

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

**Corrected*

June 7, 2022

Called to Order: 4:34 pm

Adjourned: 5:27 pm

MEMBERS PRESENT: George Kulow, Vice Chairperson; Gerald Jorgenson, Secretary; Brian Smith, Jon Kuhlow, Members.

ABSENT: Henry Nelson, Chairperson

OTHERS PRESENT: **In Person:** Jim TeBeest, Becky Barritt, Building Services; Evan Grossen, Finance

CALL TO ORDER

Vice Chairperson George Kulow called the meeting to order at 4:34 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted June 2, 2022 at 3:45PM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, May 7, 2022 at 4:30pm – Director TeBeest received a suggestion to modify the wording regarding the Johnson Controls, Inc. project scope. Motion to approve with the change by Supervisor B. Smith, seconded by Supervisor J. Kuhlow; motion carried *with no nay votes*.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor G, Jorgenson/seconded by Supervisor J. Kuhlow to approve vouchers as presented; motion carried *with no nay votes*.

MUSEUM UPDATE

Paint has been purchased for exterior. Second summer helper position has recently started, they will start painting soon.

CORRESPONDENCE

- Recognition of Building Services staff for the recent improvements at the Aging & Disability Resource Center from Matt Strittmater, Director of Health & Human Services.
- Detention Center Alternatives to Incarceration Addition – due to delays with permits from the city, the project was pushed back. The foundation crew should return on June 26th to begin.
- Law Enforcement Center Bookcase – volunteer project to build and install bookcase in the lobby area of the Law Enforcement Center was delayed due to Covid, but will be installed soon.

BUILDING SERVICES

- Consideration of Elder Abuse Display at Aging & Disability Resource Center – ADRC staff are requesting a display of pinwheels in front of the building beginning June 8th through the end of the month, but there are some concerns regarding the display and the mowing schedule. Moved by Supervisor B. Smith, seconded by Supervisor J. Kuhlow to approve the display in front of the ADRC, with ADRC staff moving the pinwheels to keep lawn presentable; motion carried *with no nay votes*.
- Consideration of Building Services 5 Year Plan – Director TeBeest presented each project, there was discussion about each, and projects were prioritized as follows:

1. Courthouse Tuckpointing & Window Replacement (2025 & 2026 - \$5,052,500) – Two consultants assessed building recently, noting disintegrated stones, and both recommended all windows to be replaced. Some damage to both exterior and interior has been experienced.
2. Roof Replacements: 2023 – Law Enforcement Center Replacement and railings at UWGB-Sheboygan Campus and Courthouse Annex (\$617,000) and 2024 – Courthouse railings at 2nd floor ledge roof (\$86,000).
3. HVAC N4 Controls Upgrade (software and graphics): 2023 – Rocky Knoll & UWGB-Sheboygan Campus (\$82,000) and 2024 – Administration Building, Health & Human Services, Courthouse & Law Enforcement Center and Detention Center (\$101,500).
4. Detention Center/Jail Equipment Replacement and Remodel (already partially started in 2022): 2023 – Upgrade 125 cameras & cabling, replace six air conditioning condensers (\$1,143,500), 2024 – replace flooring, four food refrigeration units and two washing machines (\$277,000), 2025 – replace 1,140 light fixtures/bulbs with LED (\$146,500) and 2026 – coat ceramic tile showers with epoxy at Law Enforcement Center and replace grease trap in the Detention Center (\$318,000).
5. Courthouse Elevator Replacement: Public elevator machine at the Courthouse (2025 - \$453,000).
6. UWGB-Sheboygan Campus – Parking Lot Reconstruction and Lighting: 2023 – East lot and Campus Drive (\$451,000) and 2024 – West lot (\$360,992).
7. Courthouse Parking Lot Replacement: 2026 – Courthouse area (\$178,500) and 2027 – Law Enforcement Center area (\$136,200).
8. Health & Human Services Remodel Updates: 2023 – Update appearance of dated spaces as requested by Health & Human Services Director (\$127,000).

Motion to approve projects as listed, with emphasis to move Courthouse Tuckpointing & Window Replacement earlier, moved by Supervisor B. Smith, seconded by Supervisor G. Jorgenson; motion carried *with no nay votes*.

- Consideration of Johnson Controls, Inc. Project – Director TeBeest recommended to the County Administrator not to proceed with performance contract Johnson Controls, Inc., as the benefits do not outweigh the drawbacks of their proposal.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday, June 21, 2022 4:30 PM

Administration Building – Room 302

508 New York Avenue - Sheboygan, WI 53081

ADJOURN

Moved by Supervisor B. Smith, seconded by Supervisor J. Kuhlow to adjourn; motion carried *with no nay votes*, and meeting adjourned at 5:27 pm.

Respectfully Submitted,

Becky Barritt
Recording Secretary

Gerald Jorgenson
Secretary