

## NOTICE OF MEETING

### SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE AND EXTENSION COMMITTEE

**May 24, 2022**

**3:00 PM**

Extension Sheboygan County Office  
UW-Green Bay – Sheboygan Campus  
5 University Drive  
Sheboygan, WI 53081  
Room 5024

Remote Access:

(312) 626-6799

Meeting ID: 361 682 8435 #

Passcode: 369275

<https://uwmadison.zoom.us/j/3616828435?pwd=M2NRUGRJM0tlaEhqaC8zM2NsQnZ5QT09>

### \* AGENDA\*

Call to Order

Certification of Compliance with Open Meeting Law

Correspondence

Register of Deeds

Consideration of 1<sup>st</sup> Quarter Variance Report

Discussion on security, shutdowns, priorities within the county.

Extension

Consideration of Extension 1<sup>st</sup> Quarter Variance Report

The May Extension Impact Report – This report is summary of key activities. No action will be taken by the Planning, Resources, Agriculture and Extension Committee unless it is a specific item on the agenda.

Sarah Tarjeson 4-H Youth Development Educator Report – This report is a summary of key activities. No action will be taken by the Planning, Resources, Agriculture and Extension Committee unless it is a specific item on the agenda.

Review and Approve Vouchers

Approval of Attendance of Members at Other Meetings or Functions

Reports on Meetings Attended

Adjournment

Next scheduled meetings: June 14, 2022 at 3:00 PM (Planning & Conservation Focus)

June 28, 2022 at 3:00 PM (Extension Focus)

Prepared by:  
Tammy Zorn, Recording Secretary  
(920) 459-5904

Keith Abler, Chairperson  
(920) 207-9351

NOTE: Persons with disabilities needing assistance to attend or participate should contact the Extension Department at 920/459-5900 prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**VARIANCE REPORT FOR DEPARTMENT -- REGISTER OF DEEDS  
FOR THE QUARTER ENDING 03/31/2022**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Public Charges for Services</b>		
	General Government	91,909.38	Revenue fluctuates due to real estate and encumbrance activity which is based upon the local, state and national economy.
	<b>Personnel Related Expenditure</b>		
	Wages	2,937.42	Savings from staffing vacancy.
	<b>Operating Expenses</b>		
	Purchased Services	17,717.31	Expected import of documents not yet completed/billed.
	<b>Interdepartmental Charges</b>		
	Employee Related Insurance	4,058.17	Change in employees insurance status went from family to single.
	<b>Variances Less Than Justification Threshold</b>	<b>(6,948.61)</b>	
	<b>TOTAL</b>	<b>109,673.67 Positive</b>	

**VARIANCE REPORT FOR DEPARTMENT -- UW EXTENSION  
FOR THE QUARTER ENDING 03/31/2022**

<b>TIMING</b>	<b>G/L CATEGORY</b>	<b>VARIANCE FROM BUDGET</b>	<b>EXPLANATION OF VARIANCE</b>
	<b>Personnel Related Expenditure</b>		
	Wages	1,036.35	Employee assisting Health and Human Services is charging hours to public health business unit while another employee has taken some unpaid time.
	<b>Operating Expenses</b>		
X	Purchased Services	7,897.82	No payments for event speakers since Landscape & Grounds event was held virtually. Still waiting on invoices for telephone implementation project.
	General Operating	2,724.22	Less mileage, lodging, and seminars/training than anticipated.
	<b>Interdepartmental Charges</b>		
	Employee Related Insurance	1,089.45	Less health insurance expense than anticipated.
	<b>Variances Less Than Justification Threshold</b>	<b>958.82</b>	
	<b>TOTAL</b>	<b>13,706.66 Positive</b>	



## HUMAN DEVELOPMENT AND RELATIONSHIPS



*The Extension Institute of **Human Development & Relationships** provides the tools Wisconsinites need to thrive as well-rounded, capable individuals and families. We support families in caring for each other in ways that promote growth and understanding. Our programs promote aging-friendly communities, coach effective parents and help families put technology, mindfulness and financial awareness to use.*

*Jane Jensen, Human Development & Relationship Educator*

- The Wise Wisconsin Virtual Learning Series offered six sessions in 2022. The series covered topics on advanced directives, retirement transitions, reframing aging, compassion resilience, strategies to re-energize for health and well-being and preparing for the growing season. The end of session evaluations show that 95% of respondents indicated they would use at least one skill they learned. In addition to that, 84% of respondents indicated that as a result of the program they felt more connected to others and 83% felt they now had the resources to be more connected to others. Evaluation results show that we are meeting the outcome of increasing social connection with the Wise Wisconsin program.
- A 7-session course that helps adults of all ages to make end-of-life financial, healthcare, and final wishes decisions in order to reduce the stress experienced by survivors and to ensure that their wishes are honored.
- A monthly program for family caregivers where participants develop sustainable self-care behaviors in order to maintain their personal physical and emotional well-being through practicing self-care techniques and accessing local resources.
- A series of bi-monthly planning meetings for the Family Caregivers Coalition steering committee where we develop quarterly education, quarterly newsletters, support groups, retreats and caregiver cafes for family caregivers.
- A series of e-mail communications for community partners where they learn about parenting, relationships, family caregiving, finances and well-being so that they can share the latest resources with their clients. The purpose of this effort is to improve parenting skills, support their family caregiving role and improve their financial skills and their personal well-being.
- Virtual sessions for older adults, where participants learned about compassion, ageism, retirement, health, advance directives and gardening. The goal of the series was to build individual resiliency, spark joy, increase satisfaction in life and provide an opportunity for social connection.



## YOUTH DEVELOPMENT



*Positive Youth Development prepares the youth of today to become the effective, empathetic adults of tomorrow. Our research-based youth enrichment programs like teens in governance build youth and adult capacity and partnerships that help both sides grow. 4-H clubs, camps and after-school programs give young people the hands-on experiences they need to develop an understanding of themselves and the world.*

### **Positive Youth Development**

*Lisa Sanderson, Positive Youth Development Educator*

#### SPOTLIGHT

Sheboygan United continues to grow in community recognition and participation, with hosts for July and October events identified (Hmong Summer Festival, Partners for Community Development) and our May 15 event rapidly approaching. Lisa Sanderson and other Sheboygan United partners met with youth and their faculty moderators from WE RISE, Hmong Student Organization, and Hmong Student Leadership Council (North, South High School). We invited them to partner with us in identifying and resolving barriers to wellness and resource access. We hope to have youth recruited and active by the end of May. Lisa Sanderson and Rebecca Clarke, County Supervisor, will attend Extension training in youth-adult partnership facilitation. Special thanks to Community Health Worker Marisela Olivas for her work on marketing, branding, and a web page to be launched this month. The deep community connections, all spanning years if not decades of advocacy, health equity expertise, County involvement, mentoring, and perspectives to be provided by the Sheboygan United leadership team of Cher Pao Vang, Nenglee Vang, co-founder Karina Aguirre, Marisela Olivas, and Rebecca Clarke has and will profoundly positively affect PYDE's ability to recruit underrepresented youth for Extension programming. Diverse WE RISE youth commented that after growing up seeing many culturally oriented fairs and fests in Sheboygan, it was neat to know that "there is one for us": Sheboygan United events.

### **4-H**

*Sarah Tarjesson, 4-H Youth Development Educator*

- Development of a multi-project collaboration to host a statewide animal science education program in Sheboygan County in 2022. The work of this collaboration will increase youth skills and knowledge in a variety of animal science topics.
- Support and leadership for the statewide 4-H American Spirit committee, where Extension facilitated discussions and provided information on requesting and submitting contracts. The goal is to ensure sustained youth programming in accordance with university regulations.



## AGRICULTURE



*If it happens on a farm or in a field, the Extension Institute of Agriculture works with you to achieve better results. Our innovative dairy management programs range from genetics to farm and business management. Extension researchers work hand-in-hand with row crop, forage and fresh produce growers to provide best practices for every aspect of the growing phase. We also advise communities on using sustainable practices to create inviting spaces free from invasive species.*

### **Dairy & Livestock**

*Tina Kohlman, Regional Dairy & Livestock Agent*

- A dairy production and management newsletter for farmers, managers, employees, and agribusiness professionals, where subscribers learned about breeding the correct dairy cow for feed efficiency and how dairy cows are also considered beef cows. This effort was designed to provide a timely and reliable source of dairy management news and updates.
- Planning and development of Four-State Dairy Nutrition and Management Conference in collaboration with University of Minnesota, Iowa State University, and University of Illinois Extensions. The goal of this effort is to provide the latest unbiased, university-based research regarding nutrition, herd health, animal welfare, etc. so farms can become more economically viable and environmentally sustainable in the production of safe food.

### **Farm Management**

*Stephanie Plaster, Regional Farm Management Educator*

- A farm management newsletter for farmers and agribusiness professionals, where subscribers learned about Extension farm management resources. This effort was designed to connect the agriculture industry to the Extension farm management program and provide a timely and reliable source of farm management news and updates.
- A series of consultations with farmers, where business planning was discussed. This effort was designed to help individuals determine whether a business opportunity is likely to succeed.

### **Crops and Soils**

*Mike Ballweg, Regional Crops and Soils Agent*

- A “Focus on Forage” webinar series for farmers, agronomists, and other industry service providers, where they learned about growing and managing alternative forages to include: species selection, N fertilization, residual soil N following grass forages. The use of grasses helps to improve both water quality and animal performance.

Topics included: “Are Forage Cocktail Mixes a Reasonable Alternative?”, “Dairy Farmer Perspectives on Cocktail Mixes and Annual Forages” and “Profitability of N Management for Alternative Forages” featuring Matt Akins, Mike Ballweg, Kevin Jarek and Carrie Laboski, UW-Madison, Division of Extension as well as Brody Stapel, Double Dutch Dairy, Cedar Grove. Two hundred and six individuals registered for the event.

## COMMUNITY DEVELOPMENT



*Community Development provides educational programming to assist leaders, communities, and organizations realize their full potential. We work with communities to build the vitality that enhances their quality of life and enriches the lives of their residents. We educate in leadership development, organizational development, food systems, community economic development, local government education and much more. In short, the Community Development Institute plants and cultivates the seeds for thriving communities and organizations.*

*Kevin Struck, Community Development Educator*

### SPOTLIGHT

To obtain input regarding the aging Waldo Mill Pond and Onion River Dam, the nonprofit Waldo Pond Improvement Association partnered with Kevin to create an opinion survey. 234 surveys were mailed to addresses within the Village of Waldo, or the Town of Lyndon if adjacent to the Mill Pond or less than one mile downstream of the dam. Of these, 61 surveys were completed and mailed back to the Extension Office for tabulation – a response rate of 26%, which is typical for such surveys.

When asked about the usage of the Mill Pond and park area, respondents were most likely to visit the site to “enjoy the view and tranquility.” “Wildlife observation” and “fishing” rounded out the top three responses.

The Association intends to use the survey results to guide its future maintenance and improvement projects.



## FOOD SECURITY, HEALTHY EATING, AND HEALTHY LIVING



*FoodWise advances healthy eating habits, active lifestyles and healthy community environments for families with limited incomes through nutrition education at the individual, community and systems levels. FoodWise reaches individuals and families through local community partners by providing nutrition classes in-person and virtually, indirect education (newsletters, etc.), and social media/marketing. FoodWise is an obesity prevention program that addresses policy, system and environmental changes through local and state public health efforts.*

*FoodWise is federally funded by the Supplemental Nutrition Assistance Program-Education (SNAP-Ed) and the Expanded Food and Nutrition Education Program (EFNEP).*

*Amanda Miller, FoodWise Coordinator*

- A series of newsletters for older adults to learn about food safety, food budgeting and basic nutrition. These printed materials brings health information to seniors during a time when guest speakers are not permitted due to COVID. The goal of this effort is to improve the health of older adults.
- A series of weekly virtual classes for adults receiving FoodShare at Forward Services, an agency that helps W2 and FoodShare Employment Training/FSET find employment. The classes offer food budgeting skills to help individuals better spend their FoodShare dollars.
- Development and management of a social media site that focuses on health and nutrition. Using social media to share health information with current FoodShare audiences, to reach new audiences, and to increase awareness of the FoodWise program.

Sarah Tarjeson  
*4-H Youth Development Educator*

Mike Ballweg  
*Area Crops and Soils Agent*

Cindy Sarkady  
*Area Extension Director*

Lisa Sanderson  
*Positive Youth Development Educator*

Stephanie Plaster  
*Area Farm Management Educator*

Tammy Zorn  
*Support Staff*

Kevin Struck  
*Community Development Educator*

Tina Kohlman  
*Area Dairy & Livestock Agent*

Emily Jensen  
*Support Staff*

Jane Jensen  
*Human Development & Relationships Educator*

Amanda Miller  
*FoodWise Coordinator*

Cassi Worster  
*Area Marketing Specialist*

Janeth Orozco  
*FoodWise Educator*