

NOTICE OF MEETING
FINANCE COMMITTEE
July 13, 2016 - 3:30 PM
Or Immediately Following the
Joint Executive/Finance Meeting

Administration Building
508 New York Avenue
Sheboygan, WI 53081
Conference Room 302

Agenda

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

 Finance Committee - Regular Meeting - Jun 22, 2016 3:30 PM

Correspondence

County Administrator Report

Finance Director Report

County Board Referrals

Consideration of Resolution No. -- 07 – Approving Sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owners

Consideration of Resolution No. -- 08 – Authorizing Purchase of Properties at 616, 618, and 622 Pennsylvania Avenue, Sheboygan

Consideration of Resolution No. -- 09 – Authorizing Sale of Elkhart Lake Shed Property

Health & Human Services

 Consideration of Budget Adjustment - Grants

Register of Deeds

 Consideration of Budget Adjustment – Replication Services

Transportation-Highway Division

 Consideration of Budget Adjustment – Sale of Obsolete/Depreciated Assets

Information Technology

 Consideration of Utilizing Retained Earnings to Fund Additional Expenses in Remodel Project

 Consideration of Utilizing Retained Earnings to Purchase Second Cooling Unit in Remodel Project

 Review of IT 5 Year Capital Plan Project Requests

County Clerk

Consideration of Ordinance No. -- -- Changing Supervisory District Boundaries to Reflect Annexation

Finance Director

Budget Meeting Calendar

Committee Questions

Approval of Vouchers

Approval of Attendance at Other Meetings or Functions

Adjourn

Next Scheduled Meeting-July 27, 2016 at 3:30 PM in Room 119, Administration Building

Prepared by:

Ashley Meyer

Recording Secretary

Greg Weggeman

Committee Chairperson

NOTE: If listed as an agenda item – The Administrator's Report and Finance Director's Report is a summary of key activities. No action will be taken by the Finance Committee resulting from the reports unless it is a specific item on the agenda.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office, 920-459-3003 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

June 22, 2016

Called to Order: 3:30 P.M.

Adjourned: 5:10 P.M.

MEMBERS PRESENT: Greg Weggeman, George Marthenze, Mark Winkel, William Goehring, Roger Te Stroete

MEMBERS ABSENT:

ALSO PRESENT: Aaron Brault, Adam Payne, Alayne Bosman, Ann Herzog, Ashley Meyer, Bruce Welnetz, Carl Buesing, Carla Kovalaske, Charlene Cobb, Chris Lewinski, Dan Anhalt, David Leffin, Dione Knop, Ed Procek, Ellen Schleicher, Gail Ulezelski, Jackie Joseph-Silverstein, Jane Jensen, Jean Gallimore, Jennifer Zimmermann, Jeremy Fetterer, Jeremy Fredericks, Jessica Lardin, Jon Dolson, Karlyn Raddatz, Laura Henning-Lorenz, Linda Robson, Mary Fetterer, Melody Lorge, Miller Joezwiak, Penny Buchanan-Elsner, Rachelle Valleskey, Robert Wagner, Ryan O'Rourke, Shannon Otten, Thomas Eggebrecht, Tim Gessler, Tom Wegner, Wendy Charnon

Chairperson Weggeman called the meeting to order. He verified that the meeting notice was posted on June 17, 2016 at 5:05 P.M.

Supervisor Winkel moved to approve the minutes of May 25, 2016. Motion seconded by Supervisor Marthenze. Carried

Correspondence – None

The Committee reviewed the 2017 Insurance Budget. Supervisor Winkel moved to approve the budget as presented. Motion seconded by Supervisor Marthenze. Carried

Budget Kick-Off commenced with Finance Committee Chairman Greg Weggeman, County Board Chairman Thomas Wegner, County Administrator Adam Payne, Finance Director Wendy Charnon, Deputy Finance Director Robert Wagner and Senior Accountant Jeremy Fetterer presenting the 2017 budget goals and targets.

County Administrator Report – County Administrator, Adam Payne recognized the Finance Department members that helped prepare for the Budget Kickoff, and discussed the importance of local government.

Finance Director Report – Finance Director, Wendy Charnon updated the committee on Budget Levy Targets and the audit process.

Planning & Conservation Director, Aaron Brault presented a request for a budget adjustment for Railroads. Supervisor Winkel moved to approve the request. Motion seconded by Supervisor Goehring. Carried

Minutes Acceptance: Minutes of Jun 22, 2016 3:30 PM (Approval of Minutes)

Finance Director, Wendy Charnon presented a request for a budget adjustment for Transportation-Highway for Land Records Grant. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Winkel. Carried

Treasurer, Laura Henning-Lorenz presented a request for a budget adjustment for 2 Laptop Computers. Supervisor Winkel moved to approve the request contingent on the recommendation from the Land Information Council. Motion seconded by Supervisor Marthenze. Carried

Treasurer, Laura Henning-Lorenz presented a request for approval to sell tax foreclosure property through an online auction site after that property has gone through a Class 3 sale and remains unsold. Supervisor Winkel moved to approve the request. Motion seconded by Supervisor Marthenze. Carried

Treasurer, Laura Henning-Lorenz presented a request, seeking the Committee's recommendation for the initial minimum bid for property that is to be sold as a Class 1 sale. If the property remains unsold after the initial Class 1 sale, then the Treasurer will continue efforts to conduct Class 1 sales, using the initial minimum bid set by the Committee. Supervisor Winkel moved to approve the request. Motion seconded by Supervisor Marthenze. Carried

Treasurer, Laura Henning-Lorenz presented a request to set minimum bids on the following tax foreclosed properties for Class 1 online auction sale:

The minimum bid on parcel No. 59281001360 is \$7,500.00. Supervisor Marthenze moved to approve the request. Motion seconded by Supervisor Te Stroete. Carried

The minimum bid on parcel No. 59281110320 is \$6,500.00. Supervisor Goehring moved to approve the request. Motion seconded by Supervisor Te Stroete. Carried

The minimum bid on parcel No. 59281205150 is \$500.00. Supervisor Marthenze moved to approve the request. Motion seconded by Supervisor Winkel. Carried

The minimum bid on parcel No. 59281503170 & 59281503180 is \$12,000.00. Supervisor Goehring moved to approve the request. Motion seconded by Supervisor Te Stroete. Carried

The minimum bid on parcel No. 59281510600 is \$2,000.00. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Marthenze. Carried

The minimum bid on parcel No. 59281670101 & 59281670102 is \$25,000.00, Supervisor Winkel moved to approve the request. Motion seconded by Supervisor Te Stroete. Carried

The minimum bid on parcel No. 59281711100 is \$15,500.00. Supervisor Goehring moved to approve the request. Motion seconded by Supervisor Winkel. Carried

**FINANCE COMMITTEE FINAL LISTING FOR TAX FORECLOSURE APPROVAL
IN REM NUMBER 42 - 2012 Delinquents and Older**

June 17, 2016

NO	PARCEL	SITES ADDRESS	Parcels to be removed from the In Rem List*
1	59002010490	W7798 Plank Road	
2	59006071850	W1353 Foster Road	
3	59016220360	1030 Valley Road	
4	59024348010	Saemann Avenue <i>(land only)</i>	
5	59024348020	Saemann Avenue <i>(land only)</i>	
6	59024355290	820 Greendale Road	Yes
7	59101491870	610 Wisconsin Street	Yes
8	59111521940	501 Clark Street	Yes
9	59131612382	234 Clark Street	Yes
10	59281002840	1617 N 8th Street	
11	59281013710	427 Geele Avenue	Yes
12	59281203560	1127 Michigan Avenue	
13	59281301540	1227 S 8th Street	Yes
14	59281305080	1026 Swift Avenue	
15	59281307850	2831 S 10th Street	
16	59281312090	2525 S 8th Street	
17	59281312430	2918 S 7th Street	
18	59281314190	926 Oakland Avenue	
19	59281400390	1110 High Avenue	
20	59281424580	1260 Carmen Avenue	
21	59281511910	2117 Indiana Avenue	Yes
22	59281600900	1731 Calumet Drive	
23	59281703550	1634 N 11th Street	
24	59281713820	1342 Lenz Court	
25	59281717070	1030 Bell Avenue	Yes
26	59281719030	Trimberger Court <i>(land only)</i>	
27	59282910190	411 State Street	
28	59282919365	County Road PP <i>(land only)</i>	

*If cell is left blank the parcel is intended to be foreclosed on

Treasurer, Laura Henning-Lorenz presented a request to remove Parcel Nos: 59024355290, 59101491870(with contingencies), 59111521940, 59131612382, 59281013710, 59281301540, 59281511910 and 59281717070 from the List for Tax Foreclosure Approval. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Marthenze. Carried

Treasurer, Laura Henning-Lorenz presented a request to move forward with the foreclosure process with the remaining parcels with the ability to remove any additional parcels from the list if they are placed on the market before the scheduled court date. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Winkel. Carried

Vouchers were reviewed. Supervisor Winkel moved to approve the expenditures. Motion seconded by Supervisor Te Stroete. Carried

There were no requests for approval of attendance at other meetings or functions.

Supervisor Winkel moved to adjourn. Motion seconded by Supervisor Marthenze. Carried

The next scheduled meeting will be Wednesday, July 13, 2016 at 3:30 p.m.

Mark Winkel
Secretary

Ashley Meyer
Recording Secretary

Minutes Acceptance: Minutes of Jun 22, 2016 3:30 PM (Approval of Minutes)

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE FINANCE COMMITTEE
TO WHOM WAS REFERRED RESOLUTION NO: 07

RE: **Approving Sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owners**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE RESOLUTION BE ADOPTED
- FILING WITH THE CLERK
- AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 19th DAY OF July 2016

FINANCE COMMITTEE

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

GREG WEGGEMAN

GREG WEGGEMAN

GEORGE MARTHENZE

GEORGE MARTHENZE

MARK S. WINKEL

MARK S. WINKEL

WILLIAM C. GOEHRING

WILLIAM C. GOEHRING

ROGER TE STROETE

ROGER TE STROETE

Attachment: Res. No 7 - sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owner. (3735 : 07 - Approving Sale of .68-acre

1 SHEBOYGAN COUNTY RESOLUTION NO. 07 (2016/17)2
3 Re: **Approving Sale of .68-acre Parcel from Taylor Park Complex to**
4 **Adjacent Property Owners**
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7 **WHEREAS**, through the adoption of Resolution No. 45 (2009/10), April 13, 2010, the
8 County Board approved the sale of certain property heretofore owned by Sheboygan County
9 adjacent to the south and west of Taylor Park to third parties, and
1011 **WHEREAS**, these third parties and assigns are in the process of developing the
12 property that they purchased from Sheboygan County to include five 16-unit apartment buildings
13 with a total expenditure in excess of \$5.3 Million, and
1415 **WHEREAS**, the proposed development would become more viable if it had access to
16 the property over a small portion of the County's Taylor Park complex comprised of
17 approximately .68 acres in the area shown on the map, a copy of which is on file with the
18 County Clerk, and
1920 **WHEREAS**, originally the developers made a request to the County to acquire a
21 .44-acre parcel and the County Board, by the adoption of Resolution No. 34 (2015/16) on March
22 15, 2016, authorized the County Administrator to negotiate with the developers for the sale of
23 this .44-acre parcel, and
2425 **WHEREAS**, subsequently the developers changed their proposal and now are seeking a
26 .68-acre parcel, and
2728 **WHEREAS**, the Property Committee has reviewed the new proposal from the developer
29 and has concluded that the conveyance of this portion of the Taylor Park complex to support the
30 development would serve the public interest while at the same time would not adversely impact
31 the integrity of the Taylor Park complex; provided, however, that the terms include provisions
32 sought by the Veterans' Memorial Committee as set forth in a document on file with the County
33 Clerk;
3435 **NOW, THEREFORE, BE IT RESOLVED** that the County Administrator is authorized and
36 directed to convey the above-described parcel to the developers upon such terms and
37 conditions as the County Administrator determines are most advantageous to the County
38 subject to the provisions sought by the Veterans' Memorial Committee and for consideration of
39 value not less than \$17,775.00.
4041 **BE IT FURTHER RESOLVED** that any proceeds from the conveyance shall be applied
42 to the Building Services Department budget for use in improving Taylor Park.
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45 (The rest of this page intentionally left blank.)

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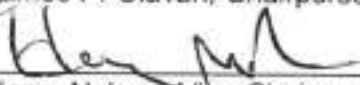
BE IT FURTHER RESOLVED that the County Board Chairperson and the County Clerk are directed to sign on behalf of Sheboygan County any documents necessary to complete the conveyance.

Respectfully submitted this 21st day of June, 2016.

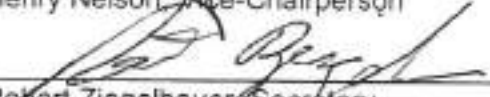
PROPERTY COMMITTEE



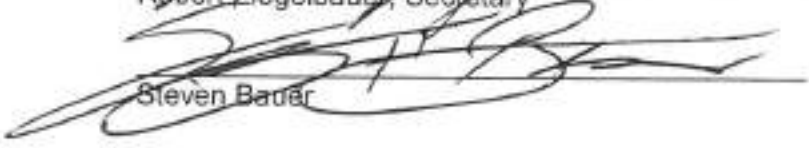
James P. Glavan, Chairperson



Henry Nelson, Vice-Chairperson



Robert Ziegelbauer, Secretary

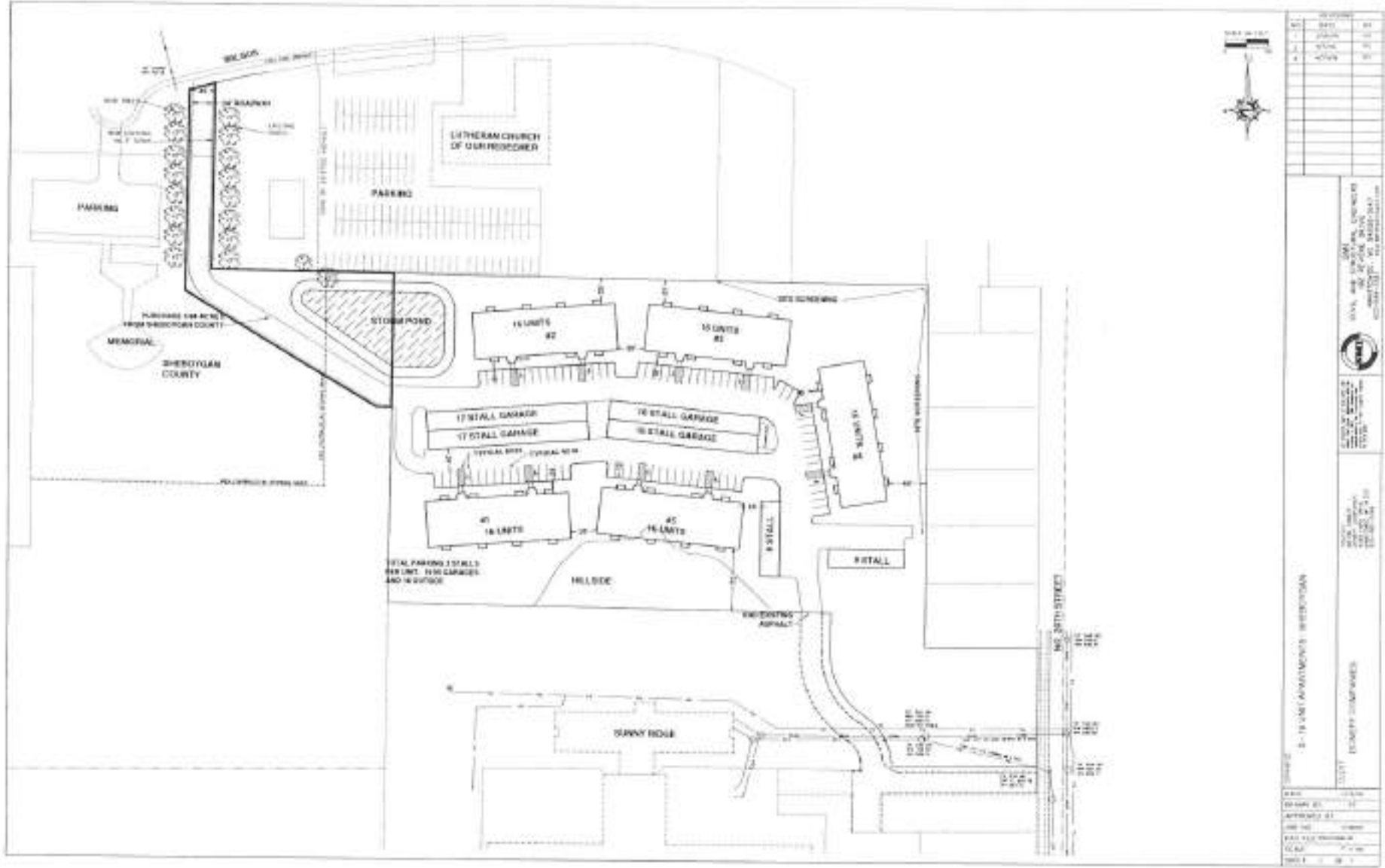


Steven Bauer

Brian Hilbelink

Opposed to Introduction;

Attachment: Res. No 7 - sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owner. (3735 : 07 - Approving Sale of .68-acre



PROJECT: 5-18-18 APARTMENTS - WESTBOROUGH		DATE: 08/14/2018	SCALE: AS SHOWN
DESIGNED BY: [Redacted]	CHECKED BY: [Redacted]	DATE: 08/14/2018	SCALE: AS SHOWN
DRAWN BY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT LOCATION: 5-18-18 APARTMENTS, WESTBOROUGH, MA		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT NUMBER: 18-00000000000000000000		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT DESCRIPTION: 5-18-18 APARTMENTS, WESTBOROUGH, MA		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT OWNER: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT ADDRESS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT CITY: WESTBOROUGH, MA		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT STATE: MA		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT COUNTY: WORCESTER COUNTY, MA		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT ZIP: 01581		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT PHONE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT FAX: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT EMAIL: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT WEBSITE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT SOCIAL MEDIA: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT CONTACT: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT NOTES: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT STATUS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT PHASE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT BUDGET: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT RISK: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT COMPLIANCE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT PERMITS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT INSURANCE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT LEGAL: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT FINANCE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT OPERATIONS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
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PROJECT ENVIRONMENTAL: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
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PROJECT ARCHITECTURAL: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
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PROJECT LANDSCAPE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT UTILITIES: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT TRANSPORTATION: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT INFRASTRUCTURE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT COMMUNITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT POLICY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
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PROJECT LEGISLATION: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT REGULATIONS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT STANDARDS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT BEST PRACTICES: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT INNOVATION: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT SUSTAINABILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT RESILIENCE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT ADAPTABILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT FLEXIBILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT SCALABILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT SECURITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
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PROJECT TRANSPORTATION: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT INFRASTRUCTURE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT COMMUNITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT POLICY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT GOVERNANCE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT LEGISLATION: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT REGULATIONS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT STANDARDS: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT BEST PRACTICES: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT INNOVATION: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT SUSTAINABILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT RESILIENCE: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT ADAPTABILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT FLEXIBILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN
PROJECT SCALABILITY: [Redacted]		DATE: 08/14/2018	SCALE: AS SHOWN



SHEBOYGAN COUNTY VETERANS
MEMORIAL COMMITTEE
P.O. Box 953
SHEBOYGAN, WI 53082-0953
WWW.SCVMEMORIAL.ORG

Adam Payne, County Administrator

Jim Glavan, Property Committee Chairman

Dear Mr. Payne and Mr. Glavan,

On Monday May 9, 2016, the Sheboygan County Veterans Memorial Committee met to discuss the future building of the new apartments that will be built east of the memorial.

The committee has discussed and unanimously supports the county to sell the 30 feet of property boarding the east side of the Veterans Memorial for the road leading to these new apartments. The committee felt strongly about the road being no wider than 30 feet. See attached map. The committee also requested to have two speed bumps on this new roadway for this would control the speed past the Veterans Memorial.

The Sheboygan County Veterans Memorial Committee

Allen Nohl, Chairman

FISCAL NOTE
June 2016


Resolution No. 07 (2016/17) Re: Approving Sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owners

This resolution gives authorization to the County Administrator to proceed with the sale of the .68-acre parcel and sets an expectation of consideration of value not less than \$17,775.

Funding:

There is no funding required for this resolution.

Respectfully Submitted,


Wendy A. Charnon, Finance Director
June 17, 2016

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE FINANCE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 08

RE: **Authorizing Purchase of Properties at 616, 618, and 622 Pennsylvania Avenue, Sheboygan**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE RESOLUTION BE ADOPTED
- FILING WITH THE CLERK
- AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 19th DAY OF July 2016

FINANCE COMMITTEE

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

GREG WEGGEMAN

GREG WEGGEMAN

GEORGE MARTHENZE

GEORGE MARTHENZE

MARK S. WINKEL

MARK S. WINKEL

WILLIAM C. GOEHRING

WILLIAM C. GOEHRING

ROGER TE STROETE

ROGER TE STROETE

Attachment: Res. No 8 - Purchase of Properties at 616, 618 and 622 Pennsylvania Ave.. (3736 : 08 – Authorizing Purchase of Properties at 616,

SHEBOYGAN COUNTY RESOLUTION NO. 08 (2016/17)

Re: Authorizing Purchase of Properties at 616, 618, and 622 Pennsylvania Avenue, Sheboygan

WHEREAS, the County currently owns the parking lot at the northeast corner of Pennsylvania Avenue and Seventh Street which was acquired from the City of Sheboygan as part of the City's purchase of land from the County for the City's new police headquarters, and

WHEREAS, the County, by way of Resolution No. 3 (2014/15), purchased a 50' x 60' concrete block building together with 26 parking spaces at 615-A Center Avenue in the City for storage and maintenance purposes for the Building Services Department, and

WHEREAS, the Center Avenue property and the Pennsylvania Avenue property could be consolidated with the purchase of the residential parcels adjacent to the two County-owned parcels as reflected on the map on file with the County Clerk incorporated herein, and

WHEREAS, the Planning and Conservation Director, and County Administrator, and the Property Committee have studied the circumstances and believe that it would be prudent to purchase the properties at 616, 618, and 622 Pennsylvania Avenue which at this time are available, and

WHEREAS, the surface parking in these lots is highly underutilized and there is a higher and better use than surface parking in this area, and

WHEREAS, it would be beneficial to consolidate the County's holdings to make the consolidated parcels more valuable and/or which could be beneficial to economic development, and/or which could enhance flexibility of County operations, and

WHEREAS, with the approval of the County Administrator, the County Planning and Conservation Director has negotiated accepted offers to purchase with the Sellers, copies of which are on file with the County Clerk, subject to approval of the full County Board which include purchase prices totaling \$134,500.00 as follows:

616 Pennsylvania Avenue, Sheboygan, WI	\$36,000.00
618 Pennsylvania Avenue, Sheboygan, WI	\$51,000.00
622 Pennsylvania Avenue, Sheboygan, WI	\$47,500.00

and

WHEREAS, it is in the best interests of Sheboygan County to acquire these properties on these terms which are, as a whole, \$7,600.00 below fair market value as recited on the 2015 tax bills;

NOW, THEREFORE, BE IT RESOLVED by the Sheboygan County Board that Sheboygan County purchase the properties located at 616, 618, and 622 Pennsylvania Avenue, Sheboygan, Wisconsin; the temporary use to be determined by the Property Committee and the ultimate use of which will subsequently be determined by the Board.

Attachment: Res. No 8 - Purchase of Properties at 616, 618 and 622 Pennsylvania Ave.. (3736 : 08 - Authorizing Purchase of Properties at 616,

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BE IT FURTHER RESOLVED that the sum of up to \$179,500.00 be transferred from the Unassigned General Fund Balance to the Planning and Conservation Department for the expenses for the purchase of the sited as well as the potential demolition of the buildings on each property.

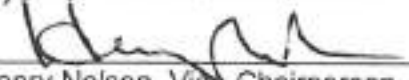
BE IT FURTHER RESOLVED that the County Board Chairperson and the County Clerk are authorized and directed to sign any documents necessary to close these transactions.

Respectfully submitted this 21st day of June, 2016.


PROPERTY COMMITTEE



James P. Glavan, Chairperson



Henry Nelson, Vice-Chairperson



Robert Ziegelbauer, Secretary



Steven Bauer

Brian Hilbelink

Opposed to Introduction:

Attachment: Res. No 8 - Purchase of Properties at 616, 618 and 622 Pennsylvania Ave.. (3736 : 08 - Authorizing Purchase of Properties at 616,

This map is intended for advisory purposes only. The information has been obtained from sources believed to be reliable based on plans, surveys, and deeds. In areas where discrepancies occur between equivalent legal records, the discrepancy is allowed to remain until such time as it is addressed. Skaneateles County does not warrant the data on an "as is" basis, no warranties are applied.



7th Street

6th Street

Pennsylvania Avenue

622 Penn 618 Penn 616 Penn

 Acquisition Parcels

 County-owned Parcels

Total Acreage = 1.0333 acres
 County-owned Acreage = 0.828 acres
 Percentage County-owned = 80.2%

Potential Redevelopment Area

FISCAL NOTE
June 2016

Resolution No. 08 (2016/17) Re: Authorizing Purchase of Properties at 616, 618, and 622 Pennsylvania Avenue, Sheboygan

This resolution seeks approval from the Sheboygan County Board for the purchases of three properties on Pennsylvania Avenue and provides for use of General Fund unassigned balance to support the purchase.

Funding:

The General Fund unassigned balance as of the close of Fiscal Year 2015 has sufficient funds to cover the transfer of \$179,500 associated with this resolution.

Respectfully Submitted,



Wendy A. Charnon, Finance Director
June 17, 2016

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE FINANCE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 09

RE: **Authorizing Sale of Elkhart Lake Shed Property**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE RESOLUTION BE ADOPTED
- FILING WITH THE CLERK
- AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 19th DAY OF July 2016

FINANCE COMMITTEE

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

GREG WEGGEMAN

GREG WEGGEMAN

GEORGE MARTHENZE

GEORGE MARTHENZE

MARK S. WINKEL

MARK S. WINKEL

WILLIAM C. GOEHRING

WILLIAM C. GOEHRING

ROGER TE STROETE

ROGER TE STROETE

Attachment: Res. No 9 - Sale of Elkhart Lake Shed Property (3737 : 09 – Authorizing Sale of Elkhart Lake Shed Property)

SHEBOYGAN COUNTY RESOLUTION NO. 09 (2016/17)

Re: **Authorizing Sale of Elkhart Lake Shed Property**

WHEREAS, through the adoption of Resolution No. 6 (2015/16), the County Board directed the County Administrator and the Transportation Director to initiate steps to dispose of the Elkhart Lake Highway Shed facility in anticipation of potential consolidation of the facility with the Plymouth shed facility on another site, and

WHEREAS, shortly thereafter, the County was approached by a local business, Sargento Foods, Inc., which expressed an interest in acquiring the parcel, and

WHEREAS, in order to competently negotiate an appropriate purchase price, the Transportation Director commissioned an appraisal of the property, a copy of which is on file in the County Clerk's office, which indicates that the value of the property is estimated at \$480,000.00, and

WHEREAS, the appraisal was provided to Sargento, which indicated that it was prepared to meet the appraised value, and

WHEREAS, thereafter the County Administrator negotiated with Sargento attempting to obtain the best price for the County while at the same time recognizing potential environmental liability issues and the need to sell the property in a manner that allows flexibility to the Transportation Department in its need to have an orderly timeframe to relocate to another site, and

WHEREAS, the County Administrator and Sargento have come to an agreement subject to the approval of the County Board for the sale of the property for \$515,000.00, which the Transportation Committee believes to be in the best interests of the County;

NOW, THEREFORE, BE IT RESOLVED that the County Board approves of the sale of the Elkhart Lake Highway shed property to Sargento Foods, Inc., pursuant to the provisions of the Agreement, a copy of which is on file with the County Clerk.

BE IT FURTHER RESOLVED that the County Board Chairperson and County Clerk are authorized to sign the Agreement and such other necessary sales documents on behalf of the County including any amendments thereto provided they are not inconsistent with the essential terms herein as may be required to complete the sale.

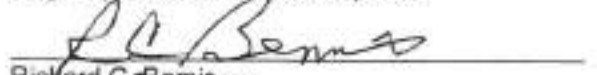
Respectfully submitted this 21st day of June, 2016.

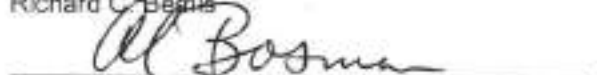
TRANSPORTATION COMMITTEE


Jacob Van Dixhorn, Chairperson


Roger Te Stroete, Vice-Chairperson


James P. Glavan, Secretary


Richard C. Bemis


Al Bosman

Opposed to Introduction:

FISCAL NOTE
June 2016

Resolution No. 09 (2016/17) Re: Authorizing Sale of Elkhart Lake Shed Property

This resolution is to authorize the sale of the Elkhart Lake Shed Property to Sargento for \$515,000.00 and is a result of Resolution No. 06 (2015/16) which provided the authority to begin the process of disposing the property in preparation of the consolidation of the Elkhart Lake Shed with the Plymouth Shed Facility.

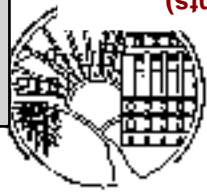
Funding:

No funding is required for this resolution.

Respectfully Submitted,



Wendy A. Charbon, Finance Director
June 17, 2016



SHEBOYGAN COUNTY

Shannon Otten - Manager
Business & Administrative Services
Health and Human Services Department

To: Health and Human Services Committee

From: Shannon Otten, Manager of Business and Administrative Support Services

Date: June 21, 2016

RE: 2016 Budget Adjustments for Health & Human Services

The 2016 budget was prepared in July of 2015, using 2015 grant amounts for any grant changes that were unknown at the time the budget was prepared. Since this time, the department has received 2016 contracts with updated grant amounts which now need to be reflected in our 2016 budget. In addition, the department has been awarded additional grants that were unknown at the time the 2016 budget was prepared. The following adjustments are being proposed to account for the change in current grants and addition of new grants with a net increase in revenue of \$32,933.

1. ADRC grant increase of \$16,000, comprised of \$8,000 from prior year carryover and \$8,000 of new funds.
2. Environmental Health increase in revenue of \$12,500 due to continuing to do the DNR beach monitoring in 2016.
3. Social Services decrease in revenue of \$7,800 due to not receiving the Title IV-E TPR Services grant in 2016.
4. Social Services decrease in revenue of \$9,400 due to the end of Healthcheck funding source.
5. Social Services decrease in revenue of \$3,107 due to not receiving the Fingerprint grant in 2016.
6. Social Services decrease in revenue of \$3,878 due to not receiving the WISACWIS grant in 2016.
7. Social Services increase in revenue of \$124 for the State County Match portion of Basic County Allocations.
8. Public Health decrease in revenue of \$2,783 due to a cut in WIC Grants.
9. Public Health increase in revenue of \$963 due to additional funding for Refugee services.
10. Public Health decrease in revenue of \$278 in the Consolidated Contract for Prevention.
11. Public Health increase in revenue of \$346 in the Consolidated Contract for Childhood Lead.

12. Public Health decrease in revenue of \$1,861 in the Consolidated Contract for Immunization is offset by receipt of a new Adult Immunization Grant for \$2663.
13. Public Health increase in revenue of \$5,843 in the Consolidated Contract for Maternal and Child Health.
14. Economic Support rolled the WHEAP - Crisis business unit into one WHEAP business unit.
15. Community Programs increase in revenue of \$5,200 for Community Aids- Basic County Allocations.
16. Community Programs increase in revenue of \$12,555 for a prior year carry-over of unspent funds for the Children's Community Options Program.
17. Public Health increase in revenue of \$1,750 due to additional funds for their training grant.
18. Moving the Adult Day Care budget of \$5,438 to the business unit that it is being expensed through.
19. Aging increase in revenue of \$3,038 for Title III C-1 meals.
20. Aging increase in revenue of \$3,700 for Title III-B funds. Also moving budgeted expense from miscellaneous expense to actual expense objects that are being used.
21. Aging increase in revenue of \$6,019 for Title III C-2 meals.
22. Aging increase in revenue of \$4 for Title III D funds.
23. Aging increase in revenue of \$3,007 for Title III E funds.
24. Aging increase in revenue of \$9,982 for the Alzheimer's Family & Caregivers grant.
25. Economic Support decrease in revenue of \$28,800 due to not receiving the Children's First grant in 2016.
26. Economic Support increase in revenue of \$28,309 for the WHEAP contracts
27. Moving budgeted dollars between expenses in Public Health to align with actual expenditures for Emergency Preparedness efforts.
28. Social Services decrease in revenue of \$13,500 for MA-Case Management. we are now able to claim case management under the Children's COP grant.

Account Number	Subledger	Sub Type	Amount	Account Description	
2031.511105	55017	A	2,926.00	Regular Wages	1
2031.532145	55017	A	10,574.00	Structural	
2031.533505	55017	A	2,000.00	General	
2031.533930	55017	A	500.00	Equipment under 5500	
2301.423525.932	55017	A	(16,000.00)	ADRC-560100	
237.531430	71	A	12,500.00	Lab Analysis	2
237.423525.967			(12,500.00)	DNR Beach Monitoring	
2511.423525.991			7,800.00	Title IV-E TPR Services	3
2511.531205			(7,800.00)	Legal	
2562.423525.481			9,400.00	Healthcheck Other/Adm 966/7	4
2562.531721			(9,400.00)	RCC/MA	
2585.423525.986			3,107.00	Fingerprint 531455 - 324	5
2585.531455			(1,450.00)	Investigation	
2585.511105			(1,657.00)	Wages	
2554.423525.978			3,878.00	WISAC/WIS - 333	6
2554.533928			(3,878.00)	Computer Sys 5500	
2511.531505			124.00	Client Services	7
2511.423525.485			(124.00)	State County Match - 681	
2321.423525.965	19	A	2,783.00	WIC Grants 154710	8
2321.511105	12	A	(2,783.00)	Regular Wages	
2320.511105			963.00	Regular Wages	9
2320.423525.963			(963.00)	PH Refugee 7309	
2318.423525.964	67	A	278.00	PH Consolidated Contract Prev	10
2318.511105			(278.00)	Regular Wages	
2301.511105			346.00	Regular Wages	11
2301.423525.964	47	A	(346.00)	PH Consolidated Contract Chd Ld	
2306.423525.964	11	A	1,861.00	PH Consolidated Contract Imm	12
2306.511105			802.00	Regular Wages	
2306.423525.964	94	A	(2,663.00)	Adult Immunization Grant	
2308.511105			5,843.00	Regular Wages	13
2308.423525.964	22	A	(5,843.00)	PH Consolidated Contract MCH	

Account Number	Subledger	Sub Type	Amount	Account Description	
2634.411100			20.00	Property Tax Levy	14
2634.534115			(20.00)	Rental of Equipment	
2635.534115			20.00	Rental of Equipment	
2635.411100			(20.00)	Property Tax Levy	
2013.531450			484.00	Transportation	15
2013.531505			400.00	Client Services	
2019.531600			800.00	Supportive Home Care	
2019.531645			396.00	Work Related Services	
2021.531665			3,120.00	Counsel/Therapeutic Resources	
2013.423525.962			(884.00)	DCP Community Aids-BCA	
2019.423525.962			(1,196.00)	DCP Community Aids-BCA	
2021.423525.962			(3,120.00)	DCP Community Aids-BCA	
2049.511105			10,000.00	Wages	16
2049.531600			2,555.00	Supportive Home Care	
2049.423525.901			(12,555.00)	Community Options	
2329.533220	53009	A	1,200.00	Lodging-Employee	17
2329.533215	53009	A	550.00	Meals-Employee	
2329.423525.464	53009	A	(1,750.00)	PH Preparedness Bio 155015	
2013.531605			5,438.00	Adult Day Care	18
2021.531605			(5,438.00)	Adult Day Care	
2211.531415			3,038.00	Food Prepared	19
2211.423525.947			(3,038.00)	Title III C-1	
2215.511105			3,700.00	Wages	20
2215.423525.953			(3,700.00)	Title III-B	
2215.533505			260.00	General	
2215.533540			1,300.00	Food	
2215.534105			940.00	Rental of Building	
2215.533908			(2,500.00)	Miscellaneous Expense	
2215.531565			(14,077.00)	Prevention, Awareness and Organ	
2215.511105			14,077.00	Wages	
2224.531415			6,019.00	Food Prepared	21
2224.423525.948			(6,019.00)	Title III C-2	
2252.533505			4.00	General	22
2252.423525.955			(4.00)	Title III D	
2256.511105			3,007.00	Wages	23
2256.423525.956			(3,007.00)	Title III E	

Account Number	Subledger	Sub Type	Amount	Account Description	
2250.511105			9,982.00	Wages	24
2250.423525.949			(9,982.00)	Alzheimers Fam & Caregivers	
2629.423525			28,800.00	State Health & Human Services	25
2629.531505			(28,800.00)	Client Service	
2635.423525.036			7,802.00	Operations	26
2635.423525.037			3,340.00	Public Benefits	
2635.423525.038			(3,540.00)	Outreach	
2635.423525.039			(30,948.00)	Crisis	
2635.423525.040			(4,963.00)	WX Operations	
2635.511105			28,309.00	Wages	
2329.511105			(9,220.00)	Wages	27
2329.533926	92	A	9,220.00	Non Cap Equip over \$500	
2050.455115.041			18,500.00	MA-Case Management	28
2050.531675.002			(18,500.00)	DHFS-Child/Elders	



SHEBOYGAN COUNTY

Ellen R Schleicher
Register of Deeds

Nila Born
Office Supervisor

July 1, 2016

TO: FINANCE COMMITTEE: GREG WEGGEMAN, CHAIR, GEORGE J. MARTHENZE, MARK S. WINKEL, WILLIAM C. GOHRING, ROGER L. TESTROETE

FROM: ELLEN R SCHLEICHER, REGISTER OF DEEDS *ES*

CC: Adam Payne, County Administrator, Thomas Wegner, County Board Chair, Edgar Harvey, Jr.

RE: REPLICATION FEES FOR REGISTER OF DEEDS OFFICE

In 2015 the Register of Deeds office contracted with Fidar (our land record software provider) to provide us with a Replication Service. At the time we were quoted a price per quarter for up to 50GB of data. As we progress with our back indexing we are adding more data to the replication service. In 2016 we exceeded the 150GB of data so the fee increased. We did not anticipate that the fee would increase so rapidly so did not budget enough dollars to cover the increase in data.

In order to cover the increase I am requesting an additional \$2250.00 from the Land Records account for the budget year 2016.

		Debit	Credit
1084.721000	Operating Transfer-General Fund	\$2250.00	
183.342140	Budget Appropriations		\$2250.00
149.533928	Computer System \$500-\$4999	\$2250.00	
149.631500	Operating Transfer-Land Records Usage		\$2250.00

Attachment: Budget Adjustment - Replication Fee (3739 : Budget Adjustment - Replication Services)

2016 SHEBOYGAN COUNTY BUDGET ADJUSTMENT

Department: Transportation - Highway Division


Date: July 6, 2016

The Transportation Department Highway Division is respectfully requesting the following budget adjustment.

		DEBIT	CREDIT
444.466135	Gain on Disposal of Assets	\$ 80,671	
440.565010	Machinery		\$ 80,671

Due to a favorable public auction the Highway Division has exceeded the 2016 budget estimate for sale of obsolete and/or fully depreciated assets. We therefore would like to request a budget adjustment to capital outlay for the use of the auction proceeds. The budget adjustment will allow the Highway division to purchase additional replacement equipment.

Respectively submitted:



 Tim Woodworth, CPA
 Staff Accountant

Attachment: Budget Adjustment - Sale of Obsolete-Depreciated Assets (3744 : Budget Adjustment – Sale of Obsolete/Depreciated Assets)



SHEBOYGAN COUNTY

Chris Lewinski
Information Technology Dire

To: Greg Weggeman, Finance Committee Chairperson

CC: Adam Payne, Wendy Charnon

Date: July 13, 2016

Subject: Utilizing Retained Earnings to Fund Additional Expenses in Remodel Project

Information Technology is in the midst of completing one of its Five Year Capital Plan projects, the remodel of the Information Technology office area and data center (project number 3006).

This project will produce a number of benefits:

- More efficient cooling of the data center.
- Enhanced power management and balancing for all servers, reducing risk of unplanned downtime to power outage.
- More efficient utilization of office space.

The budget for this project is \$200,000, based on preliminary pricing estimates that were obtained by the previous IT manager a number of years ago. However, these estimates failed to include many of the ancillary costs associated with installing the new data center equipment (see Appendix A. for a detailed explanation of the costs that were omitted). In summary, based on current estimates received from Bray Architects, the existing project budget falls short by \$92,951.

Given the intended objectives of this project, as well as a healthy retained earnings balance (\$953,791, as of December 31, 2015), **I am proposing, and seeking approval for, the utilization of Information Technology retained earnings to fund the additional expenses of \$92,951 for this critical project in 2016.** I appreciate your consideration and welcome your questions.

Respectfully yours,

Appendix A. Revised Project Estimates Compared to Original Project Budget

Estimated Capital Project Costs			
	2016 Estimates	2014 Estimates/Approved Budget	Variance
Improvements			
General Contractor	\$ 11,190	\$ 12,210	\$ 1,020
General Conditions/General Requirements	\$ 5,595	\$ -	\$ (5,595) unbudgeted
Performance/Payment Bond	\$ 1,679	\$ -	\$ (1,679) unbudgeted
Architectural/Engineering Fee	\$ 10,400	\$ -	\$ (10,400) unbudgeted
Contingency	\$ 13,000	\$ 16,494	\$ 3,494
Asbestos identification/abatement	\$ 5,500	\$ -	\$ (5,500) unbudgeted
Move west server room wall	\$ 6,500	\$ -	\$ (6,500) unbudgeted
General Construction	\$ 44,200	\$ 11,853	\$ (32,348)
Selective demo	\$ 4,500	\$ -	\$ (4,500) unbudgeted
Plumbing	\$ 7,500	\$ 3,080	\$ (4,420)
HVAC (incl. installing CRV and relocating Liebert)	\$ 18,000	\$ 12,320	\$ (5,680)
Fire Suppression	\$ 9,500	\$ 10,450	\$ 950
Electrical (includes main feed to existing Liebert)	\$ 35,000	\$ 38,390	\$ 3,390
Permits and Fees	\$ 4,500	\$ 10,285	\$ 5,785
			\$ -
Sub-total, Improvements	\$ 177,064	\$ 115,082	\$ (61,982)
Equipment			
Liebert CRV-1 Cooling Unit	\$ 43,838	\$ 47,500	\$ 3,662
Liebert Racking	\$ 18,720	\$ -	\$ (18,720) unbudgeted
Power Distribution Units	\$ 14,301	\$ -	\$ (14,301) unbudgeted
Cold Containment System	\$ 9,571	\$ -	\$ (9,571) unbudgeted
Blade Power Modules	\$ 3,940	\$ -	\$ (3,940) unbudgeted
Hardwired Outlets	\$ 1,500	\$ -	\$ (1,500) unbudgeted
Installation Labor	\$ 8,017	\$ -	\$ (8,017) unbudgeted
			\$ -
Subtotal, Equipment	\$ 99,887	\$ 47,500	\$ (52,387)
Office Furniture			
New office furniture	\$ 16,000	\$ 37,418	\$ 21,418
Subtotal, Office Furniture	\$ 16,000	\$ 37,418	\$ 21,418
Total Project	\$ 292,951	\$ 200,000	\$ (92,951)

Attachment: Utilizing RE to Fund Additional Expenses Remodel (3740 : Utilizing Retained Earnings to Fund Additional Expenses in Remodel



SHEBOYGAN COUNTY

Chris Lewinski
Information Technology Dire

To: Greg Weggeman, Finance Committee Chairperson

CC: Adam Payne, Wendy Charnon

Date: July 13, 2016

Subject: Utilizing Retained Earnings to Purchase Second Cooling Unit in Remodel Project

Information Technology is in the midst of completing one of its Five Year Capital Plan projects, the remodel of the Information Technology office area and data center (project number 3006).

The original project plan was to purchase one new cooling unit ("CRV-1") and relocate the existing cooling unit (the "Liebert") to be used in a backup/standby capacity for the duration of its expected lifespan (~ 18 years, in year 2022). At that time, a second high-efficiency, rack-mounted cooling unit ("CRV-2") would be purchased and installed as backup and load share to the CRV-1. However, there are tangible, unrecoverable costs involved with reusing the Liebert. Because of the new data center floorplan, it will need to be relocated from its current location in the data center. This relocation will result in the following one-time costs (see Appendix A.):

- An additional \$22,000 in electrical work to feed power to the Liebert in its new location.
- An additional \$6,500 in construction work to move the west wall of the data center room.
- An additional \$2,000 in plumbing work.
- An additional \$5,500 in HVAC work.
- An second crane charge of \$3700 to install the condenser for CRV-2 on the roof in 2022. (This would be avoided if done at the same time as CRV-1).

There are other intangible though no less important costs that come with keeping the Liebert:

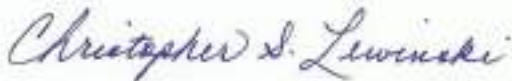
- The additional time and disruption involved with moving the data center west wall and relocating the Liebert. The area in question is immediately adjacent to the IT office area and would involve displacing those workers during the construction.
- If decommissioned in 2016, the Liebert may have some resale value, up to \$2500, according to a Liebert reseller. This value would only decline with each passing year.

- Since CRV-1 would be running full-time, 24x7, its serviceable life would be shortened. Adding CRV-2 would allow the pair to be run in a lead/laggard fashion, whereby the two units “share the work”, essentially increasing their service life by 50%.
- Any maintenance/repair costs for the Liebert, of which there have been a few in the past few years, would only increase the extra cost of keeping this unit in service.

Given the significant cost savings of this approach, as well as a healthy retained earnings balance (\$953,791, as of December 31, 2015), **I am proposing, and seeking approval for, the utilization of Information Technology retained earnings to fund the purchase and installation of the second cooling unit at a net additional cost of \$25,848 in 2016.**

I appreciate your consideration and welcome your questions.

Respectfully yours,

A handwritten signature in blue ink that reads "Christopher S. Lewinski". The signature is written in a cursive style and is centered on a light yellow rectangular background.

Appendix A. Net Additional Cost of Purchasing CRV-2 in 2016

Improvements		
HVAC- Cooling lines for second cooling unit	\$	7,010
HVAC- install second cooling unit	\$	4,500
HVAC- Crane to install second roof condensor	\$	-
HVAC- Remove old Liebert cooling unit	\$	6,500
Sub-total, Improvements	\$	18,010
Equipment		
Liebert CRV-2 Cooling Unit	\$	43,838
Subtotal, Equipment	\$	43,838
Cost Savings with Decommissioning Liebert		
Less additional electrical work	\$	(22,000)
Less additional construction work	\$	(6,500)
Less additional plumbing work	\$	(2,000)
Less additional HVAC work	\$	(5,500)
Subtotal, Savings from Decomm'ing Liebert	\$	(36,000)
Net Cost to Add CRV-2 Cooling Unit	\$	25,848

Attachment: Utilizing RE to Purchase Second Cooling Unit (3741 : Utilizing Retained Earnings to Purchase Second Cooling Unit in Remodel

Sheboygan County Capital Project Funding Request

Project Name:	Voice Over Internet Protocol (VoIP) Telephone System
Department:	Finance & Information Technology
Project Manager(s):	Chris Lewinski
Committee:	Finance
Project Number	3004

1 Project Case

1.1 Project Overview
The Information Technology department recommends replacing the County's current Centrix phone system with a more modern, cost efficient Voice Over Internet Protocol (VoIP) phone system.
1.2 Project Purpose
The purpose of this project is to replace the current Centrix phone system with a Voice Over Internet Protocol phone system. The existing phone system was implemented around 1998 and uses an AT&T Centrix system as its hub. Over the last 6 years, the County has had several studies and estimates completed, recommending the implementation of a VoIP phone system to streamline service delivery and reduce costs. This new phone system would reduce monthly telephone charges, would simplify data cabling needs, and streamline the process for adding or moving County telephones.

2 Primary Project Objectives
Implement a new VOIP phone system that would provide the following: <ul style="list-style-type: none"> - Enhanced phone and voicemail features - Reduced monthly phone bill costs - Simplifying data cabling in County facilities - Eliminates need for Building Services to perform maintenance or install new PSTN lines - Eliminates need for AT&T (and cost) to come onsite to install a new phone line or troubleshoot issues - Single, centralized point of maintenance interface over network, no need to travel to County facilities to patch lines - Improved flexibility addressing departmental phone mobility and accessibility

3 Project Identification and Alternatives
The alternative to this project is to continue to use the Centrix phone system. This would result in the higher monthly charges the County currently pays to AT&T. Additionally, the County would continue to incur service call charges for any new phone line installations. Building Services would continue to be depended upon to run phone lines.

4 Project Issues
This project is contingent upon reliable, high performing network and Internet connectivity, necessitating a redundant Internet Service Provider(ISP) to ensure phone uptime and quality.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$0	
2016 - 1st quarter				
2016 - 2nd quarter				
2016 - 3rd quarter				
2016 - 4th Quarter				
2016 Total	\$0	\$0	\$0	
2017 - 1st quarter				
2017 - 2nd quarter	\$143,354			
2017 - 3rd quarter	\$143,354			
2017 - 4th Quarter				
2017 Total	\$286,707	\$0	\$286,707	
2018 - 1st quarter				
2018 - 2nd quarter				
2018 - 3rd quarter				
2018 - 4th Quarter				
2018 Total	\$0	\$0	\$0	
2019 - 1st quarter				
2019 - 2nd quarter				
2019 - 3rd quarter				
2019 - 4th Quarter				
2019 Total	\$0	\$0	\$0	
2020 - 1st quarter				
2020 - 2nd quarter				
2020 - 3rd quarter				
2020 - 4th Quarter				
2020 Total	\$0	\$0	\$0	
SUB TOTAL 2016-2020	\$286,707	\$0	\$286,707	
Later Years			\$0	
TOTAL	\$286,707	\$0	\$286,707	
Check	\$0	\$0	\$0	
Additional details Other Funding				

5 Project Cost Worksheet (continued)

Departmental cost	TOTAL	DEPARTMENT	DEPARTMENT	ASSET LIFE YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ 11,000			
Computer Hardware	\$ 144,500			
Computer Software	\$ 67,207			
Consulting	\$ 45,000			
Support	\$ 19,000			
TOTAL	\$286,707	\$0	\$0	
Check	\$0			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2016	\$ -	\$ -	\$ -
2017	\$ 286,707.00	\$ -	\$ 286,707.00
2018	\$ -	\$ -	\$ -
2019	\$ -	\$ -	\$ -
2020	\$ -	\$ -	\$ -
SUB Total	\$ 286,707.00	\$ -	\$ 286,707.00
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 286,707.00	\$ -	\$ 286,707.00

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason:	X	
6 Other Priority reason: Please detail	Yes- Existing system is very out of date. New system would	
7 Project desirable, either improving service or efficiency	X	\$286,707

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Reduction of monthly phone operating expenses by 30%.
Reduction in time needed for phone adds or moves.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date-	4/1/2017
Milestone 1- Phone system procured.	6/1/2017
Milestone 2- System config. complete	9/1/2017
Milestone 3- Testing and training complete	11/1/2017
Mileston 4- Phones deployed and go live	12/15/2017

9 Project Users	Impacts and Interface
External	
Road Users	
Business/Residences on route	
Internal	All departments would gain efficiencies with a new VoIP phone system because it is easier to manage contacts, forward calls, call waiting, greater
	IT and Building Services would realize efficiencies through reduced cabling complexity and streamlined administration of phone adds and moves.

10 Project Tolerances	
TIME	Time for installation and configuration would not be affected if project was pushed back.
COST	Cost would not be affected if project was pushed back.
RISK	This project is contingent upon reliable, high performing network and Internet connectivity, necessitating a redundant Internet Service Provider(ISP) to
BENEFICIARES	
SCOPE	Scope could change depending upon desired feature set and business needs for the phone system.
QUALITY	

Federal Grant
 State Grant
 Other Municipality
 Other Non-Governmental
 Internal Funds
 Receipts from Sales of Capital Assets
 Other

Sheboygan County

Capital Project Funding Request

Project Name:	Disaster Recovery Site
Department:	Information Technology
Project Manager(s):	Chris Lewinski
Committee:	Finance
Project Number	3005

1 Project Case

1.1 Project Overview
The Information Technology division recommends implementing a dedicated, robust disaster recovery site to provide back up operations to the County's production data center. This project was approved
1.2 Project Purpose
The purpose of this project is to implement a robust, reliable disaster recovery site that will ensure the back up and recovery of all County data, hardware, and software systems. The disaster recovery site will limit the risk of losing data, major expense of getting systems operational following a failure or disaster, and provide redundant, real-time recovery of all County systems thus ensuring business continuity remains intact. Currently, the County backs up all County data to the Administration building with no way of accessing the backed up data to continue operations. Currently, in order for the County to become operational following a failure or disaster, the County would be required to work around the clock on building new servers and configuring the network to run again. This also would include the requirement of purchasing all new hardware and software, waiting for the arrival of said purchases, while also incorporating consultants to supplement IT staff in order to expedite operations. The estimate of time needed to make the County network operational following a failure or disaster in the County datacenter is months.

2 Primary Project Objectives
Implement a new, robust Disaster Recovery site that will: <ul style="list-style-type: none"> - Provide a redundant back up of all County hardware and software at an off site location. datacenter. - Vastly reduce any network, hardware, or software downtime thus increasing user productivity. - Provide dedicated backups to all County software systems including Spillman public safety and JD Edwards financials. - Provide network recovery within minutes if failure occurs in Courthouse datacenter. - Ensure the County does not lose any data during a disaster or failure. - Limit risk (and expense) to County in case of failure or disaster by avoiding weeks to months of work to become operational after failure or disaster

3 Project Identification and Alternatives

The alternative would be to continue backing up County data to the Administration building, which does not provide any failover capabilities and would require significant effort and investment in equipment to function as a production data center during a disaster recovery effort.

4 Project Issues

Need robust infrastructure (i.e. the Sheboygan Ring of Fiber project) to connect and configure disaster recovery site to act as production data center if a failure occurs at the Courthouse. We cannot do this with current wireless radio technology due to lack of redundancy with current network configuration.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$0	
2016 - 1st quarter				
2016 - 2nd quarter				
2016 - 3rd quarter				
2016 - 4th Quarter				
2016 Total	\$0	\$0	\$0	
2017 - 1st quarter	\$60,000			
2017 - 2nd quarter	\$110,000			
2017 - 3rd quarter				
2017 - 4th Quarter				
2017 Total	\$170,000	\$0	\$170,000	
2018 - 1st quarter				
2018 - 2nd quarter				
2018 - 3rd quarter				
2018 - 4th Quarter				
2018 Total	\$0	\$0	\$0	
2019 - 1st quarter				
2019 - 2nd quarter				
2019 - 3rd quarter				
2019 - 4th Quarter				
2019 Total	\$0	\$0	\$0	
2020 - 1st quarter				
2020 - 2nd quarter				
2020 - 3rd quarter				
2020 - 4th Quarter				
2020 Total	\$0	\$0	\$0	
SUB TOTAL 2016-2020	\$170,000	\$0	\$170,000	
Later Years			\$0	
TOTAL	\$170,000	\$0	\$170,000	
Check	\$0	\$0	\$0	

Additional details Other Funding

5 Project Cost Worksheet (continued)

Departmental cost	TOTAL	DEPARTMENT	DEPARTMENT	ASSET LIFE YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ 20,000			
Equipment	\$ 20,000			
Computer Hardware	\$ 102,000			6
Computer Software	\$ -			
Consulting	\$ 28,000			
Other	\$ -			
TOTAL	\$170,000	\$0	\$0	
Check	\$0			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2016	\$ -	\$ -	\$ -
2017	\$ 170,000.00	\$ -	\$ 170,000.00
2018	\$ -	\$ -	\$ -
2019	\$ -	\$ -	\$ -
2020	\$ -	\$ -	\$ -
SUB Total	\$ 170,000.00	\$ -	\$ 170,000.00
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 170,000.00	\$ -	\$ 170,000.00

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: The County IT environment is not currently prepared for a disaster recovery effort to occur in a timely manner.	X	\$170,000.00
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency	X	\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors
Reduction in network downtime due to near real-time failover. Reduction in Recovery Time Objective (RTO) in the event of a disaster.

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date-	12/1/2016
Milestone 1- System install and	2/1/2017
Milestone 2- Testing and verification	3/1/2017
Milestone 3- System go live	3/15/2017
Project End Date	4/1/2017

9 Project Users	Impacts and Interface
External	The prevention of major downtime and costs to get systems back up and running if a major disaster or failure were to occur. The impact on County
Road Users	
Business/Residences on route	
Internal	Impact on internal employees would be positive as the DR site would improve network uptime by having a failover process for mission critical software,

10 Project Tolerances	
TIME	Any delays in the completion of the Fiber Ring project would affect the timeline of this project.
COST	Costs may fluctuate based on time of estimates versus time of project start.
RISK	No fiber infrastructure would eliminate the possibility of completing this project.
BENEFICIARIES	All County network users and taxpayers.
SCOPE	If the City and SASD join in on the DR project, the scope would change.
QUALITY	

- Federal Grant
- State Grant
- Other Municipality
- Other Non-Governmental
- Internal Funds
- Receipts from Sales of Capital Assets
- Other

Sheboygan County

Capital Project Funding Request

Project Name:	Replace redundant Storage Area Networks (SANs)
Department:	Information Technology
Project Manager(s):	Chris Lewinski
Committee:	Finance
Project Number	

1 Project Case

1.1 Project Overview
This project provides for the replacement of the County's (2) Storage Area Networks (SANs) that were implemented in February 2014. Viable life expectancy of a typical SAN is 3-5 years, while Sheboygan County depreciates IT equipment on a 6 year basis. As such, this project is being planned for completion in 2020.
1.2 Project Purpose
Sheboygan County IT has utilized Storage Area Networks since 2004 to deliver high availability of its network resources while streamlining data storage management. Further, it employs redundant Storage Area Networks to allow for offsite replication and reduced disaster recovery times. The Storage Area Networks that were deployed in 2014 have an approximate life expectancy of 3 - 5 years, after which time drive failures increase dramatically and hardware support costs escalate substantially after year 5. These two trends typically warrant replacement at or around years 5 or 6, which maximizes the investment in equipment while controlling costs. Replacement of the Storage Area Networks will also provide for increased storage capacity and storage array performance.

2 Primary Project Objectives
-maximize investment of current Storage Area Networks -replace existing Storage Area Networks before drive failures and/or maintenance costs become excessive -meet the data storage needs of the County's departments

3 Project Identification and Alternatives
This project was identified per standard data center refresh practices. Any on premise alternatives would involve outdated technologies (tape backup; Network Attached Storage) that would greatly reduce performance and efficiency.

4 Project Issues
There are no issues associated with this project at this time.

5 Project Cost Worksheet

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$0	
2017 - 1st quarter				
2017 - 2nd quarter				
2017 - 3rd quarter				
2017 - 4th Quarter				
2017 Total	\$0	\$0	\$0	
2018 - 1st quarter				
2018 - 2nd quarter				
2018 - 3rd quarter				
2018 - 4th Quarter				
2018 Total	\$0	\$0	\$0	
2019 - 1st quarter				
2019 - 2nd quarter				
2019 - 3rd quarter				
2019 - 4th Quarter				
2019 Total	\$0	\$0	\$0	
2020 - 1st quarter	\$210,000			
2020 - 2nd quarter				
2020 - 3rd quarter				
2020 - 4th Quarter				
2020 Total	\$210,000	\$0	\$210,000	
2021 - 1st quarter	\$0			
2021 - 2nd quarter				
2021 - 3rd quarter				
2021 - 4th Quarter				
2021 Total	\$0	\$0	\$0	
SUB TOTAL 2017-2021	\$210,000	\$0	\$210,000	
Later Years			\$0	
TOTAL	\$210,000	\$0	\$210,000	
Check	\$0	\$0	\$0	
Additional details Other Funding				

Communication: Review of IT 5 Year Capital Plan Project Requests (Information Technology)

5 Project Cost Worksheet (continued)

Departmental cost		DEPARTMENT	DEPARTMENT	ASSET LIFE
	TOTAL			YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ 200,000			
Computer Software	\$ -			
Consulting	\$ 10,000			
Other	\$ -			
TOTAL	\$210,000	\$0	\$0	

Check \$0

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2017	\$ -	\$ -	\$ -
2018	\$ -	\$ -	\$ -
2019	\$ -	\$ -	\$ -
2020	\$ 210,000.00	\$ -	\$ 210,000.00
2021	\$ -	\$ -	\$ -
SUB Total	\$ 210,000.00	\$ -	\$ 210,000.00
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 210,000.00	\$ -	\$ 210,000.00

6 Project Priority	Check all that Apply	Enter minimum amount required in Year 1 of project
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally needed essential give reason: Drive failure rates increase significantly after (5) years of service and this renders ongoing support agreements cost prohibitive.	X	\$210,000.00
6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors	
-SANs deployed on time and within budget. deployed with minimum amount of planned downtime and no unplanned downtime.	-SANs

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date-	1/1/2020
Milestone 1- SANs procured	1/15/2020
Milestone 2- SANs configured	2/1/2020
Milestone 3- SANs cutover	2/1/2020
Project End Date	2/10/2020

9 Project Users	Impacts and Interface
External	
Road Users	
Business/Residences on route	
Internal	All County computer users will be impacted during planned network outage to deploy new Storage Area Networks.

10 Project Tolerances	
TIME	
COST	Delaying project will result in high maintenance costs for SANs in years 6 and beyond.
RISK	Delaying project increases risk of drive failure, unplanned network downtime and data loss.
BENEFICIARIES	
SCOPE	
QUALITY	

- Federal Grant
- State Grant
- Other Municipality
- Other Non-Governmental
- Internal Funds
- Receipts from Sales of Capital Assets
- Other

1 **SHEBOYGAN COUNTY ORDINANCE NO. _____ (2016/17)**

2
3 **Re: Changing Supervisory District Boundaries to Reflect Annexation**

4
5
6 **WHEREAS**, the Sheboygan County Board established its current supervisory district
7 boundaries by enactment of Ordinance No. 3 (2011/12) on September 20, 2011, and which was
8 subsequently amended in part by Ordinance No. 12 (2015/16), and
9

10 **WHEREAS**, the boundaries as amended provided that the entire City of Plymouth as it
11 existed on September 20, 2012, plus that portion of former Town of Plymouth and annexed by
12 Plymouth City Ordinance No. 2 of 2015 was to be in Supervisory Districts 16 and 17, and the
13 entire Town of Plymouth was to be in Supervisory District No. 15, and
14

15 **WHEREAS**, on May 10, 2016, the City of Plymouth enacted Ordinance No. 13 of 2016 in
16 which it annexed certain additional territory from the Town of Plymouth into the City of
17 Plymouth, and
18

19 **WHEREAS**, on June 6, 2016, the City of Plymouth Clerk-Treasurer, on behalf of the
20 City, requested that the newly-annexed territory be included into Supervisory District No. 17 and
21 excluded from Supervisory District No. 15, and
22

23 **WHEREAS**, Wis. Stat. § 59.10(3)(c) authorizes county boards to amend their
24 supervisory district plans to reflect municipal annexations, and such an amendment to address
25 the City of Plymouth annexation would be in the best interests of Sheboygan County;
26

27 **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan
28 does ordain as follows:
29

30 Section 1. **Amending Supervisory Districts No. 15 and 17.** Section 1.02
31 of the Sheboygan County Code of Ordinances is hereby amended as follows (additions
32 indicated by redlining):
33

34 **SUPERVISORY DISTRICT NO. 15:**

35
36 **Town of Lyndon Ward 1** – That portion of the Town of Lyndon North and
37 West of the line commencing at the Western boundary of the Town of
38 Lyndon and State Highway 28, Northeast on State Highway 28 to County
39 Road E, North on County Road E to County Road N, East on County
40 Road N to Blueberry Lane, North on Blueberry Lane to the Northern
41 boundary of the Town of Lyndon. The entire **Town of Plymouth**, less
42 that portion annexed to the City of Plymouth by City Ordinance No. 2 of
43 2015, and by City Ordinance No. 13 of 2016, and the entire **Village of**
44 **Cascade**.
45

46 **SUPERVISORY DISTRICT NO. 17:**

47
48 City of Plymouth Wards 7 through 12 – That portion of the City of
49 Plymouth South of the line commencing at the Western boundary of the

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City of Plymouth and Summit Street, East on Summit Street to North Pleasant Street, North on North Pleasant Street to West/East Mill Street, East on Mill Street to Eastern Avenue, East on Eastern Avenue to South Pleasantview Road, South on South Pleasantview Road to Valley Road, East on Valley Road to the Eastern boundary of the City of Plymouth, and including that portion annexed by City Ordinance No. 13 of 2016.

Section 2. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 19th day of July, 2016.

FINANCE COMMITTEE

Gregory Weggeman, Chairperson

George Marthenze, Vice-Chairperson

Mark S. Winkel, Secretary

William C. Goehring

Roger Te Stroete

Opposed to Introduction:

Countersigned by:

Thomas Wegner, Chairperson

August 2016 Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9	10	11	12
		Regular Finance Committee Meeting		
15	16	17	18	19
	Regular Board Mtg Introduction of 5-year Capital Plan			
22	23	24	25	26
		Regular Finance Committee Meeting		
29	30	31		
		Budget Finance Committee Meeting		

September 2016 Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
		Budget Finance Committee Meeting		
12	13	14	15	16
		Regular Finance Committee Meeting		
19	20	21	22	23
	Regular Board Mtg Final Adoption of 5-year Capital Plan	Budget Finance Committee Meeting		
26	27	28	29	30
		Regular Finance Committee Meeting		

Communication: Budget Meeting Calendar (Finance Director)

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
		Budget Finance Committee Meeting		
10	11	12	13	14
		Regular Finance Committee Meeting		
17	18	19	20	21
	Regular Board Mtg 2017 Budget Book distributed			
24	25	26	27	28
	Bd Mtg Public Hearing 2017 Budget	Regular Finance Committee Meeting		
31				

November 2016 Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
	Bd Mtg - Final Budget Adoption			
7	8	9	10	11
		Regular Finance Committee Meeting		
14	15	16	17	18
21	22	23	24	25
		Regular Finance Committee Meeting USUALLY CANCELLED	Thanksgiving	Thanksgiving
28	29	30	29	30

Communication: Budget Meeting Calendar (Finance Director)

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
		Regular Finance Committee Meeting		
19	20	21	22	23
				CHRISTMAS
26	27	28	29	30
CHRISTMAS		Regular Finance Committee Meeting USUALLY CANCELLED		NEW YEAR'S EVE

Communication: Budget Meeting Calendar (Finance Director)