

## **NOTICE OF MEETING**

### **LAW COMMITTEE**

**February 3, 2026 - 4:15 PM**

Law Enforcement Center  
525 North 6th Street  
Sheboygan, WI 53081  
LEC-West Conference Room

**Remote Access:** [meet.google.com/vqh-mwtk-jzs](https://meet.google.com/vqh-mwtk-jzs)

**Phone:** 1 662-618-2380

**PIN:** 133 399 820#

*Members of the Committee may be appearing remotely. Persons wanting to observe the meeting may come to the Law Enforcement Center or listen remotely.*

### **\*Agenda\***

- Call to order
- Pledge of Allegiance
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications

### **Ordinance**

- Consideration of Sheboygan County Ordinance No. \_\_\_\_\_ (2025/26) Re: Amending Chapter 2 to Include the Circuit Court Department

### **Sheriff**

- Consideration of paying the attached invoice with MEG Unit State Drug Forfeiture funds
- Sheriff's Report  
*(The Sheriff's Report is a summary of key activities. No action will be taken by the Law Committee resulting from the report, unless it is a specific item on the agenda.)*

- Consideration of approving vouchers
- Consideration of attendance of members at other meetings or functions
- Discuss next meeting date: March 3, 2026
- Adjourn

Prepared by:  
Jodi LeMahieu  
Recording Secretary

Gerald Jorgensen  
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to call 459-3895 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## **SHEBOYGAN COUNTY LAW COMMITTEE MINUTES**

Sheboygan County Detention Center  
2923 S 31st St  
Sheboygan, WI 53081

**January 6, 2026**

**Called to Order: 4:15 PM**

**Adjourned: 5:20 PM**

**MEMBERS PRESENT:**      **In Person:** Suzanne Speltz, Gerald Jorgensen, Paul Gruber, Charlette Nennig, Wendy Schobert

**MEMBERS ABSENT:**      None

**ALSO PRESENT:**      Ed Procek, Judge Sutkiewicz, Dave Loomis, Pat Bricco, Paul Schneider, Corey Norlander, Steve Steinhardt, Crystal Fieber, Desarae Rohde, Carl Nonhof, Daniel Althaus

### **Call to Order**

Chairman Jorgensen called the meeting to order.

### **Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

### **Certification of Compliance with Open Meeting Law**

The meeting notice was posted on December 30, 2025 at 3:45 p.m. in compliance with the open meeting law.

### **Approval of Minutes**

Motion by Nennig, second by Schobert, to approve the minutes from the previous meeting. Motion carried unanimously.

### **Correspondences/Communications**

The Committee accepted the correspondence for filing.

### **Human Resources Director, Dave Loomis**

Human Resources Director David Loomis, Judge Sutkiewicz, and Corporation Counsel Crystal Fieber informed the Committee of a proposal to create a Circuit Court Department.

### **Medical Examiner**

Motion by Gruber, second by Speltz, to approve the changes to Medical Examiner fees listed in Chapter 96. Motion carried unanimously.

### **Sheriff**

Motion by Gruber, second by Schobert, to approve using MEG Unit State Drug Forfeiture funds to pay the attached invoices. Motion carried unanimously.

Motion by Speltz, second by Nennig, to approve the contract with Orange Cross Ambulance to provide 911 service to areas within Sheboygan County. Motion carried unanimously.

The Committee accepted the 2026 Orange Cross Ambulance Rate Sheet for filing.

Motion by Schobert, second by Nennig, to approve the Town/Village Contracts for 2026. Motion carried unanimously.

### **Vouchers**

Motion by Schobert, second by Speltz, to approve the vouchers. Motion carried unanimously.

### **Approval of Attendance at Other Meetings or Functions**

There were no requests for approval of attendance at other meetings or functions.

### **Discuss next meeting date**

The next Law Committee meeting is scheduled for February 3, 2026 @ 4:15 pm.

### **Tour of the Detention Center**

The Committee members received a tour of the Detention Center.

### **Adjournment**

Motion by Gruber, second by Speltz, to adjourn. Motion carried unanimously.

Jodi LeMahieu  
Recording Secretary

Wendy Schobert  
Committee Secretary

1                   **SHEBOYGAN COUNTY    ORDINANCE NO. \_\_\_\_\_ (2025/26)**

2  
3           Re:   **Amending Chapter 2 to Include the Circuit Court**  
4               **Department**

5  
6  
7           **WHEREAS**, the Sheboygan County Circuit Court Judges have authority  
8 and oversight of certain county employees in the Clerk of Courts, Register in  
9 Probate and Court Commissioner offices; and

10  
11           **WHEREAS**, the Human Resources Committee has reviewed and supports  
12 the proposed creation of a Circuit Court department, with the most-tenured Circuit  
13 Court Judge serving as the Department Head to be responsible for the budget and  
14 supervision of the Register in Probate and Court Commissioner's offices, as well  
15 as the Judicial Assistants; and

16  
17           **WHEREAS**, upon passage of this ordinance the Human Resources  
18 Committee will review and adjust the Table of Organization in a matter consistent  
19 with the creation of the Circuit Court department.

20  
21           **NOW, THEREFORE**, the County Board of Supervisors of the County of  
22 Sheboygan does ordain as follows:

23  
24                   Section 1.    **Amending Code**. Section 2.12(6)a of the Sheboygan  
25 County Code of Ordinances is hereby amended as follows:

26  
27                   (6)    **Law Committee**. It shall be the duty of the Law Committee:

28  
29                           (a)   To serve as liaison between the Sheriff, Clerk of  
30 Courts, District Attorney, Medical Examiner, and Circuit Court  
31 ~~Commissioner~~ **Department** and in that capacity to confer with  
32 them from time to time concerning the operation of their  
33 offices and Departments.

34  
35                   Section 2.   **Budget Amendment**.       The 2026 Budget shall be  
36 amended to remove \$1,272,075 from the Clerk of Courts budget and  
37 reallocate such amount to the newly created Circuit Court Department in  
38 the same appropriation units designated in the 2026 approved budget for  
39 the judicial assistants, register in probate and court commissioner  
40 employees.

41  
42                   Section 3.   **Effective Date**. The herein Ordinance shall take effect  
43 upon enactment.  
44

Respectfully submitted this 17th day of February, 2026.

**LAW COMMITTEE**

\_\_\_\_\_  
Gerald Jorgensen, Chairperson

\_\_\_\_\_  
Paul Gruber, Vice-Chairperson

\_\_\_\_\_  
Wendy Schobert, Secretary

\_\_\_\_\_  
Charlette Nennig

\_\_\_\_\_  
Suzanne Speltz

Opposed to Introduction:

\_\_\_\_\_  
Countersigned by:

\_\_\_\_\_  
Keith Abler, Chairperson

C:8440\384456

February 2, 2026, draft



# Invoice

# INV-003105

Balance Due

**\$1,990.00**

## LETs A Law Enforcement Technologies Corporation

712 Bancroft Rd., #441  
Walnut Creek, California 94598  
9255665600

Bill To  
**Sheboygan Co MEG Unit**  
1315 N 23rd St, Suite 101  
Sheboygan, WI 53081

Invoice Date : 01 Dec 2025

Terms : Net 30

Due Date : 31 Dec 2025

P.O.# : 2026 RENEWAL

Salesperson : Tina Thompson

Ship To  
Sheboygan Co MEG Unit  
1315 N 23rd St, Suite 101  
Sheboygan, WI 53081

#	Item & Description	Qty	Rate	Amount
1	<b>LETs - Base Service</b> Base Service - Annual LETs license, access to apps from app stores, evidence manager, unlimited users, case management, unlimited Monitor apps, 1 hour online training. Includes maintenance & standard support.	1.00	1,495.00	1,495.00
2	<b>LETs - Transmitter</b> Use any cell phone to transmit live audio, video and GPS to your team. Includes Monitor app. Annual fee includes maintenance & standard support.	1.00	495.00	495.00
3	<b>LETs - Monitor</b> LETs Monitor app for iOS and Android. Allows monitoring and remote control of Transmitter and monitoring of Phone app phone calls. Unlimited installs.	1.00	0.00	0.00
4	<b>LETs - Evidence Storage</b> Evidence Storage - Unlimited	1.00	0.00	0.00
5	<b>LETs - 24/7 Phone Support</b> 10% of total invoice or Free with 3 Year Contract Renewal	1.00	0.00	0.00
6	<b>LETs - Standard Support</b> Standard Support for LETs is through our email ticketing system.	1.00	0.00	0.00

#	Item & Description	Qty	Rate	Amount
7	TERM/LICENSE TERM/LICENSE - 1 YEAR TERM PERIOD: JANUARY 30, 2026 TO JANUARY 30, 2027	1.00	0.00	0.00
Sub Total				1,990.00
Total				<b>\$1,990.00</b>
Balance Due				<b>\$1,990.00</b>

## Notes

Thanks for choosing LETS!

We are the leader in Law Enforcement Technology.

Because of our relationship with law enforcement, we have continued to make advancements in officer safety and efficiency using our innovative technology.

If you have any questions or concerns, please notify us immediately.

We look forward to working with you.

Thanks,

The Lets Team

925-566-5600, press 1 for Sales , 2 for Support and 3 for Billing.

## Terms & Conditions

Privacy Policy: <https://letscorp.us/privacy-policy>

Terms Of Service: <https://letscorp.us/tos>

[Custom Terms of Service are available at \$400 per hour with a minimum of 1 hour.]