

NOTICE OF MEETING

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

December 2, 2025 10:00 A.M.

Administration Building
508 New York Ave
Sheboygan WI 53081
Room 302

Remote Access: meet.google.com/hzw-eqjk-hsp

Meeting ID: **1 301-969-5061**

Virtual: **647 543 420#**

Members of the Committee may be appearing remotely.

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the October 29, 2025 Executive Committee Meeting

Consideration of Ordinance No. 13 (2025/26) Re: Changing Supervisory District Boundaries to Reflect Annexation Supervisory Districts 1, 5, 10, 17 and 24

Consideration of 3rd Quarter Variance Reports

County Administrator's Report

(The County Administrator's Report is a summary of key activities. No action will be taken by the Executive Committee resulting from the report, unless it is a specific item on the agenda.)

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:

Michelle Sifuentes
Recording Secretary

Keith Abler
Committee Chairperson

Posted on 11/26/2025 at 1:00pm

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting, and it is likely that a majority of the Finance committee will be present, at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building
508 New York Ave
Sheboygan, WI 53081
Room 302

October 29, 2025

Called to Order: 10:00 AM

Adjourned: 10:44 AM

MEMBERS PRESENT: **In Person:** Keith Abler, William Goehring, Curt Brauer, Kathleen Donovan and Edward Procek
 Remote: None

ALSO PRESENT: **In Person:** Aaron Brault, Crystal Fieber, Alayne Krause, Emily Stewart, and Michelle Sifuentes
 Remote: Supervisor Stephanie Arndt, Transportation Director Bryan Olson

Chairman Abler called the meeting to order at 10:00 AM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on October 27, 2025 at 9:00 am.

There was no correspondence to present to the Committee.

Supervisor Brauer made a motion to approve the minutes of the September 25, 2025 Executive Committee Meeting. Motion seconded by Supervisor Goehring. Motion carried.

The Committee discussed the Wetland Mitigation Bank Credit Sale. Planning and Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Brauer made a motion to approve the credit sale as presented. Motion seconded by Supervisor Donovan. Motion carried.

The Committee discussed Ordinance No. 11 - Amending Chapter 24 - Parks and Recreational Facilities. Planning and Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Brauer made a motion to approve the resolution. Motion seconded by Supervisor Procek. Motion carried.

The Committee discussed Ordinance No. 12 - Creating Section 64.19 - Regarding a Permit Process for Certain Vendors at the Sheboygan County Memorial International Airport. Transportation Director Bryan Olson and Corporation Counsel Crystal Fieber gave an overview and answered questions. Supervisor Brauer made a motion to approve the ordinance. Motion seconded by Supervisor Goehring. Motion carried.

Administrator Krause began her report by remarking on the success of the recent All Employee Summit, noting that it was well attended and received positive reviews from employees. Administrator Krause advised that the Manager Summit will be held in November. She updated the Committee on the ongoing progress of the Joint Library Planning Committee and noted that the public hearing is upcoming. Administrator Krause reported that the Courthouse elevator replacement project is scheduled to begin in January, and the elevator will be out of service until April. She noted this will impact the location of County Board meetings, and an alternative meeting location is being identified. Administrator Krause shared that an offer of employment has been extended for the Finance Director

position. She also reported that Corporation Counsel is working on lease amendments to bring the UW-Green Bay, Sheboygan campus Gymnasium and Fine Arts buildings under County purview. She, along with Deputy Administrator Emily Stewart, and Building Services Director Kevin Dulmes are currently preparing a Property Report. Lastly, Administrator Krause announced the resignation of Supervisor Kathleen Donovan due to an upcoming move out of the district and expressed gratitude for her exemplary service.

There were no requests for approval of attendance at special meetings.

Vouchers were reviewed. Supervisor Brauer made a motion to approve the vouchers. Motion seconded by Supervisor Donovan. Motion carried.

The next Executive Committee meeting is scheduled for December 2nd at 10:00 AM.

Supervisor Donovan made a motion to adjourn. Motion seconded by Supervisor Brauer. Motion carried.

Michelle Sifuentes, Recording Secretary

William Goehring, Secretary

SHEBOYGAN COUNTY ORDINANCE NO. 13 (2025/26)

Re: **Changing Supervisory District Boundaries to Reflect Annexation Supervisory Districts 1, 5, 10, 17 and 21**

WHEREAS, the Sheboygan County Board established its current supervisory district boundaries by enactment of Ordinance No. 3 (2011/12) on September 20, 2011 and were subsequently amended thereafter; and

WHEREAS, on October 6, 2025, the City of Sheboygan Common Council adopted Gen. Ord. No. 16-25-26 annexing property in the Town of Sheboygan to the City of Sheboygan; and

WHEREAS, on February 5, 2024, the City of Sheboygan Common Council adopted Gen. Ord. No. 35-23-24 annexing property in the Town of Sheboygan to the City of Sheboygan; and

WHEREAS, on October 16, 2023, the City of Sheboygan Common Council adopted Gen. Ord. No. 24-23-24 annexing property in the Town of Wilson to the City of Sheboygan; and

WHEREAS, on March 10, 2025, the Village of Oostburg Common Council adopted Ord. No. 6-2025 annexing property in the Town of Holland to the Village of Oostburg; and

WHEREAS, on October 14, 2025, the City of Plymouth Common Council adopted Ord. No. 15 annexing property in the Town of Plymouth to the City of Plymouth; and

WHEREAS, Wis. Stat. § 59.10(3)(c) authorizes county boards to amend their supervisory district plans to reflect municipal annexations, and such an amendment to address these municipal annexations would be in the best interests of Sheboygan County.

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Supervisory Districts No. 1, 5, 10, 17 and 21.** Section 1.02 of the Sheboygan County Code of Ordinances is hereby amended as follows (additions indicated by shading; deletions by strikeouts):

SUPERVISORY DISTRICT NO. 1:

City of Sheboygan Wards 1 and 2 That portion of the City of Sheboygan North and West of the line commencing at the West City Limits at Saemann Avenue, East on Saemann Avenue to North 25th Street, North on North 25th Street to North Avenue, East on North Avenue to North 13th Street, North on North 13th Street to Eisner Avenue, West on Eisner Avenue to the City Limits, and that portion annexed by City Ordinance No. 16-25-26.

SUPERVISORY DISTRICT NO. 5:

City of Sheboygan Wards 9 and 10 That portion of the City of Sheboygan commencing at the City Limits at Saemann Avenue, East on Saemann Avenue to North 25th Street, North on North 25th Street to Cleveland Avenue, East on Cleveland Avenue to North 18th Street, South on North 18th Street to Saemann Avenue, East on Saemann Avenue to North 16th Street, South on North 16th Street to Superior Avenue, East on Superior Avenue to North 14th Street, South on North 14th Street to Michigan Avenue, West on Michigan Avenue to North 17th Street, South on North 17th Street to Erie Avenue, West on Erie Avenue to North 18th Street, South on North 18th Street to Wildwood Avenue, Southwest on Wildwood Avenue to New Jersey Avenue, West on New Jersey Avenue to South Taylor Drive, South on South Taylor Drive to the City of Sheboygan Limits, thence Northerly along the City Limits to Saemann Avenue and ~~that those~~ portions annexed by City Ordinance Nos. 38-21-22 and 35-23-24.

SUPERVISORY DISTRICT NO. 10:

City of Sheboygan Wards 19 and 20 That portion of the City of Sheboygan South of the line commencing at the West City Limits and Washington Avenue, East on Washington Avenue to South 18th Street, South on South 18th Street to Carmen Avenue, East on Carmen Avenue to South 12th Street, North on South 12th Street to Greenfield Avenue, East and Southeast on Greenfield Avenue to the East City Limits, and ~~that those portions~~ annexed by City Ordinance Nos. 10-22-23, ~~and 24-23-24~~ and 34-23-24.

SUPERVISORY DISTRICT NO. 17:

City of Plymouth Wards 7-12 That portion of the City of Plymouth South of the line commencing at the Western boundary of the City of Plymouth and Summit Street, East on Summit Street to North Pleasant Street, North on North Pleasant Street to West / East Mill Street, East on Mill Street to Eastern Avenue, East on Eastern Avenue to South Pleasant View Road, South on South Pleasant View Road to Valley Road, East on Valley Road to the Eastern boundary of the City of Plymouth, and ~~that those portions~~ annexed by City Ordinance Nos. 3 of 2023 ~~and 15 of 2025~~.

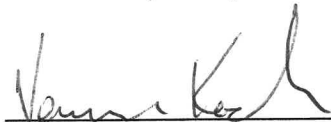
SUPERVISORY DISTRICT NO. 21:

Town of Wilson Wards 1 and 2 Those portions of the Town of Wilson West of Interstate 43 and South of Stahl Road and Stahl Road extended to Lake Michigan, including a Portion bounded by Stahl Road on the South, Moenning Road on the East, and the City of Sheboygan Limits on the North and West. The entire **Village of Oostburg** ~~and that portion annexed by Village Ordinance No. 6 of 2025~~.

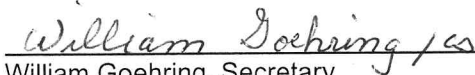
Section 2. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 4th day of November, 2025.

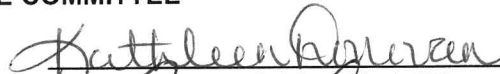
FINANCE COMMITTEE



Vern Koch, Chairperson



William Goehring, Secretary



Kathleen Donovan, Vice-Chairperson



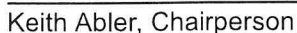
Curt Brauer



Thomas Wegner

Opposed to Introduction:

Countersigned by:



Keith Abler, Chairperson

October 29, 2025, draft

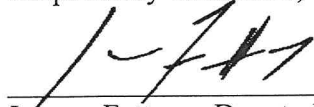
FISCAL NOTE
November 2025

Ordinance No. 13 (2025/26) RE: Changing Supervisory District Boundaries to Reflect Annexations in Supervisory Districts 1, 5, 10, 17, and 21

Funding:

No additional funding needs are anticipated as a result of the proposed changes to district boundaries.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Fetterer', is written over a horizontal line.

Jeremy Fetterer, Deputy Finance Director
November 4, 2025

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY ADMINISTRATOR
FOR THE QUARTER ENDING 09/30/2025**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Personnel Related Expenditure		
	Wages	4,951.75	Partial year vacancy in a position expensed 50% towards County Administrator's Office budget
	Operating Expenses		
	Purchased Services	17,272.73	Adjusting entry will be made to bring this account into alignment with budgeted amount and expenses to date
	General Operating	9,627.53	Out-of-state conference not attended, less general supplies purchased than budgeted, less recognition items purchased than budgeted
	Interdepartmental Charges		
	Employee Related Insurance	(1,111.81)	Health insurance elections not budgeted for
	Variances Less Than Justification Threshold	64.30	
	TOTAL	30,804.50 Positive	

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY BOARD
FOR THE QUARTER ENDING 09/30/2025**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Personnel Related Expenditure		
	Wages	15,098.41	Fewer per diems requested than budgeted, partial year vacancy in position expensed 50% towards County Board budget
	Benefits	1,957.39	Savings associated with partial year vacancy
	Operating Expenses		
	General Operating	3,620.99	Fewer supplies and general office items purchased than budgeted, lower than budgeted travel and lodging related expenses
	Interdepartmental Charges		
	Employee Related Insurance	(1,037.69)	Health insurance election taken and not budgeted for position expensed 50% towards County Board budget
	Variances Less Than Justification Threshold	525.00	
	TOTAL	20,164.10 Positive	