

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

October 16, 2025

Call to order: 9:00 AM

Adjourned: 9:27 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Jackie Veldman, Vice Chairperson, Supervisor Carl Nonhof, Supervisor Christian Ellis and Supervisor Suzanne Speltz, Secretary

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator, Mandy Kohal, Rocky Knoll Deputy Administrator, Jeremy Fetterer, Sheboygan County Deputy Finance Director (virtual), and Katie Atkinson, Staff Accountant

Vice Chairperson Veldman called the meeting to order at 9:00 AM.

The Vice Chairperson certified compliance with the open meeting law. The agenda was posted on October 14, at 3:00 PM.

Motion made to approve the minutes for the meeting on September 18, 2025 as written by Supervisor Montemayor, with a second by Supervisor Speltz, motion carried

Administrator's Report

YTD ADC Census: 130/126 (Actual/Budget)
September 142/126

Staffing: Open Positions Nursing

Direct care: RNs 16 LPNs 5 CNAs 42

September New Hires

2 CNAs
4 CNA Trainee

September Separations

3 CNAs
5 CNA trainee

Other Open Positions

2 Student Dining Assistants
1 Cooks

September Highlights:

Annual Memorial Service

Walk to End ALZ raised over \$1000

End of the Craft Fair

Flow trails completed: signage coming

Parking repavement

Committee Action

- Consideration of Table of Organization Change
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Ellis, motion carried
- Consideration of Out-of-Cycle Adjustment
Motion made by Supervisor Ellis to approve the request, second by Supervisor Speltz, motion carried
- Consideration of Out-of-Cycle Adjustment
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Speltz, motion carried
- Consideration of August 2025 Financials
Motion made by Supervisor Nonhof to approve the request, second by Supervisor Speltz, motion carried

Approval of Attendance at Other Meetings for Function/Reports on Meetings attended
None

Public Comment
None

9:27 AM - Motion made to adjourn by Supervisor Ellis, second by Supervisor Montemayor, motion carried.

Amanda Kohal
Recording Secretary

Suzanne Speltz
Committee Secretary