SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center

525 North 6th Street

Sheboygan, WI 53081

LEC-West Conference Room

May 3, 2018 Called to Order: 4:00 PM Adjourned: 5:01 PM

MEMBERS PRESENT: Chairman Vernon Koch, Vice Chairman Thomas Epping, Secretary Robert Ziegelbauer, Member Brian Hoffmann

MEMBERS ABSENT: Member Paul Gruber

ALSO PRESENT: Jim Risseeuw, Cory Roeseler, Damian Ballantine, Mary Fetterer, Patrick Bricco, Nicholas Reschke, Richard Saxon, Ryan Tresp, Chad Broeren, Wendy Charnon

**Call to Order**

Chairman Koch called the meeting to order.

**Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

**Certification of Compliance with Open Meeting Law**

Chairman Koch certified compliance with the open meeting law. The agenda was posted at 3:15 p.m. on May 1, 2018.

**Approval of Minutes**

Motion by Epping, second by Ziegelbauer, to approve the minutes from the previous meeting. Motion carried. Hoffman abstained from voting as he was not a member of Law Committee during the previous County Board term.

**Correspondences/Communications**

Inspector Risseeuw informed the Committee members of the jail population.

Sheriff Roeseler informed the Committee members he received several letters of resignation from correctional officers.

The Burnett County Resolution #2018-10 – In Support of Increased Public Defender Access and Pay will be added to the next agenda.

Inspector Risseeuw informed the Committee members that a request will be presented at the next Human Resources Committee meeting for a recruitment bonus of $300 for any employee who refers a qualified applicant for a correctional officer position in which the applicant is subsequently hired and remains an employee for at least six months.

**Public Comments**

Correctional Officer Saxon addressed the Committee reference concerns regarding compensation and retention of correctional officers.

**Sheriff**

The 1st Quarter Variance Report was received by the Committee for information.

The Department’s vehicle inventory was presented to the Committee.

Motion by Epping, second by Ziegelbauer, to approve the Department Vehicle Use Policy. After discussion, motion carried unanimously.

Motion by Epping, second by Hoffmann, to approve the wage adjustments for Patrol Sergeant and Patrol Lieutenant. Motion carried unanimously.

Motion by Epping, second by Hoffmann, to approve the wage adjustment for Deputy Corrections Administrator. Motion carried unanimously.

Motion by Epping, second by Ziegelbauer, to approve the wage for Sergeant of Criminal Investigations. After discussion, motion carried unanimously.

Motion by Epping, second by Hoffmann, to approve adding part-time correctional officer positions to Table of Organization. After discussion, motion carried unanimously.

Motion by Epping, second by Hoffmann, to approve the Vacant Position Request for part-time correctional officers. Motion carried unanimously.

Motion by Ziegelbauer, second by Hoffmann, to approve the incentives for field training officers in Corrections. Motion carried unanimously.

Motion by Epping, second by Ziegelbauer, to approve the appointment of Supervisor Thomas Epping to the Criminal Justice Advisory Committee. Motion carried unanimously.

Motion by Epping, second by Ziegelbauer, to approve the appointment of Supervisor Brian Hoffman to the Local Emergency Planning Committee. Motion carried unanimously.

Motion by Epping, second by Hoffmann, to approve the appointment of Supervisor Robert Ziegelbauer to Communications Council. Motion carried unanimously.

Motion by Ziegelbauer, second by Epping, to approve the appointment of Supervisor Brian Hoffmann to the Emergency Medical Services Council. Motion carried unanimously.

Motion by Epping, second by Hoffman, to approve the Sheboygan County Resolution reference Supporting the Sheriff in Expanded Use of Electronic Monitoring to Alleviate Detention Center Space Shortage; Directing the Criminal Justice Advisory Committee to Study Alternatives to Incarceration; and Directing a Report on Long-term Options to Address Detention Center Space Needs. After discussion, motion carried unanimously.

**Vouchers**

Motion by Epping, second by Ziegelbauer, to approve the vouchers. Motion carried unanimously.

**Approval of Attendance at Other Meetings or Functions**

Motion by Epping, second by Hoffmann, to approve the attendance of all Law Committee members at the Law Enforcement Memorial Ceremony on May 15. After discussion, motion carried unanimously.

Motion by Ziegelbauer, second by Hoffmann, to approve the attendance of all Law Committee members at the next Finance Committee meeting. After discussion, motion carried unanimously.

Motion by Hoffmann, second by Ziegelbauer, to approve the attendance of all Law Committee members at the next Human Resources Committee meeting. After discussion, motion carried unanimously.

**Reports on Meetings Attended**

There were no reports on meetings attended.

**Adjournment**

Motion by Hoffmann, second by Epping, to adjourn. Motion carried unanimously.

Jodi LeMahieu Robert Ziegelbauer

Recording Secretary Committee Secretary