

NOTICE OF MEETING

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE

September 5, 2023

8:30 AM

Health & Human Services Building
1011 North 8th Street
Sheboygan WI
Room 372

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting are encouraged to listen remotely.

Everyone is welcome to wear a face mask in Sheboygan County Facilities.

To observe the meeting remotely dial (312) 626-6799 or click on the following link:

<https://us06web.zoom.us/j/85949525955?pwd=OGRJNF12eXBKZit0TGo3bkZ1TmY5QT09>

Meeting ID: 859 4952 5955

Passcode: 921939

*** AGENDA ***

Call to Order and Introductions
Certification of Compliance with Open Meeting Law
Approval of Minutes for August 15, 2023

Announcements and Correspondence

Public Comment (Public may speak up to three minutes each on topics relevant to the agenda.)

Health & Human Services Director Report – Matt Strittmater

The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Manager Report – Starrlene Grossman

The Public Health Manager Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Behavioral Health Manager – Jackie Moglowsky

Presentation of Drug Treatment Court Video

Consideration of Out-of-State Travel and Training for a Crisis Conference

Accounting Manager – Tara Duwe

Health and Human Services Second Quarter Financials

Review and Approve Vouchers

July 30, 2023 – August 12, 2023

August 13, 2023 – August 26, 2023

Approval of Attendance of Members at Other Meetings or Functions

Reports on Meetings Attended

Adjournment

Next Scheduled Meeting will be September 19, 2023 at 8:30 AM

Prepared by:

Wendy Gorges
Recording Secretary

Curt Brauer
Committee Chairperson

Posted: 9/1/23 10:28 AM

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Health & Human Services Department by calling (920)-459-4326 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors, or any of its committees, may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "Meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE MINUTES

Health & Human Services Building
1011 North 8th Street
Sheboygan WI
Room 372

August 15, 2023

Called to Order: 8:30 AM

Adjourned: 10:01 AM

MEMBERS PRESENT: (in person) Supervisor Bill Goehring, Supervisor Marilyn Montemayor, Supervisor Rebecca Clarke, Supervisor Wendy Schobert
Citizen Members Jeanne Kliejunas, Anne Sibinski, Larry Samet

MEMBERS ABSENT: Supervisor Curt Brauer, Supervisor James Coulson (unexcused)

ALSO PRESENT: (in person) Matthew Strittmater, Tara Duwe, Jackie Moglowsky, Starrlene Grossman, Michelle Acevedo, Todd Richter, Craig Stewart, Wendy Gorges, Ed Procek, Angela Sutkiewicz

ALSO PRESENT: (via Zoom) Sarah Mueller, Jacob Verhelst

Chairperson Goehring called the meeting to order at 8:30 AM.

The Chairperson certified compliance with the open meeting law. The notice was posted at 3:40 PM on August 9, 2023.

Approval of Minutes for August 1, 2023

Supervisor Montemayor moved to approve the minutes. Citizen Member Samet seconded. Motion carried with no nay votes.

Announcements and Correspondence

Public Comment – No public comment was made.

Health & Human Services Director Report – Matt Strittmater

The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Manager Report – Starrlene Grossman

The Public Health Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Child & Family Services Manager – Sarah Mueller

Discussion of Shelter Care Closing

Veterans Services Director – Todd Richter

Consideration of the Veterans Services 2024 Budget Approval (Veterans Services Office and Veterans Services Commission)

Supervisor Schobert moved to approve the VSO budget with the additional levy request. Citizen Member Kliejunas seconded. Motion carried with no nay votes.

Citizen Member Samet moved to approve the VSC budget. Supervisor Montemayor seconded. Motion carried with no nay votes.

Health & Human Services Director – Matt Strittmater

Consideration of the 2024 Health & Human Services Budget

Supervisor Clarke moved to approve the budget. Supervisor Montemayor seconded. Motion carried with no nay votes.

Review and Approve Vouchers

July 16, 2023 – July 29, 2023

Supervisor Montemayor moved to approve the vouchers. Supervisor Schobert seconded. Motion carried with no nay votes.

Approval of Attendance of Members at Other Meetings or Functions

Reports on Meetings Attended

No other meetings were attended by committee members.

Adjournment

Supervisor Montemayor moved to adjourn the meeting. Supervisor Clarke seconded. Motion carried with no nay votes. Meeting adjourned at 10:01 AM.

The next scheduled meeting will be September 5, 2023 at 8:30 AM.

Marilyn Montemayor, Committee Secretary

Wendy Gorges
Recording Secretary



SHEBOYGAN COUNTY

Jaclyn Moglowsky – Manager
Behavioral Health Division
Health and Human Services Department

August 29, 2023

TO: Health and Human Services Committee

FROM: Jackie Moglowsky – Behavioral Health Manager

RE: Consideration of out of state travel

The crisis services landscape is changing rapidly and HHS is expanding services in efforts to meet the changing needs. Some of these expansion efforts are still in infancy in our state and our state conference is not yet covering the topics that are relevant to our current expansion efforts and concepts. There is a National Conference taking place November 13-16 in Charlotte, NC which does address these topics. For example, the National Conference addresses National Trends in crisis including the policing aspect, crisis urgent care evolution, multiple data collection and use topics, working together with 911, school-based crisis work, and technology usage in crisis care, to name the highlights. This conference brings together multiple national crisis organizations to offer a full spectrum of crisis continuum professionals.

Expenses include travel, lodging, meals and work time for the Behavioral Health Manager, Jackie Moglowsky. Airfare is estimated at \$500-\$750, Registration at \$750, Hotel at \$510-\$600. These may vary based on when things are booked. Meals will be minimal as breakfast and lunch are included in the registration. Dinner will max at \$56 for 4 meals. This cost is covered by the behavioral health training budget and a portion will be reimbursable through the Wisconsin Medicaid Cost Reimbursement process in 2024.

This conference will provide information I feel will be helpful in the new programming we are bringing to our community and equally important provide me with a network of other professionals working towards the same goals to collaborate with.

I am requesting approval for out of state travel and work time to participate in this conference.

Your consideration and approval of this request will be greatly appreciated.

Jaclyn Moglowsky, Behavioral Health Manager

**VARIANCE REPORT FOR DEPARTMENT -- HEALTH & HUMAN SERVICES FUND
FOR THE QUARTER ENDING 06/30/2023**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Intergovernmental Revenues		
	Federal Grants	(51,423.55)	Child Support federal payments and incentive payments are less than anticipated at this time, which is partially offset by faster claiming of the Treatment Court Enhancement grant.
	State Grants	334,374.51	Various grants are being claimed faster than budgeted as supported by allowable expenses which is partially offset by grants that are being claimed slower.
	Public Charges for Services		
	General Government	(5,316.97)	Court fees and Costs are paid to HHS as they are collected. The reduction in fees collected are due to previous delays in court proceedings related to COVID-19 and a staff shortage in the DA's office. This is partially offset by increased sales of radon kits.
	H & HS Services	(316,561.60)	Payments for private pay billing and Medicaid for Comprehensive Community Services and Crisis are lower than expected. This is partially offset by higher than expected payments from insurance companies and payments for out of home costs.
	Interest and Other Revenue		
	Rent Revenue	(2,118.90)	January rent payment was recorded in December of 2022.
	Other Misc. Revenue	(1,821.72)	Prior year Income Maintenance Incentives are less than anticipated.
	Personnel Related Expenditure		
	Wages	410,882.07	Unfilled positions have resulted in wages being below budget.
	Overtime	(8,495.71)	Existing staff covering vacancies are causing slightly higher than budgeted overtime and Economic Support has received additional funding to cover overtime for Income Maintenance.
	Benefits	72,822.76	Unfilled positions have resulted in wages being below budget.

Operating Expenses

Purchased Services	(48,626.92)	Purchased services expenses fluctuate based on client needs and vendor staff availability.
Repairs and Maintenance	7,696.70	Maintenance of office equipment is currently underbudget.
General Operating	156,348.48	Employee travel and meals, advertising, printing, medical supplies, office supplies, postage, and furniture are all less than budgeted year to date. Purchases are planned and will happen later in the year.
Fixed Charges	(8,544.27)	Rental of equipment is higher than budgeted but partially offset by lower costs for rental of meal sites.
Interdepartmental Charges		
Employee Related Insurance	346,566.41	Unfilled positions have resulted in wages being below budget.
Repairs & Maintenance Charges	(8,068.48)	Building Services charges are higher than anticipated.
System Operation Charges	11,347.15	Printing and duplicating needs have been lower than expected.
Health & Human Services	8,828.00	Administrative business unit costs are less than expected year to date.
Other Interdepartmental	21,062.33	The Software Administrator position in IT was not filled until April so there was no cost being charged to HHS in the beginning of the year.
Variances Less Than Justification Threshold	(207,009.33)	The ARPA funded programs are not fully operational yet therefore less funds have been transferred from the general fund.
TOTAL	711,940.96	Positive