

## **NOTICE OF MEETING**

### **SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE**

**September 21, 2021 – 8:30 AM**

Administration Building – Room 302  
508 New York Avenue  
Sheboygan, WI 53081

Remote Access:

(312)-626-6799

Meeting ID: 820 6108 5581

Passcode: 441791

<https://us06web.zoom.us/j/82061085581?pwd=NDQ5Q1BMSDI3NGxVZ0xhd3pMNlZTU09>

## **AGENDA**

Call to Order and Introductions

Certification of Compliance with Open Meeting Law

Approval of Minutes: Health and Human Services Committee Meeting – September 7, 2021

Announcements and Correspondence

Public Comment: Public may speak up to three minutes each on topics relevant to the agenda.

Health and Human Services Director Report — Matt Strittmater

Public Health Manager — Starr Grossman

Covid Update

Consideration of Public Health Limited Term Employee Proposal

Child and Family Services Manager — Scott Shackelford

Discussion of Leave of Absence Request

Approval of Vouchers — August 29 through September 11, 2021

Approval of Attendance at Other Meetings

Adjourn – Next scheduled meeting October 5, 2021 at 8:30 AM

Wendy Gorges  
Recording Secretary

William Goehring  
Committee Secretary

Wearing a mask will be strongly encouraged. Room 302 has a capacity limit of 21 individuals using the current CDC guidance on COVID-19 social distancing. If the room exceeds capacity, individuals may be asked to leave and participate remotely or adjourn the meeting and reschedule for another time. A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting. Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted. Persons with disabilities needing assistance to attend or participate are asked to notify the Health & Human Services Department at 920-459-4326 prior to the meeting to arrange for accommodations.

## **SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE MINUTES**

Administration Building, Room 302  
508 New York Avenue  
Sheboygan, WI

**September 7, 2021**

**Called to Order: 8:30 AM**

**Adjourned: 9:36 AM**

MEMBERS PRESENT: Supervisor Curt Brauer, Supervisor Bill Goehring,  
(in person) Supervisor Marilyn Montemayor

MEMBERS PRESENT: Supervisor Brian Hoffmann, Supervisor Vicky Schneider, Supervisor  
(via Zoom) Wendy Schobert, Citizen Member Larry Samet, Citizen Member  
Diane Oppeneer, Citizen Member Jeanne Kliejunas

STAFF PRESENT: Matthew Strittmater, Michelle Acevedo, Linda Spitzer,  
(in person) Wendy Gorges

STAFF PRESENT: Jackie Moglowsky, Tim Gessler, Scott Shackelford, Tara Duwe,  
(via Zoom) Starrlene Grossman, Amanda Strojinc

Chairperson Hoffmann called the meeting to order at 8:30 AM and certified compliance with the open meeting law. The meeting notice was posted at 10:52 AM on September 3, 2021.

Supervisor Brauer moved to approve the minutes of August 17, 2021, seconded by Supervisor Montemayor. Motion carried.

Public Comment: Russell Petersen, DC, spoke of COVID concerns.

Health and Human Services Director Report — Matt Strittmater

- Employee Luncheon – This event is personally funded by the management staff. This year there will be a food truck in the HHS parking lot for employees to pickup a lunch, dessert and raffle prizes.
- HHS Budget will be presented to the Finance Committee this week.
- Technology upgrades in Room 372 at the HHS building are still being considered.

Public Health Manager — Starrlene Grossman  
COVID Update

ADRC/Operations Manager — Michelle Acevedo and Supervisor Elder Services — Linda Spitzer  
Presentation: 2022—2024 Aging Plan

Behavioral Health Manager — Jackie Moglowsky

- Consideration of Vacant Position Request – Senior Public Health Professional—AODA Therapist  
Supervisor Brauer moved to approve the request, seconded by Jeanne Kliejunas. Motion carried.
- Consideration of Hiring Bonus for Crisis Supervisor Position  
Supervisor Goehring moved to approve the hiring bonus request, seconded by Supervisor Brauer. Supervisor Goehring moved to amend the motion stating due to the fact there has been a year of actively looking for a candidate without success, a hiring bonus will be offered, seconded by Supervisor Brauer. Motion carried.

Accounting Manager — Tara Duwe

- Consideration of Change in the Table of Organization  
Supervisor Brauer moved to approve the change in the Table of Organization, seconded by Supervisor Montemayor. Motion carried.
- Consideration of Vacant Position Request — Senior Finance Analyst  
Supervisor Montemayor moved to approve the request, seconded by Supervisor Brauer. Motion carried.

Approval of Vouchers: August 1 to August 14, 2021 and August 15 to August 28, 2021  
Supervisor Montemayor moved to approve the vouchers from August 1 to August 14, 2021, seconded by Supervisor Schobert. Supervisor Brauer moved to amend the motion to have the Senior Administrative Specialist sign the vouchers on behalf of the committee, seconded by Supervisor Montemayor. Motion carried.  
Supervisor Montemayor moved to approve the vouchers from August 15 to August 28, 2021, seconded by Jeanne Kliejunas. Motion carried.

Approval of Attendance at Other Meetings

Supervisor Hoffmann: August 25 – Finance Committee, August 26 – Human Resources  
Supervisor Montemayor moved to approve the attendance of the meetings for Supervisor Hoffmann, seconded by Jeanne Kliejunas. Motion carried.

Adjourn

Supervisor Brauer moved to adjourn the meeting, seconded by Supervisor Montemayor. Motion carried. Meeting adjourned at 9:36 AM.

The next scheduled meeting will be held September 21, 2021 at 8:30 AM

Wendy Gorges  
Recording Secretary

William Goehring  
Committee Secretary