

## SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Sheboygan County Transportation Department  
W5741 CTH J  
Plymouth, WI 53073  
Conference Room

**November 10, 2022**

**Called to Order: 9:04 a.m.**

**Adjourned 9:34 a.m.**

MEMBERS PRESENT: Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer, Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman (attend remotely), Secretary, and Supervisor Marilyn Montemayor

Members Absent:

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant;

Chairperson Veldman called the meeting to order at 9:04 a.m. It was noted that the agenda was posted on Monday November 7, 2022 at 10:45 AM in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on October 13, 2022 as written by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Rocky Knoll Administrator Clinton presented her report.

LeadingAge Wisconsin Update: recent nursing home closures

Census: 106/116 (Actual/Budget) Pending admissions: 5

Pending discharges: 5

Woodland Village: 24/28

Staffing: 7 registered nurse positions: Weekend only 1st shift

(2) .7 and 1.0 1st Shift

3 full-time 2nd, RN (1.0)

2 part-time 2nd RN/LPN (.5)

1 part-time LPN or RN (.8)

35 CNA positions: 4 weekend only, 1st shift, 2 full-time 1st , 4 part-time

6 full-time, 5 part-time 2nd, 8 weekend only, 2nd shift

1 full-time, 3 part-time 3rd shift, 2 weekend only

Personal Care Assistant/Housekeeping and Dietary: LTE 1st shift and 2nd shift

HR Generalist

Social Worker- have an accepted offer with November 28, 2022 start date

Covid-19 Update- COVID UNIT CLOSED

Food and Dining Services Update:

Auditing plan of correction  Some improvements in hiring

## Committee Action

Consideration of pay policy exception request: Social Worker

Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of ARPA funds reallocation

Motion made to approve Supervisor Brauer, second by Supervisor Bosman, motion carried

Consideration of Accounts Payable

Motion made to approve by Supervisor Brauer and for Rocky Knoll Administrator to sign for Supervisor Bosman, second by Supervisor Montemayor, motion carried.

Consideration of the 3<sup>rd</sup> Quarter variance report

Motion made to approve by Supervisor Bosman, second by Supervisor Brauer, motion carried

Consideration of September Financials

Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Approval of attendance at other meetings or functions/reports on meetings attended.

There were no requests approved.

Public comment, none.

Health Care Center Committee Meeting December 8, 2022 at 9:00 am

Rocky Knoll Foundation Meeting- Not scheduled at this time

Motion made by to adjourn the meeting at 9:58 a.m by Supervisor Brauer, second by Supervisor Bosman, motion carried

Kayla Clinton, Administrator, Rocky Knoll Health Care Center