

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 372

January 15, 2019

Called To Order: 8:33 a.m.

Adjourned: 9:15 a.m.

MEMBERS PRESENT: Supervisor Roger Otten – Vice Chairman, Supervisor Curt Brauer – Secretary, Supervisor Dawn Brulla, Supervisor Thomas Epping, Supervisor Jim Baumgart, Ms. Jeanne Kliejunas, Mr. Larry Samet, and Mr. Craig Schicker

ABSENT: Supervisor Brian Hoffmann - Chairman

ALSO PRESENT: Adam Payne, Matt Strittmater, Shannon Otten, Jackie Moglowsky, Tim Gessler, Scott Shackelford, Todd Richter, Kim Pagel

Supervisor Otten called the January 15, 2019 Health and Human Services Committee meeting to order at 8:33 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the January 15, 2019 meeting of the Health and Human Services Committee was posted on January 11, 2019 at 9:59 a.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: December 18, 2019 Health and Human Services Committee Meeting

Supervisor Baumgart moved and Supervisor Brauer seconded to approve the minutes of the December 18, 2018 Health and Human Services Committee. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Vice Chairman Roger Otten opened the session with Happy New Year salutations and a call for awareness of challenges the County will face in 2019 referring to an article in the Wisconsin Counties publication highlighting the Foster Parent and AODA crises.

Matt Strittmater announced to the Board the passing of Elder Services Supervisor Dale Deterding and Diane Liebenthal's family leave due to an illness in her family. Starrlene Grossman has been named acting Health Officer in Diane's absence. Matt also mentioned the retirement of Cathi Kanouse after 40 years with the Department. Matt stated that he will be presenting the Annual Report to the Board at the February Health and Human Services Committee meeting.

Tim Gessler spoke to the Board about the benefits challenges they will be facing in the next month or so regarding the Federal Government's shutdown and scheduled benefits distribution. Supervisor Baumgart added that he has put a call to action out regarding the County's Coast

Guard members and their families for evaluation and recommendations to help during the government shutdown.

PUBLIC INPUT

None.

PAY POLICY EXCEPTION REQUEST - VETERANS SERVICE OFFICER - County Administrator Adam Payne –

Adam Payne presented to the Committee a Pay Policy Exception Request to name Todd Richter as interim Veterans Service Officer after the recent retirement of Charlene Cobb and explained the necessity of filling the position. Discussion ensued and questions were answered.

Supervisor Epping moved and Ms. Jeanne Kliejunas seconded to approve the Pay Policy Exception Request – Veterans Service Officer. Motion carried unanimously.

CONSIDERATION OF APPOINTMENT OF VETERANS SERVICE COMMISSIONER - Assistant County Veterans Service Officer Todd Richter

Todd Richter presented to the Committee a request to appoint a Veterans Service Commissioner, and explained the necessity of filling the position. Discussion ensued and questions were answered.

Supervisor Epping moved and Ms. Kliejunas seconded to approve the Appointment of Veterans Service Commissioner Request, to be forwarded onto consideration by the County Board in March. Motion carried unanimously.

CONSIDERATION OF LTE POSITION – Business Analyst Kim Pagel

Kim Pagel presented to the Committee a Vacant Position Request for a LTE Position in the Administrative Unit, and explained the necessity of filling the position. Discussion ensued and questions were answered.

Supervisor Brauer moved and Ms. Kliejunas seconded to approve the Vacant Position Request for LTE Position in the Administrative Unit. Motion carried unanimously.

CONSIDERATION OF VACANT POSITION REQUEST – ADMINISTRATIVE SPECIALIST – Business Analyst Kim Pagel

Kim Pagel presented to the Committee a Vacant Position Request for an Administrative Specialist, and explained the necessity of filling the position. Discussion ensued and questions were answered.

Supervisor Epping moved and Mr. Samet seconded to approve the Vacant Position Request for an Administrative Specialist. Motion carried unanimously.

CONSIDERATION OF VACANT POSITION REQUEST – HUMAN SERVICES PROFESSIONAL – CHILD AND FAMILY RESOURCE - Child & Family Services Manager Scott Shackelford

Scott Shackelford presented to the Committee a Vacant Position Request for a Human Services Professional – Child and Family Resource, and explained the necessity of filling the position. Discussion ensued and questions were answered.

Supervisor Epping moved and Supervisor Brulla seconded to approve the Vacant Position

Request for a Human Services Professional – Child and Family Resource. Motion carried unanimously.

REVIEW AND APPROVE VOUCHERS

Supervisor Epping moved and Supervisor Brulla seconded to approve the Health and Human Services vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS

None

ADJOURN

At 9:15 a.m., Supervisor Epping moved and Ms. Kliejunas seconded to adjourn the January 15, 2019 Health and Human Services Committee Meeting. Motion carried unanimously.

Diane Yass
Recording Secretary

Curt Brauer
Committee Secretary