

NOTICE OF MEETING

TRANSPORTATION COMMITTEE

October 3, 2016 - 9:00 AM

Sheboygan County Highway Department
1211 North 23rd Street
Sheboygan, WI 53081
Highway Conference Room

Agenda

Call to Order

Certification of Compliance with Open Meeting Law

Citizen Input and Comments

Approval of Minutes

Transportation Committee - Regular Meeting - Sep 6, 2016 8:00 AM

Review and Approve Vouchers

Approval of Attendance at Other Meetings or Functions

Correspondence

Airport/Highway

Burrows FBO Update

Consideration of Burrows Aviation, LLC Leasehold Mortgages

Consideration of Reappointment of Tom Trester to Airport Advisory Committee

Consideration of Hangar Lease Lot 2 - Todd Haas

Consideration of the use of CTH "KW" for Independent Film-High Beam by Jamison Stokdyk

Consideration of Table of Organization Change

Consideration of Compression Issue Resolution Revision

Consideration of Independence Day 2017 Workweek Hours

Activities and Updates

Road Tour

The Committee will be conducting a tour in Sheboygan County starting at the Sheboygan County Highway Department immediately following the last agenda item and will move around the county and end back at the Highway Department. No legislative or policy decisions will be made during the tour. The public is welcome to attend via their own transportation. The tour may be attended by a majority of Transportation Committee, therefore their presence constitutes a "meeting" as indicated in the below note.

Adjourn

Next Scheduled Meeting:

Prepared by:

Ann Gottowski 459-3822

Recording Secretary

Jacob Van Dixhorn
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Highway Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
Highway Division
1211 N 23 Street
Sheboygan WI 53081

September 6, 2016

Called to Order: 8:00 A.M.

Adjourned: 9:48 A.M.

MEMBERS PRESENT: Jack Van Dixhorn, Roger Te Stroete, Jim Glavan, Richard Bemis, and Al Bosman

OTHERS PRESENT: Greg Schnell, Chief Michael Meeusen, Tim Woodworth, Wendy Charnon, Bryan Olson, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 8:00 a.m. Chairman Van Dixhorn presiding. Chairman Van Dixhorn noted that the meeting was posted on September 1, 2016 at 3:40 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the minutes of August 15, 2016. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bemis seconded the motion to approve the vouchers. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bemis seconded the motion to approve a per diem for Supervisor Van Dixhorn's attendance at the August 30, 2016 Public Information Meeting for the Utility Corridor Multi-Use Path - Lakeshore Drive-Taylor. Motion carried.

Transportation Director Schnell advised the committee of a Leadership Conference he would like to attend in December of 2016, in the Wausau area.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve Resolution No. _____(2016/17) Re: Authorizing Relocation of Highway Offices and Facilities as presented. Motion carried.

Chief Meeusen discussed the Village of Elkhart Lake Board of Trustee request for a stop sign at E Rhine St. and Washington Street. After discussion it was determined this request needs further investigation and should be brought back to the committee for consideration.

Transportation Director Schnell provided the FBO update for Mindy Smith of Burrows Aviation, who was unable to attend but emailed the following information: August 2016 they purchased 96,705 gallons of fuel, down 26,005 gallons from August 2015. Total fuel purchases for 2016 are: 549,675 gallons for the year; this is up 41,068 gallons from 2015.

Supervisor Bemis made a motion and Supervisor Te Stroete seconded the motion to approve the hangar lease for lot #13 with Lakeshore Fleet Maintenance, Inc. Motion carried.

Supervisor Bosman made a motion and Supervisor Te Stroete seconded the motion to appoint Supervisor Bemis to the Airport Advisory Committee. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to reappoint Supervisor Van Dixhorn and Town of Sheboygan Falls Chair Steven Bauer to the Airport Advisory Committee. Motion carried.

Minutes Acceptance: Minutes of Sep 6, 2016 8:00 AM (Approval of Minutes)

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to appoint Supervisor Te Stroete as Interim Committee Member Representative for WCHA Board of Directors. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bosman seconded the motion to approve the 2017 Airport Division budget. Motion carried.

8:50 a.m. Supervisor Glavan arrived at meeting.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the 2017 Transportation Fund budget. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the 2017 Highway Division budget. Motion carried.

Supervisor Glavan made a motion and Supervisor Te Stroete seconded the motion to approve the repair of unit #1204. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the vacant position request for two maintenance supervisors, and to allow early hiring for cross training. Motion carried.

Supervisor Bemis made a motion and Supervisor Te Stroete seconded the motion to approve new employees be hired prior to the retirement of the current employee to allow for cross training. The earliest hire date to be December 5, 2016. Motion carried.

Supervisor Bemis made a motion to approve the Transportation Department Policy Exceptions; Supervisor Bemis withdrew his motion. Supervisor Te Stroete made a motion to approve the Transportation Department Policy Exceptions and Supervisor Bosman seconded the motion. Roll call vote with all supervisors voting "AYE", motion carried.

Transportation Director Schnell and Superintendent Olson provided additional information the committee requested at the August 15th meeting regarding the purchase of mower tractor. After discussion it was the consensus of the committee to allow the purchase of John Deere model 6110M.

Motion by Supervisor Bemis and seconded by Supervisor Bosman to adjourn at 9:48 a.m., motion carried.

Ann Gottowski
Recording Secretary

James Glavan
Committee Secretary

Good morning, Ann

Thank you again for your assistance getting our project into your meeting agenda. Our initial production was postponed and we're excited to complete filming next spring. We will not be filming on KW until spring 2017.

Name: Jamison Stokdyk
Locations: County Rd KW, between RR and K
Times: afternoon until 12am
Dates: Spring 2017 weekends: approx. 4 nights

Summary

Sheboygan-based independent filmmaker, Jamison Stokdyk, is directing a short film titled *HIGH BEAM*. Filming will take place in Sheboygan County in Spring 2017.

The story takes place on a rural road. We are excited about making a Sheboygan County-based film using locations and vehicles provided by Sheboygan County classic car owners.

Requests

Our reason for contacting the transportation department is to ensure we meet requirements and permissions to film on a county road, and to maximize safety during filming.

What We Have In Place

We have a certificate of liability insurance for filming. My State Farm agent is Chris Toutloff.

I have discussed the project with the Sheboygan County Sheriff's Dept. Our primary contact is Captain of Patrol, Cory Roeseler. I've also discussed the project with Deputy, JR Fenner.

We will notify residents near the shooting site.

Film Synopsis

When a night-shift worker is victimized by a mysterious driver with dangerously bright headlights, he becomes obsessed with retaliation, but finds he may have underestimated his adversary. *High Beam* is a 10-minute independent film and will be entered in Wisconsin and national film festivals. Anticipated release date is 2017.

Thank you,
Jamison Stokdyk
458-4038