

## **SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073

**January 15, 2026**

**Call to order: 9:00 AM**

**Adjourned: 9:19 AM**

**MEMBERS PRESENT:** Supervisor Marilyn Montemayor, Chairperson, Supervisor Carl Nonhof, and Supervisor Suzanne Speltz, Secretary

**MEMBERS ABSENT:** Supervisor Christian Ellis and Supervisor Jackie Veldman, Vice Chairperson

**ALSO PRESENT:** Katie Atkinson, Staff Accountant, Kayla Clinton, Rocky Knoll Nursing Home Administrator, and Mandy Kohal, Rocky Knoll Deputy Nursing Home Administrator

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on January 13, 2025 at 11:55 AM.

Motion made to approve the minutes for the meeting on November 20, 2025 as written by Supervisor Nonhof, with a second by Supervisor Speltz, motion carried

### **Rocky Knoll Administrator's Report**

YTD ADC Census: 144/130 (Actual/Budget)  
December 139.5/126  
YTD: 138

### **Staffing: Open Positions Nursing**

Direct care: RNs 16 LPNs 5 CNAs 42

#### **December New Hires**

2 CNA  
1 CNA trainee

#### **December Separations**

3 CNAs

#### **December Highlights:**

Second holiday meals for residents  
First Coloring contest where the residents chose the winner  
Lots of special groups like Sargento Secap, Madrigals, St. John Lutheran, etc  
Making Spirits Bright tour  
Santa visits with gifts

First Christmas karaoke

Painting session with local artist through Crossroads

UW-Madison partnership finished for intergenerational programming

Sheboygan County Junior Leadership presentation

#### Committee Action

- Consideration to Reallocate 2026 Capital Outlay Funds  
Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried
- Consideration to use Donation Funds  
Motion made by Supervisor Nonhof to approve the request, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable  
Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried
- Consideration of November 2025 Financials  
Motion made by Supervisor Nonhof to approve the request, second by Supervisor Speltz, motion carried

Approval of Attendance at Other Meetings for Function/Reports on Meetings attended- none

Public Comment - none

9:19 AM - Motion made to adjourn by Supervisor Speltz, second by Supervisor Nonhof, motion carried.

Kayla Clinton  
Recording Secretary

Marilyn Montemayor  
Committee Chairperson