

NOTICE OF MEETING

HUMAN RESOURCES COMMITTEE
March 10, 2025 2:30 PM

Administration Building
508 New York Avenue
Conference Room 302
Sheboygan WI 53081

Remote Access: +1-216-508-0648

Meeting ID: 411 062 297#

Virtual: <https://meet.google.com/rma-uxpu-bhz>

Members of the Committee may be appearing remotely. Persons wanting to observe the meeting are encouraged to listen remotely.

*** AGENDA ***

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes - Human Resources Committee – February 10, 2025

Health & Human Services Director, Matt Strittmater

- Consideration of Pay Exception

Rocky Knoll Health Care Center Administrator, Kayla Clinton

- Consideration of Pay Exception, Hire Above the Midpoint, contingent on Health Care Center Committee Approval

Human Resources Director, Dave Loomis

- Consideration of Policy Updates
 - 608 - Meal & Expense Reimbursement
 - 805 – Internet, Social Media & Artificial Intelligence
 - 910 – Communicable Diseases
- Human Resources Department Updates and Comments

Review and Approve Vouchers

Approval of Attendance at Other Meetings or Functions

Consideration of Next Meeting

Adjourn

Prepared by:
Dave Loomis
Recording Secretary

Edward Procek
Committee Chairperson

NOTES: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

Posted March 7, 2025 at 2:15PM

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. §19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Human Resources Department, 920.459.3105 prior to the meeting so that accommodations may be arranged.

**SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE
MEETING MINUTES**

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

February 10, 2025

Called to Order: 2:30 PM

Adjourned: 3:28 PM

MEMBERS PRESENT: Chair Edward Procek, Vice Chair Christian Ellis, Secretary Char Nennig, Member(s) Carl Nonhof, Tom Wegner

Remote: None

MEMBERS ABSENT: None

ALSO PRESENT: **In Person:** Keith Abler, Bryan Olson, Matt Strittmater, Kevin Dulmes, Steve Hatton, Dave Loomis

Remote: None

Chair Procek called the meeting to order at 2:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted February 7, 2025 at 2:45 PM, in compliance with the open meeting law.

A motion to approve the minutes of January 13 and January 27, 2025 meetings was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

Transportation Department Director, Bryan Olson

- Requested approval of a change to the Table of Organization. A motion granting approval was made by Supervisor Nennig. Supervisor Ellis seconded the motion. Motion carried.

Health & Human Services Director, Matt Strittmater

- Requested approval of a change to the Table of Organization. A motion granting approval was made by Supervisor Ellis. Supervisor Wegner seconded the motion. Motion carried.
- Requested approval of a Promotion. A motion granting approval was made by Supervisor Nonhof. Supervisor Wegner seconded the motion. Motion carried.

Building Services Director, Kevin Dulmes

- Requested approval of a pay exception, hire above the midpoint, contingent on Property Committee approval. A motion granting approval was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

Finance Director, Steve Hatton

- Requested approval of a change to the Table of Organization contingent on Finance Committee approval. A motion granting approval was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director, Dave Loomis

- Provided an update regarding the Human Resources Department including, usage of the InHealth Clinic, recognition of Brooke Industries and SourceAmerica for their assistance in obtaining a device to aid an employee in donning and doffing gloves, the department's annual report, the Compensation Study, and the Tyler Project.

A motion to approve the vouchers was made by Supervisor Wegner. Supervisor Nennig seconded the motion. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

The Committee scheduled the next HR Committee meeting for March 10, 2025 at 2:30 PM in Room 302 of the Administration Building, 508 New York Ave., Sheboygan, WI 53081.

A motion to adjourn was made by Supervisor Ellis. Supervisor Nennig seconded the motion. Motion carried with adjournment at 3:28 PM.

David Loomis
Recording Secretary

Char Nennig
Secretary