

## NOTICE OF MEETING

### SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

**March 24, 2026                      10:00 A.M.**

Administration Building  
508 New York Ave  
Sheboygan WI 53081  
Room 302

**Remote Access: [meet.google.com/ked-hjmg-zrf](https://meet.google.com/ked-hjmg-zrf)**

**Meeting ID: +1 413-398-2243**

**PIN: 378 541 832#**

Members of the Committee may be appearing remotely.

### **\*AGENDA\***

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the February 26, 2026 and March 11, 2026 Executive Committee Meetings

Consideration of Wetland Mitigation Bank Credit Sale

Consideration of Amendments to County Code – Chapter 2

Consideration of Resolution No. 24 - Approving Amendment to Agreement Between Sheboygan County and the University of Wisconsin Board of Regents for the University of Wisconsin - Green Bay, Sheboygan Campus

Consideration of Resolution No. 25 - Approval of Changes to the Rural Functional Classification System in Sheboygan County

Consideration of Resolution No. 26 - Request for Sustainable Transportation Funding

County Administrator's Report

*(The County Administrator's Report is a summary of key activities. No action will be taken by the Executive Committee resulting from the report, unless it is a specific item on the agenda.)*

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:

Michelle Sifuentes  
Recording Secretary

Keith Abler  
Committee Chairperson

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting, and it is likely that a majority of the Finance committee will be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

## SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building  
508 New York Ave  
Sheboygan, WI 53081  
Room 302

**February 26, 2026**

**Called to Order: 1:00 PM**

**Adjourned: 2:24 PM**

**MEMBERS PRESENT:**     **In Person:** Keith Abler, William Goehring, Curt Brauer and Edward Procek

**ALSO PRESENT:**         **In Person:** Vern Koch, James Webb, Tom Wegner, Joe Liebau, Brian Smith, Brad Viegut, Jack Dankwardt, Crystal Fieber, Alayne Krause, Emily Stewart and Michelle Sifuentes

Chairman Abler called the meeting to order at 1:00 PM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on February 24, 2026 at 12:00 PM.

There was no correspondence to present to the Committee.

Supervisor Brauer made a motion to approve the minutes of the January 27, 2026 Executive Committee Meeting. Motion seconded by Supervisor Goehring. Motion carried.

The Committee discussed Resolution No. 23 - Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$14,800,000 General Obligation Promissory Notes. Baird representative Brad Viegut gave an overview and answered questions. Supervisor Brauer made a motion to approve the resolution. Supervisor Procek seconded the motion. Motion carried.

The Committee discussed proposed amendments to the County Code - Chapter 2. Corporation Counsel Crystal Fieber gave an overview and answered questions. No action was taken.

The Committee reviewed American Rescue Plan Act Subrecipient Annual Progress Reports. Administrator Alayne Krause gave an overview and answered questions. No action was taken.

County Administrator Alayne Krause began her report by sharing that the lease amendment for the Fine Arts and Physical Education buildings at the UW–Green Bay, Sheboygan campus was approved by the Property Committee and will follow the normal approval process through the full County Board. She advised that Deputy Administrator Emily Stewart is currently preparing a grant application to the Wisconsin Economic Development Corporation (WEDC) for the Fine Arts Building. Administrator Krause reported that Lake Breeze Aviation recently celebrated two years of operation and that staff commemorated it with an anniversary event. She also shared that Bookworm Gardens celebrated its 15th year of operation and provided highlights from its Annual Impact Report. Lastly, Administrator Krause provided an overview of the annual National Association of Counties (NACo) Legislative Conference in Washington, D.C., which she attended with Chairman Abler.

Supervisor Goehring requested approval to attend the Governor's bill signing for legislation enhancing county utility aid payments. Supervisor Procek made a motion to approve the request. Supervisor Brauer seconded the motion. Motion carried.

Vouchers were reviewed. Supervisor Brauer made a motion to approve the vouchers. Motion seconded by Supervisor Goehring. Motion carried.

The next Executive Committee meeting is scheduled for Tuesday, March 24, 2026 at 10:00 AM.

Supervisor Brauer made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried.

Michelle Sifuentes, Recording Secretary

William Goehring, Secretary

## SHEBOYGAN COUNTY EXECUTIVE COMMITTEE SPECIAL MEETING MINUTES

Administration Building  
508 New York Ave  
Sheboygan, WI 53081  
Room 302

**March 11, 2026**

**Called to Order: 2:01 PM**

**Adjourned: 2:58 PM**

MEMBERS PRESENT: **In Person:** Keith Abler, William Goehring, Curt Brauer and Edward Procek

ALSO PRESENT: **In Person:** Thomas Wegner (2:37 PM), Alayne Krause (2:38 PM)

Chairman Abler called the meeting to order at 2:01 PM and certified compliance with the open meeting law. The meeting notice was posted on March 10, 2026 at 10:00 AM.

Supervisor Goehring made a motion to go into closed session at 2:02 PM pursuant to Wis. Stat. § 19.85(1)(c) to consider the annual performance evaluation of the County Administrator. Motion seconded by Supervisor Procek. Motion carried on a unanimous roll call vote.

Supervisor Procek made a motion to go into open session at 2:55 PM. Motion seconded by Supervisor Goehring. Motion carried on a unanimous roll call vote.

Supervisor Brauer made a motion to approve the annual performance evaluation as discussed and file it with the Human Resources Department. Motion seconded by Supervisor Goehring. Motion carried.

Supervisor Brauer made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried.

Michelle Sifuentes, Recording Secretary

William Goehring, Secretary



# ***Sheboygan County***

## ***Planning & Conservation Department***

Administration Building

508 New York Avenue

Sheboygan, WI 53081-4126

P: (920) 459-3060

P: (920) 459-1370

F: (920) 459-1371

E: [plancon@sheboygancounty.com](mailto:plancon@sheboygancounty.com)

Director

Aaron C. Brault

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**TO:** Executive Committee Members

**FROM:** Aaron Brault 

**DATE:** March 24, 2026

**RE:** Wetland Mitigation Credit Sale #9

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We have been approached regarding our ninth in-county wetland mitigation bank credit sale. Per the Wisconsin Department of Natural Resources (WDNR) and the US Army Corps of Engineers (USACE), the needed credits for the proposed project is 0.37 fresh wet meadow credits and 0.06 sedge meadow credits (total = 0.43 credits). County Board Resolution 32 (2021/2022) states that the County Administrator is authorized and directed to sell the County's interest in the Amsterdam Dunes Mitigation Bank, subject to Executive Committee approval. The County Administrator and I have met and she supports my recommendation below.

### **Project Information**

The City of Sheboygan (applicant) is proposing to build a new road for a subdivision on the southside of the City. The development is located in Section 10, Township 14N, Range 23E. The permissions to move forward with a credit purchase needed from WDNR and USACE have been granted to the applicant.

### **Recommendation**

I recommend selling the project's needed credits based on the County Board adopted credit sale policy guidance for **\$30,100**. This amount includes the 30% discount the County Board approved granting local municipalities.

*This amount is derived from the market rate of \$100,000 per credit for both credit types.  $(\$100,000 \times 0.43 \text{ credits}) \times 70\% = \$30,100$ .*

If this sale is approved, the County will have up to 28.76 credits remaining to sell upon various release criteria.

Thank you for your consideration.

CHAPTER 2  
RULES OF ORDER TO GOVERN THE SHEBOYGAN  
COUNTY BOARD OF SUPERVISORS

- 2.01 RULE I - TIME AND PLACE OF MEETING
- 2.02 RULE II - QUORUM
- 2.03 RULE III – PRESIDING OFFICER
- 2.04 RULE IV - ORDER OF BUSINESS
- 2.05 RULE V - AGENDA
- 2.06 RULE VI - VOTING
- 2.07 RULE VII - GENERAL APPOINTMENTS
- 2.08 RULE VIII - COMMITTEES
- 2.09 RULE IX - COMMITTEE APPOINTMENTS
- 2.10 RULE X - COMMITTEE ORGANIZATION AND MEETINGS
- 2.11 RULE XI - EXECUTIVE COMMITTEE
- 2.12 RULE XII - DUTIES OF COMMITTEES
  - (1) Executive Committee
  - (2) Finance Committee
  - (3) Health and Human Services Committee
  - (4) Health Care Center Committee
  - (5) Human Resources Committee
  - (6) Law Committee
  - (7) Planning, Resources, Agriculture, and Extension Committee
  - (8) Property Committee
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- 2.13 RULE XIII - REFERRAL OF RESOLUTIONS AND ORDINANCES
- 2.14 RULE XIV - RESERVED
- 2.15 RULE XV - RULE CHANGES
- 2.16 RULE XVI - PRIVILEGE OF THE FLOOR
- 2.17 RULE XVII - PARLIAMENTARY PROCEDURE
- 2.18 RULE XVIII - REIMBURSEMENT FOR SERVICES
- 2.19 RULE XIX - DEBATE
- 2.20 RULE XX - NEWS MEDIA COVERAGE
- 2.21 RULE XXI - PUBLIC ADDRESSES TO THE BOARD
- 2.22 RULE XXII - CONFLICT OF INTEREST
- 2.23 RULE XXIII – COMPLAINTS

2.01 RULE I - TIME AND PLACE OF MEETING. The County Board of Supervisors shall meet in regular session on the following dates:

- (1) The third Tuesday in April. This meeting shall be the Organizational meeting in even numbered years.
- (2) The second and fourth Tuesdays in April, in even numbered years.
- (3) The third Tuesday in May, June, July, August, and September.
- (4) The Tuesday preceding the final Tuesday in October [being the commencement of the Annual Meeting, to the extent required by Wis. Stat. § 59.11, and being the date of the Initial Budget Presentation pursuant to Chapter 5 of this Code].
- (5) The final Tuesday in October [being a continuation of the Annual Meeting and being the time of the Budget Review and Public Hearing pursuant to Chapter 5 of this Code]. No other business shall be conducted at this meeting.
- (6) The first Tuesday in November. The meeting shall be the concluding day of the Annual Meeting and the Budget Adoption day pursuant to Chapter 5 of this Code.
- (7) The third Tuesday in December, January, February, and March.

The Board shall meet in special session upon written request of a majority of the Supervisors in accordance with Wis. Stat. § 59.11(2). Any special session request shall include a proposed Agenda to be considered at the special session.

All Board meetings shall begin at 6:00 p.m., and all meetings shall be held with open doors in the County Board Chambers at the Courthouse in the City of Sheboygan, Wisconsin, and all persons conducting themselves in an orderly manner may attend. Notwithstanding the above, the County Board Chair may determine that it is appropriate to alter the meeting location and shall direct the County Clerk to prepare the Agenda notifying the public of the alternate meeting location.

2.02 RULE II - QUORUM. A majority of the members elected shall constitute a quorum. Any member may attend remotely. Members are encouraged to attend in person.

2.03 RULE III - PRESIDING OFFICER. The Chairperson shall preside at all meetings of the Board. In the absence of the Chairperson or at the direction of the Chairperson, the Vice Chairperson shall preside. In the absence of both, the County Clerk shall call the Board to order and the Board shall elect one of its members as temporary chairperson.

The Chairperson shall first call the members to order at the hour fixed for the meeting and then proceed to call the roll of members, and if a quorum be present, the Journal of the preceding meeting shall be presented so that any mistakes can be corrected. (The Journal for the last meeting of the Board term shall be approved by the Chairperson.)

The Chairperson shall preserve and may speak on points of order in preference to other members and shall be required to vote on all questions and matters pertaining to the Board.

No Chairperson of the Board of Supervisors shall serve more than two (2) consecutive terms in that specific capacity. A term shall be defined as a period of two (2) full years.

Pursuant to Wis. Stat. § 59.12(1), at the Organizational Meeting, the Chairperson from the prior preceding Board shall preside until a successor is elected.

2.04 RULE IV - ORDER OF BUSINESS.

(1) For the Organizational Meeting, the order of business shall be:

- (a) Call to order.
- (b) Certification of compliance with Open Meeting Law.
- (c) Pledge of Allegiance.
- (d) Invocation.
- (e) Roll call.
- (f) Administration of the oath of office.
- (g) Introduction of Department Heads and Introductory Statements by County Administrator.
- (h) Adoption of Rules.
- (i) Election of Chairperson.
- (j) Election of Vice-Chairperson.
- (k) Election of additional Executive Committee members.
- (l) Introductory Statements by Elected Chairperson and Vice-Chairperson.
- (m) Adjournment to the next meeting.

(2) Organizational Election. Following the Adoption of Rules the outgoing Chairperson shall, in accordance with Wis. Stat. § 59.12, direct the County Clerk to direct the Corporation Counsel to conduct the election of the Chairperson, Vice Chairperson, and additional Executive Committee members. The Corporation Counsel shall appoint three Election Tellers from among the Department Heads.

- (a) Election Announcement. The Corporation Counsel shall announce the election, receive the vote tallies from the Election Tellers for each ballot, and certify to the County Board the final result of each ballot and each election.

- (b) Election Tellers. The Election Tellers shall collect the votes from each County Supervisor, count the votes, and report the totals to the Corporation Counsel.
  - (c) Ballots. Except as provided hereafter, the Organizational Election shall be conducted by secret ballot in accordance with Wis. Stat. § 19.88(1). The voting ballots shall be paper ballots supplied by the County Clerk, and shall have no writing or marks thereon except that which is placed on the ballot by each voting County Supervisor.
  - (d) Nominations. The first vote in each election for a given office shall be the nominating ballot. The Corporation Counsel shall display the result of the nominating ballot and ask all Supervisors receiving at least one (1) vote if they accept the nomination. Any County Supervisor declining the nomination will be removed from consideration in the election for which the nominating ballot was taken. The nominating ballot cannot serve as an election ballot, even if a candidate receives a majority of votes cast.
  - (e) Election Balloting. County Supervisors shall cast one (1) vote per ballot for one of the names placed in nomination for the office at election by writing the last name of the nominee on the voting ballot. If none of the nominated candidates receives at least one vote more than fifty percent (50%) of the votes cast, another round of balloting will be held. Balloting rounds will continue until one of the nominated candidates receives at least one vote more than fifty percent (50%) of the votes cast, at which point the Corporation Counsel shall declare that candidate elected. Any vote received by the Election Tellers that is unreadable, contains extraneous verbiage or marks, is blank, or is cast for a name not in nomination will be classified as an abstention, shall reduce the total of votes cast by one vote and shall impact the number of votes needed for fifty percent (50%) of votes cast to be elected.
- (3) The order of business for all other meetings except the budget review session, special sessions, and the Organizational Meeting shall be as follows:
- (a) Call to order.
  - (b) Certification of compliance with Open Meeting Law.
  - (c) Pledge of Allegiance.
  - (d) Roll call.
  - (e) Introduction of memorial Resolutions, not requiring Committee referral and action thereon.
  - (f) Approval of Journal.
  - (g) Committee and other appointments.
  - (h) Presentations.
  - (i) Public Addresses to the Board.
  - (j) Letters, Communications, and Announcements.
  - (k) County Administrator's report.
  - (l) Public Hearings.
  - (m) Reports of Committees on referrals of Resolutions and Ordinances and action thereon in the following order:
    1. Executive Committee.
    2. Other standing committees in alphabetical order.
    3. Special committees.
  - (n) Elections.
  - (o) Other Committee reports and action thereon, if any.
  - (p) Introduction of Resolutions, discussion, and action thereon. (All new Resolutions referred to Committees shall be read, titles only.)
  - (q) Introduction of Ordinances, discussion, and action thereon. (All new Ordinances referred to Committees shall be read, titles only.)
  - (r) Grievance Appeals required by Section 48.08 of this Code.
  - (s) Adjournment.

2.05 RULE V - AGENDA. The Agenda for all County Board meetings shall be prepared by the County Clerk subject to the approval of the County Board Chairperson and Vice Chairperson. All

Resolutions and Ordinances which at the previous board meeting were referred to Committee must be placed on the Agenda to be submitted to the Board unless at the time of the referral a longer period of time for reporting out was authorized by the County Board Chairperson or by action of the County Board.

The County Clerk shall at least five (5) days before each meeting of the Board [except when the Board is in its Annual Meeting session or in special session] e-mail to each Board member the Agenda and accompanying documents. When the Board is in its Annual Meeting session or in special session, such e-mailing shall be at least two (2) working days prior to the Board meeting. Any documents accompanying the Agenda as electronic mail attachments shall be considered as drafts if so identified and may not be relied upon for accuracy. Revised documents may be substituted for documents identified as drafts at any time up to the meeting by the County Clerk.

All matters to be included on the Agenda shall be in the office of the County Clerk by 3:30 p.m. one (1) week prior to the meeting.

Any matter which was not timely presented to the Clerk's office and which it is desired to have presented to the County Board may be added to the Agenda on the day of the session by majority vote of the Board if compliance with the Open Meetings Law has been accomplished.

- 2.06 RULE VI - VOTING. All voting required to be publicly recorded shall be done simultaneously through the voting machine and when voting is closed, such votes shall be recorded as cast.
- 2.07 RULE VII - GENERAL APPOINTMENTS. All appointments requiring confirmation or approval by the County Board except appointments of Board members to Committees shall be submitted at the time of submitting the Agenda to the County Board members so that the same may be acted on at the meeting to which said appointments are first presented. If the appointments are not submitted at such time, they shall be required to lay over until the next session of the Board.
- 2.08 RULE VIII - COMMITTEES. The following shall be the standing (liaison) committees of the County Board:
- (1) Executive Committee (Capital Improvement Committee).
  - (2) Finance Committee.
  - (3) Health and Human Services Committee (County Health and Human Services Board).
  - (4) Health Care Center Committee (Trustees).
  - (5) Human Resources Committee.
  - (6) Law Committee (Emergency Management Committee).
  - (7) Planning, Resources, Agriculture, and Extension Committee (Committee on Agriculture and Extension Education).
  - (8) Property Committee.
  - (9) Transportation Committee (Highway Committee).

The above Committees shall also serve as the statutory committees as indicated in parentheses.

Special committees may be created by the County Board for such special purposes or limited time as the Board determines.

The Grievance Committee required by Wis. Stat. § 59.26(8)(b) shall be composed of five (5) persons, consisting of the Chairperson, Vice-Chairperson, and Secretary of the Law Committee, or their designees, and the Chairperson and Vice-Chairperson of the Human Resources Committee, or their designees. The jurisdiction of this Grievance Committee shall be limited to that set forth in Wis. Stat. § 59.26(8)(b) and shall apply to suspension, demotion, or dismissal of sworn law enforcement personnel. All other grievances arising from the Sheriff's Department shall be handled by the Human Resources Committee in accordance with past practice. The Grievance Committee shall be considered a special committee rather than a standing committee.

- 2.09 RULE IX - COMMITTEE APPOINTMENTS. All Committee appointments, unless otherwise required by Wisconsin Statutes or otherwise voted by the Board, shall be nominated by the Executive Committee and confirmed by the majority vote of the Board.

The Executive Committee shall meet within three (3) days following the Organizational Meeting of the County Board and on such days thereafter as may be necessary for the purposes of making the initial nominations for Committee appointments. The Executive Committee's nominations for members of the Finance Committee shall avoid a quorum overlap between the Executive Committee and Finance Committee.

The length of term that a County Board member serves on a Committee shall be determined by the Executive Committee to provide the broadest background in the best interest of the County and Committee operations, provided that consideration shall be given to the rotation of membership on Committees.

No member shall serve on more than three (3) Committees. First preference for third Committee assignments shall go to the elected Executive Committee members except for the County Board Chairperson who serves as a non-voting ex officio member of each Committee.

A County Board member shall not serve on a Committee that provides liaison oversight to a Department or office that employs a sibling, spouse, or child of the County Board member.

2.10 RULE X - COMMITTEE ORGANIZATION AND MEETINGS. Unless otherwise specifically provided, the organizational structure and duties of each Committee shall be as herein stated:

- (1) Membership. Each Committee shall have five (5) Supervisor members except for the Health and Human Services Committee which shall have six (6) Supervisor members. The County Board Chairperson shall be an ex-officio member of all Committees.
- (2) Organization. Each Committee shall as its first order of business elect its own chairperson, vice-chairperson, and secretary. No person shall serve as chairperson on more than one (1) standing committee nor shall any chairperson serve more than two (2) consecutive terms as chairperson of the same committee. A term shall be defined as a period of two (2) full years.
- (3) Committee Secretary. The secretary shall keep records and minutes of all Committee sessions and shall be permitted assistance in his or her duties when deemed necessary by the Committee. The Departments or offices for which such Committee acts as liaison to the Board shall, upon the Committee secretary's request, provide any required secretarial services to the Committee. Any Committee which does not act as liaison to the Board for a Department or office and all special Committees may request secretarial services be provided and the County Administrator shall direct a Department Head or elected official, as the County Administrator determines is appropriate under the circumstances, to provide such services. In the event extraordinary expenses are incurred (for non-wage items such as materials, supplies, printing, postage, etc.), the Executive Committee may authorize reimbursement therefor out of the County Board account.
- (4) Term. The Committee shall be organized for a two- (2-) year term.
- (5) Meetings. The organizational meetings shall be called by County Board action. Thereafter, all regular meetings shall be scheduled by Committee action. All **regular** Committee meetings may not be scheduled earlier than 4:00 p.m. without a 2/3 vote of all Committee members. **Special** meetings may be called with notice to all members by the Committee chairperson or on the written request of three (3) Committee members. The Agenda for all Committee meetings shall be prepared by the Committee Secretary or the department personnel providing secretarial services to the Committee, subject to the approval of the Committee Chairperson or designee.
- (6) Quorum. A majority of the members of any Committee shall constitute a quorum for the transaction of business. Any Committee member may attend remotely and will be counted for purposes of quorum. Members are encouraged to attend in person.
- (7) Minutes. All Committee secretaries shall as soon as is reasonably possible and convenient file a duplicate copy of the minutes of every meeting in the office of the County Clerk, and said minutes shall be available for review and informational purposes

by all County Board members and the general public. Minutes may be posted as "unapproved" until the subsequent meeting when the minutes of the prior meeting shall be placed on the Agenda for approval.

(8) Joint Meetings. Committees may hold joint meetings upon a joint Committee referral of a Resolution or Ordinance by the Board Chair or by agreement of the Committee Chairs. If Committees hold joint meetings, the following procedures apply:

- (a) A majority of the sum of the members of each Committee constitutes a quorum for the joint meeting.
- (b) All members of each Committee shall vote on all business at the joint meeting, and a majority of the sum of the members present voting affirmatively shall be required to pass any measure.
- (c) Nothing precludes each Committee from holding its own separate meeting before or after a joint meeting if properly noticed.
- (d) In the event of a disagreement between Committee Chairs, the Board Chair shall designate which Committee Chair shall preside.

2.11 **RULE XI - EXECUTIVE COMMITTEE.** The Executive Committee shall consist of five (5) members elected by the Board at the Organizational Meeting. This Committee shall be composed of the County Board Chairperson, Vice-Chairperson, and three (3) Board members. The Chairperson of the Board shall preside over the Executive Committee and the Vice-Chairperson of the Board shall be Vice-Chairperson of the Executive Committee.

2.12 **RULE XII - DUTIES OF COMMITTEES.** Each Committee shall carry out the duties specifically delegated to it by the County Board together with such duties as may be authorized by Wisconsin Statutes. Notwithstanding the general duties delegated to a Committee, any action otherwise undertaken by a Committee may be reversed or modified by action of the full County Board. In carrying out Committee Liaison responsibilities, each standing Committee shall audit and authorize for payment all proper claims and expenses for such office or Department and shall review the annual budget requests from the operations of such office or Department prior to submittal of the same to the Finance Committee. Committee members and other Board members should direct inquiries for additional information beyond that provided by the Department to the Liaison Committee or to the County Administrator. A general statement of the respective Committee duties is as follows:

- (1) Executive Committee. It shall be the duty of the Executive Committee:
- (a) To assist the Chairperson in the administration of the County Board's business and make recommendations as may expedite the business of County government as may from time to time be warranted.
  - (b) To serve as liaison with the County Administrator and in that capacity to confer with the County Administrator from time to time concerning the operation of such office and the administration and management of all County Departments and offices.
  - (c) To nominate for confirmation by the County Board the membership of all Committees not otherwise selected.
  - (d) To recommend changes in the standing rules as may from time to time be necessary.
  - (e) To review all criticism of Board and Committee operations and otherwise meet with and advise other Committees and their officers when so requested, and to meet with individual Board members to review with them procedural Board matters.
  - (f) To review legislative matters in which the County may have an interest and advise the Board accordingly and to promote the passage of legislation which the County Board feels is in the best interests of Sheboygan County.
  - (g) To provide guidance to the County Administrator and participate in the development of the County budget and the Five-year Capital Plan as set forth at Chapter 5 of this Code.
  - (h) To act in areas not otherwise delegated by these rules.
  - (i) To review, audit, and give final approval to Board members' per diem, mileage charges, and reimbursement of expense claims.
  - (j) To function as the Ethics Board pursuant to Chapter 1 of this Code.

- (k) To act as the County Economic Development Committee to provide oversight to the County's Industrial Development and Revolving Loan Agency.
- (2) Finance Committee. It shall be the duty of the Finance Committee:
- (a) To carry out the financial policy of the County as established in the County Budget, Board Ordinances and Resolutions, and make recommendations as to the interpretation and administration of such policy.
  - (b) To serve as liaison with the Finance Department, Information Technology Department, County Clerk, and County Treasurer and in that capacity to confer with them from time to time concerning the operation of their offices and Departments. To the extent that the functions of the Finance Department affect constitutional officers, it shall coordinate with such officers the responsibilities of such office and the work of the centralized accounting department.
  - (c) To examine all accounts, claims, demands, or causes of action against the County, unless otherwise delegated.
  - (d) To audit the claims of all Departments not otherwise delegated and to keep supervisory check over those audited by other Committees.
  - (e) The Committee shall have the authority to authorize payment of any and all dog damage claims so long as at the time of the consideration of the claim that the Town Chairperson, Village President, or Mayor of the municipality wherein the claim arises, or his delegated representative, may participate (without voting rights) in the consideration of the claim; and so long as said claim shall not exceed One Thousand Dollars (\$1,000.00). The Committee shall further be authorized to approve payment of Circuit Court claims within its authority of Subparagraph (c) above.
  - (f) Pursuant to Chapter 5 of this Code, to participate in the preparation of the budget for the County and oversee its publication and notice of hearing thereon.
  - (g) To examine the financial condition of the County each month and when necessary advise the County Administrator and Department Heads thereof.
  - (h) To designate the depositories for all County funds pursuant to Wis. Stat. §§ 34.01(1) and 34.05.
  - (i) To recommend temporary investments and otherwise advise the County Treasurer in the management of County funds.
  - (j) To authorize expenditures not included in the budget pursuant to Chapter 5 of this Code.
  - (k) To have jurisdiction of all matters relating to taxes and assessments, illegal taxing, and all questions pertaining to tax certificates.
  - (l) To have charge of all *In Rem*. proceedings instituted by the County on tax delinquent property.
  - (m) To have charge of advertising and disposal of all County lands acquired by tax deed.
  - (n) To consult with the County Treasurer when carrying out its responsibilities under the provisions of Subsections (l) through (o), above.
  - (o) The Finance Committee is authorized to contract for audit and operational review services as it deems appropriate. In making audit determinations, the Committee shall consult with the Committees of the Departments being audited for their recommendations as to the nature of the audit to be performed and the determination of who shall make such audit.
  - (p) To have charge of all property and liability insurance policy issues for the County, including all issues relating to the procurement and sufficiency of bonds pursuant to Wis. Stat. § 59.21. The Chairperson shall be a voting member of the Committee when carrying out this function. The Committee may seek bids for a combination of liability and worker's compensation insurance policies, but the administration of worker's compensation insurance and the awarding of a purchase order for the same shall remain within the jurisdiction of the Human Resources Department under the oversight of the Human Resources Committee.
  - (q) Pursuant to Wis. Stat. § 74.69(3), to make determinations for the County Board of postal service delay or error.
- (3) Health and Human Services Committee. It shall be the duty of the Health and Human Services Committee:

- (a) To serve as the County Health and Human Services Board as provided in Wis. Stat. §§ 46.23(4) and 251.02 and as more particularly set forth in Chapter 10 of this Code of Ordinances.
  - (b) To serve as liaison for the Health and Human Services Department, including administration of child support services as required pursuant to Wis. Stat. § 59.53(5), and the Veterans' Service Office and in that capacity to confer with them from time to time concerning the operation of their offices.
- (4) Health Care Center Committee (Trustees). The Health Care Center Committee shall consist of the five (5) trustees appointed (pursuant to Wis. Stat. § 46.18). It shall be the duty of the Health Care Center Committee:
- (a) To manage the County Health Care Center and carry out the duties and responsibilities required by Wisconsin law.
  - (b) To be responsible for the administration of Rocky Knoll Health Care Center buildings and related property.
- (5) Human Resources Committee. It shall be the duty of the Human Resources Committee:
- (a) To consider and review all adjustment of salaries of County officers and employees and recommend the same to the County Board, unless otherwise provided.
  - (b) To have general supervision of all personnel policies of the County including such things as methods of recruitment, sick leave, vacations, paid holidays, and leaves of absence and to authorize the granting of increases for all employees within the provisions of Chapter 47 of this Code if such increases have had prior approval of the Department's Liaison Committee.
  - (c) To cooperate with the County Administrator and the Department Heads in the enforcement of County personnel policies.
  - (d) To serve as liaison with the Human Resources Department and Corporation Counsel and in that capacity to confer with them from time to time concerning the operation of their offices and Departments.
  - (e) To examine and investigate grievances and enforce necessary discipline in cooperation with the County Administrator and Department Heads as may from time to time be required under collective bargaining agreements or County policies.
  - (f) To act in an advisory capacity to the Finance Director in the administration of the Sheboygan County contributions to the Wisconsin Retirement System.
  - (g) To have oversight of all insurance such as medical expense, life, dental, worker's compensation, or otherwise which would be benefits to the employees of Sheboygan County and to authorize payment of benefits by County check countersigned by the County Board Chairperson, Treasurer, and Clerk.
  - (h) To act as the liaison to negotiating committee for all labor negotiations under Wis. Stat. § 111.70- and approve any side letters or MOUs with a County bargaining unit that require interpretation of contract provisions or other budget neutral matters related to process.
  - (i) To present to the October County Board meeting an annual report of the actual cost of health insurance for claims paid during the preceding September through August twelve- (12-) month period which shall include the actual cost converted to a monthly rate.
- Said report shall also include a recommended monthly single and family rate for the current year for full-time and part-time employees and any other classifications.
- (6) Law Committee. It shall be the duty of the Law Committee:
- (a) To serve as liaison between the Sheriff, Clerk of Courts, District Attorney, Medical Examiner, and Circuit Court Department and in that capacity to confer with them from time to time concerning the operation of their offices and Departments.
  - (b) To audit and approve all claims and expenses pertaining to the jail, meals to prisoners and contracts therefor, charges of transportation of patients and prisoners to various institutions, claims of any law enforcement officer for

- services, and to submit a quarterly summary of its audits to the Finance Committee.
- (c) To consider for confirmation the appointment by the Sheriff to the Inspector position as may be required and approved for the good operation of said office.
  - (d) To act as the Emergency Management Committee for the County pursuant to Wis. Stat. § 323.14(1). In such capacity, it shall be the duty of the Committee:
    1. To adopt an effective program of emergency management within the County consistent with the state plan of emergency management.
    2. To prepare budget requests for funds for the program and audit the expenditures thereof.
    3. To control and direct the activities of the Emergency Management Director and otherwise carry out the provisions of Wis. Stat. § 323.14.(e)
  - (e) To set fees for the Medical Examiner's office as provided in Wis. Stat. § 59.36.
- (7) Planning, Resources, Agriculture, and Extension Committee. It shall be the duty of the Planning, Resources, Agriculture, and Extension Committee:
- (a) To serve as liaison with the County Planning Department & Conservation Department and conservation, snowmobile, and recreation clubs; and in that capacity to confer with them from time to time concerning the operation of their offices and to provide oversight for the supervision, management, and control of the operation of County-owned recreational facilities not otherwise assigned to another committee (e.g. Taylor Park), County-owned or operated public access to public waters, and County-administered recreation trails.
  - (b) To work toward the coordination of the zoning and building ordinances and land use planning of the various municipalities.
  - (c) To serve as liaison between the County Board and the Board of Adjustment.
  - (d) To act as the County Rural Planning Committee pursuant to Wis. Stat. § 27.019.
  - (e) To act as the Committee on Agriculture and Extension Education [Wis. Stat. § 59.56(3)].
  - (f) To serve as the Land Conservation Committee of Sheboygan County (Wis. Stat. § 92.06
  - (g) This Committee is hereby specifically delegated the authority to enter into agreements and memoranda of understanding on behalf of Sheboygan County with regard to those matters within its statutory authority enumerated in the above mentioned under Wis. Stat. chs. 91 and 92 and County-owned recreational facilities.
  - (h) To serve as liaison with the Register of Deeds.
  - (i) To serve as the liaison to the UW-Extension.
  - (j) To approve projects and expenditures from the Monsanto settlement fund.
- (8) Property Committee. It shall be the duty of the Property Committee:
- (a) To serve as liaison with the Building Services Department as it provides building services to the Administration Building, Detention Center, Human Services Building, Courthouse, Law Enforcement Center, Taylor Park, Aging & Disability Resource Center, and the Museum and in that capacity to confer with the administrative officials from time to time concerning the operation of their facilities.
  - (b) To have charge of permanent improvements, repairs, leases, rentals, and maintenance concerning all County buildings and grounds, including parking lots, not otherwise assigned by these rules.
  - (c) To audit and approve all claims referred to them for building repairs and capital improvements for any of the aforesaid buildings and grounds.
  - (d) To serve as liaison to the property related to the UW-Green Bay, Sheboygan Campus.
  - (e) To have charge of the UW-Green Bay, Sheboygan Campus buildings and the property surrounding said buildings known as the UW-Green Bay, Sheboygan Campus and the access roads adjacent thereto.
- (9) Transportation Committee. It shall be the duty of the Transportation Committee:

- (a) To act as the statutory Highway Committee (Wis. Stat. § 83.015) and to carry out the provisions of Wis. Stat. § 83.015(2).
- (b) To serve as liaison with the Transportation Director and in that capacity to confer with the Transportation Director from time to time concerning the operation of that office and the Highway Division of the Transportation Department.
- (c) To serve as the liaison committee for the Airport Division of the Transportation Department supervising all Airport and Fixed Based Operator operations and in that regard to lease, regulate, and manage the Airport property; to enforce existing leases, contracts, and operational agreements relating to said Airport; to negotiate all new contracts and leases that may arise from time to time with regard to operations and management of the Airport.
- (d) To set special event and overnight parking fee schedules for transient aircraft utilizing Airport property.
- (e) To grant utility easements at the Airport.

2.13 RULE XIII - REFERRAL OF RESOLUTIONS AND ORDINANCES. Except as otherwise provided, all Resolutions and main motions (other than procedural or memorial) and all Ordinances submitted to the Board shall first be referred by the Chairperson to a Board Committee or Committees for a recommendation. The Committee or Committees shall report their recommendation as to said matter to the Board at the next regular meeting of the Board except when the Board is in the annual meeting when said report shall be made within two (2) session days after referral.

The referral decision of the Chairperson may be modified if on motion and majority vote the Board decides to refer the matter in a different manner.

The sponsor of any Resolution or Ordinance which contemplates the expenditure of County funds shall submit the proposal to the Finance Department for a fiscal analysis of the proposal. The fiscal analysis shall accompany the Resolution or Ordinance when introduced.

Resolutions and Ordinances shall be automatically placed on the Agenda by the Clerk when the report of the Committee is due and shall thereupon be considered by the Board. Where the Committee Report recommends adoption or enactment subject to amendatory language, the Resolution or Ordinance may be brought forward on the Board floor by a motion to adopt or enact, by a motion to adopt or enact as amended in accordance with the Committee Report, or by a motion to "file." A motion may also be made to grant the Committee additional time upon 2/3 vote of the Board members present or if authorized by the County Board Chairperson. Where a motion is made to "file" a Resolution or Ordinance indefinitely without further action, the file motion is debatable.

Resolutions and Ordinances may be withdrawn (pulled) from Committee without action by the said Committee at any time by 2/3 vote of the Board members present as to Ordinances and majority vote as to Resolutions, provided that adequate notice of anticipated withdrawal action is made to the Clerk and Chairperson so that the Agenda reflects the anticipated withdrawal action. A memo offering an explanation as to why the measure should be withdrawn from Committee shall accompany the Ordinances or Resolutions.

No Resolutions or Ordinances may be introduced at the final meeting of the term of a Board (second Tuesday in April in even numbered calendar years) or at the first regular meeting of a term of a Board (fourth Tuesday in April in even numbered calendar years).

2.14 RULE XIV - *Reserved.*

2.15 RULE XV - RULE CHANGES. No standing rule shall be rescinded, changed, or suspended except by a 2/3 vote of the Board.

2.16 RULE XVI - PRIVILEGE OF THE FLOOR. The privilege of the floor is limited to County Board members and its Clerk, County Administrator, and Corporation Counsel unless the same is granted by majority consent of the Board. The Chairperson may grant privilege of the floor to County Department Heads or elected officials or others with pertinent information to answer questions regarding matters before the Board unless objection thereto is voiced by any member present, and if such objection is made, a motion and majority vote will then be required. Any

person granted privilege of the floor by vote of the Board shall limit his or her remarks to ten (10) minutes unless for good cause such time limitation is extended by the Chairperson.

2.17 RULE XVII - PARLIAMENTARY PROCEDURE. Except as modified by the herein rules or as required by the Wisconsin Statutes, the rules of parliamentary practice in Robert's Rules of Order shall govern in all cases where they are applicable, and a copy of said Robert's Rules of Order shall be provided to each member upon request.

2.18 RULE XVIII - REIMBURSEMENT FOR SERVICES. Each Board member shall for each day he or she attends a meeting of the Board receive mileage as determined by Chapter 5 of this Code for each mile traveled in going and returning from said meetings by the most usual traveled route and he or she shall be entitled to compensation at the rate as determined by County Board Resolution for all mileage necessarily and actually traveled in connection with all Committee services.

Each Board member shall, by the 20th day of each month, make efforts to submit to the County Clerk's office an expense account statement indicating County Board and Committee Meetings attended, together with mileage and other allowable expenses incurred during the preceding 16th to 15th thirty- (30-) day period. If a Board member fails to submit his or her mileage reimbursement at least every three (3) months, there shall be no mileage reimbursement. The County Clerk's office shall review the statement for accuracy and compliance with County Ordinances. Such payment shall be made monthly subject to reimbursement for any payments not approved upon subsequent audit by the Executive Committee.

Non-board members who serve on standing or special committees shall be entitled to meals and mileage reimbursement as provided for in Chapter 45 of the County Code of Ordinances unless there is a specific prohibition against such reimbursement.

2.19 RULE XIX - DEBATE. The Board recognizes the fundamental right of each of its members to be heard on every debatable issue and to that end no call of the question nor other motion to limit debate shall be in order so long as any member shall desire to speak to the same question if such member has not already addressed the issue for more than ten (10) minutes or has been recognized to speak three (3) times on the issue.

2.20 RULE XX - NEWS MEDIA COVERAGE. In furtherance of the declaration of the open meetings policy of Wis. Stat. § 19.81 which provides that the public is entitled to the fullest and most complete information regarding the affairs of government as is compatible with the conduct of governmental business; and whenever the Board or its Committees are meeting in open session, such body shall make a reasonable effort to accommodate any person desiring to record, film, or photograph the meeting as provided by Wis. Stat. § 19.90.

(1) Use of Equipment. Recording, filming, or photographing shall not be carried on in a manner that interferes with the conduct of the meeting or the rights of participants.

(2) Sound and Light Criteria. Only audio and visual equipment which does not produce distracting light or sound may be used to cover County proceedings. Artificial lighting devices shall not be used in connection with equipment except in those circumstances where such auxiliary devices are necessary and then only with the advance consent of the Chairperson.

(3) Location of Equipment and Personnel. Operators of camera equipment and news reporters shall have free access to all areas open to the public. The Executive Committee may make provisions for placement of equipment and accommodations for news reporters and equipment operators within the Board area. Operators and news personnel may set up their equipment within such area prior to the proceedings but shall not move about so as to distract during the proceedings themselves.

2.21 RULE XXI - PUBLIC ADDRESSES TO THE BOARD. Public addresses to the Board which are permitted shall be subject to the following limitations:

- (1) Persons desiring to address the Board shall register such intention with the County Clerk's Office after the prior County Board meeting, but not later than 5:00 p.m. on the Monday preceding the County Board meeting.
- (2) Not more than ten (10) persons shall be permitted under the provisions of this rule to speak at any County Board meeting.
- (3) Reservation for public addresses shall be granted on a first come, first served basis. Persons who have not previously addressed the Board shall have priority over other registrants.
- (4) Announced candidates for public office may be granted the privilege to address the County Board during the term of the candidacy, provided, in the judgment of the Chairperson, subsections (5), (6), and (7) are strictly followed.
- (5) Addresses shall be on subjects relevant to County government.
- (6) Addresses shall be limited to five (5) minutes.
- (7) No personal attacks shall be made on any individual nor shall disrespect for the County Board rules of procedure or its decorum be engaged in.
- (8) The opportunity for public addresses to the Board is reserved to members of the public to express their opinions. Supervisors have the right and opportunity to express their opinions and speak at Committee meetings and during debate under Rule XIX.

The Chairperson shall be responsible for enforcing the conditions of public appearances.

2.22 **RULE XXII - CONFLICT OF INTEREST.** If a Supervisor has a conflict of interest deemed illegal by state law or by the County Code of Ethics such that the Supervisor should abstain from voting on a matter in committee and/or at a Board meeting, such Supervisor must abstain from direct and indirect participation in all proceedings related to such matter. If a Supervisor concludes that no illegal conflict exists in a matter but intends to abstain from voting on such matter to avoid the appearance of a conflict, the Supervisor shall also abstain from direct and indirect participation in all proceedings related to such matter. A violation of this Rule shall constitute a violation of the Code of Ethics and shall be subject to Chapter 1 of this Code.

2.23 **RULE XXIII - COMPLAINTS.** Complaints or concerns about Sheboygan County employees which come to the attention of a County Board member shall be referred to the County Administrator. The County Administrator may investigate the matter in such manner as he or she determines is appropriate or may refer the matter to another person or persons for investigation. If the complaint relates to the County Administrator, it shall be referred to and investigated or referred by the County Board Chairperson.

The County Administrator or other person to whom the investigation was delegated will report the outcome of the investigation to the County Board member or to the Liaison Committee if it is appropriate to do so. Anonymous complaints may be investigated if the interests of the County will be served by doing so, but there is no obligation to respond to an anonymous complaint.

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History: Ord. 2 (2011/12); Ord. 1 (2012/13); Ord. 5 (2013/14); Ord. 14 (2013/14); Ord. 3 (2014/15); Ord. 7 (2014/15); Ord. 8 (2014/15); Ord. 9 (2015/16); Ord. 2 (2020/21);



SHEBOYGAN COUNTY RESOLUTION NO. 24 (2025/26)

Re: **Approving Amendment to Agreement Between Sheboygan County and the University of Wisconsin Board of Regents for the University of Wisconsin – Green Bay, Sheboygan Campus**

**WHEREAS**, pursuant to Wis. Stat. § 59.56(4) Sheboygan County and the University of Wisconsin Regents entered into a Memorandum of Agreement on June 10, 1964, for the operation of the University of Wisconsin – Green Bay, Sheboygan Campus (formerly known as the University Center of the University of Wisconsin and UW - Sheboygan), a college campus of the University of Wisconsin System as defined at Wis. Stat. § 36.05(6m) on property owned by Sheboygan County (hereinafter "the Campus"), and

**WHEREAS**, the University and the County amended the terms of the June 10, 1964, Memorandum of Agreement through a Memorandum of Agreement and Lease dated August 23, 1967, a Maintenance Agreement dated July 1, 1970, and a Memorandum of Agreement dated July 1, 1970, and

**WHEREAS**, in 2010, the University and County entered into a new Agreement for College and Extension Use of Campus to formalize the changes that occurred on the campus since the initial agreements were put in place; and

**WHEREAS**, since 2010, the County has sold a sliver of property to Lutheran High and expanded the footprint of Bookworm Gardens on the Campus; and

**WHEREAS**, the University has advised the County that it no longer has a need for the Fine Arts Building and the Gymnasium on the Campus and wishes to release its leasehold interest in such buildings; and

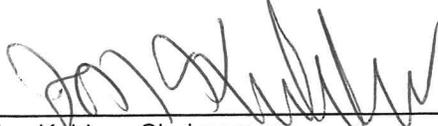
**WHEREAS**, the County is amenable to releasing such buildings so that they may be put to a use serving the needs of the community in a manner consistent with the restrictive covenants of the Campus.

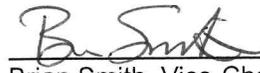
**NOW, THEREFORE, BE IT RESOLVED** by the Sheboygan County Board of Supervisors that Sheboygan County enter into an Amendment to the Agreement between Sheboygan County and the University of Wisconsin Board of Regents to update the terms of the relationship between the parties with respect to the Campus.

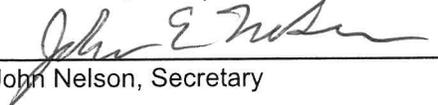
**BE IT FURTHER RESOLVED** that the County Board Chairperson and the County Clerk be directed and empowered to sign on behalf of Sheboygan County the Amendment to the Agreement, a copy of which is on file in the office of the County Clerk.

Respectfully submitted this 17<sup>th</sup> day of March, 2026.

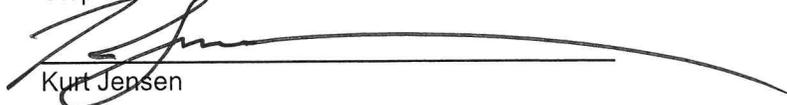
**PROPERTY COMMITTEE**

  
\_\_\_\_\_  
Jon Kuhlrow, Chairperson

  
\_\_\_\_\_  
Brian Smith, Vice-Chairperson

  
\_\_\_\_\_  
John Nelson, Secretary

  
\_\_\_\_\_  
Stephanie Arndt

  
\_\_\_\_\_  
Kurt Jensen

Opposed to Introduction:

**SECOND AMENDMENT TO AGREEMENT FOR COLLEGE AND EXTENSION USE OF  
CAMPUS**

**THIS AGREEMENT** entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between the **University of Wisconsin System Board of Regents**, established under Wis. Stat. ch. 36, with its principal address as 1860 Van Hise Hall, 1220 Linden Drive, Madison, Wisconsin 53706, hereinafter referred to as (“University”) and **Sheboygan County**, a Wisconsin body corporate, organized pursuant to Wis. Stat. § 59.01, having its principal offices at 508 New York Avenue, Sheboygan, Wisconsin 53081, hereinafter referred to as the (“County”).

**RECITALS**

**WHEREAS**, the County owns the property described in Exhibit A (hereinafter the “Campus”) which is attached hereto and incorporated herein by reference and all buildings thereon; such description reflects ownership after transferring a portion to adjacent landowner, Sheboygan Lutheran High; and

**WHEREAS**, on June 20, 2018, the County and University entered into an Agreement for College and Extension Use of Campus (the “Agreement”) memorializing and clarifying the parties’ long-term relationship as to the Campus; and

**WHEREAS**, since entering into the Agreement, County has expanded the footprint of its lease with Bookworm Gardens.

**WHEREAS**, University has advised County that it no longer wishes to lease the Fine Arts Building and Physical Education Building (collectively the “Buildings”) from County; and

**WHEREAS**, County and University desire to amend the Agreement to remove the Buildings from the “Campus” as set forth on Exhibit C of the Agreement and to enter into an agreement for the separation of shared services and utilities for the Buildings; and

**WHEREAS**, the University and the County deem it mutually advantageous to continue the contractual relationship to serve the educational needs of the people in the Sheboygan County area.

**AGREEMENT**

1. Amending Exhibits A and C. The parties hereby agree that Exhibits A and C, attached hereto and incorporated herein, replace and supersede Exhibit A and Exhibit C in the Agreement. Exhibit A reflects County’s ownership and the hatch marked portions of Exhibit C reflect the portion of the campus leased to Bookworm Gardens as of the date of this Second Amendment.

2. Fine Arts Building and Physical Education Building. The parties agree that University’s right and interest in the Buildings as shown on Exhibit D are hereby terminated as of the effective date of this Second Amendment. As such, University shall be relieved of its maintenance and repair obligations for the Buildings as set forth in Paragraphs three (3) through seven (7) of the Agreement. After the effective date, the University will continue to maintain the

exterior grounds of the Campus surrounding the Buildings, including landscaping and snow removal, consistent with the maintenance of the remainder of the Campus.

3. Utility Disconnections and Equity Payment. Within thirty (30) days of the effective date of this Agreement, County will disconnect the Buildings from the Campus alarm, fire protection, and door access systems. Commencing on \_\_\_\_\_, and on each \_\_\_\_ thereafter, County will pay to University a utility equity payment (gas, water, and electrical) in the amount of \$26,500.00.

4. Reaffirming Existing Agreement. All terms of the Agreement for college and Extension Use of Campus shall remain in effect except as modified by this First Amendment.

**IN WITNESS WHEREOF**, this Second Amendment to Lease Agreement is executed as of the dates below and is effective as of the date of signature of the last party to sign.

**SHEBOYGAN COUNTY**

By: \_\_\_\_\_  
Keith Abler, Chairperson

By: \_\_\_\_\_  
Jon Dolson, County Clerk

Dated: \_\_\_\_\_

**UNIVERSITY OF WISCONSIN SYSTEM BOARD OF REGENTS**

By: \_\_\_\_\_

By: \_\_\_\_\_

Dated: \_\_\_\_\_

**EXHIBIT A  
TO  
SECOND AMENDMENT TO AGREEMENT  
FOR COLLEGE AND EXTENSION USE OF CAMPUS**

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**Legal Description of the University of Wisconsin System Board of Regents parcel:**

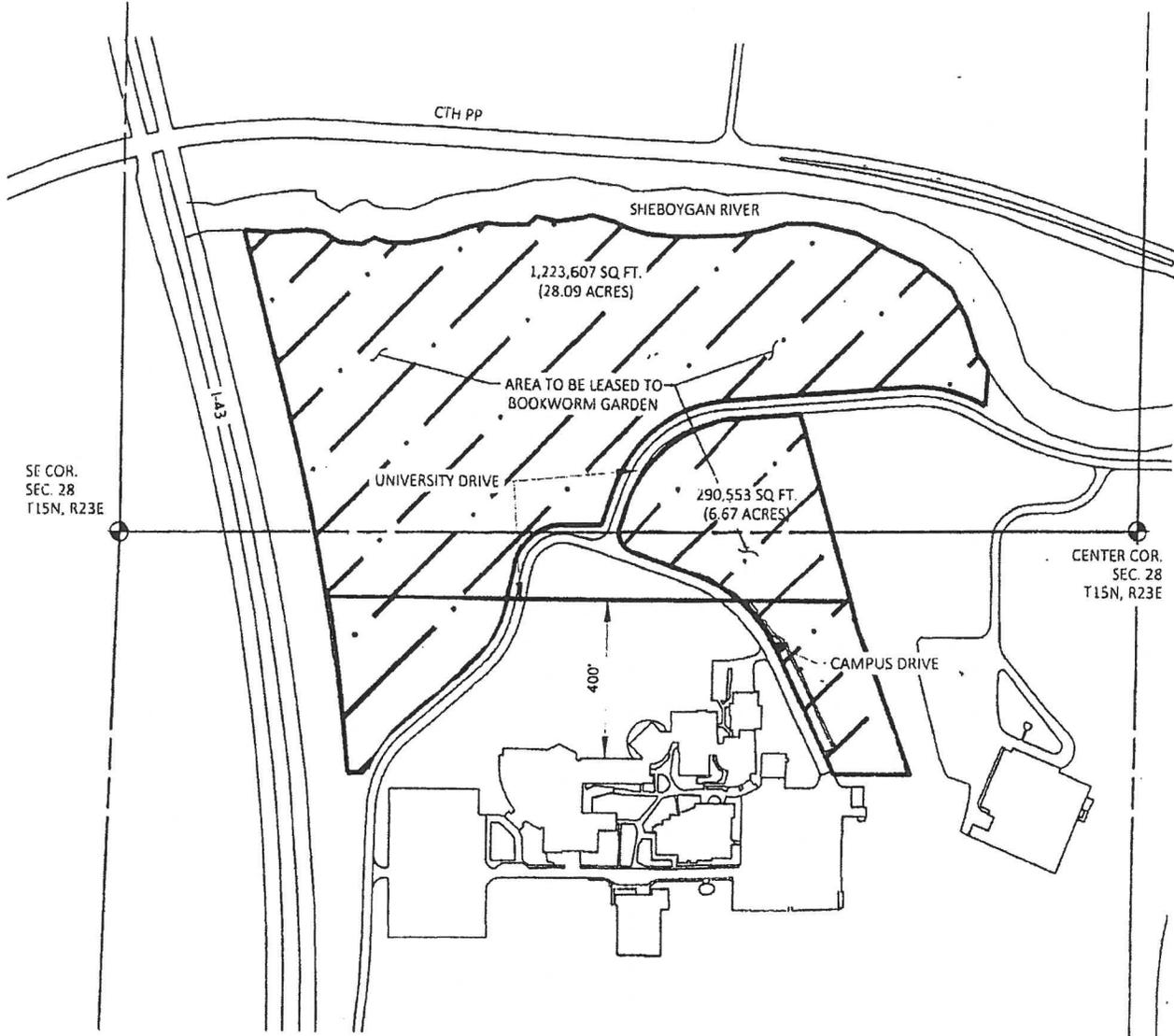
Part of the Northwest Quarter (NW1/4) of the Southwest Quarter (SW1/4), Section 28, Township 15 North, Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, described as: Commencing at the intersection of the easterly right-of-way of Interstate Highway 43 and the E-W 1/8 line of the SW1/4 of Section 28; thence N89°09'08"E, 1308.29 feet; thence N02°15'22"W, 69.98 feet; thence N32°12'55"E, 230.24 feet; thence N78°53'04"E, 131.99 feet; thence N74°58'56"W, 815.32 feet; thence S87°07'26"W, 102 feet; thence N17°09'19"W, 531.84 feet to the South line of University Drive; thence N84°17'40"E, 265.44 feet along said Drive; thence easterly 171.95 feet along the arc of a curve to the right having a radius of 285.5 feet, the chord of which bears S78°27'05"E, 169.37 feet; thence N10°19'53"W, 250 feet, more or less, to the South bank of the Sheboygan River; thence westerly along said River 2070 feet, more or less, to the East right-of-way line of Interstate Highway 43; thence S15°09'52"E, 441.28 feet; thence southerly 1654.47 feet along said right-of-way line to the point of beginning:

EXCEPT part of Lot 1 of Certified Survey Map, recorded in the Sheboygan County Register of Deeds Office in Volume 5 of Certified Survey Maps, page 235, as Document No. 1054259, being a part of Government Lot 6 of said Section 28, in the City of Sheboygan, Sheboygan County, Wisconsin, and more particularly described as follows: Commencing at the Northwest corner of the SW1/4 of said Section 28; thence N89°32'50"E along the North line of the SW1/4 of said Section 28, 1832.88 feet; thence S15°26'47"E, 253.72 feet to the Northwest corner of said Lot 1 and to the point of beginning; thence N88°49'58"E along the North line of said Lot 1, 102.00 feet; thence S13°18'48"E, 815.32 feet to a point on the South line of said Lot 1; thence N20°06'33"W, 842.70 feet to the point of beginning.

Parcel No. 59281-215891

# LEASE SHEBOYGAN COUNTY BOOKWORM GARDENS

PART OF GOVERNMENT LOTS 5, AND 6, SECTION 28, T15N, R23E, CITY OF SHEBOYGAN,  
SHEBOYGAN COUNTY, WISCONSIN



WISCONSIN  
PARENT PARCEL ID:  
PART OF 59281215891

Exhibit C

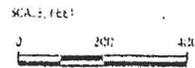


Exhibit D



# LEASE SHEBOYGAN COUNTY BOOKWORM GARDENS

PART OF GOVERNMENT LOTS 5, AND 6, SECTION 28, T15N, R23E, CITY OF SHEBOYGAN,  
SHEBOYGAN COUNTY, WISCONSIN

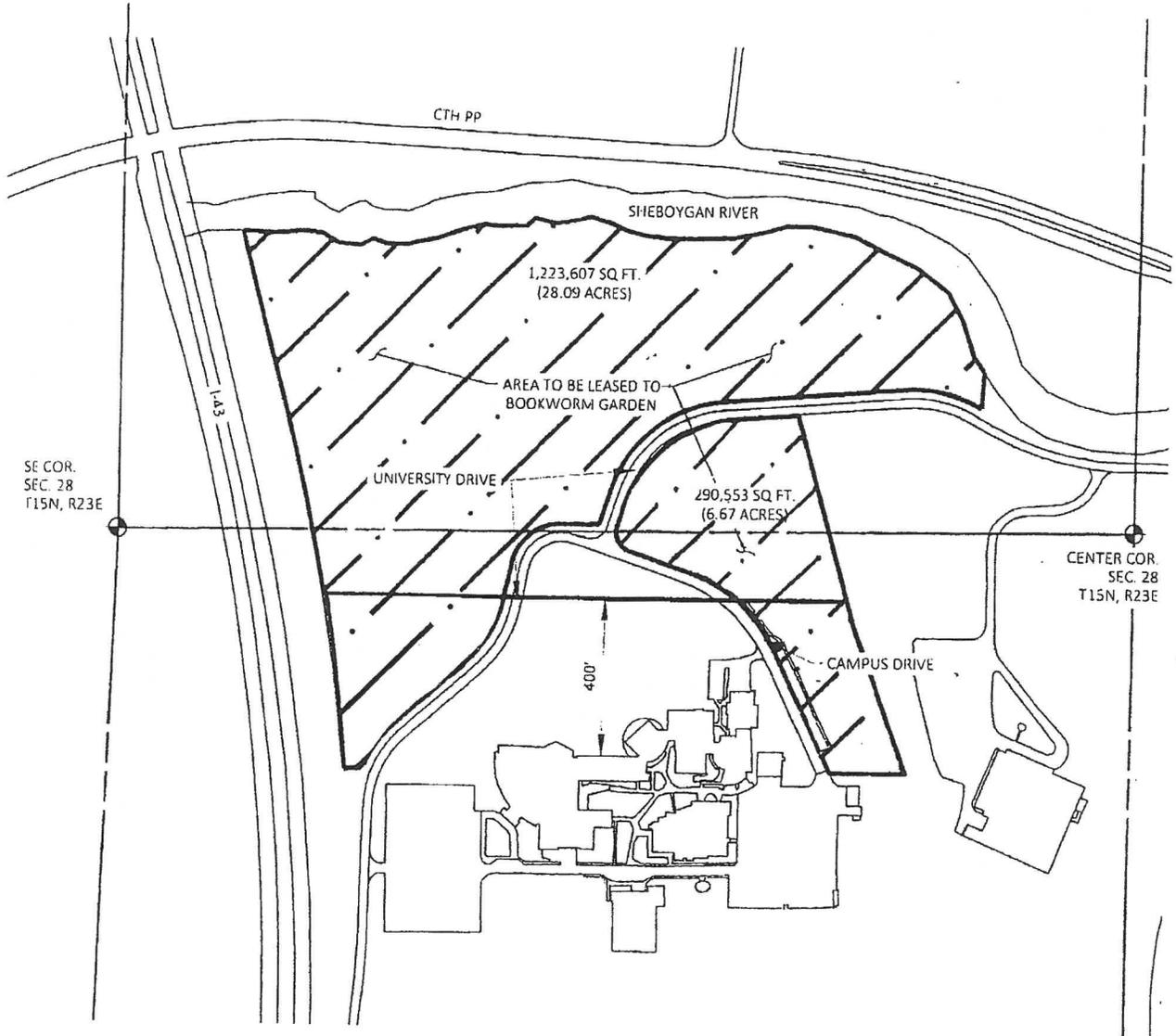


Exhibit E



WISCONSIN

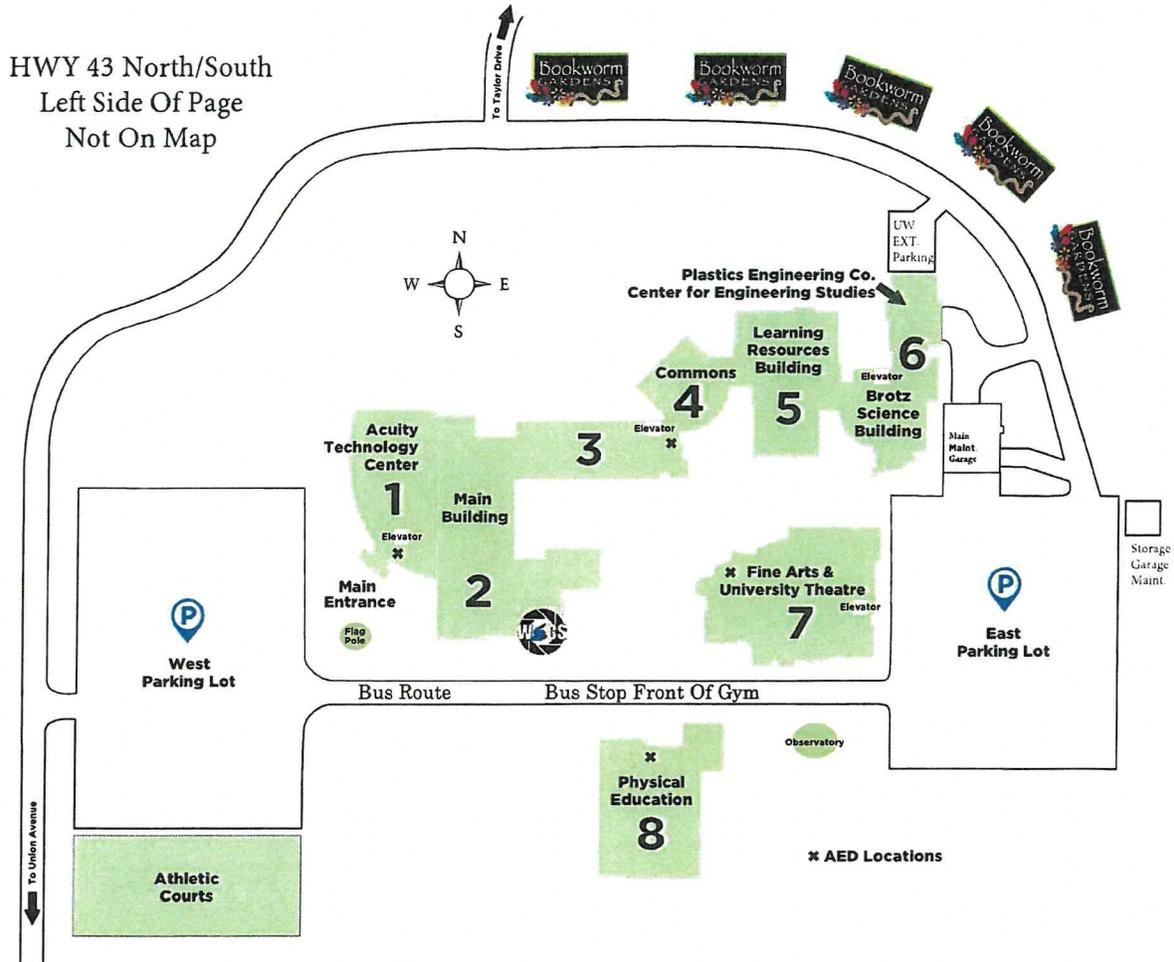
PARENT PARCEL ID:  
PART OF 59281215891

SCALE: FEET





HWY 43 North/South  
Left Side Of Page  
Not On Map



**MAP KEY**

**1 Acuity Technology Center**  
**1000-1299**

- Library
- DE/CV/Wisline Web
- Conference Rooms
- Student Computer Labs
- IT Offices

**2 Main Building**  
**2000-2299**

- Administration Offices
- Student Services Office
- SGA & Student Clubs
- Continuing Education & Community Engagement
- Phoenix Room
- UW-Sheboygan Foundation
- WSCS

**3 Main Building**  
**3000-3299**

- Instructional Computer Labs
- Classrooms
- Student Success Center
- Emeritus Office
- Building & Grounds Manager Office

**4 Commons**  
**4000-4299**

- Commons Café
- Student Computer Labs

**5 Learning Resources Building**  
**5000-5299**

- DE/CV
- Classrooms
- Faculty Offices
- UW-Extension (lower level)

**6 Brotz Science Building & Plastics Engineering Co. Center for Engineering Studies**  
**6000-6299**

- Classrooms
- Faculty Offices

**7 Fine Arts Building**  
**7000-7199**

- University Theatre
- Fine Arts Gallery
- Classrooms
- Faculty Offices

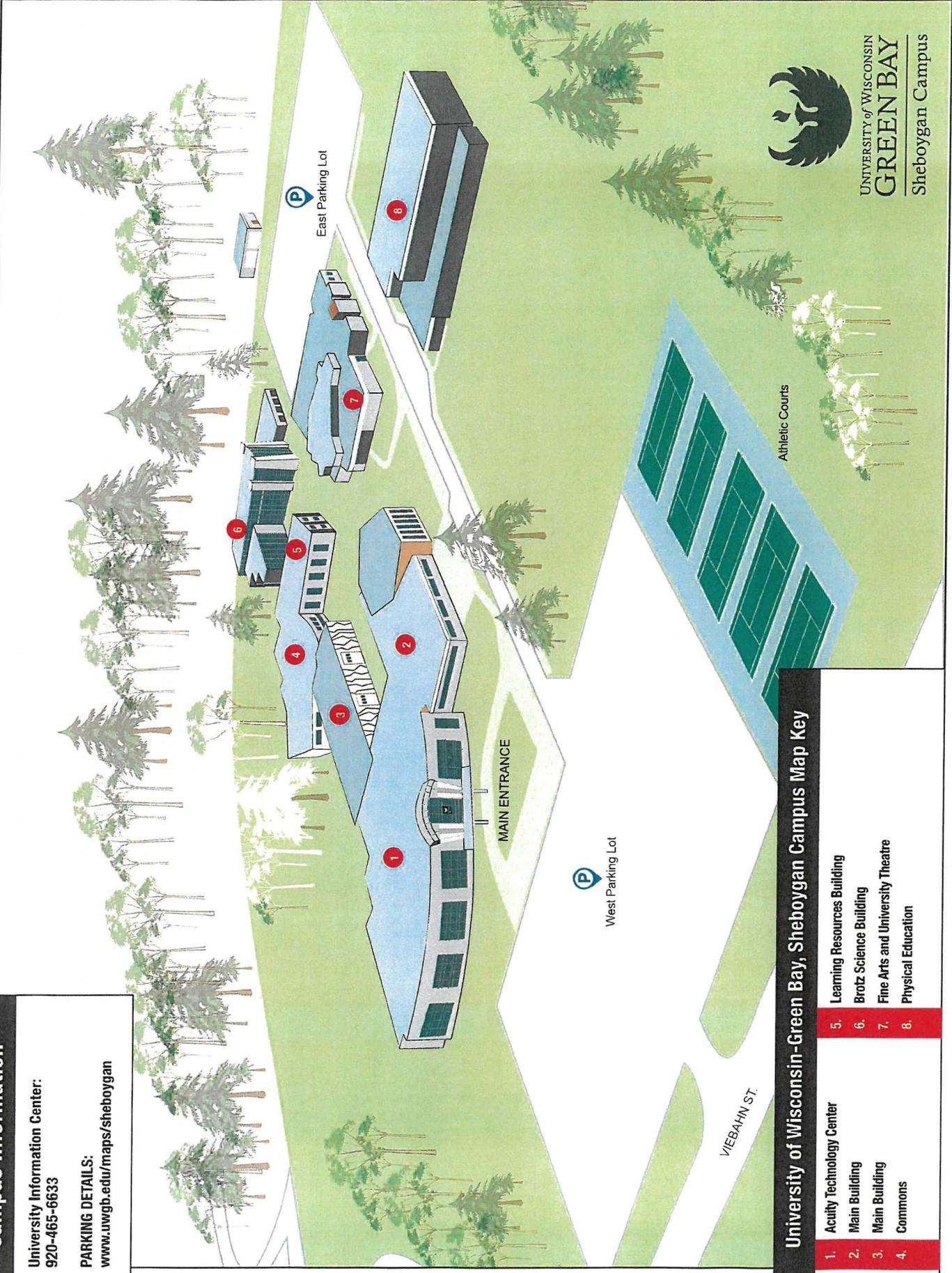
**8 Physical Education Building**  
**8000-8099**

- Gymnasium/Locker Rooms
- Weight Room

## Campus Information

University Information Center:  
920-465-6633

PARKING DETAILS:  
[www.uwgb.edu/maps/sheboygan](http://www.uwgb.edu/maps/sheboygan)



### University of Wisconsin-Green Bay, Sheboygan Campus Map Key

- |    |                          |    |                                  |
|----|--------------------------|----|----------------------------------|
| 1. | Acuity Technology Center | 5. | Learning Resources Building      |
| 2. | Main Building            | 6. | Brotz Science Building           |
| 3. | Main Building Commons    | 7. | Fine Arts and University Theatre |
| 4. | Commons                  | 8. | Physical Education               |

**FISCAL NOTE**  
**March 2026**

**Resolution No. 24 (2025/26) RE: Approving Amendment to Agreement Between Sheboygan County and the University of Wisconsin Board of Regents for the University of Wisconsin – Green Bay, Sheboygan Campus**

**Funding:**

To fund the \$26,500.00 utility equity payment due to the University of Wisconsin System Board of Regents the County proposes to use Incidental Funds.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', is written over a horizontal line.

Jeremy Fetterer, Deputy Finance Director  
March 17, 2026



SHEBOYGAN COUNTY RESOLUTION NO. 25 (2025/26)

Re: Approval of Changes to the Rural Functional Classification System in Sheboygan County

WHEREAS, functional classification is the method by which roads and streets are categorized based on the level of mobility and access they provide; and

WHEREAS, functional classification categories are separate for urban and rural areas; and

WHEREAS, geographic areas not within a designated Urban Area (UA) are designated as rural; and

WHEREAS, rural areas, for purposes of functional classification, are determined by the county in which they are located; and

WHEREAS, functional classification of a road or street has a bearing on federal transportation funding eligibility; and

WHEREAS, the Federal Highway Administration and the Wisconsin Department of Transportation have developed guidance for functional classification of roads and streets; and

WHEREAS, the Wisconsin Department of Transportation periodically reviews and updates the functional classification system of roads and streets throughout the state; and

WHEREAS, these recommended functional classification changes were developed through joint review by County and Wisconsin Department of Transportation planning staff; and

WHEREAS, the Wisconsin Department of Transportation will, after County Board approval of the recommended functional classification changes, approve the changes and submit them to the Federal Highway Administration for final approval; and

WHEREAS, the approved final functional classification map will be made available to Sheboygan County after the Federal Highway Administration's final approval; and

WHEREAS, thereafter, the new functional classifications will supersede the existing functional classifications in Sheboygan County.

NOW, THEREFORE, BE IT RESOLVED that Sheboygan County Board hereby approves all recommended functional classifications as set forth on the map on file in the County Clerk's office.

Respectfully submitted this 17th day of March, 2026

TRANSPORTATION COMMITTEE

[Signature]
Thomas Wegner, Chairperson

[Signature]
Jon Kuhlrow, Secretary

[Signature]
Jacqueline Veldman, Vice-Chairperson

[Signature]
Vern Koch

[Signature]
Jay Vander Weele

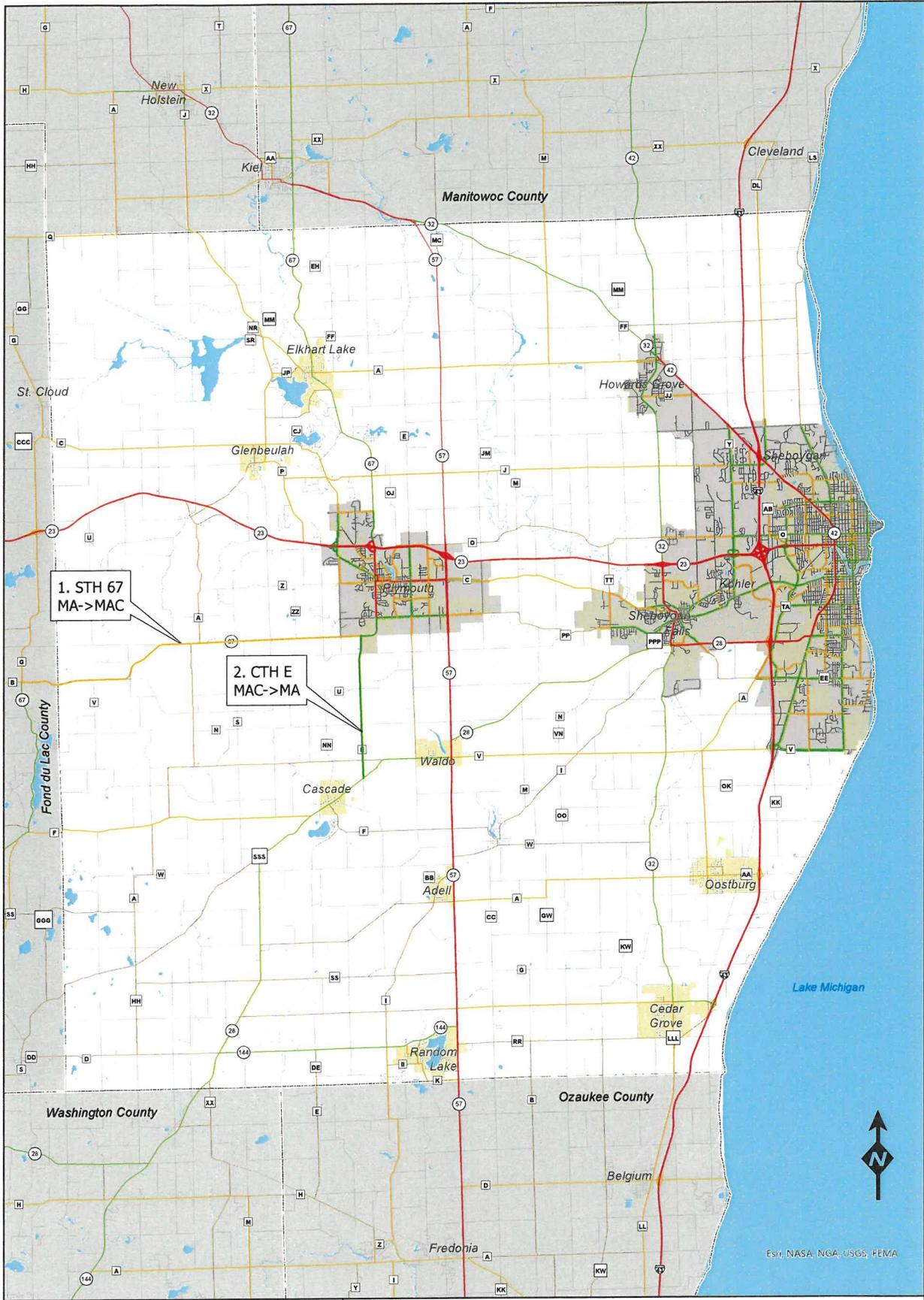
Opposed to Introduction:

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\_\_\_\_\_

# Sheboygan County

## Functional Classification - Recommended Changes



1. STH 67  
MA->MAC

2. CTH E  
MAC->MA

- Principal Arterial
- Minor Arterial
- Major Collector
- Minor Collector
- Local
- Urban Area Boundary
- City Boundary
- Village Boundary
- Rural Area



WisDOT Bureau of Planning and Economic Development  
FHWA Approval Date: xx/xx/xx



Esri, NASA, NGA, USGS, FEMA

The information on these maps was created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other use, while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business.

**FISCAL NOTE**  
**March 2026**

**Resolution No. 25 (2025/26) RE: Approval of Changes to the Rural Functional Classification System in Sheboygan County**

**Funding:**

No additional County levy is required by this action.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', written in a cursive style.

---

Jeremy Fetterer, Deputy Finance Director  
March 17, 2026



1                   SHEBOYGAN COUNTY   RESOLUTION NO. 26 (2025/26)

2  
3       Re:    **Request for Sustainable Transportation Funding**  
4

5  
6       **WHEREAS**, local units of government in Wisconsin own and maintain approximately  
7 ninety percent (90%) of the public road miles in the state, including county highways, town  
8 roads, and city and village streets; and

9  
10       **WHEREAS**, Wisconsin's economy – rooted in agriculture, manufacturing, and tourism –  
11 relies on a safe, reliable, and well-maintained transportation network; and

12  
13       **WHEREAS**, local governments greatly appreciate the one-time infusions of General  
14 Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state  
15 budgets, which have enabled the initiation and continuation of the successful and popular Local  
16 Roads Improvement Program Supplemental (LRIP-S) and Agricultural Roads Improvement  
17 Program (ARIP); and

18  
19       **WHEREAS**, despite modest increases from the state over the years, transportation aids  
20 to local governments remain insufficient to keep pace with inflation and rising construction costs,  
21 leaving many communities funded below 2000 levels in real dollars; and

22  
23       **WHEREAS**, local governments throughout Wisconsin continue to struggle to perform  
24 even routine maintenance, pavement preservation, and safety improvements, resulting in  
25 deteriorating roads and bridges; and

26  
27       **WHEREAS**, the inaugural inventory and assessment of small bridges between six (6) to  
28 twenty (20) feet found about ten percent (10%) of the nearly seventeen thousand (17,000)  
29 structures to be in poor or severe condition; and

30  
31       **WHEREAS**, levy limits and other fiscal constraints prevent local governments from  
32 independently filling the funding gap created by inadequate state transportation aids; and

33  
34       **WHEREAS**, absent sustainable state funding, many communities have been forced to  
35 address their shortfalls by significantly increasing borrowing, deferring essential projects, or  
36 imposing local vehicle registration ("wheel") taxes; and

37  
38       **WHEREAS**, Wisconsin motorists currently pay among the lowest transportation user  
39 fees in the Midwest, while neighboring states and dozens of others nationwide have enacted  
40 long-term revenue measures to keep their transportation systems competitive; and

41  
42       **WHEREAS**, Wisconsin is increasingly relying on General Purpose Revenues to make  
43 needed investments, potentially pitting transportation against other vital services, such as  
44 education; and

45  
46       **WHEREAS**, continued lack of growing, dedicated, and predictable revenue places  
47 Wisconsin at a growing economic disadvantage by threatening the efficiency of freight  
48 movement, the safety of travelers, and the attractiveness of our state to businesses and  
49 residents; and

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**WHEREAS**, both Wisconsin's aging Interstate highway system – largely constructed in the 1950s and 1960s – and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs.

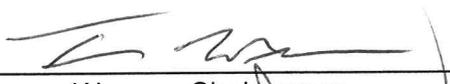
**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

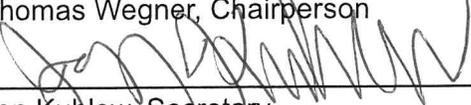
- 1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
- 2. Includes responsible and prudent use of General Purpose Revenue and bonding;
- 3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and
- 4. Ensures the state of Wisconsin adequately provides funding for reconstruction, preservation, and safety investments on the state and local systems.

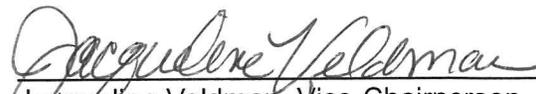
**BE IT FURTHER RESOLVED** that the County Clerk is hereby directed to transmit a copy of this resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within Sheboygan County, and the Wisconsin Counties Association.

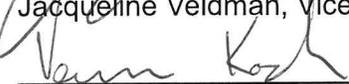
Respectfully submitted this 17th day of March, 2026

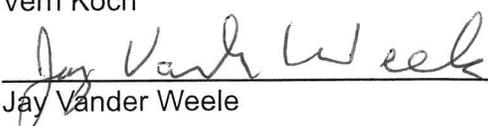
**TRANSPORTATION COMMITTEE**

  
 \_\_\_\_\_  
 Thomas Wegner, Chairperson

  
 \_\_\_\_\_  
 Jon Kuhlow, Secretary

  
 \_\_\_\_\_  
 Jacqueline Veldman, Vice-Chairperson

  
 \_\_\_\_\_  
 Vern Koch

  
 \_\_\_\_\_  
 Jay Vander Weele

Opposed to Introduction:

\_\_\_\_\_

**FISCAL NOTE**  
**March 2026**

**Resolution No. 26 (2025/26) RE: Request for Sustainable Transportation Funding**

**Funding:**

The County is petitioning State leadership to provide adequate and consistent transportation funding.  
No additional County levy is required by this action.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', written in a cursive style.

---

Jeremy Fetterer, Deputy Finance Director  
March 17, 2026