

**AMENDED NOTICE OF MEETING**

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE

**July 10, 2023**

**9:00 A.M.**

Sheboygan County Transportation Department  
W5741 County Road J  
Plymouth, WI 53073  
Conference Room

**\*AGENDA\***

Call to Order  
Certification of Compliance with Open Meeting Law  
Citizen Input and Comments  
Approval of Minutes: Transportation Committee Meeting – May 12, 2023  
Review and Approve Vouchers  
Approval of Members to Attend Meetings or Functions  
Correspondence

**Airport/Highway**

- Airport Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)
- Consideration of Sheboygan County Resolution No. \_\_\_\_\_ (2023/24) Re: Granting Easement to Wisconsin Public Service Corporation for Sheboygan County Memorial Airport
- Consideration of Promotion Request
- Consideration of Ordinance No. \_\_\_\_\_ (2023-24) Re: Prohibiting Parking on Portion of County Road "DE", Town of Sherman
- Consideration of Harley Davidson Press Ride
- Consideration of 5-year capital plan (Highway and Airport)
- Consideration of Mountain LTD Proposal (On Behalf of Verizon) to Lease Land at 7614 Frontage Road for a Communication Tower
- Consideration of Request to Use Retained Earnings to Purchase Equipment
- Highway Activities and Updates (This is a summary of key activities. No action will be taken by the Transportation Committee resulting from this conversation, unless it is a specific item on the agenda.)

Adjournment

Next Scheduled Meeting: August 7, 2023

Prepared by:  
Amy Wieland 920-459-3822  
Recording Secretary

Thomas Wegner  
Committee Chairperson

NOTE: Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department  
W5741 County Road J  
Plymouth, WI 53073

**June 12, 2023**

**Called to Order: 9:30 A.M.**

**Adjourned: 11:19 A.M.**

MEMBERS PRESENT: Thomas Wegner, Al Bosman, Jon Kuhlow, Roger Te Stroete, and Jackie Veldman

ALSO PRESENT: Greg Schnell, Matt Grenoble, Vernon Koch, Alayne Krause, Crystal Fieber, Bryan Olson, Julianna Nottestad, Tim Rank, Tom Buchholz, Scott Nelson, Chad DeGrave, Matt Ternes, Mindy Smith and Amy Wieland

Chairman Wegner called the meeting to order at 9:30 a.m.

Chairman Wegner certified compliance with the open meeting law. The notice was posted at 4:20 p.m. on June 8, 2023.

Supervisor Veldman made a motion and Supervisor Te Stroete seconded the motion to approve the minutes from May 1, 2023 as presented. Motion carried.

Supervisor Bosman made a motion and Supervisor Kuhlow seconded the motion to approve the vouchers. Motion carried.

WIS DOT Northeast Region Green Bay management team members provided updates on funding, staffing, future projects and highway safety maintenance concerns.

Airport Activities: Airport Superintendent Matt Grenoble provided the fuel flowage report and noted that there was a 19% decrease in Jet-A fuel in May 2023 compared to May 2022. There was a 9% decrease in total fuel sales year to date in 2023 compared to year to date in 2022.

Grenoble provided updates on flight training, the summer LTE student and intern, Kohler mowing request, and the Indy Car and Wings and Wheels events.

Supervisor Kuhlow made a motion and Supervisor Veldman seconded the motion to approve the New Individual Hangar Lease with DL Holdings, LLC for N6134 Resource Drive. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bosman seconded the motion to approve the Holland Fest Run. Motion carried.

Supervisor Bosman made a motion and Supervisor Veldman seconded the motion to go into **CLOSED SESSION** at 10:25 am pursuant to Wis. Stat. § 19.85 (1)(e) to Consider Res. No. \_\_\_\_ (2023-24) Approving Purchase of Assets from Burrows Aviation, LLC to provide fixed based operator (FBO) services at the Sheboygan County Memorial Airport. (Upon call of the roll, Supervisors: Thomas Wegner (Aye), Al Bosman (Aye), Jon Kuhlow (Aye), Roger Te Stroete (Aye), and Jackie Veldman (Aye).) Motion carried.

Supervisor Bosman made a motion and Supervisor Veldman seconded the motion to go into **OPEN SESSION** at 11:03 am. (Upon call of the roll, Supervisors: Thomas Wegner (Aye), Al Bosman (Aye), Jon Kuhlow (Aye), Roger Te Stroete (Aye), and Jackie Veldman (Aye).) Motion carried.

Supervisor Veldman made a motion and Supervisor Te Stroete seconded the motion to approve Res No. \_\_\_\_ (2023/24) Re: Approving Purchase of Assets from Burrows Aviation, LLC to provide fixed base operator (FBO) services at the Sheboygan County Memorial Airport. Motion carried.

Highway Activities and Updates: Transportation Director Greg Schnell said that the Highway Department is working on chip sealing, just finished the State Highway 42 / 43 roundabouts and continues to provide maintenance and mowing.

Schnell said that we are working with members of the HG Meigs staff on an application for the James B. Sorenson Award for excellence in pavement preservation. The application is due August 1, 2023.

The next Transportation Committee meeting will be on July 10, 2023 at 9:00 a.m.

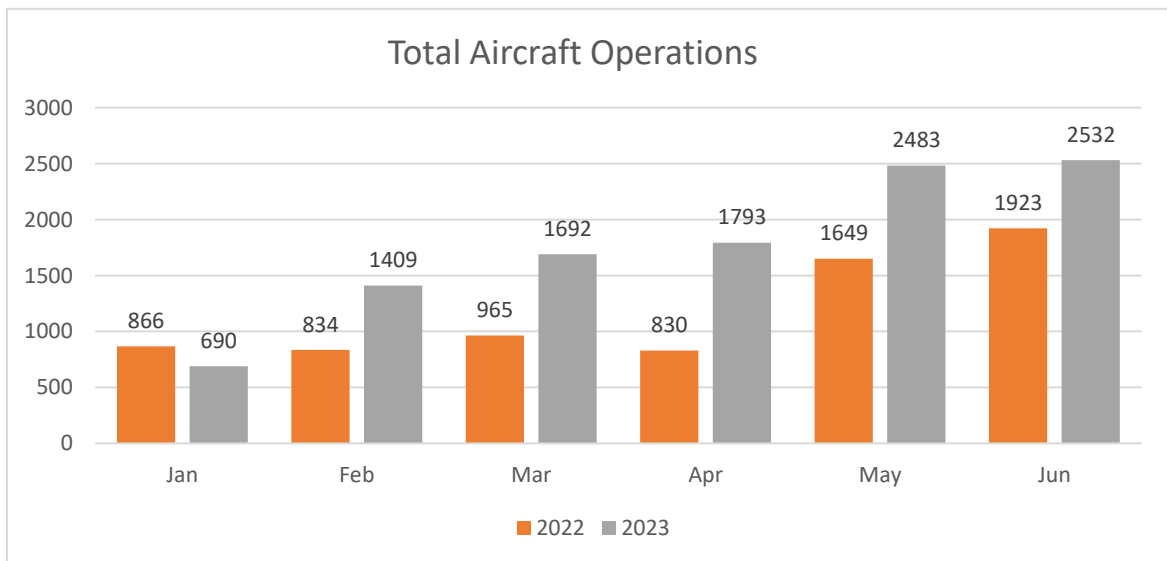
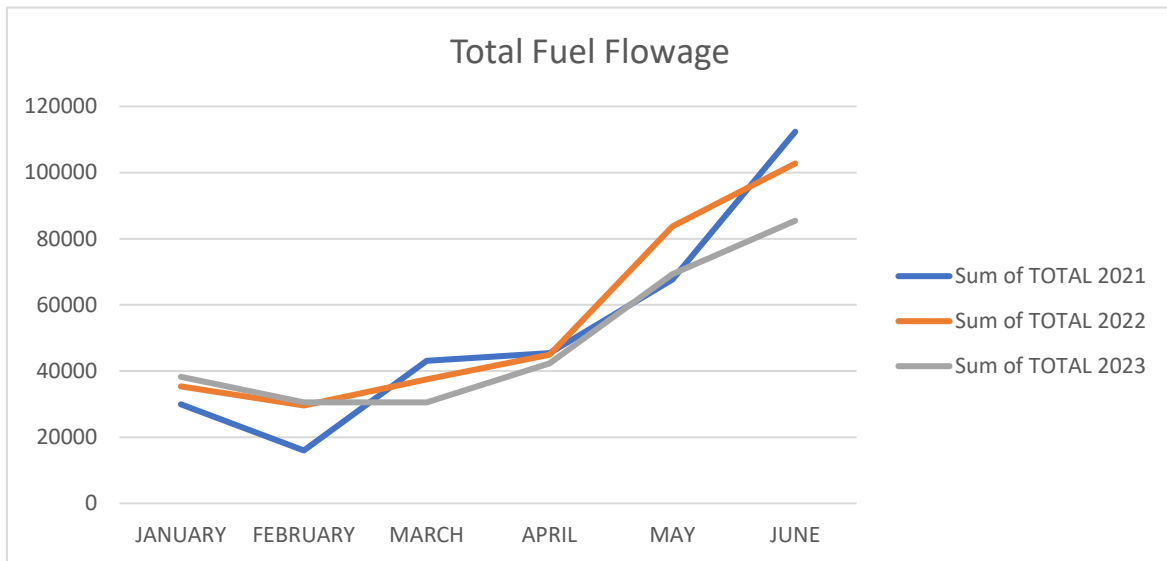
Motion by Supervisor Bosman and seconded by Supervisor Kuhlow to adjourn at 11:19 a.m. Motion carried.

Amy Wieland  
Recording Secretary

Al Bosman  
Committee Secretary

**Sheboygan County Memorial Airport  
Fuel Flowage Report  
June 2023**

	June			Year-to-Date		
	2023	2022	% Change	2023	2022	% Change
<b>Jet-A</b>	85,447	102,761	-17%	284,361	320,042	-11%
<b>100LL</b>	0	0	0%	12,167	13,756	-12%
<b>Total Fuel</b>	85,447	102,761	-17%	296,528	333,798	-11%
<b>Revenue (\$.14/gal)</b>	\$11,962.58	\$14,386.54	-17%	\$41,513.92	\$46,731.72	-11%



**SHEBOYGAN COUNTY RESOLUTION NO. \_\_\_\_\_ (2023/24)**

**Re: Granting Easement to Wisconsin Public Service Corporation for  
Sheboygan County Memorial Airport**

**WHEREAS**, Wisconsin Public Service Corporation was granted easements from Sheboygan County by Resolution No. 10 (1994/95) , Resolution No. 20 (1995/96), and Resolution No. 2 (2004/05) to establish natural gas service for the Sheboygan County Memorial Airport (the "Airport") property, and

WHEREAS, in 2022, Sheboygan County entered into an Individual Aircraft Hanger Lease with the Schultz Living Trust of 2018, by its Trustee Thomas Schultz ("Schultz") for Hangar Lot 14, as depicted on Map "A" of Chapter 61, Sheboygan County Code of Ordinances, ("Hanger Lot 14"), and

**WHEREAS**, Schultz wishes to provide natural gas service to his hangar and as a result, Wisconsin Public Service Corporation will need to extend natural gas mains to Hangar Lot 14, and

**WHEREAS**, the 12 foot wide easement for the natural gas main would be located adjacent to Hangar Lot 14, as more specifically described on the gas easement between Wisconsin Public Service Corporation and Sheboygan County on file in the County Clerk's office, and

**WHEREAS**, the term of the easement further provides that the County may terminate the grantee's rights under the easement agreement if the purpose for the easement is no longer necessary or if the grantor no longer provides natural gas service, and

**WHEREAS**, granting such easement will not interfere with the public use and maintenance of the Airport and is in the public interest;

**NOW, THEREFORE, BE IT RESOLVED** that Sheboygan County approves the gas easement with WI Public Service Corporation relating to Hangar 14 on file with the County Clerk.

**BE IT FURTHER RESOLVED** that the County Board Chairperson and the County Clerk be authorized to sign said easement on behalf of Sheboygan County.

Respectfully submitted this 18th day of July, 2023.

**TRANSPORTATION COMMITTEE**

\_\_\_\_\_  
Thomas Wegner, Chairperson

\_\_\_\_\_  
Roger Te Stroete, Vice-Chairperson

\_\_\_\_\_  
Al Bosman, Secretary

\_\_\_\_\_  
Jacqueline Veldman

\_\_\_\_\_  
Jon Kuhlow

Opposed to Introduction:

\_\_\_\_\_

\_\_\_\_\_

