

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

December 18, 2025

Call to order: 9:00 AM

Adjourned: 9:46 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Jackie Veldman, Vice Chairperson, Supervisor Carl Nonhof, and Supervisor Suzanne Speltz, Secretary

MEMBERS ABSENT: Supervisor Christian Ellis

ALSO PRESENT: Jeremy Fetterer, Sheboygan County Deputy Finance Director (virtual), Katie Atkinson, Staff Accountant and James Webb, Finance Director

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on December 15, 2025 at 3:15PM.

Motion made to approve the minutes for the meeting on November 20, 2025 as written by Supervisor Nonhof, with a second by Supervisor Speltz, motion carried

Rocky Knoll Administrator's Report November 2025

YTD ADC Census: 138/126 (Actual/Budget)
November 138/126

Staffing: Open Positions Nursing

Direct care: RNs 16 LPNs 5 CNAs 42

November New Hires

1 RN
1 CNA

November Separations

4 CNAs

November Highlights:

Senior Service Day with Kohler students
Thanksgiving Holiday Meal
LTC CNA and LPN clinicals onsite
Medical coding practicum students from Lakeshore College
Veterans Day Program
Rocky Knoll LPN Sandra Hyer video released
Rehab resident open house

Committee Action

- Consideration of Bad Debt
Motion made by Supervisor Speltz to approve the request, second by Supervisor Montemayor, motion carried
- Consideration of Vacant Position Request
Motion made by Supervisor Ellis to approve the request, second by Supervisor Montemayor, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Speltz, motion carried
- Consideration of October 2025 Financials
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Nonhof, motion carried

Approval of Attendance at Other Meetings for Function/Reports on Meetings attended- none

Public Comment - none

9:46 AM - Motion made to adjourn by Supervisor Speltz, second by Supervisor Montemayor, motion carried.

Kayla Clinton
Recording Secretary

Marilyn Montemayor
Committee Chairperson