

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

August 20, 2026

Call to order: 9:01 AM

Adjourned: 10:06 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Carl Nonhof, Supervisor Suzanne Speltz, Secretary, Supervisor Rebecca Clarke (via zoom), and Supervisor Christian Ellis, Vice Chairperson

ALSO PRESENT: Kayla Clinton, Rocky Knoll Nursing Home Administrator, Amanda Kohal, Rocky Knoll Deputy Nursing Home Administrator, Evelyn Wise, Sheboygan County Accounting Supervisor, Jeremy Feterrer, Sheboygan County Deputy Finance Director, Tara Rammer Rocky Knoll Accounts Receivable Coordinator, and Katie Atkinson, Rocky Knoll Staff Accountant

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on August 18, 2026 at 2:00 PM.

Motion made to approve the minutes for the meeting on July 16, 2026 as written by Supervisor Speltz, with a second by Supervisor Nonhof, motion carried

Rocky Knoll Administrator's Report July 2026

Census: 143/132 (Actual/Budget)
July 138/132
YTD: 141/132

Staffing:

Open Positions Nursing

Direct care: RNs 17 LPNs 5
CNAs 42

New Hires:

1 PCA

Separations:

7 CNAs

1 RNs

Open positions: Electronic Medical Records Specialist
2nd Shift Supervisor
3rd Shift Supervisor

July Highlights:

Complaint Survey
Annual fishing trip
Biking trails caught the attention of TMJ4
Seehafer News promoted our Centennial event
Centennial billboard

Review of Q2 Financials

Committee Action

- Consideration for 2027 Budget
Motion made by Supervisor Ellis to approve the request, with a second by Supervisor Speltz, motion carried
- Consideration of 2027 Nursing Sign-on Bonus and Incentive Pay Program
Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Nonhof, motion carried
- Consideration of Bad Debt
Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Ellis, motion carried
- Consideration of Change in Departmental Table of Organization
Motion made by Supervisor Nonhof to approve the request, with a second by Supervisor Ellis, motion carried
- Consideration for Pay Exception Request- CNA
Motion made by Supervisor Ellis to approve the request, with a second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Nonhof, motion carried
- Approval of Attendance at Other Meetings or Function/Reports on Meetings attended
No action taken

Public Comment - none

10:06 AM - Motion made to adjourn by Supervisor Nonhof, with a second by Supervisor Speltz, motion carried

Amanda Kohal
Recording Secretary

Marilyn Montemayor
Committee Chairperson