

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

May 9, 2024

Call to order: 9:00 AM

Adjourned: 9:52 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Jackie Veldman, Vice Chair, Supervisor Suzanne Speltz, Secretary, Supervisor Carl Nonhof, and Supervisor Christian Ellis

MEMBERS ABSENT:

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator, Jeremy Fredericks, Accountant, and Nina Poch, Rocky Knoll HR Generalist

Chairperson Montemayor called the meeting to order at 9:00 a.m.

Introductions of the new Health Care Center Committee were provided.

The Chairperson certified compliance with the open meeting law. The agenda was posted on May 6, 2024 at 3:45PM.

Supervisor Veldman, as chairperson of the previous committee, approved the April 11, 2024 minutes as posted Rocky Knoll's Administrator's Report

New HR Generalist Introduction: Nina Poch

Census: 135 /120 (Actual/Budget) Pending admissions: 2
Pending discharges: 6

*15 on the waitlist

Monthly Census: February 118
March 129
April 132

Woodland Village: 26/33

Staffing: 8 registered nurse positions: 2 Weekend only 1st shift
1 full-time 2nd, RN (1.0) or
2 full-time 2nd LPN
2 part-time LPN or RN (.8) 2nd
1 part-time .6 LPN or RN 3rd
1 full-time RN 3rd

37 CNA positions: 4 weekend only, 1st shift, 4 part-time
11 full-time, 6 part-time 2nd, 8 weekend only, 2nd shift

1 full-time, 3 part-time 3rd shift, 1 weekend only

1 PCA PM shift

2 PCA AM personal care assistants day shift

Social Services Assistant

Social Worker- accepted offer June start date

Infection Preventionist/Wound Nurse- internal 5/6

Plant sale begins May 13th

Marketing at the Adell Community Center/meal site

Hospice education: The Myths of Morphine and Other Ways to Provide Care

Public Health assisted with vaccination clinic

Volunteer appreciation luncheon

Elkbones Adventure Racing event- 42 racers on mountain bike trails

Nurses day/week

Nursing home week next week

Committee Action

- Consideration of County Owned Vehicle Policy and List
Motion made by Supervisor Veldman to approve the request, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Veldman to approve the accounts payable, second by Supervisor Speltz motion carried
- Consideration of March 2024 Financials
Motion made by Supervisor Ellis to approve the March 2024 Financials, second by Supervisor Veldman, motion carried

Approval of Attendance at Other Meetings or Functions/Reports on Meetings attended.

Supervisor Speltz provided a report on attendance to the Wisconsin Counties Association district meeting that was attended in April in Appleton.

Public Comment

None

Rocky Knoll Foundation Meeting- Not scheduled at this time

9:52 AM - Motion made to adjourn by Supervisor Nonhof, second by Supervisor Speltz, motion carried.

Kayla Clinton
Recording Secretary

Suzanne Speltz
Committee Secretary