

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 CTH J
Plymouth, WI 53073
Conference Room

January 12, 2023

Called to Order: 9:0 a.m.

Adjourned 9:43 a.m.

MEMBERS PRESENT: Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer, Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, and Supervisor Marilyn Montemayor

Members Absent:

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Amanda Kohal, Rocky Knoll Deputy Administrator

Chairperson Veldman called the meeting to order at 9:00 a.m. It was noted that the agenda was posted on January 11, 2023 at 8:30 AM in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on December 8, 2022 as written by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Rocky Knoll Administrator Clinton presented her report.

Census: 101/116 (Actual/Budget) Pending admissions: 1

Pending discharges: 2

Woodland Village: 20/28 (3 on COVID Unit)

Staffing: 8 registered nurse positions: Weekend only 1st shift

(2) .7 and 1.0 1st Shift

2 full-time 2nd, RN (1.0)

2 part-time 2nd RN/LPN (.5)

1 part-time LPN or RN (.8)

32 CNA positions: 4 weekend only, 1st shift, 3 full-time 1st , 2 part-time

9 full-time, 5 part-time 2nd , 8 weekend only, 2nd shift

1 full-time, 3 part-time 3rd shift, 2 weekend only

HR Generalist- accepted offer with a February 20, 2023 start date

Business Office/Accounts Receivable openings: Kellie Peters last day is 1/17/23

Dining Update: Transition

Director of Dining

Dining Assistant (3 hired), three starting 1/16/23

Cook- accepted offer

Supplemental Payment: Concern with December 2022 interim award

Committee Action

Consideration of Vacant Position- Life Enrichment Therapy Assistant

Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried

Considerations of Limited Term Employee- Administrative Assistant

Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of blanket Vacant Position Requests

- Registered Nurses and Licensed Practical nurses
- Certified Nursing Assistants
- Personal Care Assistants
- Environmental Service Workers
- Dining Services Department
- Limited Term Employee Seasonal/Snow

Motion made to approve by Supervisor Montemayor, second by Supervisor Speltz, motion carried

Consideration of Accounts Payable

Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried

Consideration of November 2022 Financials

Motion made to approve by Supervisor Bosman, second by Supervisor Brauer, motion carried

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended. None

Public Comment. None

Health Care Center Committee Meeting February 9, 2023 at 9:00 am at Rocky Knoll Healthcare Center Conference Room A.

Motion made by to adjourn the meeting at 9:43 am by Supervisor Bosman, second by Supervisor Brauer, motion carried

Amanda Koha, Deputy Administrator, Rocky Knoll Health Care Center