

Sheboygan County HEALTH CARE CENTER COMMITTEE Minutes

March 14, 2024 at 9:00 am
Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

March 14, 2024 Call to order 9:00 am Adjourned 9:38 am

MEMBERS PRESENT: Supervisor Jacqueline Veldman, Chairperson, Supervisor Suzanne Speltz, and Supervisor Al Bosman, Secretary

ABSENT: Supervisor Marilyn Montemayor and Supervisor Curt Brauer, Vice Chairperson,

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant, and Amanda Kohal, Rocky Knoll Deputy Administrator

Chairperson Veldman called the meeting to order at 9:00 a.m. It was noted that the agenda was posted on March 11, 2024 at 3:45 pm in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting on February 8, 2024 as written by Supervisor Bosman, with a second by Supervisor Speltz, motion carried

Rocky Knoll's Administrator's Report

Census: 130 /120 (Actual/Budget) Pending admissions: 4
Pending discharges: 2

Monthly Census: February 118

Woodland Village: 24/33

Staffing: 9 registered nurse positions: 2 Weekend only 1st shift
1 full-time 2nd, RN (1.0) or
2 full-time 2nd LPN
2 part-time LPN or RN (.8) 2nd
1 part time .6 LPN or RN 3rd
1 full-time RN 3rd

37 CNA positions: 4 weekend only, 1st shift, 4 part-time
11 full-time, 6 part-time 2nd, 8 weekend only, 2nd shift
1 full-time, 3 part-time 3rd shift, 1 weekend only

1 PCA PM shift
2 PCA AM personal care assistants day shift

Infection Preventionist/Wound Nurse
Human Resource Generalist
Assistant Director of Dining

Annual survey results

Attended Career Expo to Lakeland University and speaking at Medical terminology class next week.

We have 5 students in our spring class and currently filling our summer class and anticipate a new LTC instructor.

5-star rating

Committee Action

- Consideration of Request for blanket Vacant Positions Request CNA Trainee
Motion made by Supervisor Bosman, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Bosman, second by Supervisor Speltz, motion carried
- Consideration of January 2024 Financials
Motion made by Supervisor Bosman, second by Supervisor Speltz, motion carried

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended.

No requests were made

Public Comment

None

Health Care Center Committee Meeting April 11, 2024 at 9:00 am

Rocky Knoll Foundation Meeting- Not scheduled at this time

9:38 AM - Motion made to adjourn by Supervisor Speltz, second by Supervisor Bosman, motion carried.

Amanda Kohal
Recording Secretary

Al Bosman
Committee Secretary