

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

November 20, 2025 Call to order: 9:00 AM Adjourned: 9:36 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Jackie Veldman, Vice Chairperson, Supervisor Carl Nonhof, and Supervisor Suzanne Speltz, Secretary

MEMBERS ABSENT: Supervisor Christian Ellis

ALSO PRESENT: Mandy Kohal, Rocky Knoll Deputy Nursing Home Administrator, Jeremy Fetterer, Sheboygan County Deputy Finance Director (virtual), Katie Atkinson, Staff Accountant and Elizabeth Brennan, HR Business Partner

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on November 18, at 3:15 PM.

Motion made to approve the minutes for the meeting on October 16, 2025 as written by Supervisor Veldman, with a second by Supervisor Nonhof, motion carried

Administrator's Report

YTD ADC Census: 144/126 (Actual/Budget)
October 133/126

Staffing: Open Positions Nursing

Direct care: RNs 16 LPNs 5 CNAs 42

October New Hires

1 CNA

2 CNA Trainee

1 PCA

October Separations

2 CNAs

1 CNA trainee

Other Open Positions

2 Student Dining Assistants
1 Cooks

October Highlights:

- ❖ Resident experience survey for short and long term care residents
- ❖ Halloween trick or treat with daycare
- ❖ Veteran's breakfast
- ❖ Fall trips for seeing colors and season changes
- ❖ Celebrated National Healthcare Food Service Workers Week
- ❖ Booth at 2025 Empower Sheboygan County Caregiver Conference
- ❖ Visit from UW-Madison students to develop intergenerational program and structure- wrapping up with final visit December 2nd
- ❖ Rocky Knoll won the largest team participation award for senior living category for Walk to End Alzheimer's- Sheboygan County
- ❖ Parking repavement- delayed until next spring
- ❖ Visit from ICAR- IP
- ❖ RD attended Lakeshore's Culinary Arts Advisory Board and Chef's table annual meeting

Committee Action

- Consideration of Hire Above Control Point- CNA
Motion made by Supervisor Veldmand to approve the request, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried
- Consideration of September 2025 Financials
Motion made by Supervisor Speltz to approve the request, second by Supervisor Veldman, motion carried

Approval of Attendance at Other Meetings for Function/Reports on Meetings attended

Motion made by Supervisor Speltz, second by Supervisor Nonhof to approve reimbursement for expenses incurred by Supervisor Veldman for attending Spectrum Celebrating Rural Broadband Expansion on November 17, 2025

Public Comment

None

9:36 AM - Motion made to adjourn by Supervisor Speltz, second by Supervisor Veldman, motion carried.

Amanda Kohal
Recording Secretary

Suzanne Speltz
Committee Secretary