

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

May 21, 2026

Call to order: 9:00 AM

Adjourned: 9:36 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Carl Nonhof, Supervisor Suzanne Speltz, Secretary, Supervisor Rebecca Clarke, and Supervisor Christian Ellis, Vice Chairperson

ALSO PRESENT: Kayla Clinton, Rocky Knoll Nursing Home Administrator, Amanda Kohal, Rocky Knoll Deputy Nursing Home Administrator, and Katie Atkinson, Staff Accountant

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on May 19, 2026 at 3:40 PM.

Rocky Knoll Administrator's Report April 2026

YTD ADC Census:

146/132 (Actual/Budget)

April 142/132

YTD: 141.75

Staffing: Open Positions Nursing

Direct care: RNs 17 LPNs 5 CNAs 42

New Hires:

1 CNA

Separations:

9 CNAs (college students not returning)

2 PCAs

1 LPN

April Highlights:

Centennial Update

Volunteer Appreciation

Administrative Professionals Day

Occupational Therapy Month

Lamb visit

Committee Action

- Consideration of Out of Cycle Adjustments

Motion made by Supervisor Suzanne Speltz to approve the request, with a second by Supervisor Rebecca Clarke, motion carried

- Consideration of LTE Receptionist
Motion made by Supervisor Christian Ellis to approve the request, with a second by Supervisor Suzanne Speltz, motion carried
- Consideration of Registered Nurse (RN) Wage Adjustments
Contingent on HR approval of RN Reclassification
Motion made by Supervisor Suzanne Speltz to approve the request, with a second by Supervisor Christian Ellis, motion carried
- Consideration to Approve Rocky Knoll Vehicle Use Policy
Motion made by Supervisor Suzanne Speltz, to approve the request, with a second by Supervisor Carl Nonhof, motion carried
- Consideration to Approve Rocky Knoll Donations
Motion made by Supervisor Carl Nonhof to approve the request, with a second by Supervisor Suzanne Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Christian Ellis to approve the request, with a second by Supervisor Suzanne Speltz, motion carried
- Consideration of Rocky Knoll Variance Report Q1
Motion made by Supervisor Carl Nonhof to approve the request, with a second by Supervisor Suzanne Speltz, motion carried

Approval of Attendance at Other Meetings for Function/Reports on Meetings attended- none

Public Comment - none

9:36 AM - Motion made to adjourn by Supervisor Carl Nonhof, with a second by Supervisor Suzanne Speltz, motion carried

Amanda Kohal
Recording Secretary

Marilyn Montemayor
Committee Chairperson