

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

January 15, 2026

Call to order: 9:00 AM

Adjourned: 9:19 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Carl Nonhof, and Supervisor Suzanne Speltz, Secretary

MEMBERS ABSENT: Supervisor Christian Ellis and Supervisor Jackie Veldman, Vice Chairperson

ALSO PRESENT: Katie Atkinson, Staff Accountant, Kayla Clinton, Rocky Knoll Nursing Home Administrator, and Mandy Kohal, Rocky Knoll Deputy Nursing Home Administrator

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on January 13, 2025 at 11:55 AM.

Motion made to approve the minutes for the meeting on November 20, 2025 as written by Supervisor Nonhof, with a second by Supervisor Speltz, motion carried

Rocky Knoll Administrator's Report

YTD ADC Census: 144/130 (Actual/Budget)
December 139.5/126
YTD: 138

Staffing: Open Positions Nursing

Direct care: RNs 16 LPNs 5 CNAs 42

December New Hires

2 CNA
1 CNA trainee

December Separations

3 CNAs

December Highlights:

Second holiday meals for residents

First Coloring contest where the residents chose the winner

Lots of special groups like Sargento Secap, Madrigals, St. John Lutheran, etc

Making Spirits Bright tour

Santa visits with gifts

First Christmas karaoke

Painting session with local artist through Crossroads

UW-Madison partnership finished for intergenerational programming

Sheboygan County Junior Leadership presentation

Committee Action

- Consideration to Reallocate 2026 Capital Outlay Funds
Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried
- Consideration to use Donation Funds
Motion made by Supervisor Nonhof to approve the request, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried
- Consideration of November 2025 Financials
Motion made by Supervisor Nonhof to approve the request, second by Supervisor Speltz, motion carried

Approval of Attendance at Other Meetings for Function/Reports on Meetings attended- none

Public Comment - none

9:19 AM - Motion made to adjourn by Supervisor Speltz, second by Supervisor Nonhof, motion carried.

Kayla Clinton
Recording Secretary

Marilyn Montemayor
Committee Chairperson