

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

April 10, 2025 **Call to order: 9:00 AM** **Adjourned: 9:31 AM**

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Carl Nonhof, and Supervisor Suzanne Speltz, Secretary

MEMBER ABSENT: Supervisor Christian Ellis and Supervisor Jackie Veldman, Vice Chairperson

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator, Mandy Kohal, Rocky Knoll Deputy Administrator, Jeremy Fetterer, Sheboygan County Deputy Finance Director, and Katie Atkinson, Staff Accountant

Chairperson Montemayor called the meeting to order at 9:00 a.m.

The Chairperson certified compliance with the open meeting law. The agenda was posted on April 7, 2025 at 3:30 PM.

Motion made to approve the minutes for the meeting on March 13, 2025 as written by Supervisor Speltz, with a second by Supervisor Nonhof, motion carried

Rocky Knoll Administrator's Report

YTD ADC Census: 137/126 (Actual/Budget)

Staffing: Open Positions Nursing

Direct care:	RNs 16	LPNs 5	CNAs 42	
Hired:	RNs 0	LPNs 1	CNAs 2 PT	PCAs 1

- Three summer classes with 23 students

Other Open Positions

2 Student Dining Assistants

State Survey Annual

Review of health and life safety committee
Infection Control Update- masks now optional

Therapy Transition

Looking to fill the Director of Rehab position- pending offer

Committee Action

- Consideration of Pay Exception, Hire Above Midpoint-LPN
Motion made by Supervisor Nonhof to approve the request, second by Supervisor Speltz, motion carried
- Consideration to Change in Table of Organization
Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Nonhof to approve the request, second by Supervisor Speltz, motion carried
- Consideration of February 2025 Financials
Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried

Approval of Attendance at Other Meetings or Functions/Reports on Meetings attended.
None

Public Comment
None

Rocky Knoll Foundation Meeting- Scheduled April 28, 2025 at 2:00 PM

9:31 AM - Motion made to adjourn by Supervisor Speltz, second by Supervisor Nonhof, motion carried.

Amanda Kohal
Recording Secretary

Suzanne Speltz
Committee Secretary