**NOTICE OF MEETING**

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

**July 29, 2026 3:00 P.M.**

Administration Building
508 New York Ave
Sheboygan WI 53081
Room 302

**Remote Access:** meet.google.com/stg-yufh-cup
**Phone #:** +1 515-329-5339
**PIN:** 210 289 226#

Members of the Committee may be appearing remotely.

***AGENDA***

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the June 18, 2026 Executive Committee Meeting

Consideration of Resolution No. 08 - Adoption of 401(a) Retirement Plan

Consideration of Resolution No. 09 - Adopting the 2026 Sheboygan County Broughton Marsh Management Plan

Consideration of Resolution No. 06 - Approving Standard Intergovernmental Agreement for 2027 County Sales Tax Revenue Sharing

Consideration of Branding Partnership

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:

| | |
|---|---|
| Michelle Sifuentes<br>Recording Secretary | Keith Abler<br>Committee Chairperson |

*Posted on 7/28/2026 at 9:00am*

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting, and it is likely that a majority of the Finance committee will be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a “meeting” under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the “Administrator’s Report” is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator’s Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

*Posted on 7/28/2026 at 9:00am*

# SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building
508 New York Ave
Sheboygan, WI 53081
Room 302

**June 18, 2026** **Called to Order: 1:00 PM** **Adjourned: 1:30 PM**

MEMBERS PRESENT: **In Person:** Keith Abler, Jay Vander Weele, Jacqueline Veldman, John Nelson, Curt Brauer
**Remote:**

ALSO PRESENT: **In Person:** Aaron Brault, Alayne Krause, Emily Stewart, Michelle Sifuentes
**Remote:** Stephanie Arndt

Chairman Abler called the meeting to order at 1:00 PM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on Wednesday June 17, 2026 at 9:00 AM.

There was no correspondence to present to the Committee.

Supervisor Brauer made a motion to approve the minutes of the May 21, 2026 Executive Committee Meeting. Motion seconded by Supervisor Nelson. Motion carried.

The Committee discussed Resolution No. 05 - Authorizing Land Swap for Redevelopment Project Adjacent to Shoreland 400 Rail Trail. Planning and Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Brauer motioned to approve the resolution. Supervisor Nelson seconded. Motion carried.

The Committee discussed the 1st quarter variance reports. Deputy Administrator Emily Stewart gave an overview and answered questions. Supervisor Brauer motioned to approve the variance reports. Supervisor Nelson seconded. Motion carried.

The Committee discussed the supervisors requesting to attend the Wisconsin Counties Association Conference. Supervisor Nelson made a motion to approve the attendance of twelve supervisors. Supervisor Veldman seconded the motion. Motion carried.

Administrator Krause began her report by reviewing the goals established by the Executive Committee during her recent performance evaluation. She then provided an update on the 2027 budget development, noting that development efforts continue in coordination with the Finance Director and Deputy Administrator. Administrator Krause reported that discussions related to the potential lease of the UW–Green Bay, Sheboygan campus gymnasium building continue to move forward. She also announced that, through the efforts of Deputy Administrator Emily Stewart, Sheboygan County was awarded a $2 million grant from the Wisconsin Economic Development Corporation to fund improvements to the UW–Green Bay, Sheboygan Fine Arts building. Additionally, Administrator Krause shared that she recently met with the two local leaders and expressed appreciation for past and future collaboration between the County and their respective entities. Lastly, she reported that demolition of the former St. Clement School building is anticipated to begin within the coming weeks.

Supervisor Veldman requested approval of attendance of a meeting with Administrator Krause on June 18th. Supervisor Brauer motioned to approve the request. Supervisor Vander Weele seconded. Motion carried.

Vouchers were reviewed. Supervisor Brauer made a motion to approve the vouchers. Motion seconded by Supervisor Veldman. Motion carried.

Supervisor Brauer made a motion to adjourn. Motion seconded by Supervisor Nelson. Motion carried.

Michelle Sifuentes, Recording Secretary

Jacqueline Veldman, Secretary

**SHEBOYGAN COUNTY RESOLUTION NO. 08 (2026/27)**

Re: Adoption of 401(a) Retirement Plan

**WHEREAS**, after review and evaluation, the Human Resources Committee recommends adoption of the Sheboygan County Employees 401(a) Plan ("Plan), a qualified retirement plan, for the benefit of its eligible employee; and

**WHEREAS**, the Employer wishes to appoint Voya Financial, Inc. as Trustee of the Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board of Supervisors hereby adopts the Plan, to be effective on January 1, 2026.

**BE IT FURTHER RESOLVED**, that the County Administrator is authorized to execute the Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan. The Sheboygan County Human Resources Department will maintain a copy of the approved Plan in its files.

**BE IT FURTHER RESOLVED**, that Voya Financial, Inc. is authorized to act as Trustee of the Plan.

**BE IT FURTHER RESOLVED**, that Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the Plan.

Respectfully submitted this 21st day of July, 2026.

**HUMAN RESOURCES COMMITTEE**

Wendy Schobert, Chairperson

Henry Nelson, Vice-Chairperson

Christian Ellis, Secretary

Stephanie Arndt

Charlette Nennig

Opposed to Introduction:

*County Board members signing only

C:8450\514671

July 15, 2026, draft

# FISCAL NOTE

July 2026

**Resolution No. 08 (2026/27)  RE: Adoption of 401(a) Retirement Plan**

**Funding:**

This resolution adopts the Sheboygan County Employees 401(a) Retirement Plan and authorizes its implementation effective January 1, 2026. Funding associated with administration of the Plan will be incorporated into the County's annual budget process, as applicable.

Respectfully Submitted,

James Webb

James Webb, Finance Director

July 21, 2026

**SHEBOYGAN COUNTY RESOLUTION NO. 09 (2026/27)**

Re: **Adopting the 2026 Sheboygan County Broughton Marsh Management Plan**

**WHEREAS**, the Planning, Resources, Agriculture and Extension Committee has adopted an update of the Sheboygan County Broughton Marsh (Marsh) Management Plan (Plan) prepared by its Planning & Conservation Department (Department) and reviewed by the Sheboygan County Recreational Facilities Management Advisory Committee (SCRFMAC); and

**WHEREAS**, the Department and SCRFMAC solicited comments through a number of public open houses, public meetings and community surveys; and

**WHEREAS**, the Plan has again been updated after consideration of the above public input, and the current draft (copies of which are on file in the County Clerk's Office, the Department, and the County's website) is suitable for adoption as a broad, long-range management plan to meet the recreation, environmental, and natural resource needs of the County for the Marsh; and

**WHEREAS**, the Planning, Resources, Agriculture and Extension Committee recommends that the County Board adopt the Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board hereby approves the 2026 Sheboygan County Marsh Management Plan, a copy of which is on file with the County Clerk's Office.

Respectfully submitted this 21st day of July, 2026.

**PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE***

| | |
|---|---|
| Rebecca Clarke, Chairperson | John Nelson, Vice-Chairperson |
| Joe Liebau, Jr., Secretary | David Otte |
| | Brian Smith |

Opposed to Introduction:

____________________ ____________________

*County Board members signing only

# FISCAL NOTE
July 2026

**Resolution No. 09 (2026/27) RE: Adopting the 2026 Sheboygan County Broughton Marsh Management Plan**

**Funding:**

Adoption of the Plan does not by itself appropriate additional County funds or increase the tax levy. Future implementation activities will be considered through the annual budget process, as appropriate.

Respectfully Submitted,

James Webb

James Webb, Finance Director

July 21, 2026

**SHEBOYGAN COUNTY  RESOLUTION NO. 06 (2026/27)**

Re: **Approving Standard Intergovernmental Agreement for 2027 County Sales Tax Revenue-Sharing**

**WHEREAS**, when Sheboygan County enacted Ordinance No. 2 (2016/17), *Enacting One-half Percent County Sales Tax to Maintain Sheboygan County's Transportation Infrastructure*, a unique feature of the Ordinance was that it provided that a portion of the revenue received from the Ordinance would be made available to local units of government within Sheboygan County to assist those municipalities in addressing their own transportation needs, and

**WHEREAS**, Section 7.07 of the Sales Tax Ordinance provided that the distribution to local units of government would be premised upon the municipalities agreeing to be bound by the terms of a standard intergovernmental cooperative agreement, and

**WHEREAS**, Section 7.07(1) of the Code provided that the terms of the intergovernmental agreement were to be reviewed and approved annually by the County Board, and

**WHEREAS**, by the adoption of Resolution No. 19 (2016/17), the County Board approved the form of a standard intergovernmental agreement; and

**WHEREAS**, in the inaugural year of the sales tax revenue sharing, the agreement was accepted by all municipalities and the revenue-sharing has been working satisfactorily under the terms of the standard form that was adopted; and

**WHEREAS**, the proposed Sheboygan County Sales Tax Revenue-Sharing for Transportation Infrastructure Maintenance 2027 Intergovernmental Cooperative Agreement, a copy of which is on file with the County Clerk, contains terms and provisions consistent with the goals of the County Sales Tax Ordinance;

**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board approves the form of the *Sheboygan County Sales Tax Revenue-Sharing for Transportation Infrastructure Maintenance 2027 Intergovernmental Cooperative Agreement*, a copy of which is on file with the County Clerk, and authorizes and directs the County Administrator and County Board Chairperson to execute such agreements with each Sheboygan County municipality willing to be bound by the terms of the Agreement.

**BE IT FURTHER RESOLVED** that the County Administrator and County Board Chairperson are empowered to agree to any minor modifications to the Standard Agreement that may be requested by a particular municipality that may be necessary to accommodate the municipality's individual circumstances, provided the modifications do not, in the opinion of the County Administrator and County Board Chairperson, contain terms and provisions that are

(The rest of this page intentionally left blank.)

inconsistent with the goals of Chapter 7 of the Sheboygan County Code, the County Sales and Use Tax Ordinance No. 2 (2016/17), *Enacting One-half Percent County Sales Tax to Maintain Sheboygan County's Transportation Infrastructure.*

Respectfully submitted this 21st day of July, 2026.

**FINANCE COMMITTEE**

Vernon Koch

Vernon Koch, Chairperson

Thomas Wegner, Vice-Chairperson

William Goehring

William Goehring, Secretary

Curt A. Brauer

Curt Brauer

Gerald Jorgensen

Gerald Jorgensen

Opposed to Introduction:

______________________________

______________________________

8447\335512 July 15, 2026, draft

**SHEBOYGAN COUNTY SALES TAX REVENUE-SHARING**
**FOR TRANSPORTATION INFRASTRUCTURE MAINTENANCE**
**2027 INTERGOVERNMENTAL COOPERATIVE AGREEMENT**

1. **PARTIES**. The parties to the Agreement are the ____________________ ____________________ (Municipality), a municipal corporation with offices at ____________ ______________________________________________________________, and **SHEBOYGAN COUNTY** (County), a Wisconsin governmental body corporate, organized pursuant to Wis. Stat. § 59.01, having its principal offices at 508 New York Avenue, Sheboygan, Wisconsin 53081.

2. **PURPOSE**. Sheboygan County enacted Ordinance No. 2 (2016/17) establishing a one-half percent (.5%) County sales tax for the purpose of raising revenues to address the challenges of maintaining Sheboygan County's roads and bridges. In enacting the Ordinance, the County Board recognized that the municipalities within Sheboygan County have similar financing challenges for the transportation infrastructures within those municipalities. The Ordinance requires that $1.5 Million of anticipated revenues (adjusted annually) from the sales tax be distributed to municipalities within County based on an equalized value formula provided that the municipalities agree to be bound by the terms of an Intergovernmental Cooperative Agreement as approved by the County Board. This Agreement, having been approved by the County Board, and agreed to by Municipality, assures that the revenue being distributed herein will be spent to maintain Municipality's road and bridge infrastructure.

3. **EFFECTIVE DATE; TERM; TERMINATION**.

   A. **Effective Date**. This Agreement shall become effective on the last date of the required signatures at the end of this document.

   B. **Term**. The term of this Agreement is for calendar year 2027.

   C. **Termination – By County**. During the term, this Agreement may be terminated by County, if County determines that Municipality is not honoring the terms and conditions of this Agreement and County shall have no further obligations to make any payments or perform any other requirements herein.

   D. **Termination – By Municipality**. During the term, this Agreement may be terminated by Municipality if Municipality determines that it no longer wishes to be bound by the terms and conditions of this Agreement and County shall be relieved of any further obligations to make any payments or perform any other requirements herein.

4. **AUTHORITY**. This Agreement is entered into between the parties pursuant to Wis. Stat. § 66.0301, authorizing intergovernmental cooperation and by Wis. Stat. § 77.76(3) which allows counties to distribute sales tax proceeds to municipalities within Sheboygan County. Both parties represent that their respective governing bodies have authorized entry into this Agreement.

**5. RESPONSIBILITIES OF COUNTY.**

A. County shall, over the course of calendar year 2027, pay to Municipality as a distribution of sales tax revenue, the sum of $______________.

B. County shall determine at its option whether the payment will be distributed in one lump sum or whether it will be in periodic payments. County shall determine at its option the timing and method of the payments.

C. County shall provide reasonable advance notice to Municipality as to its payment distribution method so that Municipality may budget accordingly.

**6. RESPONSIBILITIES OF MUNICIPALITY.**

A. Municipality agrees to use the payment for road and bridge maintenance purposes.

B. Municipality agrees not to reduce its road and bridge maintenance budget as a result of receiving the payment. It is the intent that the payment shall enhance Municipality's ability to address its road and bridge maintenance needs over the amount that Municipality would otherwise be budgeting for this purpose.

C. Municipality may, as part of its budgeting and planning process, hold over spending all or part of the payment into a different calendar year or otherwise bundle the payment in a manner that is acceptable in advance with the County provided the County is satisfied that Municipality's spending of the payment is consistent with the intent that the payment shall enhance Municipality's ability to address its road and bridge maintenance needs over the amount that Municipality would otherwise be budgeting for this purpose

D. Municipality agrees to cooperate with County's Finance Department to allow County to review Municipality's budget, resulting financial reports, and supporting detail to assure County that Municipality is complying as provided herein.

E. Municipality must provide a Resolution supporting the County Sales Tax Revenue-Sharing Cooperative Agreement.

**7. RESOLUTION OF DISPUTES**. County, through its County Administrator, shall determine as to whether Municipality has fulfilled its responsibilities under this Agreement. This Agreement will be renewed annually upon similar terms.

**8. HOLD HARMLESS; INDEMNIFICATION**. Each party shall defend, hold harmless, and indemnify the other against any and all claims, liabilities, damages, judgments, causes of action, costs, loss, and expense including reasonable attorneys' fees imposed upon or incurred by the other party arising from or related to the negligent or intentionally tortious acts or omissions of the indemnifying party's officers, employees, or agents in performing the services pursuant to the Agreement. Each party shall promptly notify the other of any claim arising under this provision, and each party shall fully cooperate with the other in the investigation, resolution, and defense of such claim. This Agreement does not waive any governmental or sovereign immunity. Both parties retain all applicable governmental immunities, defenses, and statutory limitations available, including Wis. Stat. § 893.80, 895.52, and 345.05.

**9. SEVERABILITY**. If any provision in this Agreement is determined to be void and unenforceable for any reason, the remaining provisions shall remain in full force and effect unless the removal of the severed provision would substantially impair the ability of either party to perform the essential purpose of this Agreement.

**10. ENTIRE AGREEMENT**. This Agreement constitutes the entire understanding between the parties relating to their relationship and supersedes all prior understandings, oral agreements, negotiations, representations, and agreements relating to the same subject matter.

Approved by the parties by the following authorized representatives:

____________________________________
[Municipality]

By:__________________________________ ______________________________
Authorized Representative Date Signed

By:__________________________________ ______________________________
Authorized Representative Date Signed

**SHEBOYGAN COUNTY**

By:__________________________________ ______________________________
Alayne Krause Date Signed
Sheboygan County Administrator

By:__________________________________ ______________________________
Keith Abler Date Signed
County Board Chair

C:8447\335545

# FISCAL NOTE

July 2026

**Resolution No. 06 (2026/27) RE: Approving Standard Intergovernmental Agreement for 2027 County Sales Tax Revenue-Sharing**

**Funding:**

This resolution approves the standard intergovernmental agreement governing the distribution of 2027 County sales tax revenue-sharing for transportation infrastructure maintenance. Funding for the 2027 revenue-sharing program is included within the County's adopted sales tax revenue-sharing framework and does not increase the County tax levy.

Respectfully Submitted,

James Webb

James Webb, Finance Director

July 21, 2026