

NOTICE OF MEETING

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

January 27, 2026 1:00 P.M.

Administration Building
508 New York Ave
Sheboygan WI 53081
Room 302

Remote Access: meet.google.com/qrd-vrep-fis

Meeting ID: 1 651-447-8090

PIN: 295 879 852#

Members of the Committee may be appearing remotely.

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the December 18, 2025 Executive Committee Meeting

Presentation Regarding Wisconsin Counties Association Updates

Consideration of Resolution No. 21 - Carryover of Unexpended 2025 Appropriations to 2026

Consideration of Ordinance No. 14 - Amending Shoreland Ordinance in Section 17, Town of Holland (0.0186 Acres of Property - Construction of a New Residential Building)

County Administrator's Report

(The County Administrator's Report is a summary of key activities. No action will be taken by the Executive Committee resulting from the report, unless it is a specific item on the agenda.)

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:

Michelle Sifuentes
Recording Secretary

Keith Abler
Committee Chairperson

Posted on 1/23/2026 at 12:00pm

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting, and it is likely that a majority of the Finance committee will be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building
508 New York Ave
Sheboygan, WI 53081
Room 119

December 18, 2025

Called to Order 1:00 PM

Adjourned: 2:00 PM

MEMBERS PRESENT: **In Person:** Keith Abler, William Goehring and Edward Procek
Remote: None

MEMBERS ABSENT: Curt Brauer

ALSO PRESENT: **In Person:** Aaron Brault, Laura Grunwald-Rentmeester, Tyler Betry, Crystal Fieber, Gerald Jorgensen, James Webb, Alayne Krause, Emily Stewart, and Michelle Sifuentes
Remote: Stephanie Arndt

Chairman Abler called the meeting to order at 1:00 PM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on December 17, 2025 at 11:30 AM.

There was no correspondence to present to the Committee.

Supervisor Goehring made a motion to approve the minutes of the December 2, 2025 Executive Committee Meeting. Motion seconded by Supervisor Procek. Motion carried.

The Committee discussed Resolution No. 16 - Approving 2026-2035 Sheboygan County Land and Water Resource Management Plan Update. Planning and Conservation staff gave an overview and answered questions. Supervisor Procek made a motion to approve the resolution. Motion seconded by Supervisor Goehring. Motion carried.

The Committee discussed Resolution No. 18 - Approving Revisions to Farmland Preservation Plan. Laura Grunwald gave an overview and answered questions. Supervisor Goehring made a motion to approve the resolution. Motion seconded by Supervisor Procek. Motion carried.

The Committee discussed Resolution No. ____ - Authorizing Purchase of 1.014 acres (northerly part of parcel 59281111390) from St. Clement's Congregation. County Administrator Alayne Krause gave an overview and answered questions. Corporation Counsel Crystal Fieber also answered questions. Supervisor Goehring made a motion to approve the resolution. Motion seconded by Supervisor Procek. Motion carried.

The Committee discussed Resolution No. ____ - Authorizing the Engagement of Outside Counsel on a Contingency Fee Basis to Initiate Lawsuit(s) against Companies that Designed, Manufactured, Marketed, Distributed, and/or sold Fluorosurfactant Products that Contaminated the Soil, Groundwater and Surface Water of Sheboygan County with Highly Toxic Compounds. Corporation Counsel Crystal Fieber gave an overview and answered questions. Supervisor Procek made a motion to approve the resolution. Motion seconded by Supervisor Goehring. Motion carried.

The Committee considered the appointments of Gerald Jorgensen to the Finance Committee, filling

the vacant position, and Kurt Jensen to the Property Committee, filling Gerald Jorgensen's position. Supervisor Procek made a motion to approve the appointments. Motion seconded by Supervisor Goehring. Motion carried.

County Administrator Alayne Krause began her report by thanking Board Chairman Keith Abler, Vice Chairman Curt Brauer, and Finance Committee Chairman Vern Koch for co-sponsoring the recent Budget Bust Up Party, which was well attended. Administrator Krause reported that the Tyler Munis software implementation is ongoing, with a go-live date scheduled for January 5. She also noted that newly appointed County Board Supervisor Kurt Jensen has completed orientation for his role. Next, Administrator Krause shared that continued growth within the Health and Human Services Department is creating a need for additional space. A UniverCity program student has completed a report analyzing the Department's current footprint, and an internal meeting will be held to discuss potential options and the best path forward as the department continues to grow. Administrator Krause also provided an update on the UW–Green Bay, Sheboygan Campus lease agreement, noting that amendments are in progress that would place the gymnasium and fine arts buildings under County jurisdiction. Lastly, she informed the committee that carpet replacement is scheduled in the County Administrator's office and a conference room in the Administration Building in the coming weeks.

Supervisor Procek requested approval of attendance at the Sheboygan County Chamber of Commerce Economic Outlook Breakfast & Annual Meeting on January 15th, 2026. Supervisor Goehring made a motion to approve the request. Motion seconded by Supervisor Abler. Motion carried.

Vouchers were reviewed. Supervisor Goehring made a motion to approve the vouchers. Motion seconded by Supervisor Procek. Motion carried.

The next Executive Committee meeting is scheduled for Tuesday, January 27th at 1:00 PM.

Supervisor Goehring made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried.

Michelle Sifuentes, Recording Secretary

William Goehring, Secretary

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 21

RE: **Carryover of Unexpended 2025 Appropriations to 2026**

HAVE CONSIDERED THE SAME AND RECOMMEND:

 ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
 THE RESOLUTION BE ADOPTED
 FILING WITH THE CLERK
 AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 17th DAY OF February 2026

EXECUTIVE COMMITTEE

OPPOSED TO THE REPORT:

KEITH ABLER

CURT BRAUER

WILLIAM C. GOEHRING

VACANT

EDWARD PROCEK

CONCURRING IN THE REPORT:

KEITH ABLER

CURT BRAUER

WILLIAM C. GOEHRING

VACANT

EDWARD PROCEK

SHEBOYGAN COUNTY RESOLUTION NO. 21 (2025/26)

Re: Carryover of Unexpended 2025 Appropriations to 2026

WHEREAS, the 2025 County Budget included appropriations for certain items which were expected to be completed in 2025 but for a variety of reasons were not, and


WHEREAS, the Finance Committee has asked each Department having a surplus and with unexpended 2025 appropriations supported by levy to justify carryover of the appropriation to 2026, and the Committee has carefully reviewed each such request and recommends that the items on the attached list be carried over to and authorized for expenditure in 2026, in the total amount of \$684,495.00; and

WHEREAS, while the exact amount of the carryover cannot be determined until the books for 2025 have been closed, the amount requested for carryover will be adjusted to actual available balances,

NOW, THEREFORE, BE IT RESOLVED that the aforementioned expenditures be and hereby are approved for carryover to and expenditure in 2026.

Respectfully submitted this 20th day of January, 2026.

FINANCE COMMITTEE


Vernon Koch, Chairperson

Vacant, Vice-Chairperson


William C. Goehring, Secretary


Curt Brauer, Supervisor


Thomas Wegner, Supervisor

Opposed to Introduction:

Carryover Requests 2025 to 2026

ACCOUNT NUMBERS	AMOUNT APPROVED	SUBTOTAL BY DEPT.	ACCOUNT DESCRIPTION	PROJECT/JUSTIFICATION	Reason Unexpended in 2025	Verified approval in min
116.565000	\$ 58,577		Machinery & Equipment	Broom Truck - Bill for truck has not been received from BOA	Bill for Truck has not been received from BOA	Transportation 12/1/2025
Dept. Total		\$ 58,577		Airport		
101.532145	\$15,259		Structural	Administration - Annual roof maintenance (PO# 279623) & Carpet for Room 302 conference room and Administration office (PO# 282517), 5-year hydrostatic test of dry standpipe (PO# 282027)	Second roof inspection will be Spring 2026. Carpet to be installed end of 2025 and billed in 2026. Hydrostatic test of dry standpipe.	Property 12/09/25
102.532130	\$568		Plumbing	Aging & Disability Resource Center - Gate valve replacement (PO# 282688)	Work to be scheduled with vendor	Property 12/09/25
102.532145	\$3,306		Structural	Aging & Disability Resource Center - Annual roof maintenance (PO# 279623)	Second roof inspection will be Spring 2026.	Property 12/09/25
102.533926	\$3,627		Non Cap Equipment over \$500	Aging & Disability Resource Center - New water bottle filler station (PO# 282687)	Work to be scheduled with vendor	Property 12/09/25
103.531105	\$3,500		Consulting	Courthouse - Traditional carryover of unused amounts	Partial project requests needing architect/engineering plans.	Property 12/09/25
103.531235	\$21,084		DP - Software	Courthouse - Fire alarm/ sprinkler monitoring system (PO# 281000), Work order software	Invoices not yet received from vendors.	Property 12/09/25
103.532145	\$74,443		Structural	Courthouse - Annual roof maintenance (PO# 279623) & Migratory Bird Management (PO# 282040) & Countertop installation (PO# 279485)	Second roof inspection will be Spring 2026. Bird management contract. Installation of Countertop not yet scheduled. Carpet for Branch 1 chambers, District Attorney and Victim/Witness offices to be bid early 2026.	Property 12/09/25
103.533245	\$3,015		Training & Seminars	Courthouse - Training/continuing education for staff	Training opportunities for staff.	Property 12/09/25
103.533455	\$118		Licenses and Permits	Courthouse - Fire hydrant inspection (PO# 282038)	Fire hydrant inspection moved to spring 2026.	Property 12/09/25
103.533955	\$214,209		Contingency	Courthouse - Emergency repair funds, typically carryover unused amounts	Remaining funds to provide additional funds for unknown failures.	Property 12/09/25
104.532125	\$2,000		Electrical	Detention Center - Guard lock (PO# 282245)	Invoice not yet received from vendor.	Property 12/09/25
104.532145	\$8,798		Structural	Detention Center - Annual roof maintenance (PO# 279623), Guard lock (PO# 282245)	Second roof inspection will be Spring 2026. Invoice not yet received from vendor	Property 12/09/25
104.533720	\$39		Shipping	Detention Center - Guard lock (PO#282245)	Invoice not yet received from vendor	Property 12/09/25
105.532130	\$6,301		Plumbing	Health & Human Services - Sink replacement (PO# 282689), New drain installation (PO# 282690)	Work to be scheduled with vendor.	Property 12/09/25
105.532145	\$2,854		Structural	Health & Human Services - Annual roof maintenance (PO# 279623)	Second roof inspection will be Spring 2026.	Property 12/09/25
105.532205	\$4,600		Heat	Health & Human Services - Migratory Bird Management (PO# 282040)	Bird management contract	Property 12/09/25
106.532125	\$9,620		Electrical	Law Enforcement Center - Repair insulation to pumps (PO# 281406), New guard lock (PO# 282692), Rebuild guard lock (PO# 282691)	Invoices not received yet.	Property 12/09/25
106.532145	\$875		Structural	Law Enforcement Center - Annual roof maintenance (PO# 279623)	Second roof inspection will be Spring 2026.	Property 12/09/25

Carryover Requests 2025 to 2026

ACCOUNT NUMBERS	AMOUNT APPROVED	SUBTOTAL BY DEPT.	ACCOUNT DESCRIPTION	PROJECT/JUSTIFICATION	Reason Unexpended in 2025	Verified approval in min
106.532220	\$850		Equipment	Law Enforcement Center - Perform 5-year hydrostatic test of standpipe (PO# 282033)	Hydrostatic test of standpipe contract.	Property 12/09/25
1105.532205	\$84,253		Heat	Museum - Installation of Humidifier (PO# 281181) & Installation of 2 Boilers (PO# 282053)	Delay in shipping of humidifier and boilers	Property 12/09/25
Dept. Total		\$ 459,318		Building Services		
146.531150	25,000.00		Consulting	Employee and Leadership development initiative.	Started in 2025 but will continue throughout 2026	HR 1/12/2026
Dept. Total		\$ 25,000.00		Human Resources		
167.531115	\$500		Appraisal	Market analysis.	Unable to schedule due to staffing.	Finance 1/14/2026
167.531430	\$3,150		Lab Analysis	Environmental analysis.	Unable to schedule due to staffing.	Finance 1/14/2026
167.533105	\$685		Advertising	Newspaper notices.	Postponed until 2026.	Finance 1/14/2026
167.533725	\$365		Postage	Tax bill associated expense.	Waiting for invoice from vendor.	Finance 1/14/2026
168.532225	\$1,317		Office Equipment	Upgrade to time stamp machine.	Vendor has not scheduled work.	Finance 1/14/2026
168.532105	\$40		Disposal	Securely dispose of certain records.	Unable to schedule due to staffing.	Finance 1/14/2026
168.533105	\$630		Advertising	Unclaimed funds and public notices.	Notices postponed until 2026.	Finance 1/14/2026
168.533505	\$3,134		General Supplies	2nd installment notices.	Unable to order due to staffing.	Finance 1/14/2026
168.533705	\$1,117		Office Supplies	Office supplies.	Unable to order due to staffing.	Finance 1/14/2026
168.533905	\$4,182	Taxes	Taxes	Taxes for foreclosure parcels.	In Rem not complete.	Finance 1/14/2026
Dept. Total		\$15,120		Treasurer		
Subtotal		\$ 542,895		General Fund		
440.567000	\$ 141,600		Vehicles	Dump Body Upfit - Casper's is currently working on this truck, but not sure of completion date.	Timing unknow to have truck put together	Transportation 12/1/2025
Dept. Total		\$ 141,600		Highway		
Subtotal		\$141,600		Enterprise Fund		
Grand Total		\$ 684,495	Submitted to County Board 1/20/2026			

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE COMMITTEE

TO WHOM WAS REFERRED ORDINANCE NO: 14

RE: **Amending Shoreland Ordinance in Section 17, Town of Holland (0.0186 Acres of Property - Construction of a New Residential Building)**

HAVE CONSIDERED THE SAME AND RECOMMEND:

ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER

THE ORDINANCE BE ENACTED

FILING WITH THE CLERK

AMENDING THE ORDINANCE AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 17th DAY OF February 2026

EXECUTIVE COMMITTEE

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

KEITH ABLER

KEITH ABLER

CURT BRAUER

CURT BRAUER

WILLIAM C. GOEHRING

WILLIAM C. GOEHRING

VACANT

VACANT

EDWARD PROCEK

EDWARD PROCEK

SHEBOYGAN COUNTY ORDINANCE NO. 14 (2025/2026)

Re: **Amending Shoreland Ordinance in Section 17, Town of Holland (0.0186 Acres of Property – Construction of a New Residential Building)**

WHEREAS, Sheboygan County wishes to rezone 0.0186 acres of wetlands located in the NE ¼, SW ¼, Section 17, Township 13 North, Range 23 East, Town of Holland from "Shoreland-Wetland District" to "Shoreland District" to allow for the construction of a new residential building on a portion of parcel number 59006075340, and

WHEREAS, in compliance with the Shoreland Ordinance (Chapter 72, Sheboygan County Code), the required procedural steps have been properly completed and the public hearing held, and

WHEREAS, this Committee concludes that the public interest will be served by enactment of this Ordinance in that conservation and environmental protection interests will be carefully honored and monitored;

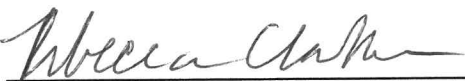
NOW, THEREFORE, the County Board of Supervisor of the County of Sheboygan does ordain as follows:

Section 1. **Amendment of Shoreland Zoning Map.** The "Shoreland Zoning Map, Sheboygan County, Wisconsin" referred to in Section 72.07 of the Sheboygan County Code of General Ordinances is hereby amended to reflect that the district use classification (boundaries) of the above-described property be changed from the "Shoreland-Wetland District" to the "Shoreland District."

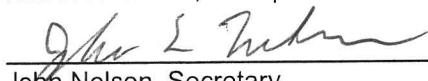
Section 3. **Effective Date.** The herein Ordinance shall take effect upon publication.

Respectfully submitted this 20th day of January, 2026.

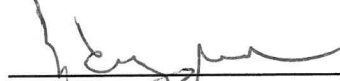
PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*



Rebecca Clarke, Chairperson



John Nelson, Secretary



Henry Nelson, Vice-Chairperson



Joe Liebau



David Otte

Opposed to Introduction:

*County Board members signing only

Countersigned by:

Keith Abler, Chairperson

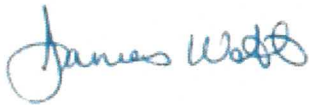
FISCAL NOTE
January 2026

Ordinance No. 14 (2025/26) RE: Amending Shoreland Ordinance in Section 17, Town of Holland (0.0186 Acres of Property - Construction of a New Residential Building)

Funding:

This is a parcel-specific shoreland rezoning with no appropriation, no County-funded improvements, and no operational impact beyond existing staff duties.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "James Webb", is written over a horizontal line.

James Webb, Finance Director
January 20, 2026