SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

November 14, 2024 **Call to order: 9:00 AM** **Adjourned: 9:38 AM**

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Suzanne Speltz, Secretary, Supervisor Carl Nonhof, and Supervisor Christian Ellis

MEMBER ABSENT: Supervisor Jackie Veldman, Vice Chair

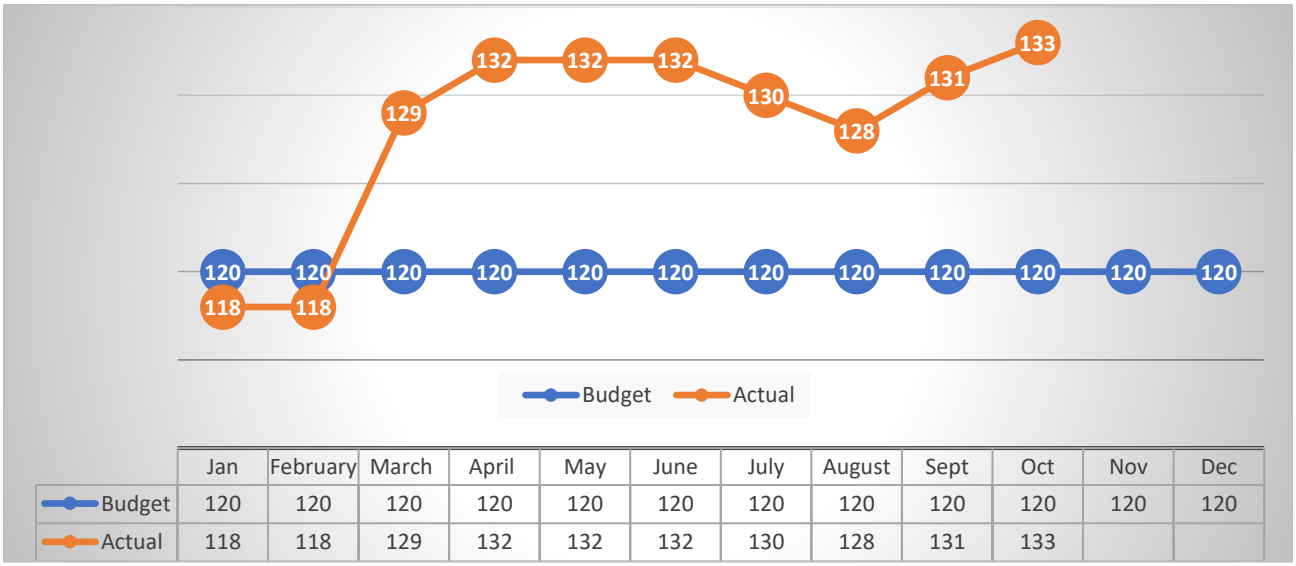
ALSO PRESENT: Mandy Kohal, Rocky Knoll Deputy Administrator, Tim Chisholm, Rocky Knoll Building Services Supervisor, and Katie Atkinson, Staff Accountant

Chairperson Montemayor called the meeting to order at 9:00 a.m.

The Chairperson certified compliance with the open meeting law. The agenda was posted on November 11, 2024 at 4:02 PM.

Motion made to approve the minutes for the meeting on October 10, 2024 as written by Supervisor Speltz, with a second by Supervisor Nonhof, motion carried

ADC Census: 128 /120 YTD (Actual/Budget) 11/14/24: 131
Woodland 23/28
Pending admissions: 3
Pending discharges: none



	Jan	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Budget	120	120	120	120	120	120	120	120	120	120	120	120
Actual	118	118	129	132	132	132	130	128	131	133		

Staffing: Open Positions Nursing October

Assistant Director of Clinical Services- interviewing

Open Direct care:	RNs 15	LPNs 3	CNAs 40	PCAs 2 Part-time
Hired:	RNs 1	LPNs 0	CNAs 13	PCAs 0

Other Open Positions

Accounts Receivable Associate- Offer to Candidate

Assistant Director of Dining- Offer extended to candidate

3 Student Dining Assistants, 1 part-time Dining Assistant and 1 part-time Cook

State Survey 10/15/24

Self-report and complaint survey, no deficiencies found

Investigation Updates

Facility Updates-

Water Management and Testing Update

Grand Opening of Sunny Side up

Therapy Services- MJ Care leaving Long term care effective 12/31/24

HealthPRO-Heritage effective 1/1/25

Nursing department Incentives

Committee Action

- Consideration of Reallocation of Remaining 2024 ARPA Funds
  Motion made by Supervisor Ellis to approve the request, second by Supervisor Nonhof, motion carried

- Consideration of Change to the Table of Organization – Environmental Services
  Motion made by Supervisor Speltz to approve the request, second by Supervisor Nonhof, motion carried

- Consideration of Salary Adjustment
  Motion made by Supervisor Speltz to approve the request, second by Supervisor Ellis, motion carried

- Consideration of Accounts Payable
  Motion made by Supervisor Speltz to approve the request, second by Supervisor Ellis, motion carried

- Consideration of September 2024 Financials
  Motion made by Supervisor Ellis to approve the request, second by Supervisor Nonhof, motion carried

Approval of Attendance at Other Meetings or Functions/Reports on Meetings attended. None.

Public Comment

None

Rocky Knoll Foundation Meeting- Scheduled February 24, 2025 at 2 PM

9:38 AM - Motion made to adjourn by Supervisor Nonhof, second by Supervisor Ellis, motion carried.

Amanda Kohal
Recording Secretary

Suzanne Speltz
Committee Secretary