

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

July 16, 2026

Call to order: 9:01 AM

Adjourned: 9:44 AM

MEMBERS PRESENT: Supervisor Carl Nonhof, Supervisor Suzanne Speltz, Secretary, Supervisor Rebecca Clarke (via zoom), and Supervisor Christian Ellis, Vice Chairperson

MEMBER ABSENT: Supervisor Marilyn Montemayor, Chairperson

ALSO PRESENT: Kayla Clinton, Rocky Knoll Nursing Home Administrator, Amanda Kohal, Rocky Knoll Deputy Nursing Home Administrator, Tim Chisholm, Rocky Knoll Building Services Supervisor, and Katie Atkinson, Staff Accountant

Vice Chairperson Ellis called the meeting to order at 9:01 AM.

The Vice Chairperson certified compliance with the open meeting law. The agenda was posted on July 13, 2026 at 3:05 PM.

Supervisor Clarke made a motion to correct the June 18, 2026 minutes by adding Supervisor Speltz under Consideration of Accounts Payable, with a second by Supervisor Nonhof, motion carried

Rocky Knoll Administrator's Report

June 2026

Census: 136/132 (Actual/Budget)
June 139/132
YTD: 141/132

Staffing: Open Positions Nursing

Direct care: RNs 17 LPNs 5 CNAs 42

New Hires:

2 CNA

4 PCAs

Separations:

8 CNAs

1 PCA

Open positions: Electronic Medical Records Specialist
Staff accountant

June Highlights:

First campfire of the year
Sheboygan County Chamber Amazing Race business stop
Flag Day Ceremony rescheduled
CNA Appreciation on National CNA Day

Committee Action

- Consideration for Rocky Knoll Health Care Center 5-Year Capital Plan
Motion made by Supervisor Christian Nonhof to approve the request, with a second by Supervisor Suzanne Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Christian Nonhof, motion carried
- Approval of Attendance at Other Meetings or Function/Reports on Meetings attended
No action taken

Public Comment - none

9:44 AM - Motion made to adjourn by Supervisor Suzanne Nonhof, with a second by Supervisor Christian Speltz, motion carried

Amanda Kohal
Recording Secretary

Marilyn Montemayor
Committee Chairperson