

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building
508 New York Ave
Sheboygan, WI 53081
Room 302

May 21, 2026

Called to Order: 10:00 AM

Adjourned: 10:55 AM

MEMBERS PRESENT: **In Person:** Keith Abler, Jay Vander Weele, Jacqueline Veldman, John Nelson

Remote: Curt Brauer

ALSO PRESENT: **In Person:** Crystal Fieber, James Webb, Aaron Brault, Alayne Krause, Emily Stewart, Michelle Sifuentes

Chairman Abler called the meeting to order at 10:00 AM. Michelle Sifuentes certified compliance with the open meeting law. The meeting notice was posted on Wednesday May 20, 2026 at 9:15 AM.

There was no correspondence to present to the Committee.

Supervisor Nelson made a motion to approve the minutes of the April 23, 2026 Executive Committee Meeting. Motion seconded by Supervisor Vander Weele. Motion carried.

The Committee discussed the Wetland Mitigation Bank Credit Sale. Planning and Conservation Director Aaron Brault gave an overview and answered questions. Supervisor Veldman made a motion to approve the credit sale as presented. Motion seconded by Supervisor Vander Weele. Motion carried.

The Committee discussed the Third Amendment to Partners for Community Development American Rescue Plan Act (ARPA) Contract. Deputy Administrator Emily Stewart gave an overview and answered questions. Supervisor Vander Weele made a motion to approve the amendment as presented. Motion seconded by Supervisor Nelson. Motion carried.

The Committee discussed Resolution No. 03 - Authorizing the Finance Committee and Finance Director to Balance Over Budget Departmental Accounts. Finance Director James Webb gave an overview and answered questions. Supervisor Veldman made a motion to approve the resolution. Motion seconded by Supervisor Vander Weele. Motion Carried.

The Committee discussed Ordinance No. __ – Amending Chapter 45 Relating to Meal and Mileage Reimbursement. Deputy Administrator Emily Stewart gave an overview and answered questions. Supervisor Vander Weele made a motion to approve the ordinance. Motion seconded by Supervisor Veldman. Motion Carried.

The Committee discussed Ordinance No. __ - Amending Chapter 50 - Increasing Public Bidding Threshold. Supervisor Nelson made a motion to approve the ordinance. Motion seconded by Supervisor Vander Weele. Motion Carried.

Administrator Krause began her report by highlighting the recent Youth Government Days hosted by the County and thanked Deputy Administrator Emily Stewart and Administrative Assistant Michelle Sifuentes for their efforts in organizing the events. She shared that feedback from participants has been positive and that there is interest in expanding the program in the future. Administrator Krause reported that she and Finance Director James Webb have begun preliminary preparation for the 2027 budget. She noted that 2027 will be the first budget year without American Rescue Plan Act (ARPA) funding. She then informed the Committee that the Highway Department recently implemented three new software systems. As a result of the transition, there has been a delay in customer billing. Administrator Krause stated that ensuring invoices are issued promptly and accurately remains a top priority as staff continue to adapt to the new systems. Administrator Krause advised the Committee of errors identified in current voucher reports and noted that corrected copies have been distributed to the liaison committees. She also reported that a proposal from Flawless Hoops regarding use of the UW–Green Bay, Sheboygan gymnasium building is currently under review. Next, Administrator Krause shared that the annual Leadership Forum will be held next month and that development of the agenda is underway. She concluded her report by reminding the Committee that County offices will be closed in observance of Memorial Day.

Supervisor Vander Weele made a motion to approve attendance for any County Board Supervisors at Sheboygan County Towns Association Meetings for the duration of the current Board term. Motioned seconded by Supervisor Nelson. Motion carried.

Vouchers were reviewed. Supervisor Veldman made a motion to approve the vouchers. Motion seconded by Supervisor Vander Weele. Motion carried.

Supervisor Nelson made a motion to adjourn. Motion seconded by Supervisor Veldman. Motion carried.

Michelle Sifuentes, Recording Secretary

Jacqueline Veldman, Secretary