

**NOTICE OF MEETING**

LAW COMMITTEE

**September 7, 2016 - 4:00 PM**

Law Enforcement Center  
525 North 6th Street  
Sheboygan, WI 53081

LEC-Administration Conference Room

**\*Agenda\***

Call to Order

Pledge of Allegiance

Certification of Compliance with Open Meeting Law

Approval of Minutes

Law Committee - Regular Meeting - Aug 17, 2016 4:00 PM

Public Comments

District Attorney

Consideration of 2017 Budget

Sheriff

Radio Project Update

Review and Approve Vouchers

Approval of Attendance at Other Meetings or Functions

Reports on Meetings Attended

Adjourn

Prepared by:

Jodi LeMahieu

Recording Secretary

Vernon Koch

Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Jodi LeMahieu, 920-459-3895 prior to the meeting so that accommodations may be arranged.

## SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center  
525 North 6<sup>th</sup> Street  
Sheboygan, WI 53081

Administrative Conference Room

**August 17, 2016**

**Called to Order: 4:00 PM**

**Adjourned: 4:44 PM**

MEMBERS PRESENT: Chairman Vernon Koch, Vice Chairman Thomas Epping, Secretary Fay Uraynar, Member Mark Winkel

MEMBERS ABSENT: Member Libby Ogea

ALSO PRESENT: Jim Risseeuw, Todd Priebe, Ryan O'Rourke, Melody Lorge, Jennifer Zimmermann, David Leffin, Mary Fetterer, Steve Steinhardt

### **Call to Order**

Chairman Koch called the meeting to order.

### **Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

### **Certification of Compliance with Open Meeting Law**

Chairman Koch certified compliance with the open meeting law. The agenda was posted at 10:25 a.m. on August 15, 2016. Motion carried unanimously.

### **Approval of Minutes**

Motion by Winkel, second by Epping, to approve the minutes from the meeting on August 3, 2016. Motion carried unanimously.

### **Correspondences/Communications**

There were no correspondences/communications.

### **Public Comments**

There were no public comments.

### **Sheriff**

Motion by Epping, second by Uraynar, to divide the RESCEW for Wisconsin Community Services OWI Monitoring Program from the budget to consider each separately. Roll call vote was taken with Epping and Uraynar voting aye and Koch and Winkel voting no. Motion was not carried.

Minutes Acceptance: Minutes of Aug 17, 2016 4:00 PM (Approval of Minutes)

Motion by Winkel, second by Uraynar, to approve the 2017 budget. Roll call vote was taken with Epping, Koch, Uraynar and Winkel voting aye. Motion carried unanimously.

### **Medical Examiner**

Motion by Epping, second by Winkel, to approve the 2017 budget. Motion carried unanimously.

### **Court Commissioner**

Motion by Epping, second by Winkel, to approve the 2017 budget. Motion carried unanimously.

### **Clerk of Courts**

Motion by Epping to separate the RESCEW for the doctor fees from the budget to consider each separately. Motion failed due to lack of a second.

Motion by Winkel, second by Epping, to approve the 2017 budget. Motion carried unanimously.

### **Vouchers**

Motion by Winkel, second by Uraynar, to approve the vouchers. Motion carried unanimously.

### **Approval of Attendance at Other Meetings or Functions**

Motion by Winkel, second by Uraynar, to approve the attendance of all Law Committee members at the Wisconsin DOT Public Meeting on July 25, 2016 at Riverview Middle School reference the Highway 23 Freeway Designation and Corridor Preservation Study. Motion carried unanimously.

### **Reports on Meetings Attended**

Supervisor Epping stated the Wisconsin DOT Public Meeting was reference changes on Highway 23 between County Road P and Highway 32.

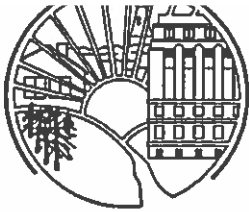
Supervisor Uraynar stated she attended the Finance Committee meeting.

### **Adjournment**

Motion by Winkel, second by Epping, to adjourn. Motion carried unanimously.

Jodi LeMahieu  
Recording Secretary

Fay Uraynar  
Committee Secretary



# SHEBOYGAN COUNTY

Joe DeCecco  
District Attorney

To: Members of the Law Committee

Vernon C. Koch, Chairperson  
Thomas V. Epping, Vice Chairperson  
Fay B. Uraynar, Secretary

Mark S. Winkel, Supervisor  
Libby T. Ogea, Supervisor

From: DA Joe DeCecco 

Date: September 1, 2016

Re: Proposed 2017 Budget for District Attorney

Attached please find the District Attorney's 2017 requested Budget.

- For our 2017 budget, we decided to continue to leave unfilled one of our two part time (no benefits) positions in our Check Fraud Unit. To date, we believe this has been a wise financial decision.
- With the implementation of eReferral, Law Enforcement will electronically send reports generated in "Spillman" to our office through "PROTECT". We will again see an increase in Office Supplies to print these reports.

We have maintained our Outside Service budget due to the continued challenge for the 2017 budget year in predicting the costs of prosecution caused by the marked increase in heroin related crimes, including deaths from overdoses. Analysis and testimony in these cases are costly. We again have major concerns over the fluctuation of the Victim Witness reimbursement rate as what we thought had relatively stabilized for our last budget now appears to be headed in a downward direction. How much it will decrease, we simply don't know.

Currently, there is a serious and costly waiting list to file TRP (termination of parental rights) cases with the Courts. On the attached RESCEW form, we are requesting to fund a County Prosecutor Position in the District Attorney's office which will allow the office to dedicate one Attorney to prosecute all CHIPS (child in need of protected services), TPR and Guardianship cases. The goal is to not only reduce this backlog but to lessen the costs incurred while a child is awaiting a permanent placement. The attached Capital Outlay request is to add an Office within the DA's department, since all current offices are occupied.

Thank you for your continuing support.

County Department Level 7 w/o CP

For 2017

Description	S-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bdg
00192 District Attorney										
400000 Revenues										
410000 Taxes										
411000 Property Tax Levy										
411100 Property Tax - Rea	705,958-	704,926-	711,362-	714,115-	720,004-	360,002-	720,004-	729,677-	15,562-	2.18
411000 Property Tax Levy	705,958-	704,926-	711,362-	714,115-	720,004-	360,002-	720,004-	729,677-	15,562-	2.18
410000 Taxes	705,958-	704,926-	711,362-	714,115-	720,004-	360,002-	720,004-	729,677-	15,562-	2.18
420000 Intergovernmental Re										
423000 State Grants										
423075 State Revenue - Ge	179,852-	189,858-	195,593-	184,450-	184,450-		189,010-	177,001-	7,449	4.04-
423675 Other State Paymen										
423675 Other State Paymen										
423000 State Grants	179,852-	189,858-	195,593-	184,450-	184,450-		189,010-	177,001-	7,449	4.04-
420000 Intergovernmental Re	179,852-	189,858-	195,593-	184,450-	184,450-		189,010-	177,001-	7,449	4.04-
450000 Public Charges for S										
451000 General Government										
451200 Court Fees and Cos										
451205 Court Fees and Ch	13,197-	14,999-	13,950-	14,700-	14,700-	6,392-	13,300-	13,800-	900	6.12-
451200 Court Fees and Cos	13,197-	14,999-	13,950-	14,700-	14,700-	6,392-	13,300-	13,800-	900	6.12-
451400 Other General Gove										
451405 Miscellaneous Fee	4,939-	1,584-	2,707-	4,000-	4,000-	2,359-	4,000-	4,000-	4,900-	13.65
451410 Printing and Dupl	35,877-	38,089-	45,169-	35,900-	35,900-	21,812-	40,000-	40,800-	4,900-	13.65
451400 Other General Gove	40,816-	39,673-	47,875-	39,900-	39,900-	24,171-	44,000-	44,800-	4,900-	12.28
451000 General Government	54,014-	54,672-	61,825-	54,600-	54,600-	30,563-	57,300-	58,600-	4,000-	7.33
452000 Public Safety										

R551449

County of Sheboygan

9/2/2016 8:40:53

SC0002

Proposed Budget - Variance Report

Page - 2

County Department Level 7 w/o CP

For 2017

Description	S-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year As June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bdgt
452100 Law Enforcement										
452127 Witness & Jury Fe	3-	15-				16-	16-			
452130 Restitution	927-		4,565-			95-	95-			
452100 Law Enforcement	930-	15-	4,565-			111-	111-			
452000 Public Safety	930-	15-	4,565-			111-	111-			
454000 Health Care Service										
454100 Other Health Care										
454400 Other Health Care										
454000 Health Care Service										
456000 Culture and Recreat										
456200 Parks										
456200 Parks										
456000 Culture and Recreat										
450000 Public Charges for S	54,944-	54,687-	66,390-	54,600-	54,600-	30,675-	57,411-	58,600-	4,000-	7.33
460000 Interest and Other R										
466000 Other Miscellaneous										
466200 Employee Reimburse										
466200 Employee Reimburse										
466000 Other Miscellaneous	112-									
460000 Interest and Other R	112-									
470000 Interdepartmental Re										
473000 System Operation Re										
473400 Printing & Duplica	92-	134-								

Attachment: DA 2017 requested budget (3858 : 2017 Budget)

Description	S-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bdgt
473000 System Operation Re	92-	134-								
475000 Health & Human Serv										
475000 Health & Human Serv										
476000 Other Interdepartme										
476100 Services	245-	216-	135-	350-	350-	20-	350-	300-	50	14.29-
476000 Other Interdepartme	245-	216-	135-	350-	350-	20-	350-	300-	50	14.29-
470000 Interdepartmental Re	337-	350-	135-	350-	350-	20-	350-	300-	50	14.29-
400000 Revenues	941,203-	949,821-	973,480-	953,515-	959,404-	390,697-	966,775-	965,578-	12,063-	1.27
500000 Expense/Expenditure										
510000 Personnel Related Ex										
511000 Wages										
511100 General										
511105 Regular	506,961	566,554	587,266	600,069	600,069	298,692	600,069	605,992	5,923	.99
511150 Compensatory	602	58	587,266	600,069	600,069	298,692	600,069	605,992	5,923	.99
511100 General	560,608	566,612	587,266	600,069	600,069	298,692	600,069	605,992	5,923	.99
511200 Social Worker										
511200 Social Worker										
511800 Temporary Help										
511800 Temporary Help										
511000 Wages	560,608	566,612	587,266	600,069	600,069	298,692	600,069	605,992	5,923	.99
512000 Benefits										
512100 General										
512105 Social Security	39,805	39,993	41,499	45,905	45,905	21,300	45,905	44,845	1,060-	2.31-
512110 Retirement (Emplo	37,032	39,557	39,613	39,244	39,244	19,223	39,244	40,831	1,587	4.04

Attachment: DA 2017 requested budget (3858 : 2017 Budget)

R551449

County of Sheboygan

9/2/2016 8:40:53

SC0002

Proposed Budget - Variance Report

Page - 4

County Department Level 7 w/o CP

For 2017

Description	5-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bldg
512100 General	76,836	79,550	81,112	85,149	85,149	40,523	85,149	85,676	527	.62
512800 Temporary Help										
512800 Temporary Help										
512000 Benefits	76,836	79,550	81,112	85,149	85,149	40,523	85,149	85,676	527	.62
510000 Personnel Related Ex	637,445	646,162	668,378	685,218	685,218	339,214	685,218	691,668	6,450	.94
530000 Operating Expenses										
531000 Purchased Services										
531100 Professional Servi										
531100 Professional Servi										
531400 Other Outside Serv										
531435 Evidence / Witness	13,096	9,822	14,815	16,200	16,200	6,251	16,200	16,200		
531455 Investigation	1,171	527	129	1,200	1,200		1,200	1,200		
531457 Service of Process	1,835	1,883	1,606	2,000	2,000	936	2,000	2,000		
531400 Other Outside Serv	16,092	12,232	16,549	19,400	19,400	7,187	19,400	19,400		
531000 Purchased Services	16,092	12,232	16,549	19,400	19,400	7,187	19,400	19,400		
532000 Repair & Maintenance										
532100 Maintenance Service										
532105 Disposal	270	190	209	600	600	114	600	600		
532100 Maintenance Service	270	190	209	600	600	114	600	600		
532200 Maintenance of Equ										
532225 Office Equipment	4,281	4,260	4,693	4,860	4,860	2,490	4,860	4,702	158-	3.25-
532200 Maintenance of Equ	4,281	4,260	4,693	4,860	4,860	2,490	4,860	4,702	158-	3.25-
532000 Repair & Maintenance	4,551	4,450	4,902	5,460	5,460	2,604	5,460	5,302	158-	2.89-

Attachment: DA 2017 requested budget (3858 : 2017 Budget)



Description	S-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bdgt
533000 General Operating										
533100 Advertising and Pr										
533115 Certified Copies	3,273	3,985	3,200	3,000	3,000	1,974	3,500	3,500	500	16.67
533120 Transcripts	3,172	2,371	2,343	3,000	3,000	632	2,200	2,000	1,000-	33.33-
533100 Advertising and Pr	6,446	6,356	5,543	6,000	6,000	2,606	5,700	5,500	500-	8.33-
533200 Travel and Meals										
533205 Mileage - Employee	840		217	370	370		225	320	50-	13.51-
533215 Meals - Employee	205	182	323	358	358	63	199	324	34-	9.50-
533220 Lodging - Employee	295	320	280	560	560		70	526	34-	6.07-
533245 Seminars and Trai	1,363	985	1,405	1,550	1,550	825	1,550	1,550		
533200 Travel and Meals	2,703	1,487	2,225	2,838	2,838	888	2,044	2,720	118-	4.16-
533300 Dues										
533305 Membership Dues	1,294	1,335	1,305	1,335	1,335	1,206	1,335	855	480-	35.96-
533300 Dues	1,294	1,335	1,305	1,335	1,335	1,206	1,335	855	480-	35.96-
533450 Fees & Permits										
533500 General Supplies										
533500 General Supplies										
533700 Office Supplies										
533705 Office	10,113	7,690	10,591	9,400	9,400	3,355	10,000	9,735	335	3.56
533725 Postage	4,722	4,728	6,119	5,400	5,400	3,345	6,400	5,700	300	5.56
533700 Office Supplies	14,835	12,419	16,710	14,800	14,800	6,699	16,400	15,435	635	4.29
533870 Books & Periodical										
533890 Books	4,064	2,799	3,557	2,500	2,500	1,669	2,500	500	2,000-	80.00-
533870 Books & Periodical	4,064	2,799	3,557	2,500	2,500	1,669	2,500	500	2,000-	80.00-

County Department Level 7 w/o CP

For 2017

Description	5-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bldg
533900 Other										
533900 Other										
533000 General Operating	29,341	24,396	29,339	27,473	27,473	13,068	27,979	25,010	2,463-	8.97-
534000 Fixed Charges										
534100 Rentals										
534115 Rental of Equipme	216	252	280	251	251	151	251	106	145-	57.77-
534100 Rentals	216	252	280	251	251	151	251	106	145-	57.77-
534200 Insurance										
534245 Bonding Insurance	25		25	25	25		25	50	25	100.00
534200 Insurance	25		25	25	25		25	50	25	100.00
534000 Fixed Charges										
534000 Fixed Charges	241	252	305	276	276	151	276	156	120-	43.48-
535000 Bad Debt Expense										
535100 Bad Debt Expense	62	181	53			53				
535000 Bad Debt Expense	62	181	53			53				
530000 Operating Expenses	50,287	41,509	51,148	52,609	52,609	23,063	53,168	49,868	2,741-	5.21-
550000 Interdepartmental Ch										
551000 Employee Related In										
551100 Benefits - General										
551105 Health Insurance	198,881	186,720	177,491	168,255	174,144	85,154	174,144	184,896	16,641	9.89
551110 Dental Insurance	8,735	8,780	8,780	8,781	8,781	4,328	8,781	6,308	2,473-	28.16-
551115 Group Life Insura	303	300	311	336	336	167	336	339	3	.89
551125 Worker Compensati	2,181	1,525	1,555	1,636	1,636	818	1,636	2,844	1,208	73.84
551130 Unemployment Insu	2,063	2,141	2,221	2,401	2,401	1,194	2,401	909	1,492-	62.14-
551140 Pension Retirement	7,262	7,120	7,500	7,478	7,478	3,739	7,478	8,020	542	7.25
551100 Benefits - General	219,638	206,585	197,858	188,887	194,776	95,402	194,776	203,316	14,429	7.64

Attachment: DA 2017 requested budget (3858 : 2017 Budget)

R551449

County of Sheboygan

9/2/2016 8:40:53

SC0002

Proposed Budget - Variance Report

Page - 7

County Department Level 7 w/o CP

For 2017

Description	5-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bdg
551200 Benefits - Social										
551200 Benefits - Social										
551000 Employee Related In	219,638	206,585	197,858	188,887	194,776	95,402	194,776	203,316	14,429	7.64
551900 Insurance Charges										
551905 General Liability	2,068	2,023	1,908	2,055	2,055	1,028	2,055	1,826	229	11.14
551920 Property Insurance	517	538	688	896	896	448	896	743	153	17.08
551930 Deductible Escrow	302	315	323	330	330	165	330	323	7	2.12
551900 Insurance Charges	2,887	2,876	2,919	3,281	3,281	1,641	3,281	2,892	389	11.86
552000 Repairs & Maintenance										
552100 Repairs & Maintenance										
552100 Repairs & Maintenance	7									
552000 Repairs & Maintenance	7									
553000 System Operation Ch										
553100 System Operation C										
553105 Telephone	3,922	3,673	4,063	3,799	3,799	1,900	3,799	4,080	281	7.40
553115 Telephone - Long	699	640	521	610	610	256	610	597	13	2.13
553130 Supplies	11	11		22	22		22		22	100.00
553135 Printing & Duplic	1,949	1,938	1,946	1,500	1,500	971	1,900	1,750	250	16.67
553150 Data Processing S	17,816	17,637	17,637	17,589	17,589	8,795	17,589	11,407	6,182	35.15
553100 System Operation C	24,397	23,899	24,166	23,520	23,520	11,921	23,920	17,834	5,686	24.18
553000 System Operation Ch	24,397	23,899	24,166	23,520	23,520	11,921	23,920	17,834	5,686	24.18
554000 Public Safety Chang										
554100 Public Safety Char										
554100 Public Safety Char										

Attachment: DA 2017 requested budget (3858 : 2017 Budget)

County Department Level 7 w/o CP

For 2017

Description	5-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bdgt
554000 Public Safety Chang										
556000 Other Interdepartme										
556100 Other Interdepartm										
556100 Other Interdepartm										
556000 Other Interdepartme										
550000 Interdepartmental Ch	246,929	233,360	224,943	215,688	221,577	108,963	221,977	224,042	8,354	3.87
560000 Capital Outlay										
563000 Building										
563000 Building										
564000 Building Improvemen										
564000 Building Improvemen										
564500 Other Improvements										
564500 Other Improvements										
565000 Machinery & Equipme										
565000 Machinery & Equipme										
566000 Office Furniture &										
566000 Office Furniture &										
566100 Communications Equi										
566100 Communications Equi										
566200 Computer Equipment										
566200 Computer Equipment										

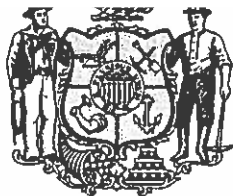
Attachment: DA 2017 requested budget (3858 : 2017 Budget)

County Department Level 7 w/o CP

For 2017

Description	5-Yr Average 2011-2015	Actual Annual 2014	Actual Annual 2015	Board Adopted 2016	Amended Budget 2016	Current Year At June 30th	Current Year Projection	Dept Budget Request 2017	S Variance To 2016 Budget	% Chge To 2016 Bdgt
567000 Vehicles										
567000 Vehicles										
560000 Capital Outlay										
570000 Depreciation										
575000 Machinery & Equip D										
575000 Machinery & Equip D										
570000 Depreciation										
500000 Expense/Expenditure	934,660	921,031	944,469	953,515	959,404	471,240	960,363	965,578	12,063	1.27
600000 Other Financing Source										
630000 Opt'g Transfers from										
633305 Fund Transfer In										
630000 Opt'g Transfers from										
6000000 Other Financing Source										
00192 District Attorney	6,542-	28,789-	29,011-			80,543	6,412-			
Current Change in Fund Balance	6,542-	28,789-	29,011-			80,543	6,412-			

Attachment: DA 2017 requested budget (3858 : 2017 Budget)



**OFFICE OF THE DISTRICT ATTORNEY  
SHEBOYGAN COUNTY**

*Joe DeCecco*  
**District Attorney**

615 North 6<sup>th</sup> Street  
Sheboygan, WI 53081-4692

Telephone (920) 459-3040  
Fax (920) 459-4383

**Deputy District Attorney**  
Christopher W. Stock

**Assistant District Attorneys**

- Samantha R. Bastil •James A. Haasch
- Nathan F. Haberman •Alexandra K. Smathers
- Joel Urmanski •Mary T. Wagner

To: Adam Payne, County Administrator  
Wendy Charon, Finance Director

From: District Attorney Joe DeCecco

Date: September 1, 2016

Re: RESCEW Request

**Proposed RESCEW**

**County Funded Prosecutor-**

Currently, there is a serious and costly waiting list to file TRP (termination of parental rights) cases with the Courts. These are very serious cases that have an impact on our community and call for a dedication of services. In discussions with the Health and Human Services Department, we have agreed that the best action to address this backlog is the ability to increase the number of TPR's filed each year. The Health and Human Services Department has committed a portion of their tax levy to remediate this backlog. Rather than contract with private counsel, the District Attorney Office is in the best position to proceed with these cases. On the attached RESCEW form, we are requesting to fund a County Prosecutor Position in the District Attorney's office, which will allow the office to dedicate one Attorney to prosecute all CHIPS (child in need of protected services), TPR and Guardianship cases. The goal is to not only reduce this backlog but to lessen the costs incurred while a child is awaiting a permanent placement.

## Reduced - Eliminated Service Consideration & Evaluation Worksheet RESCREW

Dept: \_\_\_\_\_ District Attorney \_\_\_\_\_

Service/Program Name: \_\_\_\_\_ Prosecution \_\_\_\_\_

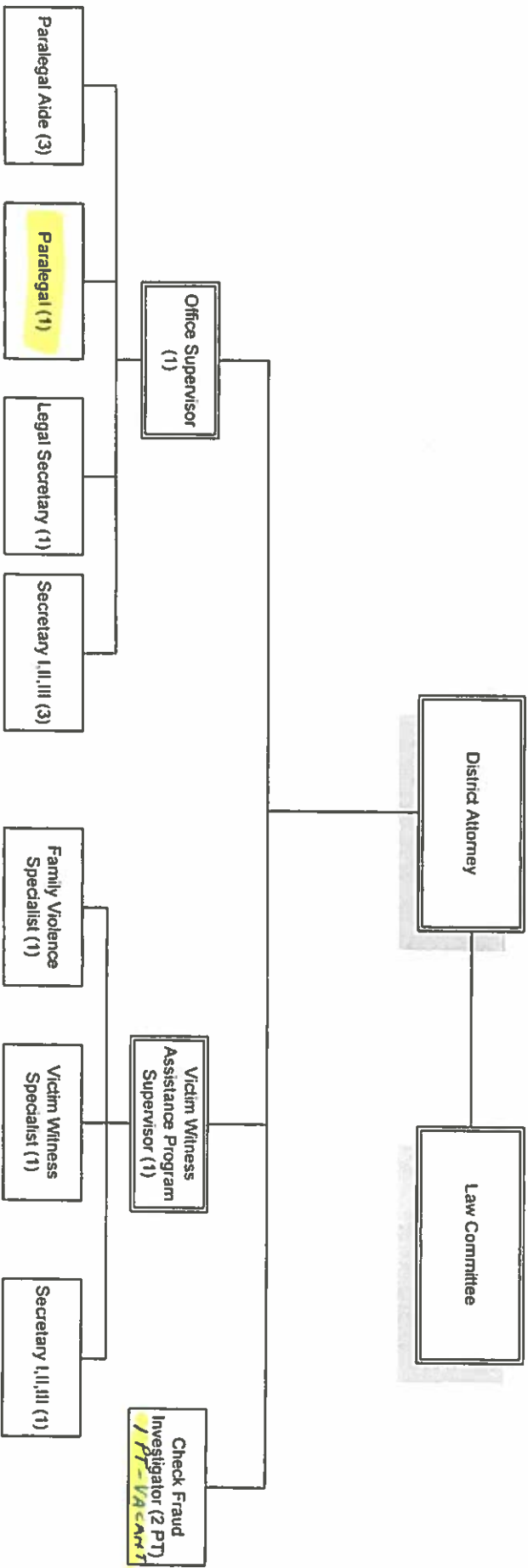
Priority	Service/Program	Account #s	Amount	Impact to Taxpayer	Justification
1	Prosecution	BU136, 511105, 512108, 512110, 551125, 551130, 55115	37,604	TPR (termination of parental rights) and Guardianship cases are very serious cases that have a great impact on our community and call for a dedication of services. Proposal is for Sheboygan County to fund a prosecutor position in the District Attorney's office to allow the Office to dedicate one Attorney to prosecuting all CHIPS (child in need of protected services), TPR (termination of parental rights) and Guardianship cases rather than paying for the services of private counsel to assist in just some of these cases. The goal is to not only reduce this backlog but to lessen the costs incurred while a child is awaiting a permanent placement.	Currently, there is a serious and costly waiting list to file TPR (termination of parental rights) cases with the Court. By prosecuting all CHIPS (child in need of protected services) cases, the District Attorney's Office is in the best position to proceed with all TPR (termination of parental rights) and Guardianship cases instead of the Health and Human Services Department contracting with private counsel.
<b>Total</b>			<b>\$ 37,604</b>		

Department Head Approval: \_\_\_\_\_

Liaison Committee Approval: \_\_\_\_\_

A RESCREW form must be filled out for each program/service that is impacted.  
All of the Department's RESCREW forms must have a unique priority ranking.

# Sheboygan County District Attorney







**Capital Outlay Request for 2017 - \$5000+**  
*Listed In Order of Priority*

Department: District Attorney

<u>ACCOUNT NO.</u>	<u>ITEM DESCRIPTION</u>	<u>TOTAL COST OF ITEM(S)</u>	<u>REIMBURSEMENT AMOUNT</u>	<u>A/R</u>	<u>JUSTIFICATION</u>	<u>REPLACE ASSET</u>
192.564500	Add Office within the District Attorney's Department	\$ 13,500.00	N/A	A	Currently, there is a serious and costly waiting list to file TRP (termination of parental rights) cases with the Courts. Proposal is for Sheboygan County to fund a prosecutor position in the District Attorney's office to allow the Office to dedicate one Attorney to prosecuting all CHIPS (child in need of protected services), TPR and Guardianship cases. Since all current offices in our department are occupied, this Capital Outlay request is to add an Office for this position.	

Grand Total Amounts \$ 13,500.00 \$ -

SHEBOYGAN COUNTY COURTHOUSE  
 ADD DISTRICT ATTORNEY OFFICE  
 8' - 6" x 15' - 3" in Library area  
 Remodeling Cost Calculations

8/26/2016  
 j tebeest

	price	per unit	DA Office	
			size	cost
demo wall	2.33	lf	-	-
stud wall	0.94	sf	225	212
insulation	0.72	sf	225	162
gyp	0.66	sf	225	149
fire caulk	0.98	lf	-	-
tape + texture	0.41	sf	225	92
paint prep	0.17	sf	450	77
paint	0.85	sf	450	383
2 side base	3.88	lf	44	171
demo door	27.40	ea	-	-
HMF	333.64	ea	1	334
fire rating	29.50	ea	-	-
borrow lite	10.96	sf	-	-
int.window	40.00	sf	-	-
door	419.45	ea	1	419
fire rating	21.80	ea	-	-
hardware	741.44	ea	1	741
remove cabinets		lf	-	-
demo gyp ceiling	0.42	sf	150	63
demo tile ceiling	0.37	sf	150	56
ceiling grid	1.59	sf	150	239
ceiling tile	2.64	sf	31	82
demo vct	1.92	sf	-	-
subtotal				3,177
demo carpet	0.77	yd	-	-
carpet	50.00	yd	-	-
vct	1.50	sf	-	-
subtotal				-
power	200.00	ea	4	800
data	200.00	ea	4	800
switches	200.00	ea	2	400
light wiring	200.00	ea	5	1,000
lighting	180.00	ea	-	-
subtotal				3,000
ductwork	120.00	25ft	1	120
diffuser	59.40	ea	1	59
relocate stat	1,345.00	ea	1	1,345
ddc graphic	1,592.00	ea	1	1,592
fire damper	120.00	ea	-	-
labor	90.00	hr	8	720
subtotal				3,836
Contractor			3,177	inflation 2013 to 2017 122% 3,862
HVAC			3,836	122% 4,663
Electrical			3,000	122% 3,647
Carpeting			-	122% -
TOTAL				12,171
10% contingency				1,217
				13,388
REPORT				<b>13,500</b>

OUT OF COUNTY TRAVEL REQUEST FOR YEAR 2017

DEPARTMENT: 192 District Attorney

<u>DATE</u>	<u>LOCATION</u>	<u>EMPLOYEE(S)</u>	<u>PURPOSE</u>	<u>COST</u>
<u>District Attorney</u> May-17 or Oct-17	To be determined	4 Attorney's	Annual State SPET Conference Purpose- comply with Continuing Legal Education Requirements to remain certified as Prosecutors	\$ 600.00
Dec-17	Marquette Univ Law School Milwaukee, WI	3 Attorney's  (subject to change)	Annual Criminal Law Conference Purpose- comply with Continuing Legal Education Requirements to remain certified as Prosecutors	\$ 600.00
Year 2017	?	?	Reserved for additional training court obligations have priority over training	\$ 206.00
Sep-17	To be determined	Support Staff- to be determined	Annual CLASS A conference (Criminal Law Agency Support Staff Assoc) Various training topics	\$ 800.00
<u>Victim Witness</u> Year 2017	Various Counties To be determined	Dione Knop- Coordinator	Regional meetings and training with Department of Justice- required by State Various training topics	\$ 314.00
Year 2017	To be determined	1 Staff- to be determined	Wisconsin Victim Witness Professionals Annual Conference Various training topics	\$ 200.00
<b>Total...</b>				<b>\$ 2,720.00</b>

Sherboygan County Discretionary Fee Schedule

Dept	Department	IFE Object Account	Fee	Current Charge	Proposed	% change	Unit	Date of Last Increase	Prior Fee	Who can Approve Change	Why proposing a Change?
192	District Attorney	451405	Diversion Fee - Check fraud unit diversion program	35.00			per event	10/21/2003		County Board	
192	District Attorney	451420	Discovery Fees - paper copies - Public Defender	0.20			per copy	10/1/2003		State	
192	District Attorney	451420	Discovery Fees - paper copies - Court Appointed	0.25			per copy	10/1/2003		Department	
192	District Attorney	451420	Discovery Fees - paper copies - Privately Retained Cases	0.30			per copy	10/1/2003		Department	
192	District Attorney	451420	Discovery Fees - paper copies - Open Records Request	0.50			per copy	6/1/2010		Department	
192	District Attorney	451420	Discovery fees - media Public Defender	5.00			each	4/1/2006		State	
192	District Attorney	451420	Discovery Fees - media Court Appt & Private	10.00			each	1/1/2010		Department	
192	District Attorney	451420	Discovery Fees - media Open Records Request	20.00			each	6/1/2010		Department	

**Liaison Committee Budget Sign Off****2017**

Department District Attorney

Liaison Committee Law Committee

Committee Chair Vernon Koch

**Targets Set by Finance Committee**

Levy	\$	-729,677
Transfer Out	\$	0
Transfer In	\$	0
Equity	\$	0

**Department Budget Requested**

Total Revenue	\$	-965,578	Note: amount should be negative
Total Expense	\$	965,578	Note: amount should be positive
Transfer In	\$	0	
Transfer Out	\$	0	
Equity	\$	0	
<b>Variance</b>	<b>\$</b>	<b>0</b>	

*Note: Variance should be zero = meets budget target; or  
Variance is a negative number = under budget; excess funds*

Signatures:

\_\_\_\_\_  
Committee Chair\_\_\_\_\_  
Date\_\_\_\_\_  
Department Head\_\_\_\_\_  
Date

**Note: If the liaison committee supports one or more exceptions to the target; a letter of justification, completed and approved RESCEW form, and how the item ranks in the PEPC Report must be submitted with this form. The amounts are not to be included in the totals above.**