

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

September 18, 2025

Call to order: 9:01 AM

Adjourned: 9:38 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Jackie Veldman, Vice Chairperson, Supervisor Carl Nonhof, and Supervisor Suzanne Speltz, Secretary

ALSO PRESENT: Supervisor Christian Ellis (virtual), Kayla Clinton, Rocky Knoll Administrator, Mandy Kohal, Rocky Knoll Deputy Administrator, Jeremy Fetterer, Sheboygan County Deputy Finance Director (virtual), Katie Atkinson, Staff Accountant (virtual) and Tara Rammer, Account Receivable Coordinator

Vice Chairperson Veldman called the meeting to order at 9:01 AM.

The Vice Chairperson certified compliance with the open meeting law. The 2nd amended agenda was posted on September 16, at 4:00 PM.

Motion made to approve the minutes for the meeting on August 21 , 2025 as written by Supervisor Nonhof, with a second by Supervisor Speltz, motion carried

Administrator's Report

YTD ADC Census: 145/126 (Actual/Budget)
August 143/126

Staffing: Open Positions Nursing

Direct care: RNs 16	LPNs 5	CNAs 42	
Hired: RNs 0	LPNs 1	CNAs 2 PT	PCAs 1

August New Hires

1 Personal Care Assistant
2 CNA Trainee

August Separations

4 CNAs
1 CNA trainee

Other Open Positions

2 Student Dining Assistants
2 Cooks

August Highlights:

Car show and music night with parking lot
Annual fishing trip

Cookie Bake Off

Ice cream parlor x2 month

Other

All employee appreciation dinner: subs, cookies, and chips

Committee Action

Rocky Knoll Centennial Planning Update
Wage and Compensation Update

- Consideration to Hire-Above Midpoint- RN
No action taken
- Consideration to Hire-Above Midpoint- RN
No action taken
- Consideration of Bad Debt Write Off
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Speltz, motion carried
- Consideration of June 2025 Financials
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Speltz, motion carried
- Consideration of July 2025 Financials
Motion made by Supervisor Montemayor to approve the request, second by Supervisor Nonhof, motion carried

Approval of Attendance at Other Meetings for Function/Reports on Meetings attended
None

Public Comment

None

9:38 AM - Motion made to adjourn by Supervisor Nonhof, second by Supervisor Speltz, motion carried.

Amanda Kohal
Recording Secretary

Suzanne Speltz
Committee Secretary