

## **SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING**

Sheboygan County Health and Human Services Department  
1011 North 8<sup>th</sup> Street  
Sheboygan, WI 53081  
Room 413

**March 5, 2013**

**Called To Order: 8:15 A.M.**

**Adjourned: 9:31 A.M.**

**MEMBERS PRESENT:** Supervisor Peggy Feider – Chair; Supervisor Kristine Wheeler – Vice Chair; Supervisor Vernon Koch – Secretary; Supervisor Brian Hoffmann, Supervisor Roger Otten Supervisor Jacob Van Dixhorn, and Mr. Curtiss Nyenhuis

**MEMBERS ABSENT:** Ms. Barbara Dodge and One Citizen Representative

**ALSO PRESENT:** Tom Eggebrecht, Martin Bonk, Elizabeth Mahloch, Carol Bukovic, Stefanie Sipiorski, Jean Beinemann, Cindy VanderWeele, and Julie Schaefer

Supervisor Feider called the meeting to order at 8:15 a.m.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Health and Human Services Department received an e-mail noting that the amended agenda for the March 5, 2013 meeting of the Health and Human Services Committee was posted on February 28, 2013, at 9:00 a.m., in compliance with the Open Meeting Law.

### **REVIEW AND APPROVE MINUTES: February 19, 2013 Health and Human Services Committee Meeting**

Mr. Nyenhuis moved and Supervisor Otten seconded to approve the minutes of the February 19, 2013 Health and Human Services Committee Meeting. Motion carried unanimously.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

Tom Eggebrecht reminded the Committee that, some time ago, LogistiCare, Inc. gave notice to terminate its contract for managing Non-emergency Medical Transportation Services for Medicaid and BadgerCare Plus members throughout the State. There was an assumption that LogistiCare would rebid under a more favorable contract with the State, but Tom indicated that he has received information that LogistiCare has decided not rebid on the contract.

Tom Eggebrecht informed the Committee that Dennis Smith has resigned from his position of Secretary of the Department of Health Services to take a job in Washington D.C. Kitty Rhoades has accepted the position of Secretary of the Department of Health Services.

Tom Eggebrecht informed the Committee that Governor Walker has released his proposed budget for the next biennium. He informed the Committee that the proposed budget provides an increase in funding for mental health services, but that funding will be directed largely toward regional initiatives instead of individual counties. The budget also provides increased funding to Income Maintenance Consortia in response to the pending implementation of the Affordable Care Act and an anticipated increase in workload. County administration of FoodShare Employment and Training Program is proposed to be replaced through a regional competitive bid process. BadgerCare Plus eligibility for non-pregnant adults is proposed to be limited at 100% of the Federal Poverty Level. Other program funding, with few exceptions, will be held relatively flat unless revised by the Legislature.

Each odd-numbered year, the Wisconsin Counties Association holds legislative briefings across the state to educate members on legislative issues affecting counties. This year, the legislative briefings will include a discussion on the Wisconsin Counties Association's 2013-2014 Legislative Agenda, a review of the 2013-2015 state biennial budget, as well as answer member questions regarding legislative initiatives. The legislative briefing for the East Central Region, which includes Sheboygan County, will be held on Thursday, March 21, 2013, from 9:00 a.m. until 12:00 noon at the Bridgewood Resort in Neenah. These briefings are free and open to all members of the county family. There is no need to pre-register for these briefings.

Tom Eggebrecht informed the Committee that in regards to the federal Sequestration, Senior programs and Women, Infants, and Children (WIC) programs could be impacted but nothing definitive has been indicated to date.

Tom Eggebrecht reminded the Committee of the Safety Training that will be occurring on Wednesday, March 13, 2013 in the Rocca Room at the Mead Public Library. There are two sessions: 9:30 a.m. until 12:00 noon and 1:30 p.m. to 4:00 p.m. Mitch Ross from the Milwaukee Police Department will be the presenter.

Tom Eggebrecht informed the Committee that the Wisconsin Counties Association and Wisconsin County Human Services Association have planned another Human Services Day at the Capitol/County Ambassador Program for April 10, 2013, from 9:00 a.m. to 3:30 p.m., at the Madison Concourse Hotel and Wisconsin State Capital. Each county's registration is due by Monday, March 25, 2013.

Martin Bonk introduced Stefanie Sipiorski to the Committee. Stefanie is a newly hired Social Worker who will be working in the Juvenile Court Ongoing Unit.

#### **ACCREDITATION UPDATE – Jean Beinemann and Cindy VanderWeele**

Jean Beinemann informed the Committee that Public Health's journey towards Accreditation began in February 2011. Since then, two State departments and nine regional departments have received accreditation in the United States. The accreditation process is a five year period and is a national process. The goal of the National Accreditation Board is to have 60% of all United States citizens living under an accredited Health Department.

Cindy VanderWeele updated the Committee on where Public Health is at in achieving accreditation and what will be happening throughout 2013. Cindy informed the Committee that Public Health has received, through receipt of a small grant, a mentor from West Allis whose Health Department has already been accredited and is working with the Accreditation Workgroup and Public Health staff to assist them in the accreditation process. Other tasks include sending a letter of intent to apply for accreditation to the Public Health Accreditation Board, Cindy will be attending training on documentation in Virginia (will have one year to submit application online), staff will be more involved in locating appropriate documentation and learning about accreditation, staff will continue to be involved with Quality Improvement projects, will need to wait for notice of completion of documentation, and a site visit will be occurring where all staff will be involved and visitors may ask questions of staff. Cindy distributed a document on what was accomplished in 2012 towards achieving the goal of accreditation. She also distributed a document of twelve domains, which four have to be chosen and completed. Public Health chose the four domains of Community Assessment, Public Education, Access to Services, and Governing Entity.

Jean Beinemann informed the Committee Public Health plans to be on the agenda on a monthly basis for the remainder of the year to keep the Committee updated on where Public Health is at in the accreditation process.

Supervisor Hoffmann arrived at 8:28 a.m.

Dale Hippensteel informed the Committee the National Accreditation Board will be evaluating the Public Health department. He also informed the Committee that Public Health is looking for a few Committee members to champion the accreditation process.

**APPROVAL OF APPOINTMENTS TO THE AGING ADVISORY COMMITTEE – Tom Eggebrecht**

Tom Eggebrecht informed the Committee that Carol Zoran is interested in continuing to serve on the Aging Unit Advisory Committee and Martha Laning is interested in serving on the Aging Unit Advisory Committee and read their biographies to the Committee.

Supervisor Koch moved and Supervisor Otten seconded to approve the reappointment of Carol Zoran and the appointment of Martha Laning to the Aging Unit Advisory Committee and forward this recommendation to County Administrator Adam Payne for final approval. Motion carried unanimously.

**CONSIDERATION OF REQUEST FOR WAIVER OF CONTRACTED PROVIDER RETAINED EARNINGS POLICY – Tom Eggebrecht**

Tom Eggebrecht informed the Committee there are standardized procedures in place for contracted providers. Statutes permit allowances for profit for proprietary agencies and retention of excess revenue for non-profit agencies for specific cost categories. The amount allowable on an annual basis is determined by applying a percent equal to a maximum of net allowable operating costs; all other profit/retention of earnings is unallowable. For Sheboygan County Health and Human Services, per policy approved by this Committee, those limits have been set at 5 percent for proprietary agencies and 2 percent for non-profit agencies. The State policy allows up to a 7 ½ percent allowance for profit for proprietary agencies and up to 5 percent retention of excess revenue for non-profit agencies.

Anu Family Services, which is a non-profit agency, is requesting 10 percent retention of excess revenue for any future losses they may incur. Tom informed the Committee that we do not have a dedicated contract with Anu Family Services and they are only utilized when this Department is in need of a placement for a child into a treatment foster care agency.

Tom Eggebrecht informed the Committee that they may reconsider the policy we established a couple of years ago or granting the variance to this agency. This could, however, open the door to other agencies requesting a waiver unless we have clear parameters for a variance. Tom indicated if this is the route the Committee chooses to take, he would like to implement the change in 2014 as the contracts for this year have already been approved.

After discussion, Supervisor Wheeler moved and Supervisor Otten seconded to deny this request for a waiver and keep in place the allowable cost policy approved in the past by this Committee for this Department. Motion carried unanimously.

**REVIEW AND APPROVE DECEMBER FINANCIAL STATEMENT – Carol Bukovic**

Carol presented the financial statement for year-to-date December 31, 2012. The Finance Department has a few reconciling entries they have yet to enter, but Carol informed the Committee this Financial Statement is 99 percent complete. Any changes would be very minor at this point.

After discussion and questions were answered, Mr. Nyenhuis moved and Supervisor Koch seconded to approve the financial statement for year-to-date December 31, 2012. Motion carried unanimously.

**REVIEW AND APPROVE VOUCHERS**

Supervisor Van Dixhorn moved and Supervisor Wheeler seconded to approve the expense vouchers as presented. Motion carried unanimously.

**APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS**

The Committee approved unanimously to approve the attendance of the following Committee member at the following meeting:

- **March 21, 2013: WISCONSIN COUNTY ASSOCIATION REGIONAL LEGISLATIVE MEETING – Supervisor Hoffmann**

Motion carried unanimously.

**PUBLIC INPUT ON AGENDA ITEMS**

None.

**PUBLIC INPUT ON NON-AGENDA ITEMS**

None.

**REQUESTS FOR FUTURE AGENDA ITEMS**

- Purchase of Service Vendor Review
- Update on the Deputy Director Position
- Chapter 51/Chapter 55 Placements
- Human Services Redesign
- Baker Tilly Operational Overview
- Care Wisconsin Presentation
- Building Plan Initiative

**ADJOURNMENT**

At 9:31 a.m., Supervisor Otten moved and Supervisor Van Dixhorn seconded to adjourn the March 5, 2013 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer  
Recording Secretary

Vernon Koch  
Committee Secretary