

## **NOTICE OF MEETING**

### **SHEBOYGAN COUNTY EXECUTIVE COMMITTEE**

**December 18, 2025      1:00 P.M.**

Administration Building  
508 New York Ave  
Sheboygan WI 53081  
Room 119

**Remote Access: 1 475-343-3381**

**Meeting ID: 280 814 232#**

**Virtual: [meet.google.com/wgw-yppo-eqx](https://meet.google.com/wgw-yppo-eqx)**

Members of the Committee may be appearing remotely.

### **\*AGENDA\***

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the December 2, 2025 Executive Committee Meeting

Consideration of Resolution No. 16 - Approving 2026-2035 Sheboygan County Land and Water Resource Management Plan Update

Consideration of Resolution No. 18 - Approving Revisions to Farmland Preservation Plan

Consideration of Resolution No. \_\_\_\_ - Authorizing Purchase of 1.014 acres (northerly part of parcel 59281111390) from St. Clement's Congregation

Consideration of Resolution No. \_\_\_\_ - Authorizing the Engagement of Outside Counsel on a Contingency Fee Basis to Initiate Lawsuit(s) against Companies that Designed, Manufactured, Marketed, Distributed, and/or sold Fluorosurfactant Products that Contaminated the Soil, Groundwater and Surface Water of Sheboygan County with Highly Toxic Compounds

Consideration of Appointments to Finance and Property Committees

County Administrator's Report

*(The County Administrator's Report is a summary of key activities. No action will be taken by the Executive Committee resulting from the report, unless it is a specific item on the agenda.)*

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:  
Michelle Sifuentes  
Recording Secretary

Keith Abler  
Committee Chairperson

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting, and it is likely that a majority of the Finance committee will be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

## SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building  
508 New York Ave  
Sheboygan, WI 53081  
Room 302

**December 2, 2025**

**Called to Order: 10:00 AM**

**Adjourned: 10:27 AM**

**MEMBERS PRESENT:**     **In Person:** Keith Abler, William Goehring, Curt Brauer and Edward Procek  
                                  **Remote:** None

**ALSO PRESENT:**         **In Person:** Alayne Krause, Emily Stewart, Michelle Sifuentes  
                                  **Remote:** Stephanie Arndt, Crystal Fieber

Chairman Abler called the meeting to order at 10:00 AM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on November 26, 2025 at 1:00 pm.

There was no correspondence to present to the Committee.

Supervisor Brauer made a motion to approve the minutes of the October 29th, 2025 Executive Committee Meeting. Motion seconded by Supervisor Goehring. Motion carried.

The Committee discussed Consideration of Ordinance No. 13 (2025/26) Re: Changing Supervisory District Boundaries to Reflect Annexation Supervisory Districts 1, 5, 10, 17 and 21. County Administrator Alayne Krause and Corporation Counsel Crystal Fieber gave an overview and answered questions. Supervisor Brauer made a motion to approve the Ordinance. Motion seconded by Supervisor Goehring. Motion carried.

The Committee discussed the 1st quarter variance reports. Deputy Administrator Emily Stewart gave an overview and answered questions. Supervisor Brauer motioned to approve the variance reports. Supervisor Goehring seconded. Motion carried.

County Administrator Alayne Krause began by discussing the recent All Manager Summit. She provided an update on the ongoing Tyler Munis software implementation, noting that the current phase involves employee training and that the project remains on schedule for go-live. Administrator Krause reported that the new Finance Director started last week and that the onboarding process is progressing smoothly. She then informed the Committee about the progression of a property acquisition, which will soon be presented to the County Board for approval. Administrator Krause also highlighted that the Administrator's Office and Building Services are collaborating to update signage in all County buildings to reflect the County's new Mission, Vision, and Values. She shared that many departments are actively engaged in the United Way campaign, which is currently underway. Additionally, she provided an update on the County Board District 3 Supervisor vacancy, noting that several candidates have applied and interviews are being conducted.

There were no requests for approval of attendance at special meetings.

Vouchers were reviewed. Supervisor Brauer made a motion to approve the vouchers. Motion

seconded by Supervisor Goehring. Motion carried.

The next Executive Committee meeting is scheduled for Thursday, December 18th at 1:00 PM.

Supervisor Brauer made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried.

Michelle Sifuentes, Recording Secretary

William Goehring, Secretary

## COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 16

RE: **Approving 2026-2035 Sheboygan County Land and Water Resource Management Plan Update**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ☐ ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- ☐ THE RESOLUTION BE ADOPTED
- ☐ FILING WITH THE CLERK
- ☐ AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 20th DAY OF January 2026

### EXECUTIVE COMMITTEE

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

\_\_\_\_\_  
KEITH ABLER

\_\_\_\_\_  
KEITH ABLER

\_\_\_\_\_  
CURT BRAUER

\_\_\_\_\_  
CURT BRAUER

\_\_\_\_\_  
WILLIAM C. GOEHRING

\_\_\_\_\_  
WILLIAM C. GOEHRING

\_\_\_\_\_  
VACANT

\_\_\_\_\_  
VACANT

\_\_\_\_\_  
EDWARD PROCEK

\_\_\_\_\_  
EDWARD PROCEK

SHEBOYGAN COUNTY RESOLUTION NO. 16 (2025/26)

Re: **Approving 2026-2035 Sheboygan County Land and Water Resource Management Plan Update**

**WHEREAS**, as required by Wis. Stat. § 92.10, the Planning & Conservation Department developed a Land and Water Resource Management Plan (the "Plan") which was adopted by the County Board by Resolution No. 26 (2004/05); and

**WHEREAS**, the Planning & Conservation Department has reviewed, revised, and updated the Plan, with input from the Planning, Resources, Agriculture, and Extension Committee and a citizens' advisory committee; and

**WHEREAS**, the Plan inventories the current water quality and soil erosion conditions and identifies objectives, strategies, enforcement mechanisms, and practices and procedures to address the current conditions; and

**WHEREAS**, the Plan was the subject of a public hearing on October 14, 2025, and was approved on December 2, 2025, by the Wisconsin Land and Water Conservation Board; and


**WHEREAS**, the adoption of the revised Plan would make Sheboygan County eligible to receive state funding for water quality improvement and soil erosion abatement grants.

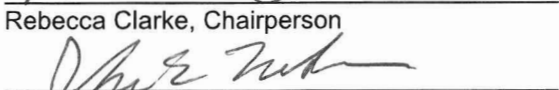
**NOW, THEREFORE, BE IT RESOLVED** by the Sheboygan County Board of Supervisors that the Sheboygan County Land and Water Resources Management Plan dated October 2025 on file with the Sheboygan County Clerk is hereby approved.

Respectfully submitted this 16th day of December, 2025.

**PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE\***

  
Rebecca Clarke, Chairperson

  
Henry Nelson, Vice-Chairperson

  
John Nelson, Secretary

  
Joe Liebau

  
David Otte

Opposed to Introduction:

\*County Board members signing only

C:8453\380128

November 25, 2025, draft

**FISCAL NOTE**  
**December 2025**

**Resolution No. 16 (2025/26) RE: Land & Water Resource Management Plan Update  
(2026–2035)**

**Funding:**

Adoption of the Plan does not by itself appropriate additional County funds or increase the tax levy.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', is written over a horizontal line.

Jeremy Fetterer, Deputy Finance Director  
December 16, 2025

## COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 18

RE: **Approving Revisions to Farmland Preservation Plan**

HAVE CONSIDERED THE SAME AND RECOMMEND:

         ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER  
         THE RESOLUTION BE ADOPTED  
         FILING WITH THE CLERK  
         AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 20th DAY OF January 2026

### EXECUTIVE COMMITTEE

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

KEITH ABLER

KEITH ABLER

CURT BRAUER

CURT BRAUER

WILLIAM C. GOEHRING

WILLIAM C. GOEHRING

VACANT

VACANT

EDWARD PROCEK

EDWARD PROCEK



SHEBOYGAN COUNTY RESOLUTION NO. 18 (2025/26)

Re: **Approving Revisions to Farmland Preservation Plan**

**WHEREAS**, a County Farmland Preservation Agreement is a component part of the County's development plan under Wis. Stat. § 59.89(3); and

**WHEREAS**, one of the requirements necessary to enable farmland owners to enter into farmland preservation agreements is that the County adopt a Farmland Preservation Plan which is certified by the State as being compliant with Chapter 91 of the Wisconsin Statutes; and

**WHEREAS**, the Sheboygan County Planning & Conservation Department has developed a Farmland Preservation Plan for Sheboygan County which was last adopted by the Sheboygan County Board of Supervisors on January 16, 2024 as Resolution No. 21 (2023/24), which Plan was certified and certified by the Wisconsin Department of Agriculture; and

**WHEREAS**, the Planning, Resources, Agriculture, and Extension Committee (PRAECom) has determined that the Plan requires revision of certain provisions in light of changes that were made to the Town of Herman's Zoning Ordinance and/or Comprehensive Plan in order to remain consistent with the County's development plan and remain eligible for state certification; and

**WHEREAS**, the Planning, Resources, Agriculture, and Extension Committee (PRAECom) has determined that the Plan requires revision of certain provisions in light of changes that were made to the Town of Plymouth's Zoning Ordinance with the creation of the Town of Plymouth Agricultural Enterprise Area (AEA) and the County Boards' subsequent action on September 16, 2025 approving such AEA through Resolution No. 10 (2025/2026).

**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board hereby approves the revisions to the Sheboygan County Farmland Preservation Plan, in the manner reflected in the copy on file in the County Clerk's Office and made a part hereof by reference hereto and makes it a part of Sheboygan County's Development Plan.

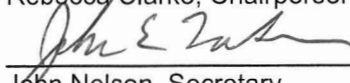
**BE IT FURTHER RESOLVED** that the Planning & Conservation Director and Corporation Counsel be directed to undertake such further action as necessary to confirm the certification of the Plan.

Respectfully submitted this 16th day of December, 2025

**PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE\***



Rebecca Clarke, Chairperson



John Nelson, Secretary



Henry Nelson, Vice Chairperson

Joe Liebau



David Otte

Opposed to Introduction:

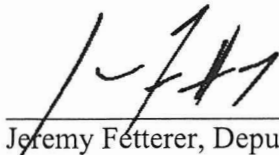
**FISCAL NOTE**  
**December 2025**

**Resolution No. 18 (2025/26) RE: Farmland Preservation Plan – Revisions (Herman & Plymouth)**

**Funding:**

The revisions do not require additional County appropriations or increase the tax levy.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', is written over a horizontal line.

Jeremy Fetterer, Deputy Finance Director  
December 16, 2025

SHEBOYGAN COUNTY RESOLUTION NO. \_\_\_\_\_ (2025/26)

Re: **Authorizing Purchase of 1.014 Acres (Northerly Part of Parcel 59281111390)  
from St. Clement's Congregation**

**WHEREAS**, St. Clement's Congregation, a Wisconsin religious corporation ("St. Clement"), owns real estate located adjacent to the Sheboygan County Administration Building; and

**WHEREAS**, St. Clement wishes to sell 1.014 acres of such real estate (the "Property") and Sheboygan County wishes to purchase such real estate for a purchase price of four hundred twenty-five thousand dollars (\$425,000.00); and

**WHEREAS**, as a condition of the sale St. Clement has requested a ten-year right of first refusal to repurchase the property (the "Right of First Refusal") and a license to use the property for parking and access to the church hall/basement (the "License Agreement"), and in exchange St. Clement will provide the County with an easement to access the Property from New York Avenue (the "Easement"); and

**WHEREAS**, the acquisition of the Property will serve the public interest as well as potential future needs of County operations in close proximity to existing county structures.

**NOW, THEREFORE, BE IT RESOLVED**, Sheboygan County Board approves the Offer to Purchase, Right of First Refusal, License Agreement, and Easement related to the Property, on file in the County Clerk's Office;

**BE IT FURTHER RESOLVED**, the Sheboygan County Chairperson and County Clerk are authorized to sign the Right of First Refusal, License Agreement and Easement on behalf of the County and the County Administrator is authorized to sign any other documents necessary to complete the terms of the purchase.

**BE IT FURTHER RESOLVED**, the 2026 Budget, as adopted by the Sheboygan County Board on November 4, 2025, is hereby amended to provide for payment of the purchase price and related transactional costs, as well as the costs of razing the existing building and associated site restoration on the Property at an estimated cost of \$350,000, to come from General Fund Unassigned Fund Balance.

Respectfully submitted this 20<sup>th</sup> day of January, 2026

**EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Keith Abler, Chairperson

\_\_\_\_\_  
Curt Brauer, Vice-Chairperson

\_\_\_\_\_  
William Goehring, Secretary

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Edward Procek

Opposed to Introduction:  
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\_\_\_\_\_



1                   **SHEBOYGAN COUNTY    RESOLUTION NO. \_\_\_\_\_ (2025/26)**  
2

3           Re:   **Authorizing the Engagement of Outside Counsel on a Contingency**  
4               **Fee Basis to Initiate Lawsuit(s) against Companies that Designed,**  
5               **Manufactured, Marketed, Distributed, and/or sold Fluorosurfactant**  
6               **Products that Contaminated the Soil, Groundwater and Surface**  
7               **Water of Sheboygan County with Highly Toxic Compounds**  
8  
9

10           **WHEREAS**, Sheboygan County ("the County") is believed to be presently contaminated  
11 with highly toxic compounds identified as per- and polyfluoroalkyl substances ("PFAS"),  
12 including perfluorooctanoic acid ("PFOA") and perfluorooctane sulfonate ("PFOS"); and  
13

14           **WHEREAS**, PFOA and PFOS have long been manufactured as components for  
15 aqueous film-forming foam ("AFFF"), which is a product used to control and extinguish aviation,  
16 marine, fuel, and other shallow spill fires by coating the ignited fuel source, preventing its  
17 contact with oxygen and thereby suppressing combustion; and  
18

19           **WHEREAS**, AFFF was stored, handled and used on Sheboygan County Memorial  
20 International Airport property, allowing PFAS compounds to migrate into the environment,  
21 contaminating soil, groundwater and surface water; and  
22

23           **WHEREAS**, throughout the 1960s to the present time, certain companies designed,  
24 manufactured, formulated, marketed, promoted, distributed Fluorosurfactant Products (i.e.  
25 PFOA, PFOS, the chemical precursors of PFOA and/or PFOS, and/or AFFF containing PFOA,  
26 PFOS, and/or their chemical precursors) throughout the United States; and  
27

28           **WHEREAS**, the subject companies knew or reasonably should have known the risks  
29 and dangers associated with the use of Fluorosurfactant Products, including the fact that PFAS  
30 compounds contained in Fluorosurfactant Products are mobile in water, not easily  
31 biodegradable, highly persistent in the environment and present significant and unreasonable  
32 risks to human health and the environment; and  
33

34           **WHEREAS**, the subject companies knowingly placed Fluorosurfactant Products like  
35 AFFF into the United States stream of commerce for decades, while concealing their knowledge  
36 of the toxic nature and harmful effects associated with these products; and  
37

38           **WHEREAS**, the use of AFFF for fire protection, training and response activities,  
39 released PFAS compounds into the environment, even when used as directed by the  
40 manufacturer; and  
41

42           **WHEREAS**, by the 1970s, the subject companies knew or reasonably should have  
43 known that PFOA and PFOS were highly toxic compounds that resisted natural degradation,  
44 and that would migrate through the subsurface when sprayed, easily mixing with the  
45 groundwater; and  
46

47           **WHEREAS**, the subject companies continued to manufacture, distribute and sell AFFF  
48 with the knowledge that AFFF could be made without PFOA or PFOS, and that such fluorine-  
49 free foams would not release harmful PFOA or PFOS into the environment; and

50  
51       **WHEREAS**, PFOA and PFOS are known carcinogens that can be absorbed into the  
52 lungs and gastrointestinal tract, potentially causing severe damage to the liver, kidneys and  
53 central nervous system, as well as genetic damage; and  
54

55       **WHEREAS**, by the early 1980s the industry noticed a correlation between PFOA  
56 exposure and human health, including birth defects in children; and  
57

58       **WHEREAS**, despite knowing the dangers and risks, the subject companies designed,  
59 manufactured, marketed and sold AFFF with instructions on how to dispose of AFFF by  
60 washing the foam into the soil and wastewater system; and  
61

62       **WHEREAS**, the subject companies failed to warn users of AFFF of the dangers inherent  
63 in its use, and failed to issue warnings or recalls of AFFF despite knowing the identity of its  
64 purchasers; and  
65

66       **WHEREAS**, the County is the owner, operator, and actual possessor of real property  
67 and improvements – including the Sheboygan County Memorial International Airport and  
68 adjacent property; and  
69

70       **WHEREAS**, the invasion of the County with PFOA and PFOS is continuous and  
71 recurring as new contamination flows into the soil and water daily; and  
72

73       **WHEREAS**, the County seeks to recover damages arising from the continuous and  
74 ongoing contamination of its property by Fluorosurfactant Products, including the past and  
75 future costs associated with the investigation, monitoring, remediation and restoration of the  
76 County; and  
77

78       **WHEREAS**, the County provides a multitude of programs and services to its citizens,  
79 taxpayers, residents and visitors, and the resources that the County directs toward PFAS  
80 remediation cannot be used for other essential programs and services; and  
81

82       **WHEREAS**, the County is aware that other counties and local governments have filed  
83 lawsuits against the responsible companies to force those companies to assume financial  
84 responsibility for the costs that otherwise must be borne by the governments and their citizens;  
85 and  
86

87       **WHEREAS**, it is prudent for the County to explore every option available to recover  
88 damages and avoid the necessary expenditure of potentially millions of dollars in unexpected  
89 and unbudgeted resources related to PFAS remediation; and  
90

91       **NOW, THEREFORE, BE IT RESOLVED** the Sheboygan County Board of Supervisors  
92 (“County Board”) hereby makes the following resolutions:  
93

- 94       1.     The County engages the outside counsel according to the terms and conditions  
95 set forth in the proposed engagement letter, a copy of which is on file in the County  
96 Clerk’s Office, and authorizes the County Board Chair to execute the engagement letter  
97 on behalf of the County.  
98

2. As set forth in the engagement letter, (a) outside counsel will not be compensated unless the County receives a financial benefit as a result of the proposed claims; and (b) outside counsel is authorized to conduct contaminant testing and to file a lawsuit on behalf of the County against any company that designed, manufactured, marketed, distributed, and/or sold Fluorosurfactant Products that contributed to the PFAS contamination within the County whether now known or discovered after the date of this resolution.

3. Outside counsel shall proceed with the litigation effort under direction of the Corporation Counsel and shall keep the County reasonably apprised as to the status of the litigation.

**BE IT FURTHER RESOLVED:** County officials and employees are hereby directed to provide support to outside counsel in the litigation effort.

**BE IT FURTHER RESOLVED:** that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Respectfully submitted this January 20, 2026.

#### EXECUTIVE COMMITTEE

\_\_\_\_\_  
Keith Abler, Chairperson

\_\_\_\_\_  
Curt Brauer, Vice-Chairperson

\_\_\_\_\_  
William Goehring, Secretary

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Edward Procek

Opposed to Introduction:



# SHEBOYGAN COUNTY

**Keith Abler**  
*County Board Chairman*

WISCONSIN

TO THE HONORABLE MEMBERS OF THE SHEBOYGAN COUNTY BOARD:

We, the Executive Committee, do hereby submit for your confirmation the following appointments as a result of the resignation of Supervisor Kathleen Donovan:

Finance Committee

**Gerald Jorgensen, 1606 Golf View Drive West, Sheboygan, WI 53083**  
*(to fill the unexpired term of Kathleen Donovan through April 20, 2026)*

Property Committee

**Kurt Jensen, 627 Saint Clair Avenue, Sheboygan, WI 53081**  
*(to fill the unexpired term of Gerald Jorgensen through April 20, 2026)*

Respectfully submitted this 20th day of January, 2026.

**EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Keith Abler, Chairman

\_\_\_\_\_  
Curt Brauer, Vice-Chairman

\_\_\_\_\_  
William Goehring, Secretary

\_\_\_\_\_  
Edward Procek, Member

\_\_\_\_\_  
Vacant