

## Sheboygan County HEALTH CARE CENTER COMMITTEE Minutes

**August 10, 2023 at 9:00 am**  
Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073

August 10, 2023  
a.m.

Called to order at 9:03 a.m.

Adjourned at 10:17

MEMBERS PRESENT: Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, and Supervisor Marilyn Montemayor

Members Absent:

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; and Amanda Kohal, Rocky Knoll Deputy Administrator,

Chairperson Veldman called the meeting to order at 9:03 a.m. It was noted that the agenda was posted on August 7, 2023 at 1:00 pm in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on July 13, 2023 with a correction by Supervisor Brauer, second by Supervisor Bosman, motion carried.

Amended minutes with correction posted August 8, 2023 at 12:45 pm.

Rocky Knoll Administrator Clinton presented her report.

Census: 118/116 (Actual/Budget) Pending admissions: 2

Pending discharges: 1

Woodland Village: 14/28 Under construction

Staffing: 7 registered nurse positions: 2 Weekend only 1 st shift

(1) .8 and 1st Shift

1 full-time 2nd, RN (1.0) or 1 full-time 2nd LPN

2 part-time LPN or RN (.8) 2nd

1 part time .6 LPN or RN 3rd

37 CNA positions: 4 weekend only, 1st shift, 4 part-time

10 full-time, 6 part-time 2nd, 8 weekend only, 2nd shift

1 full-time, 3 part-time 3rd shift, 1 weekend only

2 personal care assistants

AR Coordinator

Health Information Services Director

4-5 of our nurse aide class are fully certified (knowledge and skills)

There are two fall classes scheduled for nurse aid for full-time adult class (September 11th) and an evening high school class (October 9th) and we are in the process of getting our staff coordinator to be an adjunct professor at LTC so we will then have two LTC instructors on our

team which helps in getting these classes completed  
Rocky Knoll back to 5 stars after July 26, 2023 update  
Next bistro music is August 16th for the Big Bass trio  
Water tower painting is under way and Woodland Village renovations on rooms and dining rooms continue

#### Committee Action

- Consideration of 2024 Rock Knoll Budget  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried
- Consideration of Accounts Payable  
Motion to approve made by Supervisor Bosman, second by Supervisor Montemayor, motion carried
- Consideration of June 2023 Financials  
Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended.  
Request by Supervisor Veldman to attend Finance meeting  
Motion to approve made by Supervisor Bosman, second by Supervisor Montemayor, motion carried

Public Comment  
None

Health Care Center Committee Meeting August 14, 2023 at 9:00 am  
Rocky Knoll Foundation Meeting- Not scheduled at this time

Adjourn 10:17 a.m.  
Motion made to adjourn by Supervisor Bosman, second by Supervisor Speltz, motion carried

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Recording Secretary at 920-449-1232 prior to the meeting so that accommodations may be arranged.