion River. Property located at W4371 Centerfield Circle in the NE ¼, NW ¼, Section 31, Town of Lima, pursuant to Section 72.10(4)(o) of the Sheboygan County Shoreland Ordinance.

Close Public Hearing

Consideration of Conditional Use Permit to Allow a Warehouse Use for Contractor Storage

UW Extension

Consideration of Annual Report

Update on nEXT Generation Reorganization

Planning & Conservation

Consideration of 4th Quarter Variance  
Consideration of Annual Report  
Consideration of Revised Department Fee Schedule  
Consideration of Filling Vacant Position  
Consideration of Office Use for AIS Coordinator

Other Department Updates  
Approval of Attendance at Other Meetings or Functions  
Travel Report and Report of Meetings and Functions Attended  
    WI Land + Water Conference

Review and Approve Vouchers  
Adjourn  
Next scheduled meetings  
    March 22, 2016 at 4:15 PM (UW Extension Focus)  
    April 12, 2016 at 4:15 PM (Planning & Conservation Focus)

Prepared by:  
Alayne Bosman  
Recording Secretary

Keith Abler  
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

The Committee welcomes all visitors to listen & observe, but only Committee members & those invited to speak will be permitted to do so, except for the Public Hearing portion of this meeting where any interested person can speak. Persons with disabilities needing assistance to attend or participate are asked to notify Aaron Brault, 920-459-3060 prior to the meeting so that accommodations may be arranged.

**SHEBOYGAN COUNTY PLANNING, RESOURCES,  
AGRICULTURE, & EXTENSION COMMITTEE MINUTES**

Sheboygan County UW-Extension Office  
5 University Drive  
Sheboygan, WI  
Room 5024

**February 9, 2016**                      **Called to Order: 4:15 PM**                      **Adjourned: 5:05 PM**

MEMBERS PRESENT:                      Supervisor Keith Abler, Supervisor Fran Damp, Supervisor Ed Procek, Supervisor Libby Ogea and Supervisor Jim Baumgart

MEMBERS ABSENT:                      None

OTHERS PRESENT:                      Emily Stewart, Matthew Mrochinski, Kathryn Fabian, Alayne Bosman, Kelly W. Bahrs, Erika Lusthoff, Mike Scharl, Jerry Holub, Kay McGrane, and Joe McGrane

Chairperson Abler called the meeting to order at 4:15 PM and verified the meeting notice had been posted on February 5, 2016 at 3:15 PM and that the meeting was in compliance with the Wisconsin Open Meeting Law.

Supervisor Baumgart made a motion to approve the January 12, 2016 Planning, Resources, Agriculture and Extension Committee minutes. Supervisor Damp seconded the motion. Motion carried unanimously.

Public Hearing opened at 4:16 PM

- 1) To consider an application from Kelly Bahrs of Kelly's Landscape Design, agent for Jay Christopher (a.k.a. "Orchard Beach W696, LLC") for a Conditional Use Permit to allow the use of a single-family dwelling as a private museum/artifact archival office facility with curator/archivist quarters on property that is partially within the Shoreland District of Lake Michigan. Property located at W696 Orchard Beach Drive in the SW ¼, NE ¼, Section 34, Town of Mosel, also known as Lot 4, Block 1 of Orchard Beach Subdivision, pursuant to Section 72.10(4)(g) and (h) of the *Sheboygan County Shoreland Ordinance*.

Kathryn Fabian of the Planning & Conservation Department gave a background on the proposed project. Department Staff answered questions from the Committee and the public. Kathryn Fabian reviewed the conditions recommended by Department Staff.

Public Hearing closed at 4:40 PM

Supervisor Baumgart made a motion to approve a Conditional Use Permit for a Private Museum/Artifact Archival Office Facility with Curator/Archivist Quarters on Property under the condition that recommendations from the staff report are followed. Supervisor Damp seconded the motion. Motion carried unanimously.

Public Hearing opened at 4:44 PM

- 2) To consider an update to the Sheboygan County Subdivision Ordinance, Chapter 71, County Code of Ordinances. The Ordinance governs land divisions in all of the unincorporated areas of Sheboygan County, and was last updated in 1998, although there have been minor revisions since. The updated Ordinance has undergone review

Minutes Acceptance: Minutes of Feb 9, 2016 4:15 PM (Approval of Minutes)

by a stakeholders' committee, and amendments reflect legislative changes, recommendations from area professionals, and local- and state-level staff review. A version of the Ordinance with the proposed changes shown can be found on the Planning & Conservation Department's page of the County website at sheboygancounty.com. A public hearing to discuss the updated Ordinance is being held pursuant to Wis. Stat. §§ 236.45(4).

Public Hearing closed at 4:49 PM

Supervisor Damp made a motion to approve the changes to the Sheboygan County Subdivision Ordinance. Supervisor Ogea seconded the motion. Motion carried unanimously.

Planning & Conservation – Emily Stewart explained the request for a departmental budget adjustment for Nonmotorized projects. Supervisor Baumgart made a motion to approve the budget adjustment. Supervisor Ogea seconded the motion. Motion carried unanimously.

Supervisor Ogea made a motion to approve the vouchers. Supervisor Baumgart seconded the motion and the motion carried unanimously.

Supervisor Ogea moved and Supervisor Procek seconded to adjourn. Motion carried unanimously with adjournment at 5:05 PM.

Next meeting (UW-Extension focus) is scheduled for Tuesday, February 23, 2016. Next meeting (Planning & Conservation and Register of Deeds focus) is scheduled for Tuesday, March 8, 2016.

Alayne Bosman  
Recording Secretary

Libby Ogea  
Committee Secretary



# Sheboygan County Planning & Conservation Department

Administration Building

508 New York Avenue

Sheboygan, WI 53081-4126

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Director

Aaron C. Brault

## Staff Report

DATE: February 29, 2016

TO: Chairman Keith Abler and Members of the Planning, Resources, Agriculture, & Extension Committee

C: Monica Luedtke  
Robert and Kathleen Luedtke  
Aaron Brault, County Planning Director  
Dale Rezabek, WDNR Regional Shoreland Specialist  
Town of Scott

FROM: Kathryn Fabian, Zoning Administrator *LF*

RE: February 4, 2016 Conditional Use Permit application from Monica Luedtke to allow a massage therapist office use on property owned by Robert and Kathleen Luedtke that is within the Shoreland District of Beechwood Lake.

### A. Background

Property Owner: Robert and Kathleen Luedtke  
N1674 Lake Ridge Drive  
Adell, WI 53001

Applicant: Monica Luedtke  
N1465 County Road A West  
Kewaskum, WI 53040

Property Location: N1465 County Road A West, NW  $\frac{1}{4}$ , SW  $\frac{1}{4}$ , Section 16, Town of Scott

Sheboygan County's Shoreland and Floodplain zoning jurisdiction applies to the unincorporated areas of the County that are within 1,000 feet of the ordinary high water mark (OHWM) of navigable lakes, ponds, and flowages, within 300 feet of the OHWM of navigable rivers, streams, and intermittent streams, or to the landward edge of the floodplain (whichever is greater). A Conditional Use Permit authorizes a proposed land use; it does not authorize any additional development.

When considering an application for a Conditional Use Permit, Section 72.12 of the *Sheboygan County Shoreland Ordinance* (hereinafter referred to as "Shoreland Ordinance") requires the Committee to evaluate the effect of the proposed use on the following:

1. Maintenance of safe and healthful conditions.
2. Prevention and control of water pollution, including erosion and sedimentation.
3. Existing topography, drainage, and vegetative cover.
4. Location to floodways and floodplains.
5. Erosion potential based on percent slope, soil type, and vegetative cover.
6. Existing and future access roads.



7. Existing and future traffic and parking needs.
8. Degree of site disturbance and its impact upon adjoining natural resource areas (e.g., wetlands, archaeological features, preserves, wildlife habitat).
9. Compatibility with adjacent uses.
10. Suitability for waste disposal and potable water supply.
11. Natural scenic beauty.
12. Conformance with other applicable codes and ordinances.

## **B. Analysis**

Pursuant to Sections 72.10 (4)(g) of the Shoreland Ordinance, professional offices are conditional uses in the Shoreland District.

Monica Luedtke is a massage therapist, licensed by the State of Wisconsin Department of Safety and Professional Services. She, her husband, and her in-laws, Robert and Kathleen Luedtke, have recently completed renovations and an addition to the house in which Monica and her husband live. Monica would now like to work from home and use a room in the first floor of the residence as a massage therapist office.

Based upon information gathered from the County database, Department files, Department staff onsite of the subject property, and information contained in the applicant's submittal, please note the following:

- The subject property is located in the hamlet of Beechwood and is zoned "R-1" or "Single-Family Residence" by the Town of Scott.
- Many of the surrounding properties are also zoned "R-1", Single-Family Residence; the properties to the west and southeast are zoned "B-1", Local Business; the property to the north houses the Beechwood Rest Home and is zoned "P-2", Institutional Park.
- Sheboygan County Shoreland/Floodplain Zoning Permit #88-14 was issued authorizing the renovations and additions to the dwelling; all work was completed in compliance with the provisions of the Shoreland Ordinance.
- The Luedtke property is located approximately four hundred fifty feet (450') southeast of Beechwood Lake.
- There are no mapped floodplains on the subject property nor are there any mapped floodplains associated with Beechwood Lake.
- There are no mapped wetlands on the Luedtke property.
- The septic system on the subject property was installed in 1999 and is sized appropriately for a three (3) bedroom residence. During the renovation of the home, it was converted to a one (1) bedroom residence; therefore, the septic system should be adequately sized to accommodate any additional wastewater flow generated from the massage therapist use.

## **C. Conclusion**

Should the Committee determine it is appropriate to approve the requested Conditional Use Permit, Department staff recommends that the Committee incorporate the following conditions into the approval (along with any additional conditions that the Committee deems appropriate):

1. The applicant must obtain all other federal, state, and local approvals and permits that may be required for the proposed use on the subject property.
2. All exterior signage must comply with the Town of Scott Zoning Ordinance or other Town of Scott approvals.
3. Exterior light fixtures shall be downcast or "cut-off" in design and function to lower the amount of light "spill over" onto the adjacent properties.

4. Additional parking spaces shall not be constructed for the massage therapist use.
5. A Sheboygan County Shoreland/Floodplain Zoning Permit shall be obtained prior to the start of any new development on the property.



# Sheboygan County Planning & Conservation Department

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Director

Aaron C. Brault

## Staff Report

DATE: February 29, 2016

TO: Chairman Keith Abler and Members of the Planning, Resources, Agriculture, & Extension Committee

C: Jonathan and Kim Buyze  
Aaron Brault, County Planning and Conservation Director  
Dale Rezabek, WDNR Regional Shoreland Specialist  
Town of Lima

FROM: Kathryn Fabian, Zoning Administrator *KF*

RE: February 16, 2016 Sheboygan County Conditional Use Permit application by Jonathan and Kim Buyze to allow a warehouse use for contractor storage on property that is within the Shoreland District of the Hingham Mill Pond and the Onion River.

### A. Background

Current Property Owner: Jonathan Buyze  
N2937 Sunset Drive  
Oostburg, WI 53070

Property Location: W4371 Centerfield Circle, NE ¼, NW ¼, Section 31, Town of Lima

Sheboygan County's Shoreland and Floodplain zoning jurisdiction applies to the unincorporated areas of the County that are within one thousand feet (1,000') of the ordinary high water mark (OHWM) of navigable lakes, ponds, and flowages, within three hundred feet (300') of the OHWM of navigable rivers, streams, and intermittent streams, or to the landward edge of the floodplain (whichever is greater). Prior to the issuance of a Sheboygan County Shoreland/Floodplain Zoning Permit authorizing construction of the proposed development, a Sheboygan County Conditional Use Permit is required; the Conditional Use Permit authorizes the land use, not the actual development.

When considering an application for a Conditional Use Permit, Section 72.24(2) of the *Sheboygan County Shoreland Ordinance* (hereinafter referred to as "Shoreland Ordinance") requires the Committee to evaluate the effect of the proposed use on the following:

1. Maintenance of safe and healthful conditions.
2. Prevention and control of water pollution, including erosion and sedimentation.
3. Existing topography, drainage, and vegetative cover.
4. Location to floodways and floodplains.
5. Erosion potential based on percent slope, soil type, and vegetative cover.
6. Existing and future access roads.
7. Existing and future traffic and parking needs.
8. Degree of site disturbance and its impact upon adjoining natural resource areas (e.g., wetlands, archaeological features, preserves, wildlife habitat).



9. Compatibility with adjacent uses.
10. Suitability for waste disposal and potable water supply.
11. Natural scenic beauty.
12. Conformance with other applicable codes and ordinances.

## B. Analysis

Pursuant to Section 72.10 (4)(o) of the Shoreland Ordinance, warehouses are conditional uses in the Shoreland District provided that, in addition to any other conditions established by the Committee, the following conditions apply:

1. All structures over one thousand (1,000) square feet in area shall be set back at least one hundred feet (100') from the OHWM of navigable waters.
2. All parking lots, support and accessory facilities, and other impervious surfaces that, in the aggregate, exceed five thousand (5,000) square feet in area shall be set back at least one hundred feet (100') from the OHWM of navigable waters.
3. Stormwater management and erosion control plans (prepared in accordance with Wis. Admin. Code Chs. NR 151 and NR 152 or Chapter 78 of the Sheboygan County Code of Ordinances regardless of whether a permit might otherwise be required, whichever is more restrictive) shall be submitted for developments in which parking lots, support and accessory facilities, and other impervious surfaces, in the aggregate, exceed ten thousand (10,000) square feet in area. Such plans shall discourage direct stormwater discharge to navigable waters, or shall provide for adequate detention/retention or pretreatment.
4. The storage, processing, or manufacture of any materials hazardous, explosive, or otherwise injurious to humans, animals, vegetation, ground, and surface waters shall be prohibited.
5. Motor vehicle service and repair facilities shall be prohibited.

The Buyze property currently contains a small storage shed and a 40' by 100' warehouse building that is used for storage by the owner, an electrical contractor, and a carpenter. Mr. Buyze would like to construct a 40' by 40' addition onto the east side of the existing warehouse building for more personal storage space. The existing building is approximately two hundred fifty feet (250') from the Onion River and seven hundred fifty feet (750') from the Hingham Mill Pond.

Based upon information gathered from the County database, Department files, a Department staff on site of the subject property, and information contained in the applicant's submittal, please note the following:

- The property is currently zoned "A-3" or Agricultural Transition District by the Town of Lima but may be rezoned at an upcoming meeting.
- The adjacent properties to the east are zoned "R-2" or Two-Family Residence, the property to the west is zoned "R-1" or Single-Family Residence, the property to the north contains the Hingham ball park and is zoned "P-1" or Recreational Park, and the property to the south of Centerfield Circle is zoned "A-4" or Agricultural-Related Manufacturing, Warehousing, and Marketing.
- Per a survey completed by Wisconsin Professional Land Surveyor John DuMez, the property contains 26,384 square feet or .61 acres.
- Section 72.18 of the Shoreland Ordinance regulates the amount of impervious surface that can cover a property within three hundred feet (300') of a navigable waterway. Due to a recent change to Chapter NR 115 of the Wisconsin Administrative Code, impervious surface regulations now only apply to non-riparian lots that are located entirely within three hundred feet (300') of the OHWM of navigable waters. The northern edge of the Buyze property is greater than three hundred feet (300') from the Onion River and the entire property is greater than three hundred feet (300') from the Hingham Mill Pond; as such, impervious surface regulations no longer apply to this property. The Shoreland Ordinance needs to be updated prior to October 1, 2016 to reflect the changes to NR 115.

- Pursuant to Section 72.15 of the Shoreland Ordinance, the minimum structure setback from the OHWM is 75 feet. As the structure will be greater than one thousand (1,000) square feet in area, a pre-requisite condition of the conditional use process is that the structure be a minimum of one hundred feet (100') from the OHWM. The proposed building addition will be approximately two hundred fifty feet (250') from the Onion River and eight hundred thirty feet (830') from the Hingham Mill Pond.
- Another pre-requisite condition of the conditional use process is that all parking lots, support and accessory facilities, and other impervious surfaces that, in the aggregate, exceed five thousand (5,000) square feet in area shall be set back at least one hundred feet (100') from the OHWM of navigable waters. At the closest points, the Buyze property is approximately one hundred seventy feet (170') from the Onion River and six hundred twenty feet (620') from the Hingham Mill Pond, exceeding the setback requirements.
- Topography on the site is relatively flat. The subdivision to the east was constructed with stormwater drainage ditches which are presumably tiled under the Buyze property. Stormwater management and erosion control plans have been reviewed and verbally approved by Conservation Division staff.
- No wetlands or floodplain have been identified on the property.

### C. Conclusion

Should the Committee determine it is appropriate to approve the requested Conditional Use Permit, Department staff recommends that the Committee incorporate the following conditions into the approval (along with any additional conditions that the Committee deems necessary):

1. Exterior light fixtures shall be downcast or "cut-off" in design and function to lower the amount of light "spill over" onto the adjacent properties.
2. A Sheboygan County Shoreland/Floodplain Zoning Permit shall be obtained prior to the start of development associated with the project.
3. All conditions of approval attached to the Sheboygan County Shoreland/Floodplain Zoning Permit must be strictly adhered to.
4. The applicant must obtain all other federal, state, and local approvals and permits that may be required for the proposed development on the subject property.
5. The storage, processing, or manufacture of any materials hazardous, explosive, or otherwise injurious to humans, animals, vegetation, ground, and surface waters shall be prohibited.
6. Motor vehicle service and repair facilities shall be prohibited.





Sheboygan County  
Planning, Resources,  
Agriculture &  
Extension Committee

Keith Abler  
Chairperson

Fran Damp  
Vice-Chairperson

Libby Ogea  
Secretary

James Baumgart  
Ed Procek  
Frederick Johannung  
Members



Use your phone, iPad, or tablet camera to scan the code above to find UWEX on the web! (Barcode Reader or Google Goggle apps may be needed.)

UW-Extension  
Sheboygan County  
5 University Drive  
Sheboygan, WI 53081  
920-459-5900

University of Wisconsin, United States Department of Agriculture, and Wisconsin Counties cooperating.

University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX & ADA.

## BUDGET

The UW-Extension Sheboygan County 2015 approved budget was \$463,252, with actual expenses of \$466,202. The total approved budget for 2016 is \$463,028, which is \$224 less than the 2015 budget. Our budget more closely reflects our expenses and revenue than in past years due to the accountability in management built in regarding the office checking account. The 2015 budget goals were accomplished primarily by responsible operations, pursuit of matching funds, and sustainable program revenue and support from community, county, and state stakeholders.

## ISSUES AND CHALLENGES AHEAD

Many UW-Extension programs leverage substantial local, state, and federal dollars to improve the quality of life for residents in Sheboygan County. The state's 2015-2017 biennial budget reduced University of Wisconsin System funding by \$250 million. Cooperative Extension's portion of the cut is \$3.6 million per year—8.3 percent of its ongoing state funding. State funding cuts prompted the *nEXT Generation Cooperative Extension* initiative, but it isn't simply about reducing budgets. It's a chance to modernize Cooperative Extension and ultimately make it stronger. Sheboygan County UW-Extension staff will continue to work with the Planning, Resources, Agriculture and Extension County Board Committee as we learn about the changes being implemented.

## GOALS AND OBJECTIVES FOR 2016

The primary goal of UW-Extension for 2016 is to continue providing quality educational programs and useful, research-based information to the people of Sheboygan County to help them gain the understanding, capabilities, and skills necessary for solving farm, home, family, business, and community issues and problems.

UW-Extension Sheboygan County has identified the following shared goals:

- ◆ Identify populations of protected audiences throughout Sheboygan County, as well as the needs that are unique to these communities.
- ◆ Participate in a community "mapping" opportunity facilitated by a UW-Extension specialist to explore opportunities and gaps in educational services.
- ◆ Provide training to stakeholders and elected officials of Sheboygan County, in partnership with UW-Extension's Applied Population Lab, to identify the changing dynamics of the population of the county.
- ◆ Provide technical assistance to help the Towns of Holland, Lima, Lyndon, Mosel, and Scott recertify their farmland preservation zoning ordinances in 2016-2017 to ensure approximately \$250,000 in annual income tax credits for local farmers will not be lost.
- ◆ Provide groundwater and private well education through 1) year-round availability of homeowner testing kits at our UW-Extension Office, and 2) a local well water testing event in cooperation with Sheboygan County Planning and Conservation, and the certified lab at UW-Stevens Point.
- ◆ Develop and deliver UW-Extension educational programs for dairy producers, crop producers, and agri-professionals targeting dairy herd management, forage, crop production and farm modernization. Continue cover crop and gypsum research aimed at developing cropping systems that reduce soil loss and improve water quality. Continue to support "Lakeshore Local Food Network," exploring strategies to foster economic development in the production and use of local food.



Sheboygan County  
UW-Extension Staff  
920.459.5900

Michael J. Ballweg  
Crops & Soils Agent

Jane E. Jensen  
Family Living Educator

Sarah J. Tarjeson  
4-H Youth  
Development Educator

Linda Lueder  
4-H Youth Development  
Program Coordinator

Betsy Warmus  
4-H Youth Development  
Assistant (25%)

Kevin Struck  
Growth Management  
Educator

~ Vacant ~  
Dairy & Livestock Agent

Laura Apfelbeck  
Nutrition Education  
Program Coordinator

Janeth Orozco  
Nutrition Education  
Educator (80%)

Kao Vang  
Nutrition Education  
Educator

**Support Staff**  
Ann Herzog  
Victoria Deterding  
Tammy Zorn

# UW-Extension Sheboygan County 2015 Annual Report

## MISSION STATEMENT & SUMMARY OF RESPONSIBILITIES

The Purpose to which we commit...We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.



UW-Madison Soil Science Department Research Associate Jamie West (left) and UW-Madison students assist UW-Extension Agriculture Agent Mike Ballweg with cover crop research being conducted on the Roehrborn Farm near Johnsonville.

UW-Extension Sheboygan County works with individuals of all ages, local organizations, families, and businesses. We teach at farms, schools, and public meetings. Funded by the county, state, and federal governments, we empower area residents to make better, more informed decisions and become more self-sufficient in their lives. We serve area residents knowing they will learn and give back to the community.

UW-Extension adds value to the community through a variety of programs and collaborations that improve relationships, build community, use resources wisely, and foster young leaders. In 2015, nearly 9,000 local residents were directly

impacted by UW-Extension programs throughout Sheboygan County, and well over 270,000 indirect contacts were made through social networking, media, newsletters, list servers, and mailings.

**Thank you for your support**, which has allowed us to accomplish the 2015 impacts detailed in this report. We look forward to another year of working together.



Reaching out to diverse communities through the educational programs of UW-Extension



Strengthening Families 10-14 Program Alliance in Sheboygan County builds key family skills.



UW-Extension Sheboygan County programs help support 8,662 jobs and \$3.1 billion in agricultural related economic activity in the county.

Attachment: 2015 Annual Report - UW Extension (3492 : Annual Report)



## GOALS AND OBJECTIVES ACHIEVED IN 2015

### Educational Approaches Addressing Community Needs

State statutes require that any community that wishes to regulate general zoning and land divisions must have an adopted comprehensive plan. Further, this plan must be updated at least once every 10 years. The Town of Lyndon adopted such a plan in 2004 but had overlooked the update requirement until Kevin Struck, Growth Management Educator, brought it to their attention. Working with Kevin and Bay-Lake Regional Planning Commission, the Town fast-tracked its update in 2015 and adopted its new plan following a public hearing in June.



In-depth educational programs for local officials and citizens were provided as needed, and information requests were filled throughout the year. Topics included groundwater and private wells, land use, park planning, and farmland preservation. Kevin created a unique and innovative zoning strategy to help six local towns approaching deadlines for recertification of their farmland preservation zoning ordinances. In particular, he helped the towns 1) understand WI Department of Agriculture, Trade and Consumer Protection requirements, 2) gain consensus on whether to continue participating in the program, and 3) customize their zoning text and maps to meet state standards and local goals.

### Improving Soil Health & Water Quality

There is an ongoing need to implement cropping systems that protect water quality. For the past four years, Sheboygan County Crops & Soils Agricultural Agent Mike Ballweg has provided leadership for initiating and conducting cover crops research in Sheboygan County. Three research projects have been implemented to help identify cropping systems best suited for Eastern Wisconsin. Research partners include: UW-Madison - Soil Science Department, Nutrient & Pest Management Program, Natural Resources Conservation Service Planning and Conservation Department, and The Nature Conservancy. Approximately 250 people attended the program in 2015. New in 2015 is a research study to evaluate the effectiveness of how Gypsum may reduce the solubility of phosphorus moving off cropland both as surface water and water being discharged from tile lines. A two-year study is planned.



2015 Sheboygan County Cover Crops Field Day

### 2015 Landscape and Grounds Maintenance Short Course

This UW-Extension short course is designed to provide relevant and timely information that allows green industry professionals to improve the quality and profitability of their horticultural businesses.

Sheboygan County sales of greenhouse, nursery, Christmas trees, fruits, vegetables, and floriculture products total \$6.3 million annually. Landscape and grounds maintenance businesses create additional full-time jobs and many seasonal jobs.

Approximately 100 people registered for the Landscape and Grounds Maintenance Short Course in 2015. Over 99% of short course attendees rated the class as either **excellent** or **good**.

### Sheboygan County Master Gardener Volunteers Build Community

UW-Extension Master Gardener Volunteers (MGVs) are trained individuals who support UW-Extension Educators by helping people in the community better understand horticulture and their environment. During 2015, 107 MGVs provided nearly 4,500 hours of horticultural expertise to Sheboygan County residents. **Since 2000, Sheboygan County Master Gardener volunteers have provided 59,689 volunteer hours at a value of over \$1,102,037.** The goal of the MGV program is to train enthusiastic volunteers who provide information and guidance on a wide variety of horticultural topics to the general public. An extensive offering of educational programs developed by MGVs in 2015 reached over 300 county residents in 2015. You will find Sheboygan County MGVs helping out at the: Old Plank Road Trail, Generations, Marsh Park Tower, Kohler Andre State Park, Meals on Wheels Gardens, UW-Sheboygan Campus, Plymouth Art Center, John Michael Kohler Arts Center, and Sharon Richardson Community Hospice to name a few.



Sheboygan County Master Gardeners

### Developing Youth and Adult Leaders

Over 450 volunteers and consumers with training and resources regarding literacy skills, food preservation, food safety, and parenting skills. 225 children and their parents in Head Start classrooms were impacted by these volunteers on a monthly basis. Over 1,450 volunteer service hours at an estimated value of \$24,650 were contributed to families and communities in 2015. An evidence-based multi-session parenting/youth program was provided that has been proven to reduce future costs in drug treatment, lost future earnings, and time in the juvenile justice system.



4-H provides opportunities for youth to learn from caring adults.

The Youth Development Program Coordinator, Linda Lueder, provided primary leadership and support for 33 4-H Community Clubs throughout Sheboygan County. The 4-H Community Club Program enrolled 965 members, grades K-13, and approximately 400 adult leaders. Members participated in citizenship, leadership, service, teamwork, and decision making through their participation in club meetings and activities. Approximately 34,000 volunteer service hours were contributed to youth and communities in Sheboygan County in 2015 for an estimated value of over \$740,000.

### Providing Education to Protected Audiences

In Fiscal Year 2015, the Wisconsin Nutrition Education Program (WNEP) remained unstaffed for 6 months and had been partially staffed for the 3 years prior. Starting with the hire of a new county coordinator in July, WNEP contacted all 11 qualifying schools in the county to begin nutrition education and multiple organizations serving SNAP-eligible families. Current agreements will allow us to contact more than 400 low-income adults and children in Sheboygan County in the first half of 2016 alone. Research strongly correlates diet and health — physical and mental — and reveals strong links between obesity, diabetes, and income level. In Wisconsin, one is more likely to be poor if one is Asian, Hispanic, or African-American. Because language and cultural barriers impact our ability to reach low-income families in their communities, we sought to hire nutrition educators with strong ties to our Hispanic and Hmong communities, which are growing and have experienced levels of poverty higher than state and national levels.

### Building on Community Strengths

Family Living Educator Jane Jensen provided adult and family multi-session caregiver education that increased family caregivers' ability to manage caregiving responsibilities, delay placement of their care recipients in expensive long-term care, lessen costly hospital stays, and balance employment with caregiving. The Family Caregivers Coalition in Sheboygan County, co-chaired by Jane, provided monthly educational programs, access to local resources, and quarterly newsletters to almost 1,000 local family caregivers and the agencies that serve them. Jane also conducted a number of focus groups with family caregivers to identify ways in which the coalition can meet the needs of family caregivers in the next 3-5 years.

### Supporting Healthy Families

The evidence-based, seven-part Strengthening Families Program for Parents and Youth 10-14 was facilitated for the 4<sup>th</sup> time in Oostburg to provide outreach. The family skill building program saves nearly \$10 for every \$1 invested in the program in future costs for drug treatment, lost earnings, and time in the juvenile justice system. Jane provided leadership for the program. Trained facilitators instructed the youth and adults separately for the first hour and joined together for the family session. Additional series are planned for 2016.

A community food assessment was conducted to assess the ability of food insecure households throughout the county to access the necessary quantity and quality of food to have healthy life. Jane Jensen utilized the university research base to develop and pilot survey instruments that were used to survey almost 200 food pantry clients. The results are being used by a variety of family serving organizations, including the food pantries, to revise the ways they serve clients.

### Choose Health Action Teens (CHAT) Program:

Sarah Tarjeson, 4-H Youth Development Educator, worked to provide youth nutritional education through the *Choose Health Action Teens (CHAT)* program. Teen volunteers completed 10 hours of training to help teach *Choose Health: Food, Fun, and Fitness (CHFFF)* curriculum to younger youth. The 5 youth volunteers receive ongoing mentorship and support from UW-Extension Staff, who prepared and co-facilitated each lesson and provide evaluation during the length of the program

The 6-lesson CHFFF curriculum engages 8-12 year-olds in experiential learning activities to teach healthy eating and active play. 17 elementary youth participated in this program in 2015. The program targets behaviors shown by research to be most important in childhood obesity and chronic disease prevention. By co-leading delivery of the curriculum, teens gained experience in facilitation skills and effectively teaching younger youth, while also learning health, nutrition, and fitness information. Younger youth gained knowledge in food preparation, active games, and how to set goals for healthy eating and activity. As a result of participating in a 4-H Healthy Living Program, 100 percent of participants agreed or strongly agreed that they learned how to make healthy food choices.

**VARIANCE REPORT FOR DEPARTMENT -- PLANNING & CONSERVATION  
FOR THE QUARTER ENDING 12/31/15**

G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
<b>Intergovernmental Revenues</b>		
Federal Grants	(30,579.97)	Negative variance due to overbudgeting the revenue for NMTTPP compared to the actual revenue. This is budget neutral.
State Grants	(42,529.37)	Negative variance due to DATCP, Wildlife Damage Program, Land & Water Resource Management (LWRM), and Wisconsin Fund revenue overbudgeted compared to actual revenue. This is budget neutral.
Charges - Other Local Gov't	3,024.51	Positive variance due to revenue from City of Sheboygan for reimbursement for expenses for the Roy Sebald parking lot.
<b>Licenses &amp; Permits</b>		
Other Reg. Permit & Fees	23,390.32	Positive variance due to higher than expected HHW fees, permit sales, and nonmetallic mining annual permit fees received.
<b>Fines, Forfeits &amp; Penalties</b>		
Law & Ordinance Violations	(2,050.00)	Negative variance due to budgeted revenue for sanitary violations.
<b>Public Charges for Services</b>		
General Government	54,507.70	Positive variance due to aerial photography project digital data revenue from municipalities and higher than anticipated rural numbering sign sales.
Conservation & Development	137,625.81	Positive variance due to tree and shrub sales received and higher than anticipated revenue for the TNC grant.
<b>Interest and Other Revenue</b>		
Other Miscellaneous	44,261.45	Positive variance due to stewardship funds returned to BU because awarded projects were completed under budget, sale of lawn mower, and revenue for cell phone reimbursements and buffer contracts more than budgeted for.

Attachment: 4th Quarter Variance\_Planning and Conservation (3487 : 4th Quarter Variance)



<b>Interdepartmental Revenue</b>		
Other Interdepartmental Revenue	1,022.73	Positive variance due to annual nonmetallic mining permit fee from County owned sites and wage reimbursement from the waste pharmaceutical program.
<b>Personnel Related Expenditure</b>		
Wages	9,341.16	Positive variance due to less wage and comp time expense than budgeted.
Benefits	3,992.00	Positive variance due to less wage benefit expenses (i.e. FICA, etc.) than budgeted.
<b>Operating Expenses</b>		
Purchased Services	(96,371.20)	Negative variance due to consulting fees for Brownsfield grant which is budget neutral and payment of aerial hotography project. There is a positive variance under General Government for revenue received for aerial photography project from municipalities.
Repair and Maintenance	22,161.87	Positive variance due to less expenses for structures at Marsh and grounds at the Amsterdam Dunes than budgeted for.
General Operating	(32,813.87)	Negative variance due to more expenses paid out for stewardship program and tree sales than budgeted. There is a positive balance on the revenue side to make this budget neutral.
<b>Interdepartmental Charges</b>		
Employee Related Insurance	(5,146.55)	Negative variance due to health insurance costs more than budgeted for.
Repairs & Maintenance	44,950.41	Positive variance due to overbudgeting for highway expenses.
System Operation Charges	1,127.46	Positive variance due to less printing at County Printing Department.
<b>Capital Outlay</b>	(77,964.41)	Negative variance due to land purchase for Taylor Drive Pathway that were budgeted in a different line item.
<b>TOTAL</b>	<b>57,950.05</b>	

Attachment: 4th Quarter Variance\_Planning and Conservation (3487 : 4th Quarter Variance)



# *Sheboygan County*

## *Planning & Conservation Department*

Administration Building

508 New York Avenue

Sheboygan, WI 53081-4126

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Director

Aaron C. Brault

February 26, 2016

The Honorable County Board of Supervisors and  
County Administrator Adam Payne  
508 New York Avenue  
Sheboygan, WI 53081

Dear Supervisors and Mr. Payne:

The year 2015 was successful for the Planning & Conservation Department as it was involved in a number of projects and programs that benefited the County's entire population. We also ended the year with a positive budget variance.

Conservation staff, with our partner, the Nature Conservancy, successfully implemented a number of practices in the ongoing watershed study funded in-part by the Kohler Trust for Preservation. The study's primary goal is to determine the best practices to help reduce phosphorus loading to our waterways. In addition, staff helped protect the County's water resources even further by designing and installing 3 manure storage pits, over 3 acres of buffers, two milkhouse treatment projects, and over 5 acres of grassed waterways.

The federally-funded Nonmotorized Transportation Pilot Program witnessed implementation of all projects planned in 2015. Nearly \$1 million was invested in the City of Sheboygan. The Taylor Drive project will begin in 2016.

The controversial boat landing and campground fee implemented in 2010 saw a successful fifth complete year in 2015. We were able to utilize those dollars collected to complete much needed maintenance, repair the Gerber Lake launch pad, update the privies at Little Elkhart Lake and Jetzer's Lake, and keep the lights on and toilets cleaned.

The new multi-purpose building at the Marsh Park came closer to becoming a reality. The Friends of the Marsh finalized building plans to develop a solid estimate before fundraising. Near the end of the year, a large donation was secured that will provide over ¼ of the estimated \$2 million project. The group is on pace to have the building be the region's first Platinum Level Leadership in Energy & Environmental Design (LEED) Certified structure. It will certainly be a positive addition to our community and one of a kind, though still cost-effective.

The Department continued to help facilitate economic growth in the community. The \$400,000 brownfield assessment grant helped complete environmental due diligence at two redevelopment projects in downtown Sheboygan. These two completed assessments are being utilized to redevelop areas that are currently tax-exempt properties which will eventually be taxable once the projects are complete.

Lastly, the biggest news in the Department was the completed purchase of the Amsterdam Dunes property in July. For over a decade Department staff has been working to make this project a reality and it finally came together.

As with every year, we have, no doubt, faced many challenges and opportunities in the Planning & Conservation Department. Your support and continued dedication to the County helps make all of our successes possible.

Best regards,

A handwritten signature in blue ink, appearing to read "Aaron Brault".

Aaron Brault, Director

## Sheboygan County Planning and Conservation Department Annual Report 2015

### Mission Statement and Summary of Responsibilities

The Planning & Conservation Department is committed to providing sound information and knowledge on environmental issues that affect our community, protecting our County's natural resources, and, first and foremost, working with the public which we serve in a straightforward, honest approach.

### Planning Division Responsibilities

- Administer and enforce the state-mandated *Sheboygan County Sanitary Ordinance*.
- Administer and enforce the state-mandated *Sheboygan County Shoreland & Floodplain Ordinances*.
- Administer and enforce the *Sheboygan County Subdivision Ordinance*.
- Administer and enforce the *Sheboygan County Parks & Recreation Facilities Ordinance*.
- Administer and enforce the County's Sanitary Maintenance program.
- Administer the County's Household Hazardous Waste program.
- Administer the County's Waste Pharmaceutical Collection program.
- Coordinate the implementation of the Federal Nonmotorized Transportation Pilot program that provides up to \$25 million for the development of a nonmotorized transportation network throughout the County.
- Administer State recreation grant-in-aid funds including the Snowmobile Funds, Fish-And-Game Aids, Stewardship, and other grant programs for which we qualify as they become available.
- Administer programs to comply with the State Farmland Preservation Program.
- Develop and maintain emergency response mapping for emergency responders in the County.
- Administer *Uniform Rural Numbering System Ordinance*, and maintain accurate address mapping throughout the County.
- Maintain, coordinate, and oversee the daily operation and management of County recreational facilities including the Old Plank Road Trail, Interurban Trail, Shoreland 400 Rail Trail, Broughton Sheboygan Marsh Park, Gerber Lake Wildlife Area, Amsterdam Dunes, and boat access sites at Gerber Lake, Jetzer's Lake, Crystal Lake, Little Elkhart Lake, and Elkhart Lake.
- Maintain Geographic Information System data for the County including parcels, roads, navigability, hydrology, shoreland and floodplain jurisdictional boundaries, voting wards, school districts, and zoning.
- Administer the recreational fee program.
- Provide planning and mapping assistance to local communities and other County departments.
- Maintain and revise components of the mandated County's comprehensive plan.
- Administer the County's Stewardship grant program.
- Administer the Wisconsin Fund program that provides financial assistance for individuals with limited income to replace failing septic systems.
- Assist in administering the Community Development Block Grant Program for the County.
- Administer the Public Snowmobile Trail Program.
- Administer the US Environmental Protection Agency Brownfield Assessment Grant.

### Conservation Division Responsibilities

- Administer the County's *Water Quality Improvement Program* (buffer strips), providing contracting and installation of vegetated buffer strips on Sheboygan County's waterways for water quality improvement.
- Administer the County's *Land and Water Resource Management Program* providing survey, design, construction and cost-share assistance funds to County landowners to install conservation practices to reduce soil erosion and improve water quality.
- Coordinate the County's compliance with mandated State Administrative Code NR-216 Phase II for stormwater management.
- Administer compliance in the Farmland Preservation Program conservation planning to ensure that the 437 participating landowners in Sheboygan County are in compliance with the County's soil erosion standards on approximately 71,000 acres of cropland. In the most recent tax year available, these landowners received a total of \$507,260 in income tax credits (averages \$1,100 in Sheboygan County).

## Sheboygan County Planning and Conservation Department Annual Report 2015

- Administer and enforce state mandated *County Chapter 75-Erosion Control & Stormwater Management Ordinance* requiring permits for erosion control and stormwater management plans for any land disturbance over one acre in the unincorporated areas of Sheboygan County.
- Administer and enforce state mandated *County Chapter 78-Nonmetallic Mining Reclamation Program/Ordinance* by reviewing, approving, and permitting reclamation plans for nonmetallic mines.
- Administer and enforce the state-mandated *County Chapter 77-Animal Waste Management Regulations/Permitting Program* permitting new animal waste storage facilities, feedlots, animal waste facility closures, and any modifications to these facilities to ensure applicable County, State, and Federal standards are followed.
- Coordinate the Tree and Shrub Program, encouraging tree and shrub plantings in the County. Over 57,000 trees and shrubs were sold in 2015, which is about the same amount as the prior year, to 700 landowners. Over one million trees & shrubs have been sold since 1997.
- Review Subdivision Plats for compliance with Sheboygan County's Erosion Control and Stormwater Management Ordinance.
- Provide technical service and conservation planning assistance to landowners and units of government.
- Coordinate the Wildlife Damage Abatement and Claims Program.
- Provide technical assistance to United States Department of Agriculture, Natural Resource Conservation Service (USDA-NRCS) for the Conservation Reserve Enhancement Program, Environmental Quality Incentive Program, and the Local Workgroup.
- Assist in coordinating the yearly well water drinking water testing program.
- Serve as the lead investigative unit for Wisconsin Department of Natural Resources (WDNR) in responding to complaints regarding manure structure failures or manure/bio-solid spreading violations; also, enforce compliance with Nutrient Management Plans.
- Serve as the primary implementation agency to assure compliance with NR-151, WDNR's non-point pollution rule.

### Goals and Objectives Achieved in 2015

- The Department continued progress on implementation of the federal Nonmotorized Transportation Pilot Program. Funding has been authorized for 33 projects; 30 are complete. One project, located in the City of Sheboygan, was completed in 2015, totaling about \$1 million. A \$6.5 million project, the Program's largest to date, is expected to be started in 2016.
- Issued four erosion control permits per Chapter 75.
- The Department, in partnership with the Nature Conservancy and with funding from the Kohler Trust for Preservation, continued working on a study which compares a control watershed to a test watershed to determine what best management practices (BMPs) have the greatest effect on farm field runoff and the associated water quality, primarily phosphorus. The \$1.6 million partnership is moving into the post-implementation monitoring phase in 2016.
- The Department began the process of developing a stormwater program in order to maintain compliance with NR 216, State statutes governing County-owned stormwater facilities in its urbanized area.
- The Amsterdam Dunes Advisory Committee held several meetings in 2015 to discuss the future of the newly-acquired Amsterdam Dunes property. Restoration planning also began.
- Approved 760 acres for mining between the 15 active permits. As of last year, there were 215 acres being actively mined; the Department anticipates the reclamation of nearly 50 of these acres in 2016.
- Awarded \$112,400 in Stewardship funds for seven projects around the County in 2015.
- The Sheboygan County Pedestrian and Bicycle Comprehensive Plan 2015 was adopted by the County Board.
- The Department continues to work on updating, cross-checking, and applying the City's digital mapping data, primarily the parcel and address data, to County standards. In 2015, 163 split documents, which consist of Certified Survey Maps, parcel divisions, condominiums, and mergers, were mapped by the Department.
- Implemented 8 additional geographical information system apps on the Department website for public use.

## Sheboygan County Planning and Conservation Department Annual Report 2015

- 180 sanitary permits were issued, a decrease of 2% from 2014. A total of 7,637 sanitary maintenance reports were filed with the Department in 2015.
- Issued five animal waste management permits.
- Planted 230 swamp white oak trees, 180 red osier dogwood shrubs, and 440 tamarack trees at the Abler/Schneiter airport wooded wetland mitigation site.
- Issued 94 shoreland permits and one conditional use permit; this is the same numbers of permits as the prior year. As was observed in previous years, the complexity of the permit issuance process and type and size of the projects continues to grow, increasing the time spent per permit especially considering recent changes to statute at the State.
- The Department reviewed and approved 46 certified survey maps in 2015, the same number as the prior year. Zero new subdivision plats or local plats were approved. The certified survey maps created 87 new lots encompassing 1,190 acres, increases of 4% and 46% over 2015 respectively.
- Assisted in obtaining a combined total of \$18,634 in reimbursement grant money from the State for septic system replacement for families below a certain income threshold.
- Four household hazardous waste collection events were held in 2015, with over 920 participants.
- The County's Water Quality Improvement Program funded four riparian grass buffer projects in 2015, allocating the \$20,000 to renew two expired contracts for 5,110 linear feet (8.5 acres) and to sign two new contracts for 4,500 linear feet (3.7 acres). These segments of streams will now be protected for the next 10-15 years.
- With the support of a stakeholder's group, facilitated the update of the County Subdivision Ordinance.
- The Department continued to assist in implementation of the Community Development Block Grant program; in 2015, four new loans for home rehabilitation were secured through the program.
- As part of the Nonmetallic Mining Program, the Department certified completion of the final reclamation of 40 acres of land at the "Strack Pit" in the Town of Sherman. It also approved the reclamation plan for a new 30 acre site in the Town of Plymouth.
- The Erie Avenue trailhead was rejuvenated in 2015. Overgrown parking lot islands were cleared and mulched, new parking stops were put in place, trees were removed and trimmed, planting areas were cleaned up and re-mulched, and a small wooden bridge was replaced.
- A new approach was put in place at the Gerber Lake Wildlife Area's boat landing to replace the broken pad.
- Bogs were removed from the Sheboygan Marsh three times in 2015, totaling over 100 truckloads of bogs.
- In an attempt to bring attention to the spreading of invasive aquatics, stenciling was performed at each of the boat landings to remind boaters to remove all vegetation and drain any water before leaving the area.
- New partitions were added to the privies located at Jetzer Lake and the south campground area of the Sheboygan Marsh Park.
- In 2015, 3,747 boat launch passes were sold, totaling \$34,308; of this, about 27% was collected from visitors outside of Sheboygan County. About 65% of the total passes sold in 2015 were daily passes, while the remainder was yearly passes.
- Issued 97 new addresses in 2015.
- Through periodic water sampling, continued to analyze the effect on phosphorus & nitrate/nitrite concentration in drainage tile water resulting from the installation of the State's first bioreactor.
- Issued 31 Certificates of Compliance, 1 Notice of Non-Compliance, 11 Schedules of Compliance, and conducted 17 Farmstead Inspections and 115 Status Reviews for the Farmland Preservation Program.
- As required, and with the guidance of a local Citizens Advisory Committee, the Sheboygan County Land and Water Resource Management Plan was updated.
- The Sheboygan County Comprehensive Outdoor Recreation Plan was adopted by the County Board.
- The Sheboygan Marsh Park and Campground Master Plan was updated.
- Reviewed and entered into a tracking system 88 Nutrient Management Plans encompassing 52,000 acres.



## Sheboygan County Planning and Conservation Department Annual Report 2015

### Budget

In **actual** revenues and expenses the Planning & Conservation Department shows a positive variance of approximately \$20,775.98 for 2015 as of 2/23/16. The positive variance is within 0.73% of **actual** expenses (\$2,819,357) and within 0.77% of **budgeted** expenses (\$2,687,189). **Actual** revenue was \$2,840,132.98. The Department's budgeted 2015 tax levy was \$1,079,518 which is 3.9% above the 2014 levy.

The 2016 budgeted expenses are \$2,132,094. The budgeted 2016 levy is \$1,049,959, a decrease of \$29,559 or 2.74%.

### Issues and Challenges Ahead

- Increasing complications related to Ordinance regulation. Permit issuance continues to become increasingly difficult, with site configurations that are more challenging, new confusing and inconsistent state statutes and project types that have not been encountered before.
- Continued implementation of the changes to the County Shoreland Ordinance to comply with further state-mandated revisions to NR 115 and applicable new confusing and inconsistent State Statutes.
- Increasing difficulty to have farmers participate in the Water Quality Improvement Program. Commodity prices fluctuate rapidly, meaning that farmers are more reluctant to participate.

### Goals and Objectives for 2016

- Revise the Sheboygan County Shoreland Ordinance to comply with new changes to NR 115 and update the official Shoreland Zoning Map to reflect navigability determinations made by the Wisconsin DNR.
- Revise the Sheboygan County Floodplain Ordinance to reflect changes resulting from Dam Failure Analysis and floodplain analyses completed at the Sheboygan Marsh.
- Follow management plan set forth by the Sheboygan County Recreational Facilities Management Advisory Committee for the Department's recreational facilities.
- Successfully implement the Community Development Block Grant program.
- Revise the Sheboygan County Sanitary Ordinance to reflect Administrative Code changes.
- Continue to collaborate with UW-Stevens Point and the Microbial Induced Corrosion Task Force.
- Encourage landowners to install riparian grass buffer strips through the Water Quality Improvement Program.
- Continue to partner with the Elkhart Lake Improvement Association to plan, design, and seek funding for a small watershed project adjacent to the Lake. It will emphasize the reduction of dissolved and particulate phosphorus currently being discharged into Elkhart Lake.
- Continued implementation of the federal Nonmotorized Transportation Pilot Program projects.
- Continue the collection of hazardous wastes from households, farms, and small businesses.
- Continue to secure outside funding from various sources.
- Coordinate with a landowner in the Mullet River watershed, in continued partnership with TNC, to repair a cattle lane and move a cattle water source farther from the nearby stream, improving the water quality in the watershed.
- Implement a web-based version of the POWTS tracking system.
- Continue implementing conservation practices on farms related to The Nature Conservancy watershed grant.
- Continue to work on fundraising and planning activities for a new educational multi-purpose building at the Sheboygan Marsh.
- Continue to implement the County's \$400,000 brownfields assessment grant.
- Update the County's Stormwater Management and Erosion Control Ordinance to more closely align with State Administrative Code, and place more emphasis on enforcement of the implementation and maintenance of best management practices.
- Continue to collect data on the economic impact that trails and other recreational assets have on the County.
- Continue to facilitate the goals of the Abler/Schneiter wetland mitigation site through maintenance, monitoring, and the planting of necessary trees.
- Continue implementing the Amsterdam Dunes wetland mitigation bank project, and continue to work with the Amsterdam Dunes Advisory Committee to determine how to best restore the property.

Sheboygan County Planning and Conservation Department  
Planning Division Fee Schedule

### Sanitary Program

Sanitary Permit-Conventional System	\$475.00
Sanitary Permit-Tank Replacement	\$375.00
Sanitary Permit-Drainfield Replacement	\$375.00
Sanitary Permit-Existing System-Addition of Pretreatment Unit Only/Filter Installation	\$225.00
Sanitary Permit-In Ground Pressure System	\$475.00
Sanitary Permit-At-Grade/Mound/Sand Filter System	\$615.00
Sanitary Permit-Individual Site Design	\$675.00
Sanitary Permit-Experimential Systems	\$775.00
Sanitary Permit-Holding Tank Systems <3,000 GPD	\$400.00
County Sanitary Permit -Reconnection	\$175.00
County Sanitary Permit -Pipe Repair/Replacement/Suction Line	\$175.00
County Sanitary Permit -Pipe Repair/Replacement-system permitted after 1/1/1990*	\$75.00
County Sanitary Permit -Non-Plumbing System	\$175.00
Sanitary Permit-Renewal/Transfer	\$50.00
Septic System Abandonment Permit	\$30.00
WI Fund Application	\$100.00
Sale of Property Inspection Review	\$25.00
<i>* System permitted after 1/1/1990 and 30' or less of piping replaced</i>	

### Shoreland and Floodplain Programs

Shoreland Permit	\$250.00
Shoreland Permit w/set-back averaging	\$325.00
Shoreland Permit w/mitigation option	\$350.00
Shoreland Permit w/set-back averaging and mitigation option	\$375.00
Shoreland Permit-Accessory structures, decks, & patios > 300' from OHWM and out of floodplain	\$75.00
Staff Drawing (Simple Site/Project)	\$150.00
Shoreland Permit-Floodplain Development	\$325.00
Shoreland Conditional Use (In addition to permit fee)	\$650.00
Rezoning Request	\$650.00
Shoreland Permit-Renewal/Transfer/Amendment	\$50.00
Board of Adjustment Hearing Fee	\$500.00

### Land Division Program

Subdivision Ordinance-Preliminary Plat Review (fee + \$4/acre)	\$450.00
Subdivision Ordinance-Final Plat Review (fee + \$4/acre)	\$250.00
<del>Subdivision Ordinance-Condominium Plan Review (fee + \$4/acre)</del>	<del>\$250.00</del>
County Plat Review	\$350.00
Replat Review	\$350.00
Conservation Subdivision Review	\$125.00
Subdivision Ordinance-Certified Survey Map Review	\$265.00
Variance Request	\$300.00

### Rural Numbering

Address Assignment**	\$25.00
<i>** For field measurements only</i>	

Ordinance Amendment Request***	\$650.00
<i>*** Covers both department divisions</i>	

Attachment: Draft2016FeeScheduleSubdivisionChanges (3489 : Revised Department Fee Schedule)