

## NOTICE OF MEETING

### SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

**June 18, 2026**

**1:00 P.M.**

Administration Building  
508 New York Ave  
Sheboygan WI 53081  
Room 302

**Remote Access:** [meet.google.com/quh-zivn-inp](https://meet.google.com/quh-zivn-inp)

**Phone #:** +1 484-808-4397

**PIN:** 481 286 791#

Members of the Committee may be appearing remotely.

### **\*AGENDA\***

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Approval of Minutes for the May 21, 2026 Executive Committee Meeting

Consideration of Resolution No. 05 - Authorizing Land Swap for Redevelopment Project Adjacent to Shoreland 400 Rail Trail

Consideration of 1st Quarter Variance Reports

Consideration of Supervisors Requesting to Attend the Wisconsin Counties Association Conference

County Administrator's Report

*(The County Administrator's Report is a summary of key activities. No action will be taken by the Executive Committee resulting from the report, unless it is a specific item on the agenda.)*

Consideration and Approval of Attendance at Other Meetings/Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:

Michelle Sifuentes  
Recording Secretary

Keith Abler  
Committee Chairperson

*Posted on 6/17/2026 at 9:00am*

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting, and it is likely that a majority of the Finance committee will be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

## SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building  
508 New York Ave  
Sheboygan, WI 53081  
Room 302

**May 21, 2026**

**Called to Order: 10:00 AM**

**Adjourned: 10:55 AM**

MEMBERS PRESENT: **In Person:** Keith Abler, Jay Vander Weele, Jacqueline Veldman, John Nelson

**Remote:** Curt Brauer

ALSO PRESENT: **In Person:** Crystal Fieber, James Webb, Aaron Brault, Alayne Krause, Emily Stewart, Michelle Sifuentes

Chairman Abler called the meeting to order at 10:00 AM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on Wednesday May 20, 2026 at 9:15 AM.

There was no correspondence to present to the Committee.

Supervisor Nelson made a motion to approve the minutes of the April 23, 2026 Executive Committee Meeting. Motion seconded by Supervisor Vander Weele. Motion carried.

The Committee discussed the Wetland Mitigation Bank Credit Sale. Planning and Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Veldman made a motion to approve the credit sale as presented. Motion seconded by Supervisor Vander Weele. Motion carried.

The Committee discussed the Third Amendment to Partners for Community Development American Rescue Plan Act (ARPA) Contract. Deputy Administrator Emily Stewart gave an overview and answered questions. Supervisor Vander Weele made a motion to approve the amendment as presented. Motion seconded by Supervisor Nelson. Motion carried.

The Committee discussed Resolution No. 03 - Authorizing the Finance Committee and Finance Director to Balance Over Budget Departmental Accounts. Finance Director James Webb gave an overview and answered questions. Supervisor Veldman made a motion to approve the resolution. Motion seconded by Supervisor Vander Weele. Motion Carried.

The Committee discussed Ordinance No. \_\_ – Amending Chapter 45 Relating to Meal and Mileage Reimbursement. Deputy Administrator Emily Stewart gave an overview and answered questions. Supervisor Vander Weele made a motion to approve the ordinance. Motion seconded by Supervisor Veldman. Motion Carried.

The Committee discussed Ordinance No. \_\_ - Amending Chapter 50 - Increasing Public Bidding Threshold. Supervisor Nelson made a motion to approve the ordinance. Motion seconded by Supervisor Vander Weele. Motion Carried.

Administrator Krause began her report by highlighting the recent Youth Government Days hosted by the County and thanked Deputy Administrator Emily Stewart and Administrative Assistant Michelle Sifuentes for their efforts in organizing the events. She shared that feedback from participants has been positive and that there is interest in expanding the program in the future. Administrator Krause reported that she and Finance Director James Webb have begun preliminary preparation for the 2027 budget. She noted that 2027 will be the first budget year without American Rescue Plan Act (ARPA) funding. She then informed the Committee that the Highway Department recently implemented three new software systems. As a result of the transition, there has been a delay in customer billing. Administrator Krause stated that ensuring invoices are issued promptly and accurately remains a top priority as staff continue to adapt to the new systems. Administrator Krause advised the Committee of errors identified in current voucher reports and noted that corrected copies have been distributed to the liaison committees. She also reported that a proposal from Flawless Hoops regarding use of the UW–Green Bay, Sheboygan gymnasium building is currently under review. Next, Administrator Krause shared that the annual Leadership Forum will be held next month and that development of the agenda is underway. She concluded her report by reminding the Committee that County offices will be closed in observance of Memorial Day.

Supervisor Vander Weele made a motion to approve attendance for any County Board Supervisors at Sheboygan County Towns Association Meetings for the duration of the current Board term. Motioned seconded by Supervisor Nelson. Motion carried.

Vouchers were reviewed. Supervisor Veldman made a motion to approve the vouchers. Motion seconded by Supervisor Vander Weele. Motion carried.

Supervisor Nelson made a motion to adjourn. Motion seconded by Supervisor Veldman. Motion carried.

Michelle Sifuentes, Recording Secretary

Jacqueline Veldman, Secretary

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 05

RE: **Authorizing Land Swap for Redevelopment Project Adjacent to Shoreland  
400 Rail Trail**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE RESOLUTION BE ADOPTED
- FILING WITH THE CLERK
- AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 21st DAY OF July 2026

**EXECUTIVE COMMITTEE**

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

\_\_\_\_\_  
KEITH ABLER

\_\_\_\_\_  
KEITH ABLER

\_\_\_\_\_  
CURT BRAUER

\_\_\_\_\_  
CURT BRAUER

\_\_\_\_\_  
JACQUELINE VELDMAN

\_\_\_\_\_  
JACQUELINE VELDMAN

\_\_\_\_\_  
JOHN NELSON

\_\_\_\_\_  
JOHN NELSON

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JAY VANDER WEELE

\_\_\_\_\_  
JAY VANDER WEELE

SHEBOYGAN COUNTY RESOLUTION NO. 05 (2026/27)

Re: Authorizing Land Swap for Redevelopment Project Adjacent to Shoreland 400 Rail Trail

WHEREAS, the Shoreland 400 trail is a 1.67 mile multi-use trail that runs on the Old Union Pacific rail corridor and is owned by Sheboygan County; and

WHEREAS, the City of Sheboygan recently vacated a portion of the Commerce Street right-of-way between Wisconsin Avenue and Niagara Avenue adjacent to the Shoreland 400 trail; and

WHEREAS, a portion of the vacated right-of-way merged with real estate owned by Jaak Real Estate, LLC (d/b/a Bitter Neumann) and Sheboygan County, respectfully, thereby creating irregularly shaped parcels for each owner; and

WHEREAS, swapping portions of the irregularly shaped parcels would benefit both Bitter Neumann and Sheboygan County as it will help facilitate Bitter Neumann's long-range plans to improve the area aesthetics and it will expand the width of the unimproved portion of the Shoreland 400 trail; and

WHEREAS, said swap will transfer approximately 0.033 acres to Sheboygan County from Jaak Real Estate, LLC (d/b/a Bitter Neumann) and approximately 0.124 acres to Rabit Properties, LLC (d/b/a Bitter Neumann) from Sheboygan County as depicted on Exhibit A, on file in the County Clerk's office.

NOW, THEREFORE, BE IT RESOLVED the Sheboygan County Board of Supervisors authorizes the Sheboygan County Planning and Conservation Director to sign all necessary documents, except as otherwise provided herein, to effect the proposed land exchange to Bitter Neumann.

BE IT FURTHER RESOLVED, the Sheboygan County Board Chairperson and Clerk are authorized to sign the deed conveying 0.124 acres to Rabit Properties, LLC.

Respectfully submitted this 16<sup>th</sup> day of June, 2026.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE\*

Rebecca Clarke, Chairperson

John Nelson, Vice-Chairperson

Joe Liebau, Jr., Secretary

David Otte

Brian Smith

Opposed to Introduction:

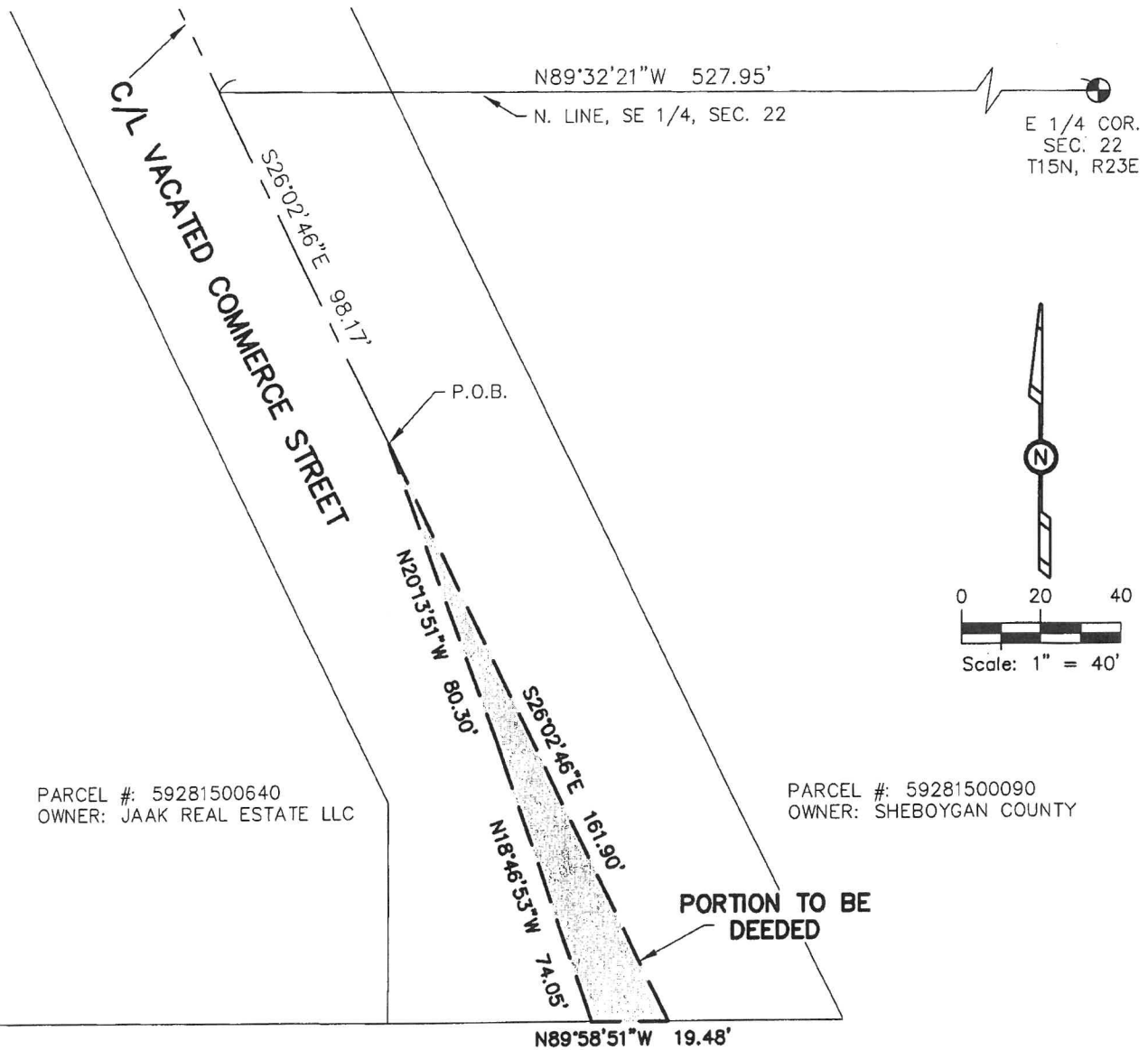
\*County Board members signing only  
C:8453\471472

# EXHIBIT "A"

## LEGAL DESCRIPTION OF PORTION TO BE DEEDED TO SHEBOYGAN COUNTY:

Part of Vacated North Commerce Street adjacent to Block 122, Original Plat of the City of Sheboygan, located in the Northeast 1/4 of the Southeast 1/4, Section 22, T15N, R23E, City of Sheboygan, Sheboygan County, Wisconsin, described as: Commencing at the East 1/4 of said Section 22; thence N89°32'21"W 527.95 feet along the North line of the Southeast 1/4 of said Section 22; thence S26°02'46"E 98.17 feet along the Centerline of Vacated Commerce Street to the POINT OF BEGINNING of this description; thence S26°02'46"E 161.90 feet along said Centerline; thence N89°58'51"W 19.48 feet along the Northerly Right-of-way of Wisconsin Avenue; thence N18°46'53"W 74.05 feet; thence N20°13'51"W 80.30 feet to the point of beginning of this description.

This described portion contains 1,417 square feet, or 0.033 acres.



C/L WISCONSIN AVE

CEDAR CREEK CIVIL  
www.cedarcreekcivil.com

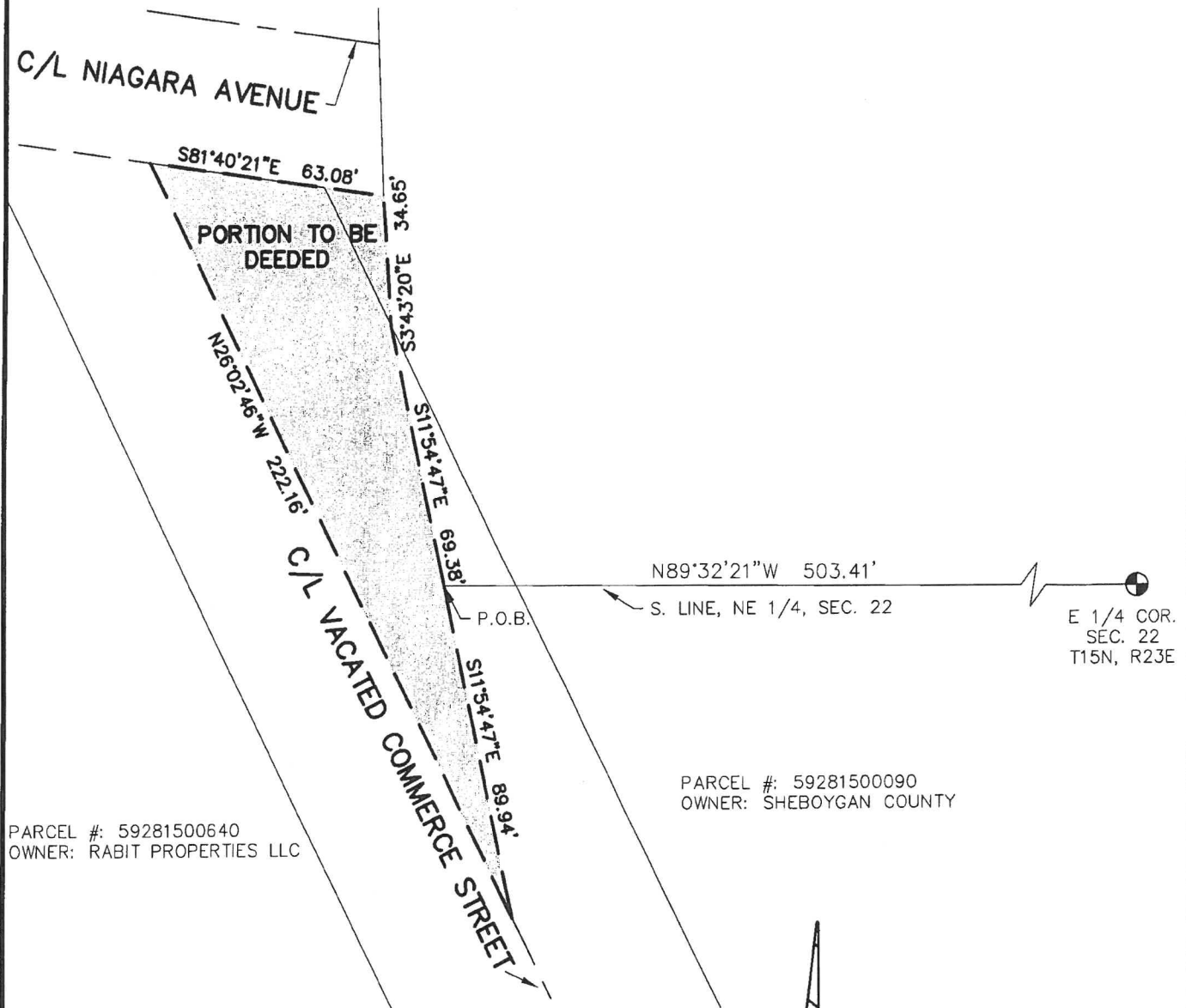
FILE No.: 2025101s      DATE: 4/14/2026      PAGE: 1 OF 1

# EXHIBIT "A"

## LEGAL DESCRIPTION OF PORTION TO BE DEEDED TO BITTER NEUMANN:

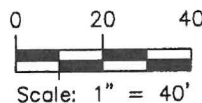
Part of Vacated North Commerce Street adjacent to Block 122, Original Plat of the City of Sheboygan, located in the Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Southeast 1/4, Section 22, T15N, R23E, City of Sheboygan, Sheboygan County, Wisconsin, described as: Commencing at the East 1/4 of said Section 22; thence N89°32'21"W 503.41 feet along the South line of the Northeast 1/4 of said Section 22 to the POINT OF BEGINNING of this description; thence S11°54'47"E 89.94 feet; thence N26°02'46"W 222.16 feet along the Centerline of Vacated Commerce Street; thence S81°40'21"E 63.08 feet along the Southerly Right-of-way of Niagara Avenue; thence S03°43'20"E 34.65 feet; thence S11°54'47"E 69.38 feet to the point of beginning of this description.

This described portion contains 5,390 square feet, or 0.124 acres.



PARCEL #: 59281500640  
OWNER: RABIT PROPERTIES LLC

PARCEL #: 59281500090  
OWNER: SHEBOYGAN COUNTY



**CEDAR CREEK CIVIL**  
www.cedarcreekcivil.com

FILE No.:	DATE:	PAGE:
2025101s	4/14/2026	1 OF 1

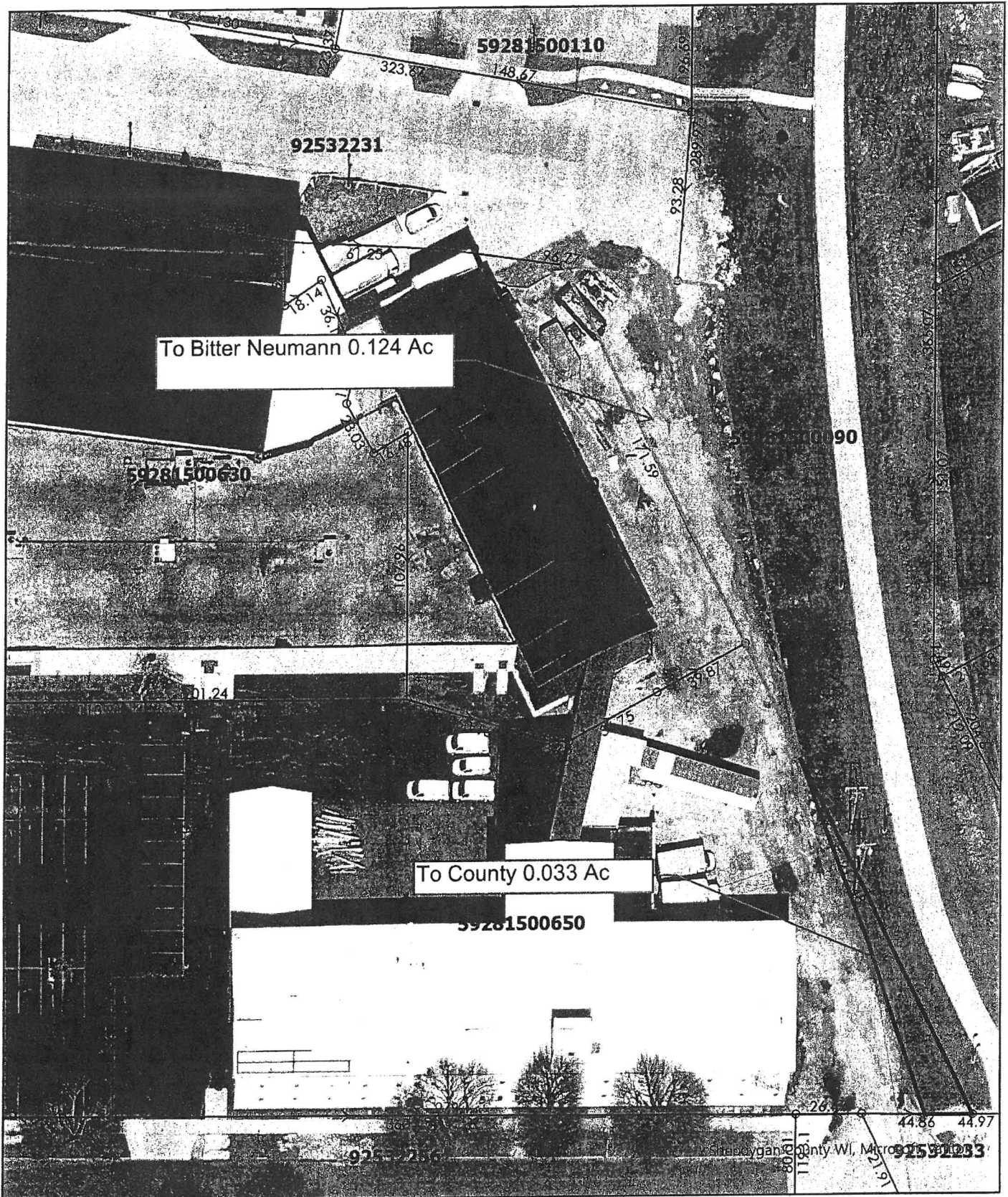


Exhibit A

**FISCAL NOTE**  
**May 2026**

**Resolution No. 05 (2026/27) RE: Authorizing Land Swap for Redevelopment Project  
Adjacent to Shoreland 400 Rail Trail**

**Funding:**

This resolution authorizes a land exchange between Sheboygan County and Rabbit Properties, LLC (d/b/a Bitter Neumann). This action does not appropriate County funds or increase the tax levy.

Respectfully Submitted,



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James Webb, Finance Director  
June 12, 2026

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY BOARD  
FOR THE QUARTER ENDING 3/31/2026**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Expenses</b>		
	Wages & Benefits	\$15,505.71	Fewer per diems requested than budgeted & benefits to be transferred
	Operating Expenses	\$2,881.47	Less than budgeted mileage-related expenses
	Interdepartmental Charges	\$1,402.48	Health and dental benefits associated with a position expensed 50%
	<b>Variances Less Than Justification Threshold</b>	-	
	<b>TOTAL</b>	<b>19,789.66</b>	<b>Positive</b>

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY ADMINISTRATOR  
FOR THE QUARTER ENDING 3/31/2026**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Expenses</b>		
	Wages & Benefits	\$3,205.99	Timing of market adjustments relative to typical payroll spread
	Operating Expenses	\$2,168.69	Mileage, meals, commercial transportation, employee recognition, and
	Interdepartmental Charges	(\$1,202.88)	Health and dental benefits to be partly moved to County Board budget
	<b>TOTAL</b>	<b>4,171.80 Positive</b>	