

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue – Room 302  
Sheboygan WI 53081

**July 8, 2024**

**Called to Order: 3:00 PM**

**Adjourned: 3:53 PM**

**MEMBERS PRESENT:** Chair Edward Procek, Vice Chair Christian Ellis, Secretary Char Nennig, Member(s) Carl Nonhof

**Remote:** Tom Wegner

**MEMBERS ABSENT:** None

**ALSO PRESENT:** **In Person:** Kevin Dulmes, Chris Lewinski and Dave Loomis

**Remote:** Kayla Clinton, Matt Strittmater

Chair Procek called the meeting to order at 3:00 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted July 5, 2024 at 2:30 PM, in compliance with the open meeting law.

A motion to approve the minutes of June 27, 2024 as presented was made by Supervisor Nonhof. Supervisor Nennig seconded the motion. Motion carried.

Building Services Director, Kevin Dulmes requested approval of a promotion contingent on Property Committee approval. A motion was made by Supervisor Nennig granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Information Technology Director, Chris Lewinski, requested approval of a change to the IT table of organization contingent on Finance Committee approval. A motion was made by Supervisor Ellis granting approval. Supervisor Nennig seconded the motion. Motion carried.

Human Resources Director, Dave Loomis, on behalf of Rocky Knoll Health Care Center Administrator, Kayla Clinton requested approval of a pay exception in order to hire a candidate above the midpoint contingent on Health Care Center Committee approval. A motion was made by Supervisor Nennig granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Human Resources Director, Dave Loomis, requested approval of a change to the Human Resources table of organization. A motion was made by Supervisor Ellis granting approval. Supervisor Nennig seconded the motion. Motion carried.

Human Resources Director, Dave Loomis, requested approval of two (2) promotions. A motion was made by Supervisor Nonhof granting approval. Supervisor Nennig seconded the motion. Motion carried.

Human Resources Director, Dave Loomis provided an update regarding the Human Resources Department including, department staffing progress, an update on the compensation study, and discussed HR Committee meeting cadence.

A motion to approve the vouchers, and allow for a surrogate to sign the vouchers on behalf of Supervisor Wegner was made by Supervisor Nonhof. Supervisor Nennig seconded the motion. Motion carried.

There were no requests for approval of attendance at other meetings or functions.

The next meeting of the Human Resources Committee is scheduled for August 12, 2024 @ 3:00 PM in room 302 of the Administration Building located at 508 New York Ave., Sheboygan, WI 53081.

A motion to adjourn was made by Supervisor Ellis. Supervisor Nennig seconded the motion. Motion carried with adjournment at 3:53 PM.

David Loomis  
Recording Secretary

Char Nennig  
Secretary