

## Sheboygan County HEALTH CARE CENTER COMMITTEE Minutes

**April 13, 2023 at 9:00 am**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073

April 13, 2023

Called to order at 9:01 a.m.

Adjourned at 9:42 a.m.

### MEMBERS PRESENT:

Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer, Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, and Supervisor Marilyn Montemayor

### Members Absent:

### ALSO PRESENT:

Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Amanda Kohal, Rocky Knoll Deputy Administrator, Tim Chisholm, Rocky Knoll Building Services Supervisor, and Bernard Rammer, Sheboygan County Purchasing Agent

Chairperson Veldman called the meeting to order at 9:01 a.m. It was noted that the agenda was posted on April 10, 2023 at 10:45 a.m. in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on March 9, 2023 as written by Supervisor Brauer, second by Supervisor Marilyn Montemayor, motion carried

Rocky Knoll Administrator Clinton presented her report.

Census: 109/116 (Actual/Budget) Pending admissions: 4

Pending discharges: 4

Woodland Village: 22/28

Staffing: 7 registered nurse positions: 2 Weekend only 1st shift

(1) .8 and 1st Shift

3 full-time 2nd, RN (1.0)

1 full-time 2nd LPN

3 part-time LPN or RN (.8)

38 CNA positions: 4 weekend only, 1st shift, 3 full-time 1st, 3 part-time

10 full-time, 5 part-time 2nd, 8 weekend only, 2nd shift

1 full-time, 3 part-time 3rd shift, 2 weekend only

2 personal care assistants

AR Coordinator

Legislative Day

Glen Grothman has planned a visit at Rocky Knoll on June 28th

### Committee Action

- Presentation of the tabulation of bids for Woodland Village: Resident Room Flooring Replacement and Resident Room Painting and authorization to enter into contract with the lowest responsive bidder. Motion made by Supervisor Bosman, second by Supervisor Brauer, motion carried.
- Consideration for equity/salary adjustment request for Registered Nurse. Motion made by Supervisor Brauer, second by Supervisor Speltz, motion carried.

- Consideration changes to Rocky Knoll Table of Organization  
Motion made by Supervisor Brauer, second by Supervisor Bosman, motion carried.
- Consideration for Vacant Position Request: Administrative Assistant from LTE to permanent position  
Motion made by Supervisor Brauer, second by Supervisor Montemayor, motion carried.
- Consideration for Vacant Position Request for Maintenance Technician I LTE  
Motion made by Supervisor Brauer, second by Supervisor Montemayor, motion carried.
- Consideration of Budget Adjustment – In-house Dining Services  
Motion made by Supervisor Montemayor, second by Supervisor Brauer, motion carried.
- Consideration of Accounts Payable  
Motion made by Supervisor Brauer, second by Supervisor Montemayor, motion carried.
- Consideration of February 2023 Financials  
Motion made by Supervisor Brauer, second by Supervisor Bosman, motion carried.

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended.  
None

Public Comment  
None

Health Care Center Committee Meeting May 11, 2023 at 9:00 am  
Rocky Knoll Foundation Meeting- Not scheduled at this time

Adjourn 9:42 a.m.  
Motion made by Supervisor Bosman, second by Supervisor Brauer, motion carried.

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Recording Secretary at 920-449-1232 prior to the meeting so that accommodations may be arranged.