

Sheboygan County HEALTH CARE CENTER COMMITTEE Minutes

May 11, 2023 at 9:00 am
Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

May 11, 2023 Called to order at 9:02 a.m. Adjourned at 9:49 a.m.

MEMBERS PRESENT: Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer, Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, and Supervisor Marilyn Montemayor

Members Absent:

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Amanda Kohal, Rocky Knoll Deputy Administrator, Tim Chisholm, Rocky Knoll Building Services Supervisor, and Bernard Rammer, Sheboygan County Purchasing Agent

Chairperson Veldman called the meeting to order at 9:02 a.m. It was noted that the agenda was posted on May 8, 2023 at 11:30 a.m. in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on April 13, 2023 as written by Supervisor Brauer, second by Supervisor Marilyn Montemayor, motion carried

Rocky Knoll Administrator Clinton presented her report.

*End of public health emergency- awaiting CDC, DPH, and DQA updates on new guidance and hope we can remove masks as a result

Census: 107/116 (Actual/Budget) Pending admissions: 2

Pending discharges: 3

Woodland Village: 21/28

- Staffing: 7 registered nurse positions: 2 Weekend only 1st shift
- .8 and 1st Shift
- 1 full-time 2nd, RN (1.0) or
- 1 full-time 2nd LPN
- 2 part-time LPN or RN (.8) 2nd
- 1 part time .6 LPN or RN 3rd
- 38 CNA positions: 4 weekend only, 1st shift, 3 full-time 1st, 4 part-time
- 10 full-time, 5 part-time 2nd, 8 weekend only, 2nd shift
- 1 full-time, 3 part-time 3rd shift, 2 weekend only
- 2 personal care assistants

AR Coordinator

LTC- Culinary Program- invited to the Culinary Arts Advisor Program on May 18th. We did not set up any site visits in April like we had hoped as program director did not share dates that might work

Lakeland/LTC- awaiting update from LTC on next steps for offering nurse aid in training program during December/January

Preliminary Budget Estimate and Assumptions 2024

Strategies, Contracts and RFP Updates

- Medicaid rate increase
- Pharmacy
- MJCare
- Onsite housing

Committee Action

- Presentation of the tabulation of Bids and award of Contract for the Woodland Village Dining Room Improvements
Motion made by Supervisor Bosman, second by Supervisor Brauer, motion carried
- Consideration of Retention Bonuses for Dining Services positions
Motion made by Supervisor Montemayor, second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Bosman, second by Supervisor Brauer, motion carried
- Consideration of March 2023 Financials
Motion made by Supervisor Brauer, second by Supervisor Bosman, motion carried

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended.
None

Public Comment
None

Health Care Center Committee Meeting June 8, 2023 at 9:00 am
Rocky Knoll Foundation Meeting- Not scheduled at this time

Adjourn 9:49 a.m.
Motion made by Supervisor Bosman, second by Supervisor Brauer, motion carried.

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Recording Secretary at 920-449-1232 prior to the meeting so that accommodations may be arranged.