

NOTICE OF MEETING

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE

June 4, 2024 8:30 AM

Health & Human Services Building
1011 North 8th Street
Sheboygan WI
Room 372

*Members of the Committee may be appearing remotely.
Persons wanting to observe the meeting are encouraged to listen remotely.
Everyone is welcome to wear a face mask in Sheboygan County Facilities.
To observe the meeting remotely dial (312).626.6799 or click on the following link:*
<https://us06web.zoom.us/j/85949525955?pwd=OGRJNF12eXBKZit0TGo3bkZ1TmY5QT09>

Meeting ID: 859 4952 5955

Passcode: 921939

*** AGENDA ***

Call to Order and Introductions
Certification of Compliance with Open Meeting Law
Approval of Minutes for May 21, 2024

Announcements and Correspondence

Public Comment (Public may speak up to three minutes each on topics relevant to the agenda.)

Health & Human Services Director Report – Matt Strittmater

The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Manager Report – Starrlene Grossman

The Public Health Manager Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Health & Human Services Director – Matt Strittmater

Consideration of Promotion Request

ADRC and Operations Manager – Michelle Acevedo

Consideration of Health & Human Services Vehicle Use Policy

Accounting Manager – Tara Duwe

2024 Budget Adjustments for Health & Human Services

Review and Approve Vouchers

May 5, 2024 – May 18, 2024

Approval of Attendance of Members at Other Meetings or Functions

Reports on Meetings Attended

Consideration of Supervisor Clarke attending the Healthy Sheboygan County meeting at the UWGB Sheboygan Campus on May 13, 2024.

Adjournment

Next Scheduled Meeting will be June 18, 2024 at 8:30 AM

Prepared by:

Wendy Gorges
Recording Secretary

Curt Brauer
Committee Chairperson

Posted: 5/31/24 1:00 PM

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Health & Human Services Department by calling (920).459.4326 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors, or any of its committees, may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "Meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE MINUTES

Health & Human Services Building
1011 North 8th Street
Sheboygan WI
Room 372

May 21, 2024

Called to Order: 8:30 a.m.

Adjourned: 9:26 a.m.

MEMBERS PRESENT: (in person) Supervisor Curt Brauer, Supervisor Bill Goehring, Supervisor Marilyn Montemayor, Supervisor Paul Gruber, Supervisor Rebecca Clarke
Citizen Members Anne Sibinski, Jeanne Kliejunas

MEMBERS PRESENT: (via Zoom) Citizen Member Larry Samet

MEMBERS ABSENT: Supervisor Wendy Schobert

ALSO PRESENT: (in person) Matthew Strittmater, Clarissa Roberts, Jackie Moglowsky, Tara Duwe, Michelle Acevedo, Sarah Mueller, Wendy Gorges

Chairperson Brauer called the meeting to order at 8:30 a.m.

The Chairperson certified compliance with the open meeting law. The notice was posted at 1:00 p.m. on May 17, 2024.

Approval of Minutes for May 7, 2024

Supervisor Gruber moved to approve the minutes. Citizen Member Kliejunas seconded. Motion carried with no nay votes.

Announcements and Correspondence

Public Comment – No public comment was made.

Health & Human Services Director Report – Matt Strittmater

The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Manager Report – Matt Strittmater

The Public Health Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Behavioral Health Manager – Jackie Moglowsky

Presentation on Behavioral Health Opioid Response Programs

ADRC and Operations Manager – Michelle Acevedo

Consideration of HHS Committee Appointments to the ADRC Committee

Supervisor Clarke moved to appoint Supervisor Goehring as a member of the ADRC Committee.

Citizen Member Samet seconded. Motion approved with no nay votes. Supervisor Clarke moved to appoint Supervisor Goehring as a member of the ADRC Committee. Citizen Member Samet seconded. Motion approved with no nay votes.

Accounting Manager – Tara Duwe

Health and Human Services First Quarter Financials

Review and Approve Vouchers

April 21, 2024 – May 4, 2024

Supervisor Goehring moved to approve the vouchers. Citizen Member Kliejunas seconded. Motion approved with no nay votes.

Approval of Attendance of Members at Other Meetings or Functions

Reports on Meetings Attended

No other meetings were attended by committee members.

Adjournment

Supervisor Montemayor moved to adjourn the meeting. Citizen Member Kliejunas seconded. Motion carried with no nay votes. Meeting adjourned at 9:26 a.m.

The next scheduled meeting is June 4, 2024 at 8:30 a.m.

Marilyn Montemayor, Committee Secretary

Wendy Gorges
Recording Secretary

Asset Number	Unit Number	Description	Date Acquired	Serial Number	License Number	Asset Cost	Date Removed
1017347	SLM-444	HHS Bus 2013 Starcraft Bus	4/17/2014	1GB6G6BL7E1160446		\$ 67,311.50	9/12/2023
1017881	HHS4	Utility Interceptor HHS	9/26/2019	1FM5K8AB5LGA71328		\$ 38,953.00	
1017882	1017882	Squad 2	2/21/2020	1FM5K8ABXLAGA95303		\$ 38,953.00	
1017883	1017883	Squad 3	2/21/2020	1FM5K8AB1LGA95304		\$ 38,953.00	
1017947	1017947	Squad 3	4/1/2020	1FM5K8AB2LGB85612		\$ 39,328.00	

Asset Number	Unit Number	Description	Date Acquired	Serial Number	License Number	Asset Cost	Date Removed
1016998	SLM-445	Diamond Coach Bus	1/19/2010	1FDFE4FPOADA03705		\$ 57,038.00	10/24/2023
1017393	SLM-443	Bus HHS	9/1/2016	1GB6G6BLDE1105188		\$ 14,055.70	10/24/2023
1017430	SLM-446	Bus ADRC (2015)	12/31/2015	1GB6GVBL9G1262599		\$ 78,841.00	
1017365	447-1017365	Bus - ADRC (City \$\$) 2017	12/31/2017	1FDES8PVOHKB02781		\$ 60,795.50	
1017689	448-1017689	Bus - ADRC (City \$\$) 2017	12/31/2017	1FDES8PVOHKB02782		\$ 60,795.50	
1017720	449-1017720	Bus - ADRC 2017 (City)	12/31/2017	1FDES8PVOJKA16846		\$ 59,233.90	
1017824	1017824	2019 Dodge Grand Caravan	12/21/2018	2C7WDGBG8KR538510		\$ 42,821.50	
1017825	1017825	2019 Dodge Grand Caravan	12/21/2018	2C7WDGBGXKR538508		\$ 43,121.50	
1017818	ADRC	2019 Ford Interceptor Utility	3/26/2016	1FM5K8AR7KGB45179		\$ 34,461.00	



SHEBOYGAN COUNTY

Tara Duwe – Finance Manager

Business & Administrative Services

Health & Human Services Department

To: Health & Human Services Committee

From: Tara Duwe, Finance Manager

Date: 6/4/2024

RE: 2024 Budget Adjustments for Health & Human Services

The 2024 budget was prepared in July of 2023, using 2023 grant amounts for any grant changes that were unknown at the time the budget was prepared. Since this time, the department has received 2024 contracts with updated grant amounts which now need to be reflected in our 2024 budget. The following adjustments are being proposed to account for the change in current grants with a net increase in revenue of \$331,746.

1. Various grants across the agency had 2024 contract amounts that came in above or below what was budgeted. This entry is making those adjustments to grant revenue and expenses.
2. Business unit 2050, Children's and Family Service Support, is being closed and the budget is being moved to BU 2027 for Children's Long Term Support and to BU 2021 for Behavioral Health Case Management.
3. This entry is to reallocate budgeted revenue and expense between business units to align with contracts and what costs grants are being claimed with.

	Account #	Subledger	Account Name	Dr	Cr
1	2001.423525.916		MAT in Jail Setting	\$16,249.00	
	2001.533605		Drugs-Prescriptions		\$16,249.00
	2001.423525.916		SABG Supplemental	\$5,030.00	
	2001.533605		Drugs-Prescriptions		\$5,030.00
	2001.423525.968		Opioid Crisis		\$21,043.00
	2002.423525.959		Birth to 3 Initv - 550		\$29,663.00
	2015.423525.917		MHBG SUPP	\$1,000.00	
	2019.423525.917		MHBG SUPP	\$10,000.00	
	2021.531675.004		DHFS - Institutions	\$84,568.00	
	2046.421110		Local Fiscal Recovery Funds		\$189,711.00
	2046.423525.917		MHBG SUPP	\$40,197.00	
	2046.631900		LFRF - General Fund	\$134,619.00	
	2049.423525.901		Community Options		\$48,703.00
	2049.531580		Recreation/Alternative	\$48,703.00	
	2055.423525.916		SABG Supplemental	\$24,388.00	
	2055.423525.968		Opioid Crisis		\$4,600.00
	2211.423525.447		Nutrition Svs Inct Prg NSIP		\$1,312.00
	2211.423525.947		Title III C-1 Congregate Nutr	\$8,473.00	
	2211.421110.917		ARPA Aging Grants III C-1		\$5,000.00
	2215.423525.953		Title III-B Supt Svs		\$895.00
	2224.423525.447		Nutrition Svs Inct Prg NSIP		\$2,547.00
	2224.423525.948		Title III C-2 Home Delivered	\$14,715.00	
	2250.423525.949		Alzheimers Fam & Caregivers		\$3,461.00
	2250.531610		Respite Care	\$3,461.00	
	2252.423525.955		Title III D In Home Services	\$466.00	
	2252.421110.917		ARPA Aging Grants III D		\$10,602.00
	2252.511105		Regular Wages	\$9,160.00	
	2252.512105		Social Security	\$678.00	
	2252.512110		Retirement (Employer)	\$632.00	
	2252.551115		Group Life Insurance	\$5.00	
	2252.551125		Worker Compensation Insurance	\$127.00	
	2211.511105		Regular Wages		\$1,754.00
	2211.512105		Social Security		\$130.00
	2211.512110		Retirement (Employer)		\$121.00
	2211.551115		Group Life Insurance		\$1.00

2211.551125		Worker Compensation Insurance		\$24.00
2224.511105		Regular Wages		\$7,406.00
2224.512105		Social Security		\$548.00
2224.512110		Retirement (Employer)		\$511.00
2224.551115		Group Life Insurance		\$4.00
2224.551125		Worker Compensation Insurance		\$103.00
2254.423525.531		53.10 Operating Grant		\$2,620.00
2256.423525.956		Title III E Nat'l Fmly Caregiv	\$1,364.00	
2256.421110.917		ARPA Aging Grants III E		\$7,496.00
2256.531610		Respite Care	\$14,500.00	
2256.533505		General Supplies	\$6,100.00	
2258.423525.933		Elder Abuse	\$1,977.00	
2259.423525.902		LTS & Adult Protective Service		\$24,786.00
2260.423525.445		MIPPA MC Imprvmt Patients/Pro		\$2,468.00
2260.423525.446		SHIPS State Hlth Insrnc Prgm		\$1,000.00
2260.423525.932		ADRC - 560100		\$10,454.00
2301.423525.964		PH Consolidated Contract		\$530.00
2301.423525.003		Lead Safe Homes Program		\$7,200.00
2301.531430		Lab Analysis	\$1,400.00	
2301.533245		Seminars and Training	\$1,600.00	
2306.423525.964		PH Consolidated Contract	\$6,676.00	
2306.423525.004		IMM COVID SUPP		\$83,500.00
2306.531255		Interpretation Services	\$1,000.00	
2306.533245		Seminars & Trainings	\$3,000.00	
2306.533505		General Supplies	\$25,000.00	
2306.533928		Computer Sys \$500-\$4999	\$3,500.00	
2308.423525.964		PH Consolidated Contract		\$3,387.00
2308.423525.005		Comm Health Worker		\$35,427.00
2308.511105		Regular Wages	\$22,587.00	
2308.512105		Social Security	\$1,672.00	
2308.512110		Retirement (Employer)	\$1,559.00	
2308.533220		Lodging - Employee	\$382.00	
2308.533245		Seminars and Training	\$1,527.00	
2308.533825		Fuel - Gasoline	\$29.00	
2308.551105		Health Insurance	\$7,171.00	
2308.551110		Dental Insurance	\$174.00	
2308.551115		Group Life Insurance	\$13.00	
2308.551125		Worker Compensation Insurance	\$313.00	
2321.423525.965		WIC Grants 154710		\$91,831.00

2321.511105	12A	Regular Wages	\$11,718.00	
2321.512105	12A	Social Security	\$868.00	
2321.512110	12A	Retirement (Employer)	\$809.00	
2321.551115	12A	Group Life Insurance	\$7.00	
2321.551125	12A	Worker Compensation Ins	\$162.00	
2321.533928	12A	Computer Sys \$500-\$4999	\$14,000.00	
2341.423525.910		Communicable Disease Preventio	\$30.00	
2343.423525.915		Cares COVID9	\$11,104.00	
2511.423525.485		State County Match - 681		\$1,004.00
2511.423525.985		DSS Community Aids-BCA		\$18,650.00
2511.423525.991		Title IV - E TPR Services	\$2,000.00	
2511.423525.993		CHIPS Grant		\$3,990.00
2511.421225.952		Subsidized Guardianship	\$41,000.00	
2511.531742		Subsidized Guardianship		\$44,690.00
2515.423525.920		TSSF Safety Resources		\$122,162.00
2515.423525.925		In Home Safety Supports	\$13,282.00	
2515.531615		Housing Energy Assistance	\$50,000.00	
2515.531600		Supportive Home Care	\$20,000.00	
2516.423525.974		Comm Intrvntn Funding		\$170.00
2516.423525.979		Youth Aids - Comm - 160	\$57,742.00	
2516.531720		Child Caring Institutions	\$84,569.00	
2541.423525.476		Kinship Base Benefits - 377		\$80,000.00
2541.531740		Kinship Long Term	\$80,000.00	
2541.423525.476		Kinship Assessment - 380	\$3,550.00	
2609.423525		State Health & Human Services	\$1,211,570.00	
2609.421225		Other Federal Payments		\$1,191,343.00
2609.423525.913		IM ARPA Funds		\$20,227.00
2609.423525		State Health & Human Services		\$16,937.00
2609.511110		Overtime	\$16,937.00	
2612.423525		State Health & Human Services	\$34,336.00	
2612.421225.904		CC Fraud		\$10,080.00
2612.421225.905		FS FPI Fed		\$12,128.00
2612.421225.907		MA FPI Fed		\$12,128.00
2629.423525		State Health & Human Services	\$400.00	
2629.531505		Client Services		\$400.00
2632.423525		State Health & Human Services		\$4,073.00
2699.421225		Other Federal Payments		\$8,476.00

2699.421225.944		CS MSL Take Back	\$20,000.00	
2699.421225.945		CS MSL Incentive		\$31,898.00
2699.421225.946		Child Support Fees Fed	\$20,374.00	
			\$2,198,473.00	\$2,198,473.00

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2050.423525.485		State County Match	\$23,763.00	
2021.423525.485		State County Match		\$23,763.00
2050.423525.962		DCP Community Aids-BCA	\$213,492.00	
2021.423525.962		DCP Community Aids-BCA		\$213,492.00
2050.455116		WI Medicaid Cost Reimbursement	\$10,000.00	
2021.455116		WI Medicaid Cost Reimbursement		\$10,000.00
2050.455208		External 3rd Party Collections	\$100,000.00	
2021.455208		External 3rd Party Collections		\$100,000.00
2050.511105		Regular Wages		\$56,681.00
2027.511105		Regular Wages	\$56,681.00	
2050.511110		Overtime		\$100.00
2027.511110		Overtime	\$100.00	
2050.512105		Social Security		\$4,203.00
2027.512105		Social Security	\$4,203.00	
2050.512110		Retirement (Employer)		\$3,919.00
2027.512110		Retirement (Employer)	\$3,919.00	
2050.531255		Interpretation Services		\$1,200.00
2027.531255		Interpretation Services	\$1,200.00	
2050.531675.004		DHFS Institutions		\$250,000.00
2021.531675.004		DHFS Institutions	\$250,000.00	
2050.531840		Telephone - Cellular		\$510.00
2027.531840		Telephone - Cellular	\$510.00	
2050.551105		Health Insurance		\$9,616.00
2027.551105		Health Insurance	\$9,616.00	
2050.551110		Dental Insuranc		\$272.00
2027.551110		Dental Insuranc	\$272.00	
2050.551115		Group Life Insurance		\$34.00
2027.551115		Group Life Insurance	\$34.00	
2050.551125		Workers Compensation Insurance		\$748.00
2027.551125		Workers Compensation Insurance	\$748.00	
2050.551905		General Liability		\$276.00
2027.551905		General Liability	\$276.00	
2050.551920		Property Insurance		\$41.00
2027.551920		Property Insurance	\$41.00	
2050.551930		Deductible Escrow		\$50.00
2027.551930		Deductible Escrow	\$50.00	
2050.552110		Building Main & Housekeeping		\$3,087.00
2027.552110		Building Main & Housekeeping	\$3,087.00	
2050.553105		Telephone		\$147.00
2027.553105		Telephone	\$147.00	
2050.553115		Telephone - Long Distance		\$1.00
2027.553115		Telephone - Long Distance	\$1.00	

2050.553150		Data Processing Services		\$4,114.00
2027.553150		Data Processing Services	\$4,114.00	
2050.555145		Ovhd - Gen Mgt		\$779.00
2027.555145		Ovhd - Gen Mgt	\$779.00	
2050.555146		Ovhd - Program Mgmt		\$3,719.00
2027.555146		Ovhd - Program Mgmt	\$3,719.00	
2050.555147		Ovd - Financial Admin		\$4,199.00
2027.555147		Ovd - Financial Admin	\$4,199.00	
2050.555148		Ovhd - Secretarial Services		\$3,445.00
2027.555148		Ovhd - Secretarial Services	\$3,445.00	
2027.423525.207		CLTS Revenue - Internal		\$982,000.00
2027.423525.909		Children LT Suppt - HSRS/CARS	\$982,000.00	
			\$1,676,396.00	\$1,676,396.00

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2306.423525.004		IMM COVID SUPP		\$42,000.00
2306.511105		Regular Wages	\$21,700.00	
2306.512105		Social Security	\$1,606.00	
2306.512110		Retirement (Employer)	\$1,497.00	
2306.531255		Interpretation Services	\$5,000.00	
2306.533205		Mileage-Employee	\$157.00	
2306.533305		Membership Dues	\$3,481.00	
2306.533505		General Supplies	\$3,000.00	
2306.533675		Billable Medical Supplies	\$500.00	
2306.551105		Health Insurance	\$4,636.00	
2306.551110		Dental Insurance	\$110.00	
2306.551115		Group Life Insurance	\$12.00	
2306.551125		Worker Compensation Insurance	\$301.00	
2343.423525.915		Cares COVID19	\$42,000.00	
2343.511105		Regular Wages		\$21,700.00
2343.512105		Social Security		\$1,606.00
2343.512110		Retirement (Employer)		\$1,497.00
2343.531255		Interpretation Services		\$5,000.00
2343.533205		Mileage-Employee		\$157.00
2343.533305		Membership Dues		\$3,481.00
2343.533505		General Supplies		\$3,000.00
2343.533675		Billable Medical Supplies		\$500.00
2343.551105		Health Insurance		\$4,636.00
2343.551110		Dental Insurance		\$110.00
2343.551115		Group Life Insurance		\$12.00
2343.551125		Worker Compensation Insurance		\$301.00
2308.423525.005		Comm Health Worker		\$150,231.00
2308.511105		Regular Wages	\$95,794.00	
2308.512105		Social Security	\$7,088.00	
2308.512110		Retirement (Employer)	\$6,610.00	
2308.533220		Lodging - Employee	\$1,618.00	
2308.533245		Seminars and Training	\$6,473.00	
2308.533825		Fuel - Gasoline	\$121.00	

2308.551105		Health Insurance	\$30,411.00	
2308.551110		Dental Insurance	\$736.00	
2308.551115		Group Life Insurance	\$54.00	
2308.551125		Worker Compensation Insurance	\$1,326.00	
2343.423525.915		Cares COVID19	\$150,231.00	
2343.511105		Regular Wages		\$95,794.00
2343.512105		Social Security		\$7,088.00
2343.512110		Retirement (Employer)		\$6,610.00
2343.533220		Lodging - Employee		\$1,618.00
2343.533245		Seminars and Training		\$6,473.00
2343.533825		Fuel - Gasoline		\$121.00
2343.551105		Health Insurance		\$30,411.00
2343.551110		Dental Insurance		\$736.00
2343.551115		Group Life Insurance		\$54.00
2343.551125		Worker Compensation Insurance		\$1,326.00
			\$3,042,858.00	\$3,042,858.00