

NOTICE OF MEETING

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE

November 16, 2021 – 8:30 AM

Administration Building – Room 302
508 New York Avenue
Sheboygan, WI 53081

Remote Access:

(312)-626-6799

Meeting ID: 835 7866 0791

Passcode: 265606

<https://us06web.zoom.us/j/83578660791?pwd=RHI3NGRlcXZsUFovYUZUN1EvZXRLdz09>

AGENDA

Call to Order and Introductions

Certification of Compliance with Open Meeting Law

Approval of Minutes: Health and Human Services Committee Meeting – November 2, 2021

Announcements and Correspondence

Public Comment: Public may speak up to three minutes each on topics relevant to the agenda.

Health and Human Services Director Report

Public Health Clinical Services Supervisor — Amanda Strojinc
Covid Update

Health and Human Services Director — Matt Strittmater
Health and Human Services Budget Third Quarter Forecast

Accounting Manager — Tara Duwe
Budget Adjustments

ADRC and Operations Manager — Michelle Acevedo
Consideration of Vacant Position Request — Human Services Professional - Adult
Protective Services

Approval of Vouchers — October 24 through November 6

Approval of Attendance at Other Meetings

Adjourn — Next scheduled meeting December 7, 2021 at 8:30 AM

Prepared by:
Wendy Gorges, Recording Secretary

William Goehring
Committee Secretary

Wearing a mask will strongly be encouraged. Room 302 has a capacity limit of 21 individuals using the current CDC guidance on COVID-19 social distancing. If the room exceeds capacity, individuals may be asked to leave and participate remotely or adjourn the meeting and reschedule for another time. A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting. Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This notice and agenda are made in fulfillment of this obligation. Electronic versions of this notice and agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an amended notice and agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted. Persons with disabilities needing assistance to attend or participate are asked to notify the Health & Human Services Department at 920-459-4326 prior to the meeting to arrange for accommodations.

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE MINUTES

Administration Building – Room 302
508 New York Avenue
Sheboygan, WI

November 2, 2021

Called to Order: 8:30 AM

Adjourned: 10:01 AM

MEMBERS PRESENT: (in person) Supervisor Brian Hoffmann, Supervisor Curt Brauer Supervisor Bill Goehring, Supervisor Marilyn Montemayor

MEMBERS PRESENT: (via Zoom) Supervisor Vicky Schneider, Supervisor Wendy Schobert
Citizen Members: Larry Samet, Jeanne Kliejunas, Diane Oppeneer

STAFF PRESENT: (in person) Matthew Strittmater, Michelle Acevedo, Linda Spitzer, Jackie Moglowsky, Jamie Smidt, Wendy Gorges

STAFF PRESENT: (via Zoom) Scott Shackelford, Tara Duwe, Tim Gessler, Starrlene Grossman

Chairperson Supervisor Hoffmann called the meeting to order at 8:30 AM and certified compliance with the open meeting law. The meeting notice was posted at 10:17 AM on October 29, 2021.

Supervisor Brauer moved to approve the minutes of October 19, 2021, seconded by Supervisor Goehring. Motion carried

Announcements and Correspondence

Public Comment: Public may speak up to three minutes each on topics relevant to the agenda.

Health and Human Services Director Report — Matt Strittmater

- American Rescue Plan Act (ARPA) Update
- Peer Support Update

Public Health Manager — Starrlene Grossman

- Covid Update

Behavioral Health Manager — Jackie Moglowsky and Peer Support Specialist — Jamie Smidt

- Peer Support Specialist Services Presentation

Elder Services Supervisor — Linda Spitzer

- Assurances for the 2022-2024 Aging Plan Review

Accounting Manager — Tara Duwe

- Health and Human Services Third Quarter Variance Report

Child and Family Services Manager — Scott Shackelford

- Consideration of Vacant Position Request — Human Services Professional/Juvenile Court
Supervisor Brauer moved to approve the request, seconded by Supervisor Montemayor.
Motion carried.

Approval of Vouchers — October 10 through October 23

- Supervisor Brauer moved to approve the vouchers, seconded by Supervisor Goehring. Motion carried.

Approval of Attendance at Other Meetings

- Supervisor Hoffmann: Finance Committee (10/28), Human Resources (10/28)
Supervisor Montemayor moved to approve the attendance of the meetings for Supervisor Hoffmann, seconded by Ms. Kliejunas. Motion carried.

Adjourn

- Supervisor Brauer moved to adjourn the meeting, seconded by Ms. Kliejunas. Motion carried.
Meeting adjourned at 10:01 AM.

The next scheduled meeting will be held November 16, 2021 at 8:30 AM.

Prepared by:
Wendy Gorges, Recording Secretary

William Goehring
Committee Secretary



Sheboygan County

VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

Date: 11/8/2021
To: Health & Human Services Committee Members
From: Matt Strittmater

Position Request:
Position: Human Services Professional - Adult Protective Services
Reason for Vacancy: Retirement

Justification:
 Adult Protective Services (APS) is responsible for the coordination and provision of adult protective services as described in Chapter 54, 55, and 46.90 of the Wisconsin Statutes. The position advocates for adults at risk and elders at risk in Sheboygan County. APS is responsible for investigating reports of abuse, neglect, self-neglect and/or financial exploitation of varying types and severity to protect the adult at risk or elder at risk.



Staffing Consideration:
 Department has considered all alternate options as it relates to overall staff needs? Yes No

Budget Consideration:
 Is this position within the Department's annual operation budget? Yes No
 If not, please state the amount over budget as well as the proposed source of funds: Click here to enter text.

Costs:
 The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$52,130-\$66,842	35,541.57	86,157

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature  Date: 11-8-21
 Human Resources Director Signature  Date: 11/9/2021
 Liaison Committee Signature _____ Date: _____
 Human Resources Committee Signature _____ Date: _____

- Form Process:**
1. County Administrator/Department Head completes VPR.
 2. County Administrator/Department Head refers to Human Resources Director for approval.
 3. County Administrator/Department Head presents VPR to Liaison Committee for approval/signature.
 4. County Administrator/Department Head forwards VPR to HR for Human Resources Committee approval/signature (Salaried Positions Only.)
 5. HR begins recruitment process.