

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Friendship House
721 Ontario Avenue
Sheboygan, WI 53081

November 1, 2011

Called To Order: 8:01 A.M.

Adjourned: 9:40 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor John Van Der Male, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, and Mr. Curtiss Nyenhuis

MEMBERS ABSENT: Supervisor Kris Wheeler – Vice Chair; Supervisor Vernon Koch – Secretary; Mr. Eldon Burg, and Dr. Philip Walker

ALSO PRESENT: Tom Eggebrecht, Martin Bonk, Elizabeth Mahloch, Barry Neumann, Carol Bukovic, Kim Pagel, Julie Schaefer, and Dave Otten

Supervisor Feider called the meeting to order at 8:01 a.m.

Supervisor Feider informed the Committee that Supervisor Vernon Koch and Mr. Eldon Burg are excused from today's meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the November 1, 2011 meeting of the Health and Human Services Committee was posted on October 26, 2011, at 3:15 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: October 18, 2011 Health and Human Services Committee Meeting

Supervisor Van Dixhorn moved and Supervisor Otten seconded to approve the minutes of the October 18, 2011 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht thanked Dave Otten for hosting today's meeting at Friendship House. Tom also thanked Martin Bonk and Barry Neumann for facilitating the meeting.

Tom Eggebrecht acknowledged the following Health and Human Services staff for facilitating the United Way campaign at the Department. They are:

Elizabeth Abler, Division of Public Health
Carol Bukovic – Business/Administrative Support Services
Ryan Burg – Economic Support
Jacqueline Erdmier – Division of Social Services
Susan LaRue – Business/Administrative Support Services
Dan Mountain – Division of Community Programs and Elder Services
Leigh Ullman – Division of Community Programs and Elder Services
Kim Pagel – Business Administrative Support Services

The Business/Administrative Support Unit increased their participation by 37% over last year.

Tom Eggebrecht informed the Committee that the Division of Community Programs and Elder Services' Program of Assertive Community Effort (P.A.C.E.) passed their recertification without any citations. Erich Brunnich, Program Supervisor, will be called upon to report on the program at a future meeting.

Tom Eggebrecht informed the Committee that he received correspondence from Michael Taubenheim requesting that the November 29, 2011 Joint Meeting of the Health and Human Services Committee and Health Care Center Committee be moved to November 22, 2011. The Health and Human Services Committee agreed to move the meeting to November 22, 2011. Tom will inform Michael Taubenheim.

Four nursing students from Marian University who are interning in the Division of Public Health introduced themselves to the Committee.

Supervisor Feider reminded the Committee that the County Board will be considering the County Ordinance entitled Creating Chapter 16 of County Code, Lead Poisoning, and Exposure at this evening's County Board meeting.

PRESENTATION ON FRIENDSHIP HOUSE – Barry Neumann and Dave Otten

Barry Neumann informed the Committee that Friendship House is a group home licensed for up to eight boys who are not at the danger level to be admitted to a correctional facility. The average age of the boys who are admitted to Friendship House is 12 to 18 years. As an agency the Department uses all reasonable means to limit out-of-home placements across the child welfare spectrum. Family treatment and community resources are more economical and help to fulfill the Department's mission of keeping families intact whenever possible. Friendship House offers the opportunity for residents to deal with their problems on a local level and to maintain close family and community connections. It is a good example of how a community can get involved to help its own.

Dave Otten informed the Committee that Friendship House was established as the "Home for the Friendless" in 1894 by Kohler Company founder, John M. Kohler. This home was granted a license for a child welfare agency to receive dependent, neglected, and delinquent children ranging in age from one to 16. In 1940, a new non-profit corporation under the direction of a board of governors was formed and the name was changed to Friendship House, Inc. By the late 1960s, Friendship House received a proposal for a program change from the State Department of Public Welfare which indicated a growing need throughout the state to provide institutions for care for children ages 13 to 18 with moderate to severe emotional and behavioral problems. In 1968, Friendship House was licensed as a group home to serve a maximum of eight boys at a time. The new program was created to meet the specific needs and problems of neglected, delinquent, and dependent boys whose social and emotional needs could not otherwise be met through foster homes or institutional care, and for whom group care would assure the most wholesome type of living experience. Today, the program is operated jointly by Friendship House, Inc. and the Sheboygan County Health and Human Services Department. Funded jointly by these two organizations, the program is implemented by a House director who also oversees a staff of eight full- and part-time employees. Staff members regularly interact with Social Worker Supervisor Barry Neumann and other social workers who support the efforts of the staff and the implementation of the House rules. Support from Kohler Company manifests itself in a number of ways. Several officers and members of the Friendship House board of directors are Kohler Company executives who volunteer their time and services. Friendship House staff also has access to employees throughout the Kohler Company who freely share their expertise in such areas as accounting, insurance, employee benefits, legal, and human resources.

The Friendship House program is cost-effective, particularly when compared to other group homes throughout Wisconsin. In 2009, the daily placement care cost was \$155 compared to \$270 per day at a secure custody facility or \$260 to \$325 per day at a residential treatment center.

REPORT ON QUARTERLY COMMUNITY CARE UPDATE – Roger Otten and Tom Eggebrecht

Tom informed the Committee that he and Supervisor Otten attended a quarterly meeting with Community Care on October 19, 2011 with representatives from Ozaukee County. Currently, there are 864 residents enrolled in Family Care in Sheboygan County. Community Care is projecting a budget surplus for 2011. Community Care will be changing the focus of its advisory meetings to do more listening and look at more creative ways to better serve consumers. They will also be conducting meetings three times a year instead of quarterly. Community Care representatives will be invited to a future committee meeting.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A SOCIAL WORKER I, II, III, III MA/MS – CHILD AND FAMILY RESOURCES UNIT – Martin Bonk

Martin Bonk presented to the Committee a Vacant Position Analysis (VPA) for a Social Worker I, II, III, III MA/MS in the Child and Family Resources Unit and explained the necessity of filling this position.

After questions were answered, Supervisor Van Dixhorn moved and Mr. Nyenhuis seconded to approve the Vacant Position Analysis (VPA) for a Social Worker I, II, III, III MA/MS in the Child and Family Resources Unit and forward this request to the Human Resources Committee for their consideration. Motion carried unanimously.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) STAFF ACCOUNTANT (LIMITED TERM EMPLOYEE) – BUSINESS/ADMINISTRATIVE SUPPORT SERVICES – Carol Bukovic

Carol Bukovic presented to the Committee a Vacant Position Analysis (VPA) for a Staff Accountant (Limited Term Employee) and explained the necessity of filling this position.

After questions were answered, Mr. Nyenhuis moved and Supervisor Otten seconded to approve the Vacant Position Analysis (VPA) for a Staff Accountant (Limited Term Employee) and forward this request to the Human Resources Committee for their consideration. Motion carried unanimously.

REPORT ON DEPARTMENT FUND BALANCE AND OPTIONS – Tom Eggebrecht and Carol Bukovic

Tom Eggebrecht informed the Committee that the County's recent audit proposed establishing a cap on the Department's fund balance with the excess to be transferred to the County's general fund. Tom explained to the Committee that the Department currently has a \$3.4 million reserve realized in recent years through the buy down of Family Care, newly generated revenue, department restructuring, and reducing the utilization of corrections and institutions. Tom informed the Committee that a cap of \$500,000 is being considered for the Department.

Tom and Carol will be attending a meeting with Finance Director Terry Hanson on November 7, 2011 on this topic. The Committee expressed concerns on this issue and these concerns will be expressed to Finance Director Hanson at the November 7, 2011 meeting.

REVIEW AND APPROVE VOUCHERS

After questions were answered, Supervisor Van Der Male moved and Supervisor Van Dixhorn seconded to approve the expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Van Der Male moved and Supervisor Otten seconded to approve the attendance of the following Committee member at the following meeting:

- **October 21, 2011 – WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION
EASTERN REGION MEETING – Mr. Nyenhuis**

Motion carried unanimously.

Supervisor Van Dixhorn left the meeting at 9:25 a.m.

UPDATE ON INCOME MAINTENANCE CONSORTIUM PLANNING – Elizabeth Mahloch

Elizabeth Mahloch provided to the Committee an update on the Income Maintenance Consortium planning. Elizabeth distributed to the Committee a map of Wisconsin and the 10 consortia. Sheboygan County is in the East Central Income Maintenance Partnership which is the second largest consortium with a total of 55,581 cases. Menominee County has opted out of being in a consortium. Elizabeth informed the Committee that effective today, the transition of Enrollment Services Center cases of adults without dependent children will be occurring. She has not received a confirmed number of these cases, but preliminary numbers show this could be anywhere from 1,850 cases to 2,150 cases. A business workgroup has been formed and they have determined the number of agents needed for the Call Chain Center. This will occur on staff rotating shifts with each staff taking two to three shifts per week. Each consortium has received their 800 number. The workgroup is looking at how Intakes will be handled in each county. Elizabeth informed the Committee that each consortium has to be fully operational by January 1, 2012. She also informed the Committee that she just received a letter of retirement from a line staff effective February 7, 2012; however, this staff person will be taking vacation the month of January. The recruitment process of two Economic Support Specialists is still ongoing and they will not be fully trained by January 1, 2012.

Elizabeth informed the Committee the biggest challenge has been negotiating a contract with the Department of Health Services.

Elizabeth has a meeting with the other counties of the East Central Income Maintenance Partnership today and will update the Committee at the November 15, 2011 Health and Human Services Committee meeting.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS

None.

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit 2010 Goals and Objectives for the Health and Human Services Department
- Update on the Deputy Director Position
- Community Care, Inc. Presentation
- Update on Environmental Health Restaurant Inspection Fees
- Fund Balance Update
- Update on Concealed Carry Weapon Bill
- Update on Funding Cuts to Medicaid, BadgerCare, and Family Care

Supervisor Feider informed the Committee that the next Health and Human Services Committee Meeting will be on November 15, 2011.

ADJOURNMENT

At 9:40 a.m., Supervisor Van Der Male moved and Supervisor Otten seconded to adjourn the Health and Human Services Committee Meeting. Motion carried unanimously.

Dave Otten provided a tour of Friendship House after the meeting.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary