

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Sheboygan County Transportation Department
W5741 CTH J
Plymouth, WI 53073
Conference Room

September 8th, 2022

Called to Order: 9:04 a.m.

Adjourned 9:36 a.m.

MEMBERS PRESENT: Supervisor Jacqueline Veldman, Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, Supervisor Marilyn Montemayor

Members Absent: Supervisor Curt Brauer, Vice Chairperson

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Amanda Kohal, Deputy Administrator,

Chairperson Veldman called the meeting to order at 9:04 a.m. It was noted that the agenda was posted on Tuesday September 6th, 2022 at 8:45 AM in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on August 11th, 2022 as written by Supervisor Montemayor, second by Supervisor Speltz, motion carried

Motion made to approve the minutes for the meeting held on August 18th, 2022 as written by Supervisor Montemayor, second by Supervisor Speltz, motion carried

Rocky Knoll Administrator Clinton present her report.

Census: 105/116 (Actual/Budget) Pending admissions: 4

Pending discharges: 1 Woodland Village: 18/28

Staffing: 6 registered nurse positions: Weekend only 1st shift

1 .7 1st Shift and 1 .5 1st shift

1 full-time 2nd, RN (1.0)

1 part-time 2nd RN/LPN (.5)

1 part-time LPN or RN (.8)

32 CNA positions: 4 weekend only, 1st shift, 1 full-time 1st , 3 part-time

9 full-time, 6 part-time 2nd, 8 weekend only, 2nd shift

4 part-time 3rd shift, 2 weekend only

- Focus on agency use and looking at staffing patterns and efficiencies to reduce agency use

Personal Care Assistant: LTE 1st shift and 2nd shift

Supervisor Bosman made a suggestion to consider print advertisement in the Sheboygan Sun.

Awarded a Nursing Home Long-Term Care Facility Infection Prevention and Infrastructure grant in the amount of \$17,463

Covid-19 Update

- Resident cases beginning of August and sporadic staff cases throughout the month
- Sporadic cases of staff that have been isolated

Food and Dining Services Transition:

- Café is open as Tuesday September 6th

A discussion was held regarding how staffing challenges Nexdine has impacted the transition and goals to recruit and retain staff in the future.

State Grant Update:

- Classroom almost complete
- 2W finishing touches almost complete

Committee Action

Consideration to Vacant Position Request- Health Unit Coordinator

Motion made to approve by Supervisor Montemayor, second by Supervisor Bosman, motion carried.

Consideration to Weekend Only Registered Nurse Position

Motion made to approve by Supervisor Montemayor, second by Supervisor Speltz, motion carried.

Consideration of Accounts Payable

Motion made to approve by Supervisor Bosman, second by Supervisor Montemayor, motion carried.

Consideration to Transfer Funds to state Grant Project

Motion made to approve by Supervisor Bosman, second by Supervisor Montemayor, motion carried.

Consideration of July Financials

Motion made to approve by Supervisor Bosman, second by Supervisor Speltz, motion carried.

Approval of attendance at other meetings or functions/reports on meetings attended.

There were no requests approved.

Public comment, none.

Health Care Center Committee Meeting October 13th, 2022 at 9:00 am

Rocky Knoll Foundation Meeting- Not scheduled at this time

Motion made by Supervisor Montemayor and seconded by Supervisor Speltz to adjourn the meeting at 9:36 a.m. Motion carried and meeting adjourned.

Amanda Kohal, Deputy Administrator, Rocky Knoll Health Care Center