

NOTICE OF MEETING

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

August 26, 2025 1:00 P.M.

Administration Building
508 New York Ave
Sheboygan WI 53081
Room 302

Remote Access: meet.google.com/iji-jpys-nxp

Meeting ID: 1 573-568-8312

Virtual: 462 909 985#

Members of the Committee may be appearing remotely.

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the July 22, 2025 Executive Committee Meeting

Consideration of Ordinance No. __ (2025/26) Re: Amending Chapter 1 - County Organization and County Board of Supervisors

Consideration of Resolution No. 08 - Delegating the Authority to Enter into Settlement Agreements with Opioid Defendants to the Sheboygan County Administrator and Corporation Counsel

Consideration of Resolution No. 09 - 2026 Five-Year Capital Plan

Consideration of Resolution No. 10 - Supporting the Establishment of an Agricultural Enterprise Area (AEA) within the Town of Plymouth

Consideration of Ordinance No. 09 - Amending Section 1.17 of the Sheboygan County Code-Updating Sheboygan County's Mission, Vision, and Core Values

Consideration of 2026 County Administrator's Office Budget

Consideration of 2026 County Board Budget

Consideration of 2nd Quarter Variance Reports

County Administrator's Report

(The County Administrator's Report is a summary of key activities. No action will be taken by the Executive Committee resulting from the report, unless it is a specific item on the agenda.)

Posted on 8/22/2025 at 11:00am

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:

Michelle Sifuentes
Recording Secretary

Keith Abler
Committee Chairperson

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting, and it is likely that a majority of the Finance committee will be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building
508 New York Ave
Sheboygan, WI 53081
Room 302

July 22, 2025

Called to Order: 1:00 PM

Adjourned: 1:20 PM

MEMBERS PRESENT: **In Person:** Keith Abler, William Goehring, Kathleen Donovan and Edward Procek
 Remote: None

MEMBERS ABSENT: Curt Brauer

ALSO PRESENT: **In Person:** Alayne Krause, Emily Stewart, and Michelle Sifuentes
 Remote: Rebecca Clarke

Chairman Abler called the meeting to order at 1:00 PM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on July 18, 2025 at 1:00 PM.

There was no correspondence to present to the Committee.

Supervisor Goehring made a motion to approve the minutes of the June 25, 2025 Executive Committee Meeting. Motion seconded by Supervisor Donovan. Motion carried.

The Committee discussed Resolution No. 05 - Approving Standard Intergovernmental Agreement for 2026 County Sales Tax Revenue Sharing. County Administrator Krause gave an overview of the Resolution. Supervisor Procek made a motion to approve the Resolution. Motion seconded by Supervisor Donovan. Motion carried.

County Administrator Alayne Krause began her report by acknowledging the recent passing of County Board Member Stanley Lammers. Administrator Krause then provided an update on the development of the 2026 budget, noting that the process is well underway. She also informed the committee that recruitment efforts for the Finance Director position are still in progress. An update was given on the ongoing ERP transition including implementation challenges. Administrator Krause commended the Finance Department staff for their hard work during this very busy budget season in addition to many ongoing projects. She reported that the Mission, Vision, and Values initiative is nearing completion. Administrator Krause announced that the All-Employee Picnic is scheduled for September 18, 2025. Lastly, she shared a progress update on the facility assessment that Building Services is working with a consultant on.

There were no requests for approval of attendance at special meetings.

Vouchers were reviewed. Supervisor Goehring made a motion to approve the vouchers. Motion seconded by Supervisor Procek. Motion carried.

The next Executive Committee meeting is scheduled for Tuesday, August 26th at 1:00PM.

Supervisor Donovan made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried.

Michelle Sifuentes, Recording Secretary

William Goehring, Secretary

Re: **Amending Chapter 1 – County Organization and County Board of Supervisors**

WHEREAS, the present schedule of per diem payments and chairperson salary when compared to other municipalities does not fairly compensate Supervisors; and

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

1.14 **COMPENSATION.** The compensation for County Board Supervisors shall be reviewed at least every five (5) years by the Executive Committee. Commencing with the April 2020 ~~2026~~ term of office, the compensation shall be as follows:

(a) The per diem payment shall be as follows:

~~\$35.00~~ **40.00** for a meeting lasting up to 4 hours
\$70.00 for a meeting over 4 hours

1.16 VICE CHAIRPERSON'S COMPENSATION. The Vice Chairperson shall be paid ~~One Thousand Dollars (\$1,000.00)~~ Five Thousand Five Hundred Dollars (\$5,500.00) per year in addition to the basic compensation and per diem payments in lieu of the County Supervisor's basic salary but in addition to per diem payments provided for in Section 1.14 above.

Section 2. **Effective Date.** The herein Ordinance shall take effect upon the new County Board term in April of 2026.

Respectfully submitted this 16th day of September 2025.

EXECUTIVE COMMITTEE

Keith Abler, Chairperson

Curt Brauer, Vice-Chairperson

William Goehring, Secretary

Kathleen Donovan

Edward Procek

Opposed to Introduction:

Countersigned by:

Keith Abler, Chairperson

C:8443\339373

August 14, 2025, draft

1 SHEBOYGAN COUNTY RESOLUTION NO. 08 (2025/26)

2
3 Re: **Delegating the Authority to Enter into Settlement Agreements with**
4 **Opioid Defendants to the Sheboygan County Administrator and**
5 **Corporation Counsel**
6

7
8 **WHEREAS**, the County Board of Supervisors previously authorized the County
9 to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC
10 and Simmons Hanly Conroy LLP (the "Law Firms") to pursue litigation against certain
11 manufacturers, distributors, and retailers of opioid pharmaceuticals (the "Opioid Defendants") in
12 an effort to hold the Opioid Defendants financially responsible for the County's vast expenditure
13 of money and resources to combat the opioid epidemic;
14

15 **WHEREAS**, on behalf of the County, the Law Firms filed a lawsuit against the Opioid
16 Defendants;
17

18 **WHEREAS**, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin
19 counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed
20 against the same or substantially similar parties as the Opioid Defendants in the Northern
21 District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the "Litigation");
22

23 **WHEREAS**, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and
24 Walworth) hired separate counsel and joined the Litigation;
25

26 **WHEREAS**, since the inception of the Litigation, the Law Firms have coordinated with
27 counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and
28 Walworth Counties) to prepare the County's case for trial and engage in extensive settlement
29 discussions with the Opioid Defendants;
30

31 **WHEREAS**, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes
32 relating to the settlement of all or part of the Litigation;
33

34 **WHEREAS**, pursuant to Wis. Stat. § 165.12(2), the Legislature's Joint Committee on
35 Finance is required to approve settlement agreement between the County and Opioid
36 Defendants;
37

38 **WHEREAS**, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all
39 or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to
40 the Litigation and 30% to the State;
41

42 **WHEREAS**, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government
43 against the Opioid Defendants filed after June 1, 2021;
44

45 **WHEREAS**, several of the Opioid Defendants previously agreed to settlement terms with
46 the Plaintiffs' Executive Committee ("PEC"), which is comprised of attorneys representative of
47 all litigating local governments around the country, subject to individual approval of the litigating
48 local governments including Sheboygan County;
49

50 **WHEREAS**, representatives of the Law Firms serve on the PEC and, therefore, are
51 intimately familiar with the terms of the previous settlements and will be familiar with the terms
52 of any settlement with any other Opioid Defendant recommended for approval by the PEC;
53

54 **WHEREAS**, it is anticipated that several additional settlements will be proposed by
55 various Opioid Defendants and recommended for approval by the PEC;
56

57 **WHEREAS**, Sheboygan County's process for approving settlement with an Opioid
58 Defendant is typically a process requiring weeks for committee review and approval as well as
59 approval by the full Sheboygan County Board;
60

61 **WHEREAS**, given concerns surrounding timing for participation in future settlements
62 combined with the number of anticipated settlements, it would be prudent to provide an
63 opportunity for Sheboygan County to create a process whereby the authority to enter into
64 settlement agreements is delegated to a responsible County officer or officers provided that any
65 such settlement agreement is recommended by the PEC and the Law Firms; and
66

67 **WHEREAS**, the intent of this Resolution is to delegate to the specified County officer or
68 officers the authority to enter into settlement agreements with any Opioid Defendant from the
69 date of this Resolution forward provided (a) the settlement is recommended for approval by the
70 PEC and the Law Firms; and (b) the Sheboygan County share of proceeds from any such
71 settlement is consistent with the shares established in Exhibit A to Addendum Two, a copy of
72 which is attached to this Resolution and which is consistent with the allocations established in
73 previous settlements with Opioid Defendants.
74

75 **NOW, THEREFORE, BE IT RESOLVED:** the County Board of Supervisors hereby
76 makes the following resolutions:
77

- 78 1. The County Board hereby delegates authority to the County Administrator or
79 Corporation Counsel to enter into a settlement agreement, including without
80 limitation the execution of any and all ancillary documents and agreements
81 necessary to effectuate a settlement, with any Opioid Defendant provided (a) the
82 PEC and the Law Firms shall have recommended the settlement; and (b) the
83 Sheboygan County share of proceeds from any such settlement is consistent
84 with the shares established in Exhibit A to Addendum Two, a copy of which is
85 attached to this Resolution and which is consistent with the allocations
86 established in previous settlements with Opioid Defendants.
- 87 2. Prior to executing any settlement agreement, or any document related thereto,
88 the Corporation Counsel shall provide notice to the County Administrator of the
89 proposed settlement and the terms related thereto.
- 90 3. The County Administrator is authorized and directed to take any and all such
91 other and further action necessary to effectuate the intent of this Resolution.
92

93 **BE IT FURTHER RESOLVED:** all proceeds from any settlement agreement not
94 otherwise directed to the Attorney Fees Account shall be deposited in the County's Opioid
95 Abatement Account. The Opioid Abatement Account shall be administered consistent with the
96 terms of this Resolution, Wis. Stat. § 165.12(4), and the applicable settlement agreement.
97

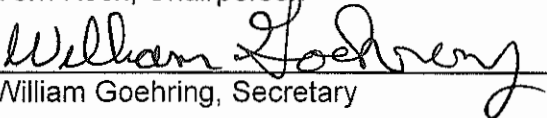
98 **BE IT FURTHER RESOLVED:** the County hereby authorizes the establishment of an
99 account separate and distinct from any account containing funds allocated or allocable to the
100 County which shall be referred to by the County as the "Attorney Fees Account." An escrow
101 agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of
102 the County's proceeds from a settlement agreement into the Attorney Fees Account unless such
103 other amount is established by the applicable settlement agreement. If the payments to the
104 County are not enough to fully fund the Attorney Fees Account as provided herein because
105 such payments are made over time, the Attorney Fees Account shall be funded by placing up
106 to, but in no event exceeding, an amount equal to 20% of the proceeds from a settlement
107 agreement attributable to Local Governments (as that term is defined in the MOU) into the
108 Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized
109 to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement
110 agreement between the County and the Law Firms provided, however, the Law Firms shall
111 receive no more than that to which they are entitled under their fee contract when considering
112 the amounts paid the Law Firms from any fee fund established in a settlement agreement and
113 allocable to the County. The Law Firms may make application for payment from the Attorney
114 Fees Account at any time and the County shall cooperate with the Law Firms in executing any
115 documents necessary for the escrow agent to make payments out of the Attorney Fees
116 Account.

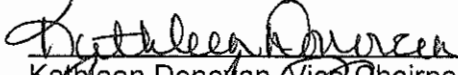
117
118 **BE IT FURTHER RESOLVED:** that all actions heretofore taken by the Board of
119 Supervisors and other appropriate public officers and agents of the County with respect to the
120 matters contemplated under this Resolution are hereby ratified, confirmed and approved.

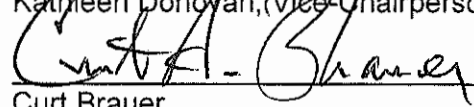
121
122 Respectfully submitted this 19th day of August, 2025.

123
124
125 **FINANCE COMMITTEE**

126
127 
128 _____
129 Vern Koch, Chairperson

130
131 
132 _____
133 William Goehring, Secretary

134
135 
136 _____
137 Kathleen Donovan, Vice Chairperson

138
139 
140 _____
141 Curt Brauer

142
143 _____
144 Thomas Wegner

145
146 Opposed to Introduction:

EXHIBIT A

Allocation of Proceeds Among the Local Governments

The following chart is agreed upon by and between the Local Governments identified below as representing the allocation of proceeds from the Settlement Agreements following (a) allocation to the Local Governments; and (b) allocation to the Attorney Fee Fund. The Local Governments shall cooperate with one another and the State in the negotiation and execution of an Escrow Agreement to effectuate the terms of the State-Local Government MOU, the Local Government MOU and the allocation set forth below. **The monetary value associated with the percentages below will be calculated consistent with the Settlement Agreements.**

Local Government Type	Wisconsin Litigating Local Government	Allocation Percentage
County	Adams County	0.327%
County	Ashland County	0.225%
County	Barron County	0.478%
County	Bayfield County	0.124%
County	Brown County	2.900%
County	Buffalo County	0.126%
County	Burnett County	0.224%
County	Calumet County	0.386%
County	Chippewa County	0.696%
County	Clark County	0.261%
County	Columbia County	1.076%
County	Crawford County	0.195%
County	Dane County	8.248%
County	Dodge County	1.302%
County	Door County	0.282%
County	Douglas County	0.554%
City	Superior	0.089%
County	Dunn County	0.442%
County	Eau Claire County	1.177%
County	Florence County	0.053%
County	Fond Du Lac County	1.196%
County	Forest County	0.127%
County	Grant County	0.498%
County	Green County	0.466%
County	Green Lake County	0.280%

County	Iowa County	0.279%
County	Iron County	0.061%
County	Jackson County	0.236%
County	Jefferson County	1.051%
County	Juneau County	0.438%
County	Kenosha County	3.712%
City	Kenosha	0.484%
City	Pleasant Prairie	0.059%
County	Kewaunee County	0.156%
County	La Crosse County	1.649%
County	Lafayette County	0.134%
County	Langlade County	0.312%
County	Lincoln County	0.350%
County	Manitowoc County	1.403%
County	Marathon County	1.259%
County	Marinette County	0.503%
City	Marinette	0.032%
County	Marquette County	0.246%
County	Menominee County	0.080%
County	Milwaukee County	25.220%
City	Cudahy	0.087%
City	Franklin	0.155%
City	Greenfield	0.163%
City	Milwaukee	7.815%
City	Oak Creek	0.166%
City	South Milwaukee	0.096%
City	Wauwatosa	0.309%
City	West Allis	0.378%
County	Monroe County	0.655%
County	Oconto County	0.336%
County	Oneida County	0.526%
County	Outagamie County	1.836%
County	Ozaukee County	1.036%
County	Pepin County	0.055%
County	Pierce County	0.387%
County	Portage County	0.729%
County	Price County	0.149%
County	Racine County	3.208%
City	Mount Pleasant	0.117%

City	Sturtevant	0.018%
City	Union Grove	0.007%
City	Yorkville Town	0.002%
County	Richland County	0.218%
County	Rock County	2.947%
County	Rusk County	0.159%
County	Sauk County	1.226%
County	Sawyer County	0.258%
County	Shawano County	0.418%
County	Sheboygan County	1.410%
County	St Croix County	0.829%
County	Taylor County	0.159%
County	Trempealeau County	0.320%
County	Vernon County	0.322%
County	Vilas County	0.468%
County	Walworth County	1.573%
County	Washburn County	0.185%
County	Washington County	1.991%
County	Waukesha County	6.035%
County	Waupaca County	0.606%
County	Waushara County	0.231%
County	Winnebago County	2.176%
County	Wood County	0.842%

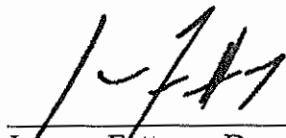
FISCAL NOTE
August 2025

Resolution No. 8 (2025/26) **RE:** Delegating the Authority to Enter into Settlement Agreements with Opioid Defendants to the Sheboygan County Administrator and Corporation Counsel

Funding:

No additional funding is required.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', is written over a horizontal line.

Jeremy Fetterer, Deputy Finance Director
August 19, 2025

SHEBOYGAN COUNTY RESOLUTION NO. 09 (2025/26)

Re: 2026 Five-Year Capital Plan

WHEREAS, Section 5.06(9)(b) of the County Code requires the Finance Committee to propose a Five-Year Capital Plan for submission to the County Board at its August monthly meeting, and

WHEREAS, the Finance Committee has considered the capital projects of \$100,000.00 or more included in the budget requests of the Liaison Committees and has placed each project which it endorses into the upcoming budget year or into any budget year for the following four (4) years of the Five-Year Capital Plan, and

WHEREAS, pursuant to County Code Section 7.08, in consideration of receiving the sales and use tax revenues, no annual budget of the Transportation Department shall include bonding capital projects or capital equipment related to road and bridge repairs, maintenance, or road and bridge reconstruction unless authorized by the County Board, and

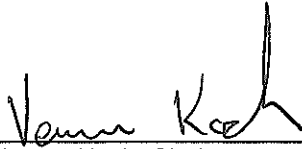
WHEREAS, the attached Exhibit A is the proposed Five-Year Capital Plan of the Finance Committee, which includes bonding capital projects for the Transportation Department at the Courthouse and Rocky Knoll related to the Parking Lot reconstruction;

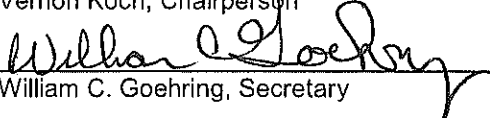
NOW, THEREFORE, BE IT RESOLVED, that the attached Exhibit A be adopted as the Five-Year Capital Plan for Sheboygan County and that pursuant to Section 5.06(9)(b)(6) of the County Code of Ordinances, that portion of the Five-Year Capital Plan as adopted by the Board at its September meeting which identifies the capital projects approved for the upcoming budget year shall constitute the capital projects portion of the full budget for 2026.

BE IT FURTHER RESOLVED, that the County Board specifically authorizes the Finance Department to include in the 2026 Five-year Capital Plan bonding for the Transportation Department related to the Parking Lot reconstruction of the Courthouse and Rocky Knoll.


Respectfully submitted this 19th day of August, 2025.

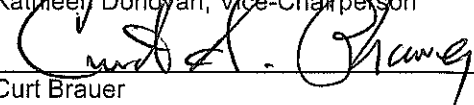
FINANCE COMMITTEE



Vernon Koch, Chairperson


William C. Goehring, Secretary



Kathleen Donovan, Vice-Chairperson


Curt Brauer

Thomas Wegner

Opposed to Introduction:

County of Sheboygan, Wisconsin
Five Year Capital Plan
Years 2026 through 2030

Project Category	Five Year Capital Plan	Project Title	Proj #	Status	Prior Years		2026		2027		2028		2029		2030		2025-2030 County Bonded Cost
					Budget	Reimbursement	Budget	Reimbursement	Budget	Reimbursement	Budget	Reimbursement	Budget	Reimbursement	Budget	Reimbursement	
Planning & Construction	1	Marsh Storage Building	918	C	\$ 20,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	2	Interurban Trail Maintenance		N	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
	3	Sheboygan Marsh Boardwalk	921	P	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000	\$ 11,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
	4	Old Plank Road Trail Maintenance (Sheboygan to Plymouth)	916	C/N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Building Envelope	5	Shoreland AOD Trail/Southside Utility Corridor Trail Maintenance		N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ (50,000)	\$ 50,000
	6	County Wide Door Access Control Replacement	1023	C	\$ 490,000	\$ (490,000)	\$ 510,000	\$ (410,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	7	Jail/Detention Center Equipment Replacement and Remodel	1065	C	\$ 2,122,000	\$ (445,695)	\$ 500,000	\$ -	\$ 333,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 833,500
	8	Elevator Upgrades	1028	P	\$ -	\$ -	\$ 453,000	\$ (366,200)	\$ 425,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 811,800
	9	Office LED Lights	1070	C	\$ 176,850	\$ (10,000)	\$ 350,000	\$ -	\$ 236,000	\$ -	\$ 418,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,004,000
	10	HHS Remodel Updates	1069	C	\$ 465,000	\$ (37,456)	\$ 359,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 359,000
	11	LEC Evidence Room Remodel	1071	P	\$ -	\$ -	\$ 45,000	\$ -	\$ 382,000	\$ (27,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 399,500
	12	Courthouse Parking Lot Replacement	1067	P	\$ 38,150	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
	13	LEC Squad Garage and Sally Port Floor Replacement		C	\$ 100,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	14	Law Enforcement Center Exterior Renovation		N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Signal	1	Radio Equipment upgrades	1954	C	\$ 750,000	\$ (250,000)	\$ 200,000	\$ -	\$ 400,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 2,100,000
	2	Public Safety Radio Tower Site Erection		N	\$ -	\$ -	\$ 850,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000
	3	Expansion of Sheboygan County Detention Center	1951	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ -	\$ 2,249,500	\$ -	\$ 35,300,000	\$ -	\$ 37,684,500
Safety and Public Facility	1	RK Parking Lots	2777	C	\$ 389,178	\$ -	\$ -	\$ -	\$ 308,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,500
	2	Pneumatic control replacement	2774	P	\$ -	\$ -	\$ 788,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,000
	3	Door Access Controls		N	\$ -	\$ -	\$ 250,000	\$ (250,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	4	A and B building office area renovations	2776	P	\$ -	\$ -	\$ -	\$ -	\$ 374,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 374,000
	5	A building resident room renovations	2775	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 872,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 872,000
	6	Handrail and door replacement		N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 163,000	\$ -	\$ -	\$ -	\$ 163,000
	7	Resident protection systems		N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,000	\$ -	\$ -	\$ -	\$ 313,000
	8	Transitional Housing Facility		N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 3,900,000	\$ -	\$ 4,100,000
IT	1	Replace Inmutable Backup Storage Target		N	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	2	Network Access Layer Refresh		N	\$ -	\$ -	\$ 80,000	\$ (80,000)	\$ 110,000	\$ -	\$ 124,500	\$ -	\$ -	\$ -	\$ 345,500	\$ -	\$ 580,000
	3	Replace VOIP Phone System	3016	P	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	4	Replace Enterprise Firewalls		N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Airport	1	Replace/repair Perimeter Fencing	294	C	\$ 240,000	\$ (180,000)	\$ 400,000	\$ (400,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2	Runway 4-22 Reconstruction	296	C	\$ 2,000,000	\$ (2,000,000)	\$ 3,000,000	\$ (3,000,000)	\$ 4,000,000	\$ (4,000,000)	\$ 3,000,000	\$ (3,000,000)	\$ -	\$ -	\$ -	\$ -	\$ -
	3	Above Ground Fuel Farm Compliance Updates		N	\$ -	\$ -	\$ 320,000	\$ (320,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	4	Maintenance and Terminal Building Generators		N	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	5	Lake Breeze Aviation backup generators		N	\$ -	\$ -	\$ 100,000	\$ (100,000)	\$ 80,000	\$ (80,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	6	Reconstruct TWY A	297	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ (1,000,000)	\$ 1,000,000	\$ (1,000,000)	\$ -	\$ -	\$ -
	7	Airport Snow Removal/Maintenance Equipment Building	292	P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ (1,250,000)	\$ -	\$ -	\$ 2,750,000
Highway	1	Outlying Highway Sheds Building Improvements and Replacement - South Side	2962a	P	\$ 4,100,000	\$ -	\$ 3,000,000	\$ (2,500,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	2	Outlying Highway Sheds Building Improvements and Replacement - Cascade Shed	2962b	P	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 9,500,000	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ 12,000,000
					\$ 10,891,178	\$ (3,413,151)	\$ 11,905,000	\$ (7,426,200)	\$ 10,049,000	\$ (5,107,500)	\$ 16,324,500	\$ (4,000,000)	\$ 10,875,500	\$ (2,250,000)	\$ 40,145,500	\$ (50,000)	\$ 70,465,800
NET COUNTY BONDED COST					\$7,478,027		\$4,478,800		\$4,941,500		\$12,324,500		\$8,625,500		\$40,095,500		\$70,465,800

Priority: Established by Department Head and Liaison Committee
Project Order Rec:
N: New project
C: Continuation of a funded project
P: Previously included in last year's plan (2025 - 2029)

Bond Issue \$14,787,403
2025 15,612,631 (\$5,814,031)
\$10,308,603.90

Fund Balance & Net Position Usage 2026
Fund
\$ 776,200 LFRF
80,000 IT Net Position
2,500,000 Highway Net Position
100,000 Lake Breeze Aviation Net Position
250,000 RK Net Position
\$ 3,706,200

\$17,266,000
\$48,721,000

1 SHEBOYGAN COUNTY RESOLUTION NO. 10 (2025/26)

2
3 Re: **Supporting the Establishment of an Agricultural Enterprise**
4 **Area (AEA) within the Town of Plymouth**
5

6
7 **WHEREAS**, the Department of Agriculture Trade and Consumer Protection is
8 accepting applications for the designation of Agricultural Enterprise Areas throughout
9 the State of Wisconsin; and
10

11 **WHEREAS**, an Agricultural Enterprise Area is a designated area of productive
12 agriculture that strives to support local farmland protection goals and provides a way for
13 landowners to participate in the Farmland Preservation Program through Farmland
14 Preservation Agreements; and
15

16 **WHEREAS**, agriculture is an important component of the Sheboygan County
17 economy, landscape, and rural character; and
18

19 **WHEREAS**, the County supports and encourages agriculture; and
20

21 **WHEREAS**, the County identified preservation of agriculture in its Smart Growth
22 Comprehensive Plan adopted in 2019, and also in its Farmland Preservation
23 Plan adopted in 2023; and
24

25 **WHEREAS**, Sheboygan County believes that establishment of an Agricultural
26 Enterprise Area will protect the local agricultural economy and rural heritage; and
27

28 **WHEREAS**, the farmers petitioning the State of Wisconsin, along with support
29 from their respective Town Board, have demonstrated that there is public support for the
30 Agricultural Enterprise Area; and
31

32 **WHEREAS**, the proposed boundaries of the Agricultural Enterprise Area are
33 depicted on Exhibit A attached hereto; and
34

35 **WHEREAS**, the choice to participate in activities and programs related
36 to the Agricultural Enterprise Area will be at the sole discretion of the individual property
37 owner; and
38

39 **WHEREAS**, the continued preservation of land in agricultural use will help
40 support jobs in the agricultural industry, attract new agri-businesses, and
41 control sprawl; and
42

43 **WHEREAS**, agriculture is an important area land use and worthy of preservation
44 and support.
45

NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board of Supervisors hereby support the designation of an Agricultural Enterprise Area entitled "Town of Plymouth AEA" within the Town of Plymouth in Sheboygan County Wisconsin.

Respectfully submitted this 19th day of August, 2025.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*

Rebecca Clark

Rebecca Clarke, Chairperson

H. M.

Henry Nelson, Vice-Chairperson

A. H. S. Zuber

~~John Nelson, Secretary~~

Reza

~~Joe Liebau~~

Vacant

Opposed to Introduction:

*County Board members signing only

8453

August 8, 2025, draft

FISCAL NOTE
August 2025

Resolution No. 10 (2025/26) RE: Supporting the Establishment of an Agricultural Enterprise Area (AEA) within the Town of Plymouth

Funding:

No additional funding is required.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', is written over a horizontal line.

Jeremy Fetterer, Deputy Finance Director
August 19, 2025

1 SHEBOYGAN COUNTY ORDINANCE NO. 09 (2025/26)

2
3 Re: **Amending Section 1.17 of the Sheboygan County Code-**
4 **Updating Sheboygan County's Mission, Vision, and Core**
5 **Values**
6

7
8 **WHEREAS**, Sheboygan County's current Mission Statement, Vision
9 Statement, and Guiding Principles were adopted many years ago and do not fully
10 reflect the County's current organizational priorities; and
11

12 **WHEREAS**, as part of a broad strategic effort to renew and align
13 organizational direction, Sheboygan County engaged employees from a cross-section
14 of departments in a series of Mission, Vision, and Values workshops; and
15

16 **WHEREAS**, these workshops provided an opportunity to gather input from
17 employees at all levels and from a variety of operational backgrounds, resulting in
18 shared language that reflects both who we are today and who we aspire to become;
19 and
20

21 **WHEREAS**, the newly proposed Mission, Vision, and Core Values emphasize
22 resilience, collaboration, integrity, continuous learning, and fiscal and environmental
23 stewardship—principles that align with Sheboygan County's goal of providing
24 responsive, compassionate, and effective services; and
25

26 **WHEREAS**, it is in the best interest of the County Board, its departments,
27 employees, and the public to formally update Section 1.17 of the County Code to
28 reflect the County's refreshed mission, vision and values.
29

30 **NOW, THEREFORE**, the County Board of Supervisors of the County of
31 Sheboygan does ordain as follows:
32

33 Section 1. **Amending Code.** Sections 1.17 of the Sheboygan
34 County Code of Ordinances are hereby amended as follows (only those
35 Sections or portions of Sections affected appear – deletions indicated by
36 strikeouts; additions by shading):
37

38 1.17 **MISSION STATEMENT, VISION STATEMENT, AND GUIDING PRINCIPLES**
39 **CORE VALUES.** This Section shall be applicable to all full-time and part-time
40 elected and appointed County officials and employees.
41

- 42 (1) ~~The mission of Sheboygan County is to provide courteous, responsive,~~
43 ~~efficient, and effective services to those we serve.~~ **MISSION: We**
44 **provide essential services to create a safe and thriving County by**
45 **fostering strong partnerships, supporting rural and urban communities,**
46 **and eliminating barriers.**

(2) ~~The vision of Sheboygan County is to be recognized as a leader of responsive and cost-effective local government. VISION: Sheboygan County empowers employees to thrive through resilience, collaboration, and a solutions-focused mindset, building a stronger future together.~~

(3) ~~The guiding principles of Sheboygan County are:~~

- ~~(a) to provide leadership,~~
- ~~(b) to be dedicated to the concept of democratic local government,~~
- ~~(c) to maintain a constructive, objective, and creative attitude,~~
- ~~(d) to maintain a deep sense of social responsibility as a trusted public servant,~~
- ~~(e) to be dedicated to the highest ideals of honor and integrity in all public and personal relationships,~~
- ~~(f) to recognize that the chief function of local government is to serve the best interests of all citizens,~~
- ~~(g) to improve the quality and image of public service, to encourage regular communication between citizens and County officials,~~
- ~~(h) to emphasize friendly and courteous service to the public,~~
- ~~(i) to treat your colleagues and staff with respect and courtesy,~~
- ~~(j) to foster problem-solving and continuous learning in the work environment,~~
- ~~(k) to train and empower staff to attain high standards of professionalism, and~~
- ~~(l) to actively seek shared services opportunities with local, state, and federal agencies.~~

(3) **CORE VALUES:**

- (a) Integrity: We uphold honesty, transparency, and accountability in all actions. We cultivate an inclusive environment by treating all individuals with dignity and respect.
- (b) Forward Thinking: We foster a culture of continuous learning, open-mindedness and adaptability, empowering individuals to grow, solve problems, and lead with purpose and confidence.
- (c) Stewardship: We protect fiscal responsibility and resource sustainability, building safe, clean, and vibrant communities for current and future generations.
- (d) Collaboration: We demonstrate collaboration and teamwork by working across departments and with the community to deliver effective services.
- (e) Excellence: We are professional and responsive, delivering high-quality services with a commitment to excellence in everything we do.

Section 2. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 19th day of August 2025.

HUMAN RESOURCES COMMITTEE

Edward J. Procek, Chairperson


Charlette Nennig, Secretary

Christian Ellis, Vice-Chairperson


Carl Nonhof

Thomas Wegner

Opposed to Introduction:

Countersigned by:

Keith Abler, Chairperson

C:84431346379

August 12, 2025, draft

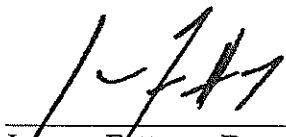
FISCAL NOTE
August 2025

Ordinance No. 9 (2025/26) RE: Amending Section 1.17 of the Sheboygan County Code-Updating Sheboygan County's Mission, Vision, and Core Values

Funding:

No additional funding is required.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', is written over a horizontal line.

Jeremy Fetterer, Deputy Finance Director
August 19, 2025

2026

Committee Chair Keith Abler

<u>Targets Set by Finance Committee</u>		
Levy	\$	410,795
Transfer Out	\$	0
Transfer In	\$	0
Equity	\$	0

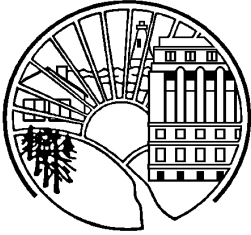
<u>Department Budget Requested</u>		
Total Revenue	\$	-410,795
Total Expense	\$	410,795
Transfer In	\$	0
Transfer Out	\$	0
Equity	\$	0
Variance	\$	0

*Note: **Variance** should be zero = meets budget target; or
Variance is a negative number = under budget; excess funds*

Signatures:

Department Head	Date
-----------------	------

Note: If the liaison committee supports one or more exceptions to the target; a letter of justification and a completed and approved Additional Levy Request form must be submitted with this form. The amounts are not to be included in the totals above.



SHEBOYGAN COUNTY

Alayne Krause
County Administrator

To: Members of the Executive Committee

From: County Administrator Alayne Krause *Alayne Krause*

Date: August 26, 2025

Re: Proposed 2026 Budget for the County Administrator's Office

Enclosed is the proposed 2026 budget for the County Administrator's Office for your review and consideration.

Department Goals - The Office of the County Administrator is responsible for coordinating the administrative and management functions of all County departments. This includes leading the annual budget development process, recommending organizational changes, implementing policies enacted by the County Board, and assuring fiscal and program accountability of services to the taxpayers of Sheboygan County.

Key Performance Measurements - Key performance metrics that the County Administrator's Office revolve around employee engagement, sustainability, and employee professional development. They are discussed in more detail in the performance measures form.

Proposed Budget - The budget proposal balances with the established target of \$410,795.

Highlights - The most significant fiscal changes to the budget are:

- Decrease of expenses related to printing and general office supplies.
- Maintaining investment in employee development
- Decrease in Information Technology allocation
- Decrease in computer replacement expense due to replacement technology being incorporated into current budget

There are no capital outlay, furniture, or additional levy requests.

Closing - I have discussed the proposed budget with the County Board Chairman, and I appreciate the Executive Committee's consideration and support.

Thank you.

County Administrator's Office

	Outputs	2025		2026
		Target	Projected Actual	Target
Metric	Employee attendance at all-employee appreciation picnic	5%	275 (2024 Actual)	284 (2025 Target)
Importance	Indicates the level of engagement of County staff			
Target	Change in attendance within a given percentage from the prior year			
Metric	Printing costs	-14%	-50%	-20%
Importance	Focus on sustainability by reducing the number of pages printed and encouraging others to rely on electronic documents			
Target	Change in printing and duplicating budget of -20.0%			
Metric	Professional growth via continuing educational opportunities	NA	100%	100%
Importance	Facilitate growth and development of employees by empowering them with resources for ongoing learning			
Target	Provide professional development training for 100% of office staff in 2026			
Metric	Net new construction	1.04%	1.41% (2024 Actual)	1.03%
Importance	Indicator of health of local economy			
Target	Budget for an increase in Net New Construction (NNC) that relies on 5-year historical averages			

County Department Level 7 w/o CP

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County of Sheboygan
Proposed Budget - Variance Report
For 2026

Description	5-Yr Average 2020-2024	Actual Annual 2023	Actual Annual 2024	Board Adopted 2025	Amended Budget 2025	Current Year At June 30th	Current Year Projection	Dept Budget Request 2026	\$ Variance To 2025 Budget	% Chge To 2025 Bdgt
400000 Revenues	364,166-	395,738-	396,281-	404,455-	404,455-	202,228-	404,455-	410,795-	6,340-	1.57
500000 Expense/Expenditure										
510000 Personnel Related Ex										
511000 Wages										
511100 General										
511105 Regular	248,779	180,709	272,514	306,649	306,649	146,416	267,358	318,254	11,605	3.78
511100 General	248,779	180,709	272,514	306,649	306,649	146,416	267,358	318,254	11,605	3.78
511800 Temporary Help										
511800 Temporary Help										
511000 Wages	248,779	180,709	272,514	306,649	306,649	146,416	267,358	318,254	11,605	3.78
512000 Benefits										
512100 General										
512105 Social Security	18,129	13,927	20,642	22,470	22,470	11,229	20,504	23,329	859	3.82
512110 Retirement (Emplo	16,409	10,748	18,564	21,104	21,104	10,176	18,582	22,698	1,594	7.55
512100 General	34,538	24,676	39,206	43,574	43,574	21,405	39,086	46,027	2,453	5.63
512800 Temporary Help										
512800 Temporary Help										
512000 Benefits	34,538	24,676	39,206	43,574	43,574	21,405	39,086	46,027	2,453	5.63
510000 Personnel Related Ex	283,317	205,385	311,720	350,223	350,223	167,821	306,444	364,281	14,058	4.01
530000 Operating Expenses										
531000 Purchased Services										
531100 Professional Servi										
531105 Consulting				8,000	43,000	19,400	44,000		8,000-	100.00-
531100 Professional Servi				8,000	43,000	19,400	44,000		8,000-	100.00-

[illegible]

County Department Level 7 w/o CP

For 2026

Description	5-Yr Average 2020-2024	Actual Annual 2023	Actual Annual 2024	Board Adopted 2025	Amended Budget 2025	Current Year At June 30th	Current Year Projection	Dept Budget Request 2026	\$ Variance To 2025 Budget	% Chge To 2025 Bdgt
533505 General	373	259	290	578	578	65	300	539	39-	6.75-
533500 General Supplies	373	259	290	578	578	65	300	539	39-	6.75-
533700 Office Supplies										
533705 Office	411	499	77	300	300	4	150	300		
533725 Postage	35	1	46	30	30		20	30		
533700 Office Supplies	446	501	123	330	330	4	170	330		
533800 Maintenance Suppli										
533800 Maintenance Suppli	982									
533870 Books & Periodical										
533875 Subscriptions	302	81	218	198	198	151	198	100	98-	49.49-
533870 Books & Periodical	302	81	218	198	198	151	198	100	98-	49.49-
533900 Other										
533928 Computer Sys \$500	1,664	2,713	122	1,433	1,433	1,214	1,614	100	1,333-	93.02-
533951 Employee Recognit	2,994	2,198	2,362	4,860	4,860	1,372	4,860	2,100	2,760-	56.79-
533900 Other	4,666	4,911	2,484	6,293	6,293	2,586	6,474	2,200	4,093-	65.04-
533000 General Operating	11,077	8,442	9,623	18,162	18,162	6,602	13,291	13,522	4,640-	25.55-
534000 Fixed Charges										
534100 Rentals										
534115 Rental of Equipme	21			500	500		50	100	400-	80.00-
534100 Rentals	21			500	500		50	100	400-	80.00-
534200 Insurance										
534200 Insurance										
534000 Fixed Charges	21			500	500		50	100	400-	80.00-
530000 Operating Expenses	17,403	8,970	10,550	28,222	63,222	26,512	58,361	14,693	13,529-	47.94-

County Department Level 7 w/o CP

County of Sheboygan
Proposed Budget - Variance Report
For 2026

Description	5-Yr Average 2020-2024	Actual Annual 2023	Actual Annual 2024	Board Adopted 2025	Amended Budget 2025	Current Year At June 30th	Current Year Projection	Dept Budget Request 2026	\$ Variance To 2025 Budget	% Chge To 2025 Bdgt
550000 Interdepartmental Ch										
551000 Employee Related In										
551100 Benefits - General										
551105 Health Insurance	25,343	11,366	10,833	11,093	11,093	6,635	12,416	17,208	6,115	55.12
551110 Dental Insurance	486	25				25	50	130	130	
551115 Group Life Insura	139	101	147	169	169	83	169	177	8	4.73
551125 Worker Compensati	263	142	542	207	207	101	207	218	11	5.31
551100 Benefits - General	26,231	11,634	11,522	11,469	11,469	6,844	12,842	17,733	6,264	54.62
551000 Employee Related In	26,231	11,634	11,522	11,469	11,469	6,844	12,842	17,733	6,264	54.62
551900 Insurance Charges										
551905 General Liability	590	662	686	734	734	367	734	685	49-	6.68-
551915 Auto Insurance										
551915 Auto Insurance										
551920 Property Insurance	295	319	325	349	349	175	349	337	12-	3.44-
551930 Deductible Escrow	86	103	124	103	103	52	103	101	2-	1.94-
551900 Insurance Charges	971	1,084	1,135	1,186	1,186	593	1,186	1,123	63-	5.31-
552000 Repairs & Maint Cha										
552100 Repairs & Maint Ch										
552100 Repairs & Maint Ch	248									
552000 Repairs & Maint Cha	248									
553000 System Operation Ch										
553100 System Operation C										
553105 Telephone	378	320	362	350	350	175	350	424	74	21.14
553135 Printing & Duplic	795	625	1,414	300	300	316	150	250	50-	16.67-
553150 Data Processing S	10,278	10,116	15,281	12,705	12,705	6,353	12,705	12,291	414-	3.26-
553100 System Operation C	11,451	11,061	17,057	13,355	13,355	6,844	13,205	12,965	390-	2.92-

County Department Level 7 w/o CP

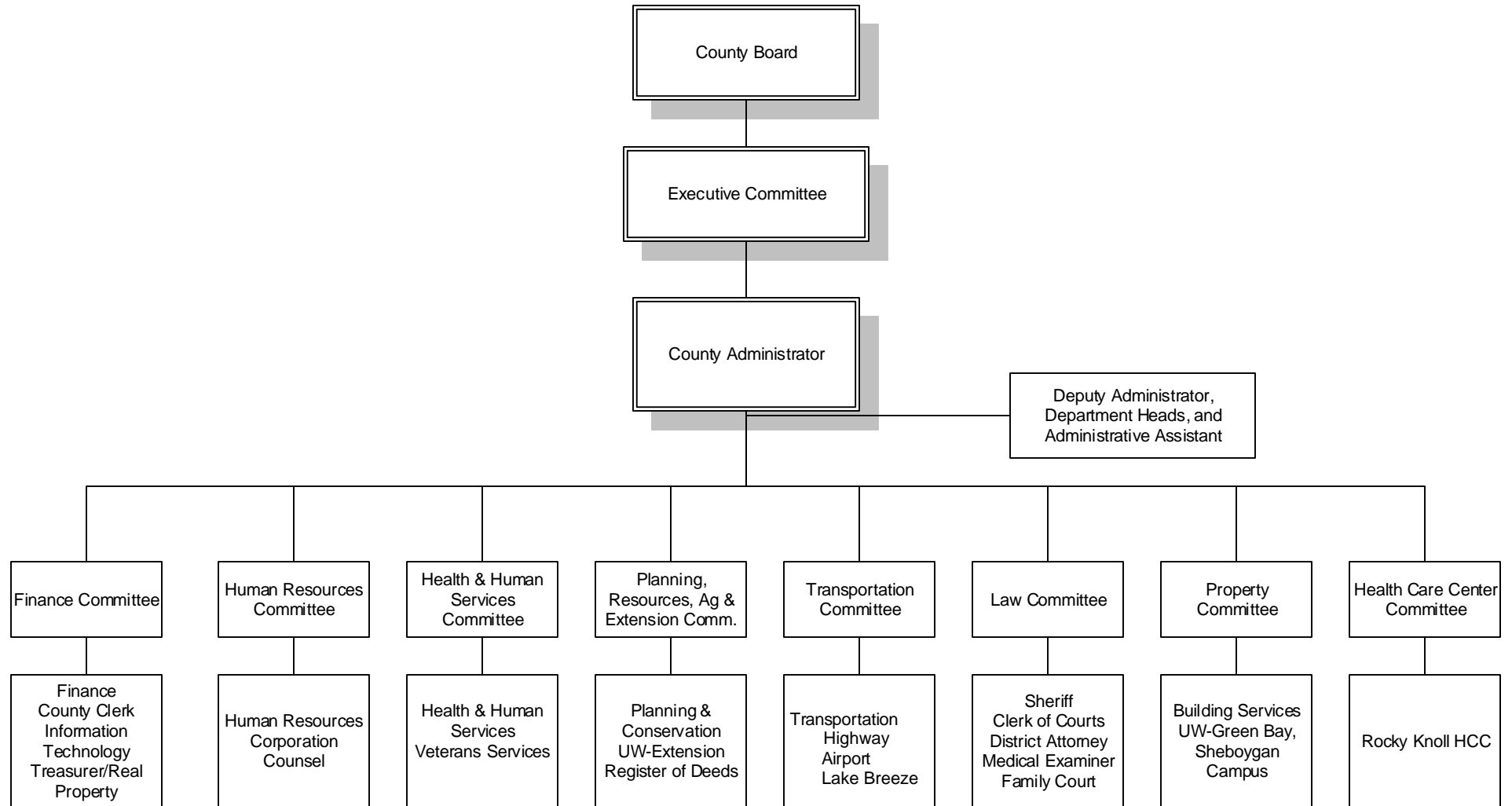
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County of Sheboygan
Proposed Budget - Variance Report
For 2026

Description	5-Yr Average 2020-2024	Actual Annual 2023	Actual Annual 2024	Board Adopted 2025	Amended Budget 2025	Current Year At June 30th	Current Year Projection	Dept Budget Request 2026	\$ Variance To 2025 Budget	% Chge To 2025 Bdgt
726000 Oper'tg Transf to I										
720000 Transfer to Other Fu										
700000 Other Financing Uses										
Subtotal	33,357-	157,604-	44,297-		35,000	6,386	12,417-			
800000 Net Position										
820000 Fund Balance										
820125 Use of FB for Subse					35,000-		35,000-			
820000 Fund Balance					35,000-		35,000-			
800000 Net Position					35,000-		35,000-			
01092 County Administrator	33,357-	157,604-	44,297-			6,386	47,417-			
Current Change in Fund Balance	33,357-	157,604-	44,297-			6,386	47,417-			

Sheboygan County Table of Organization



Special Notes

- Chapter 2 Rules of Order – Committee Structure
- The Executive Committee membership includes County Board Chairman, County Board Vice-Chairman and three members elected by the County Board.
- Every County Board Supervisor is assigned a minimum of one committee.
- The County Board Chair makes all Committee assignments with the support of the Executive Committee and subject to confirmation of the County Board.

2026 Travel and Training Requests

Department: County Administrator

Date	Request	Location (if known)	Number of Employees Attending	Employee Mileage 533205**	Employee Meals 533215	Employee Lodging 533220	Commercial Transport 533235	Seminars and Training 533245	Total Cost per request	Requirement for Accreditation or Certification?	Out of County Yes/No
February	WCA Legislative Conference*	Madison	2	50.00	-	670.00		350.00	1,070.00	No	Yes
February	NACo Legislative Conference**	Washington DC	1		110.00	1,300.00	700.00	575.00	2,685.00	No	Yes
September	WCA Annual Conference*	Wisconsin Dells	2	50.00	-	670.00		380.00	1,100.00	No	Yes
October	ICMA Annual Conference***	California	1		110.00	1,300.00	700.00	840.00	2,950.00	No	Yes
2026	Misc Professional Development Training		3					1,400.00	1,400.00	No	Unknown
									-		
									-		
									-		
									-		
									-		
									-		
									-		
									-		
			Object Account Total	100.00	220.00	3,940.00	1,400.00	3,545.00	9,205.00		

*WCA = Wisconsin Counties Association

**NACo = National Counties Association

***ICMA = International County Managers Association

Grand Total

9,205.00

****2024 Employee Mileage Reimbursement Rate**

\$.51

with proof of personal auto insurance on file with Accounts Payable

\$.26 with no proof of insurance, or partial coverage, on file with Accounts Payable

Grand Total amount above should match the subtotal on the Proposed Variance Report

EQUIPMENT REQUEST FOR 2026-- COMPUTER AND SOFTWARE ONLY**Listed in Order of Priority****Account to use:** 533928 for Computer System/Eq from \$500 thru \$4999**Department:** County Administrator's Office**Account No:** 533928

<u>ACCOUNT NO.</u>	<u>ITEM DESCRIPTION</u>	<u>TOTAL COST OF ITEM(S)</u>	<u>REIMBURSEMENT AMOUNT</u>	<u>A / R</u>	<u>JUSTIFICATION</u>	<u>INDIVIDUAL</u>	<u>REPLACE ASSET</u>
1093.533928	Microsoft Excel Software (1 license at \$100/year per license)	\$ 100.00 \$ - \$ -	\$ - \$ - \$ -				
Grand Total Amounts		\$ 100.00	\$ -				

RETURN TO CHRIS LEWINSKI, INFORMATION TECHNOLOGY DIRECTOR**NOTE:**

When requesting printers please indicate all the features needed for that unit:



IT Division Approval

Alayne Krause

Requesting Department Head Signature

2026

Department	<u>County Board</u>
Liaison Committee	<u>Executive</u>
Committee Chair	Keith Abler

<u>Targets Set by Finance Committee</u>		
Levy	\$	264,785
Transfer Out	\$	0
Transfer In	\$	0
Equity	\$	0

<u>Department Budget Requested</u>		
Total Revenue	\$	-264,785
Total Expense	\$	264,785
Transfer In	\$	0
Transfer Out	\$	0
Equity	\$	0
Variance	\$	0

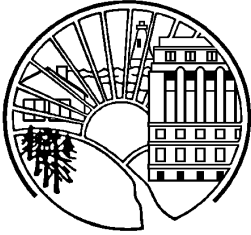
*Note: **Variance** should be zero = meets budget target; or
Variance is a negative number = under budget; excess funds*

Signatures:

Committee Chair	Date
-----------------	------

Department Head	Date
-----------------	------

Note: If the liaison committee supports one or more exceptions to the target; a letter of justification and a completed and approved Additional Levy Request form must be submitted with this form. The amounts are not to be included in the totals above.



SHEBOYGAN COUNTY

Keith Abler
County Board Chairman

To: Members of the Executive Committee

From: County Board Chairman Keith Abler *KA*

Date: August 26, 2025

Re: Proposed 2026 Budget for the County Board

Enclosed is the proposed 2026 budget for the County Board for your review and consideration.

Department Goals - Sheboygan County is governed by a 25-member County Board of Supervisors elected by district to set policy and provide direction. Sheboygan County's mission is to provide courteous, responsive, efficient and effective services to those we serve.

Proposed Budget - The budget proposal balances with the established target of \$264,785.

Highlights -

- Increase to Information Technology allocation.
- Continued support for attendance at Wisconsin Counties Association conference for twelve County Board members
- Increase to per diem payments and Vice Chair compensation

There are no capital outlay, furniture, or additional levy requests.

Closing - I want to thank and acknowledge County Administrator Alayne Krause for her work preparing the County Board budget. We have discussed the proposed budget with the Finance Department, and appreciate the Executive Committee's consideration and support.

Thank you.

County Department Level 7 w/o CP

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[illegible]

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County Department Level 7 w/o CP

[illegible]

County of Sheboygan
Proposed Budget - Variance Report
For 2026

Description	5-Yr Average 2020-2024	Actual Annual 2023	Actual Annual 2024	Board Adopted 2025	Amended Budget 2025	Current Year At June 30th	Current Year Projection	Dept Budget Request 2026	\$ Variance To 2025 Budget	% Chge To 2025 Bdgt
534100 Rentals										
534100 Rentals	5									
534000 Fixed Charges	5									
530000 Operating Expenses	49,892	38,327	39,764	43,081	43,081	31,950	42,347	45,246	2,165	5.03
550000 Interdepartmental Ch										
551000 Employee Related In										
551100 Benefits - General										
551105 Health Insurance	776					1,035	2,070	5,736	5,736	
551110 Dental Insurance	23					24	48	130	130	
551115 Group Life Insura	72	72	72	71	71	32	62	70	1-	1.41-
551125 Worker Compensati	102	105	85	99	99	37	72	99		
551100 Benefits - General	974	177	157	170	170	1,127	2,252	6,035	5,865	3,450.00
551000 Employee Related In	974	177	157	170	170	1,127	2,252	6,035	5,865	3,450.00
551900 Insurance Charges										
551905 General Liability	413	396	410	439	439	220	439	421	18-	4.10-
551920 Property Insurance	1,644	1,744	1,777	1,911	1,911	956	1,911	1,849	62-	3.24-
551930 Deductible Escrow	58	61	73	61	61	31	61	62	1	1.64
551900 Insurance Charges	2,115	2,201	2,260	2,411	2,411	1,206	2,411	2,332	79-	3.28-
552000 Repairs & Maint Cha										
552100 Repairs & Maint Ch										
552100 Repairs & Maint Ch										
552000 Repairs & Maint Cha										
553000 System Operation Ch										
553100 System Operation C										
553105 Telephone	378	320	362	350	350	175	350		350-	100.00-

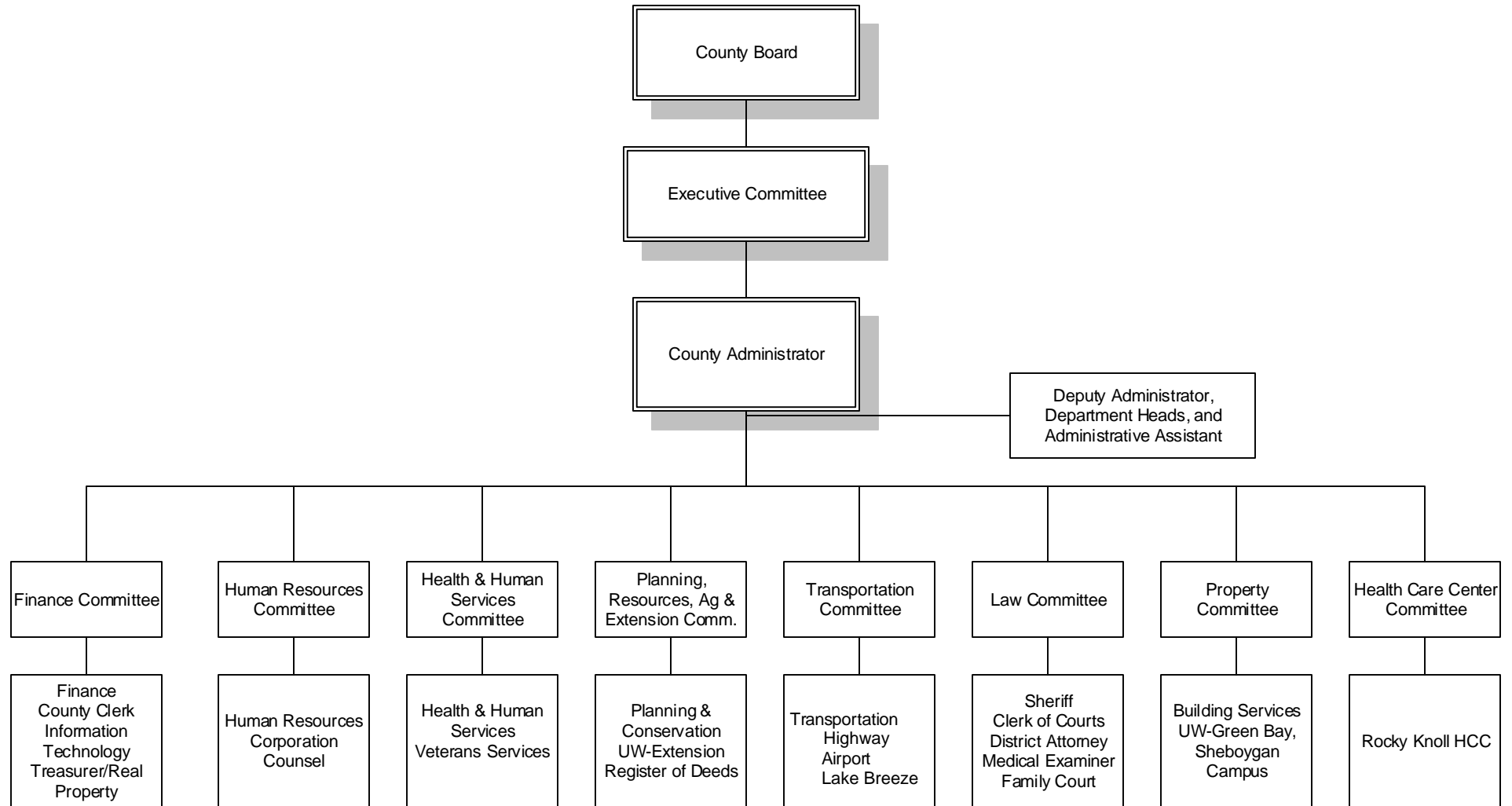
County of Sheboygan
Proposed Budget - Variance Report
For 2026

Description	5-Yr Average 2020-2024	Actual Annual 2023	Actual Annual 2024	Board Adopted 2025	Amended Budget 2025	Current Year At June 30th	Current Year Projection	Dept Budget Request 2026	\$ Variance To 2025 Budget	% Chge To 2025 Bdgt
553115 Telephone - Long	1	1		1	1		1	1		
553135 Printing & Duplic	517	561	34	700	700		600	550	150-	21.43-
553150 Data Processing S	34,861	33,012	48,902	52,775	52,775	26,387	52,775	53,492	717	1.36
553100 System Operation C	35,757	33,894	49,298	53,826	53,826	26,562	53,726	54,043	217	.40
553000 System Operation Ch	35,757	33,894	49,298	53,826	53,826	26,562	53,726	54,043	217	.40
556000 Other Interdepartme										
556100 Other Interdepartm										
556100 Other Interdepartm										
556000 Other Interdepartme										
550000 Interdepartmental Ch	38,846	36,272	51,715	56,407	56,407	28,895	58,389	62,410	6,003	10.64
560000 Capital Outlay										
566000 Office Furniture &										
566000 Office Furniture &										
560000 Capital Outlay										
570000 Depreciation										
575000 Machinery & Equip D										
575000 Machinery & Equip D										
570000 Depreciation										
580000 Debt Service										
582000 Interest										
582000 Interest										
580000 Debt Service										
500000 Expense/Expenditure	229,101	213,946	230,272	248,781	248,781	122,931	225,436	264,785	16,004	6.43

County of Sheboygan
Proposed Budget - Variance Report
For 2026

Description	5-Yr Average 2020-2024	Actual Annual 2023	Actual Annual 2024	Board Adopted 2025	Amended Budget 2025	Current Year At June 30th	Current Year Projection	Dept Budget Request 2026	\$ Variance To 2025 Budget	% Chge To 2025 Bdgt
600000 Other Financing Sourc										
630000 Opt'g Transfers from										
630000 Opt'g Transfers from	12,600-									
600000 Other Financing Sourc	12,600-									
700000 Other Financing Uses										
720000 Transfer to Other Fu										
726000 Oper'tg Transf to I										
726000 Oper'tg Transf to I										
720000 Transfer to Other Fu										
700000 Other Financing Uses										
Subtotal	20,010-	21,495-	16,649-			1,461-	23,345-			
800000 Net Position										
820000 Fund Balance										
820000 Fund Balance										
800000 Net Position										
00186 County Board	20,010-	21,495-	16,649-			1,461-	23,345-			
Current Change in Fund Balance	20,011-	21,495-	16,649-			1,461-	23,345-			

Sheboygan County Table of Organization



Special Notes

- Chapter 2 Rules of Order – Committee Structure
- The Executive Committee membership includes County Board Chairman, County Board Vice-Chairman and three members elected by the County Board.
- Every County Board Supervisor is assigned a minimum of one committee.
- The County Board Chair makes all Committee assignments with the support of the Executive Committee and subject to confirmation of the County Board.

2026 Travel and Training Requests

Department: County Board

Date	Request	Location (if known)	Number of Employees Attending	Employee Mileage 533205**	Employee Meals 533215	Employee Lodging 533220	Commercial Transport 533235	Seminars and Training 533245	Total Cost per request	Requirement for Accreditation or Certification?	Out of County Yes/No
February	WCA Legislative Conference*	Madison	2		-	670.00		350.00	1,020.00	No	Yes
February	NACo Legislative Conference**	Washington DC	1		100.00	1,450.00	700.00	575.00	2,825.00	No	Yes
September	WCA Annual Conference*	Wisconsin Dells	12		-	4,500.00		2,480.00	6,980.00	No	Yes
June	Leadership Forum		25					600.00	600.00	No	No
2026	Meetings		25	15,400.00					15,400.00	No	Unknown
									-		
									-		
									-		
									-		
									-		
									-		
									-		
			Object Account Total	15,400.00	100.00	6,620.00	700.00	4,005.00	26,825.00		

*WCA = Wisconsin Counties Association

**NACo = National Counties Association

****2024 Employee Mileage Reimbursement Rate**

\$.51

with proof of personal auto insurance on file with Accounts Payable

\$.26 with no proof of insurance, or partial coverage, on file with Accounts Payable

Grand Total amount above should match the subtotal on the Proposed Variance Report

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY ADMINISTRATOR
FOR THE QUARTER ENDING 06/30/2025**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Personnel Related Expenditure		
	Wages	5,739.37	Partial year vacancy in position that is expensed 50% towards County Administrator's Office budget.
	Operating Expenses		
	Purchased Services	19,871.00	Invoices not yet received for consulting work.
	General Operating	4,694.44	Out-of-state conference not being attended, less general supplies purchased than budgeted, lower recognition items purchased than budgeted.
	Interdepartmental Charges		
	Employee Related Insurance	(1,109.00)	Partial year of health insurance election not budgeted for.
	Variances Less Than Justification Threshold	299.68	
	TOTAL	29,495.49	Positive

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY BOARD
FOR THE QUARTER ENDING 06/30/2025**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Personnel Related Expenditure		
	Wages	10,799.04	Fewer per diems requested than budgeted, partial year vacancy in position that is expensed 50% to County Board budget.
	Benefits	1,373.32	Savings associated with partial year vacancy.
	Interdepartmental Charges		
	Employee Related Insurance	(1,041.93)	Partial year of health insurance election not budgeted for.
	Variances Less Than Justification Threshold	(377.35)	
	TOTAL	10,753.08	Positive