

NOTICE OF MEETING

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE

May 21, 2024 8:30 AM

Health & Human Services Building
1011 North 8th Street
Sheboygan WI
Room 372

*Members of the Committee may be appearing remotely.
Persons wanting to observe the meeting are encouraged to listen remotely.
Everyone is welcome to wear a face mask in Sheboygan County Facilities.
To observe the meeting remotely dial (312).626.6799 or click on the following link:*
<https://us06web.zoom.us/j/88673585282?pwd=fspbzdNMSbCgsnrD3QU7emrAicr2OV.1>

Meeting ID: 886 7358 5282

Passcode: 719684

*** AGENDA ***

Call to Order and Introductions
Certification of Compliance with Open Meeting Law
Approval of Minutes for May 7, 2024

Announcements and Correspondence

Public Comment (Public may speak up to three minutes each on topics relevant to the agenda.)

Health & Human Services Director Report – Matt Strittmater

The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Manager Report – Matt Strittmater

The Public Health Manager Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Behavioral Health Manager – Jackie Moglowsky

Presentation on Behavioral Health Opioid Response Programs

ADRC and Operations Manager – Michelle Acevedo

Consideration of HHS Committee Appointments to the ADRC Committee

Accounting Manager – Tara Duwe

Health and Human Services First Quarter Financials

Review and Approve Vouchers

April 21, 2024 – May 4, 2024

Approval of Attendance of Members at Other Meetings or Functions
Reports on Meetings Attended

Adjournment

Next Scheduled Meeting will be June 4, 2024 at 8:30 AM

Prepared by:

Wendy Gorges
Recording Secretary

Curt Brauer
Committee Chairperson

Posted: 5/17/24 1:00 PM

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Health & Human Services Department by calling (920).459.4326 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors, or any of its committees, may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "Meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE MINUTES

Health & Human Services Building
1011 North 8th Street
Sheboygan WI
Room 372

May 7, 2024

Called to Order: 8:30 AM

Adjourned: 9:43 AM

MEMBERS PRESENT: (in person) Supervisor Curt Brauer, Supervisor Marilyn Montemayor, Supervisor Rebecca Clarke, Supervisor Paul Gruber
Citizen Member Jeanne Kliejunas

MEMBERS PRESENT: (via Zoom) Supervisor Wendy Schobert, Citizen Member Larry Samet

MEMBERS EXCUSED: Supervisor Bill Goehring, Citizen Member Anne Sibinski

ALSO PRESENT: (in person) Matthew Strittmater, Clarissa Roberts, Michelle Acevedo, Tara Duwe, Starr Grossman, Sarah Mueller, Craig Stewart, Emily Stewart, Wendy Gorges

Chairperson Brauer called the meeting to order at 8:30 AM.

The Chairperson certified compliance with the open meeting law. The notice was posted at 2:00 PM on May 3, 2024.

Announcements and Correspondence
Public Comment – No public comment was made.

Health & Human Services Director Report – Matt Strittmater
The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Manager Report – Starrlene Grossman
The Public Health Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Deputy Veterans Service Officer – Craig Stewart
Discussion on Veterans Services Office 2024 First Quarter Report

Public Health Manager – Starrlene Grossman
Presentation on Public Health 2023 Annual Report

Health & Human Services Director – Matt Strittmater
Consideration of a Change in the Table of Organization
Supervisor Montemayor moved to approve the request. Citizen Member Kliejunas seconded.
Motion approved with no nay votes.

Review and Approve Vouchers
March 24, 2024 – April 6, 2024
April 7, 2024 – April 20, 2024

Supervisor Brauer moved that Wendy Gorges sign the vouchers for the committee members on Zoom. Citizen Member Kliejunas moved to approve the vouchers. Supervisor Clarke seconded. Motion approved with no nay votes.

Approval of Attendance of Members at Other Meetings or Functions
Reports on Meetings Attended

No other meetings were attended by committee members.

Adjournment

Supervisor Montemayor moved to adjourn the meeting. Citizen Member Kliejunas seconded. Motion carried with no nay votes. Meeting adjourned at 9:43 AM.

The next scheduled meeting will be May 21, 2024.

Marilyn Montemayor, Committee Secretary

Wendy Gorges
Recording Secretary

**VARIANCE REPORT FOR DEPARTMENT -- HEALTH & HUMAN SERVICES FUND
FOR THE QUARTER ENDING 03/31/2024**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Intergovernmental Revenues		
	Federal Grants	336,613.42	Income Maintenance expenses are reported and we are fully reimbursed until we hit the annual cap. We are receiving funds from the City of Sheboygan for the Crisis Co-Responder program, which was not budgeted.
	State Grants	333,445.98	Various grants are being claimed faster than budgeted as supported by allowable expenses which is partially offset by grants that are being claimed slower. Also, a budget adjustment will be done in May to reflect current grant amounts.
	Licenses & Permits		
	Business Licenses	(24,418.82)	Licenses and permit fees fluctuate throughout the year and from year to year and the annual budgeted amount seems to be high.
	Public Charges for Services		
	General Government	(3,875.80)	Court fees and Costs are paid to HHS as they are collected. The reduction in fees collected are due to previous delays in court proceedings related to COVID-19 and a staff shortage in the DA's office.
	H & HS Services	(1,024,715.20)	Private pay, Insurance Company, Medicaid, and payments for out of home costs of children are all lower than expected. There is still development being done in SmartCare for our billing and accounts payable processes.
	Interest and Other Revenue		
	Rent Revenue	(1,729.76)	March rent was received in April.
	Donations	1,291.66	Aging Meal Site donations are up while Meals on Wheels donations are down.

Other Misc. Revenue	(2,130.09)	Prior year Income Maintenance Incentives are less than anticipated.
Personnel Related Expenditure		
Wages	194,384.30	Unfilled positions have resulted in wages being below budget.
Overtime	(21,092.33)	Existing staff covering vacancies, Income Maintenance has funding for overtime for the Unwinding, and increased service need for Children and Family Services After Hours and Crisis programs are causing higher overtime.
Benefits	37,275.41	Unfilled positions have resulted in wages being below budget.
Operating Expenses		
Purchased Services	141,005.23	Purchased services expenses fluctuate based on client needs and vendor staff availability.
General Operating	76,541.92	Computer and furniture purchases will happen later in the year which is partially offset by higher general and prescription supply costs.
Fixed Charges	(6,370.60)	We are renting space from Wesley United Methodist Church and St. John's UCC for the Neighbors and Families Working Together program and equipment rental is higher than budgeted.
Interdepartmental Charges		
Employee Related Insurance	220,398.81	Unfilled positions have resulted in wages being below budget.
Repairs & Maintenance Charges	12,395.57	Building Services charges are lower than anticipated.
System Operation Charges	7,728.98	Telephone costs are lower than anticipated.
Health & Human Services	6,297.00	Administrative business unit costs are lower than expected.
Other Interdepartmental Charges	8,163.43	Interdepartmental Services, Medical Examiner costs and Employee Wages are lower than expected.
Variance Less Than Justification Threshold	(44,918.51)	The ARPA funded programs are now fully operational in March which resulted in less funds transferred from the general fund to date.
TOTAL	246,290.60	Positive