

# SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Sheboygan County Transportation Department  
W5741 CTH J  
Plymouth, WI 53073  
Conference Room

In-Person & Virtual ZOOM meeting

**June 9th, 2022**

**Called to Order: 9:01 a.m.**

**Adjourned 9:57 a.m.**

**MEMBERS PRESENT:** Supervisor Jacqueline Veldman, Chairperson; Supervisor Suzanne Speltz; Supervisor Curt Brauer, Vice Chairperson; Supervisor Al Bosman, Secretary; Supervisor Marilyn Montemayor

**ALSO PRESENT:** Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Amanda Kohal, Deputy Administrator

Chairperson Veldman called the meeting to order at 9:01 a.m. It was noted that the agenda was posted on June 6th, 2022 at 2:45 p.m. in compliance with the Open Meeting Law.

Supervisor Veldman reminded the committee the timing and process for asking questions or addressing concerns when approving the minutes.

Approval of the minutes from May 4<sup>th</sup>, 2022. Motion made Supervisor Brauer, second by Supervisor Speltz, motion carried

Administrator Clinton had the following items to report:

Introduction: New Deputy Administrator Mandy Kohal

**Census: 98/116** (Actual/Budget)      **Pending admissions:**      **2 Pending discharges: 1**

**Woodland Village:** 21

**Staffing:** 3 registered nurse positions: 32 CNA positions:  
2 Personal Care Assistant:

Internal promotion of Area Nurse Manager/Long-term and Area Nurse Manager Staff development

Discussion facilitated by Supervisor Brauer regarding ongoing collaboration and partnership between with Lakeshore Technical College and Rocky Knoll.

## **Covid-19 Update**

- COVID unit closed and increase in staff cases in May affecting numerous departments but it seems to
- There has been change in CDC guidance in the 50+ range requiring the booster
- The CMS mandate continues to refer to the two shots and not specifically speaks to the booster
- We continue to follow our testing protocols

## **Food and Dining Services Transition: NextDine starts June 27<sup>th</sup>, 2022**

### **State Grant Update:**

- Resident room moves being completed, moving into the next phase 2W resident room remodel

### **Leadership Forum Presentation: Overview of PowerPoint.**

Recommendation by Supervisor Veldman to have a printed version of the presentation available for supervisors

Administrator Clinton reported the current vaccination rate for residents is 95% and 85% for staff

Action items;

Administrator Clinton presented the consideration to use Rocky Knoll net position for Air Handling Unit #2/chiller replacement, motion made by Supervisor Speltz, second by Supervisor Brauer, motion carried.

Administrator Clinton presented the consideration to vacant position request-MDS/coding Support Limited Term Employee, motion made by Supervisor Brauer, second Supervisor Bosman, motion carried.

Administrator Clinton presented Consideration of Equity Adjustments for Area Nurse Managers, motion made by Supervisor Bosman, Second by Supervisor Brauer, motion carried.

Administrator Clinton presented the consideration of accounts payable, motion made by Supervisor Bosman, second by Supervisor Brauer, motion carried.

Jeremy Fredericks presented the consideration of the April Financials, motion made by Supervisor Brauer, second Supervisor Bosman, motion carried.

Approval of attendance at other meetings or functions/reports on Meetings attended, none

Public comment, none.

Motion made by Supervisor Bosman and seconded by Supervisor Brauer to adjourn the meeting at 9:57 a.m. Motion carried and meeting adjourned.

The next regular meeting is scheduled for July 14th, 2022 at 9:00 a.m. and will be held at the Transportation Department in the conference room and virtually via Zoom link.

Kayla Clinton