

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan WI 53081
Room 413

June 4, 2013

Called To Order: 8:16 A.M.

Adjourned: 9:49 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Kristine Wheeler – Vice Chair; Supervisor Vernon Koch – Secretary; Supervisor Jacob Van Dixhorn; Supervisor Brian Hoffmann, Supervisor Roger Otten, and Mr. Curtiss Nyenhuis

MEMBERS ABSENT: Ms. Barbara Dodge and One Citizen Representative

ALSO PRESENT: Tom Eggebrecht, Martin Bonk, Dale Hippensteel, Elizabeth Mahloch, Carol Bukovic, Kim Pagel, Julie Schaefer, Terri Boxrucker, and Abbey Canon

Supervisor Feider called the meeting to order at 8:16 a.m.

Supervisor Feider informed the Committee that Ms. Barbara Dodge is excused from today's Committee Meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the amended agenda for the June 4, 2013 meeting of the Health and Human Services Committee was posted on May 31, 2013, at 4:30 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: May 21, 2013 Health and Human Services Committee Meeting

Mr. Nyenhuis moved and Supervisor Van Dixhorn seconded to approve the minutes of the May 21, 2013 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Supervisor Feider thanked everyone for their support while she recuperates from surgery.

Supervisor Feider informed the Committee that Hearthstone is hosting a panel discussion that will involve the three Managed Care Organizations that provide Family Care services to Sheboygan County. Representatives from each Managed Care Organization will be serving on the panel. They will inform those present of the services each Managed Care Organization offer and do not offer. This panel discussion is occurring on June 26, 2013, at Mead Public Library, from 6:00 p.m. to 7:30 p.m.

Tom Eggebrecht informed the Committee that a budget adjustment due to the Tuberculosis Incident will be brought forward to the Joint Finance Committee today. The original cost estimate for a two-year period was approximately \$4,000,000, but that has been scaled back to approximately \$2.6 million. Tom also informed the Committee that there is a Vacant Position Analysis related to the incident on the agenda today for their consideration.

Tom Eggebrecht informed the Committee that he was reminded by County Administrator Adam Payne that the interview panel can consist of only three Committee members. Supervisor Feider, Supervisor Otten, and Mr. Nyenhuis expressed interest in serving on the interview panel. Tom is looking to hold interviews on Friday, June 14, 2013 preferably in the morning. Supervisor Feider, Supervisor Otten, and Mr. Nyenhuis will check their availability for that day and contact Tom if they are able to serve on the interview panel that day.

Tom Eggebrecht informed the Committee that the Public Hearings are tentatively scheduled for June 18, 2013, but nothing has been finalized in regards to location and times.

Tom Eggebrecht informed the Committee that four software demonstrations have been scheduled for June. These will be all day demonstrations.

Tom Eggebrecht informed the Committee that he will be discussing the proposed Health and Human Services building addition at the Leadership Conference.

Martin Bonk informed the Committee that Richard Schroeder is retiring effective Thursday, June 6, 2013. A letter of appreciation to Richard was signed by the members of the Committee.

CONSIDERATION OF RESOLUTION NO. 04 – AUTHORIZING AND DIRECTING THE FINANCE COMMITTEE AND FINANCE DIRECTOR TO TRANSFER FUND BALANCE FROM HEALTH AND HUMAN SERVICES TO CAPITAL PROJECT FUND BALANCE

Through prudent management and oversight by the Health and Human Services Department and the Health and Human Services Committee, the County financial sheet reflects an accumulation in the Health and Services fund balance account of approximately \$2.1 million by year-end 2012. The Finance Committee of the Sheboygan County Board believes that the overall best interest of the County would be served by transferring all but \$1 million of the Health and Human Services fund balance to the County's Capital project fund balance.

After extensive discussion, Mr. Nyenhuis moved and Supervisor Otten seconded to approve Resolution No. 04 – Authorizing and Directing the Finance Committee and Finance Director to Transfer Fund Balance from Health and Human Services to Capital Project Fund Balance and forward this request to the Sheboygan County Board for their consideration. Motion carried unanimously.

Supervisor Wheeler suggested extending an invitation to the County Board Supervisors to tour the Health and Human Services building. Tom informed the Committee that he will be presenting his PowerPoint on the proposed building addition and remodel at the Leadership Conference and can extend an invitation to tour then.

TUBERCULOSIS (TB) UPDATE – Division of Public Health

Dale Hippensteel introduced Abbey Canon, epidemiologist, from the Centers of Disease Control and Prevention (CDC) to the Committee.

Dale, Public Health Nurse Teresa Boxrucker, and Abbey provided the following update on Sheboygan County's TB Incident.

Public Health Nurse Teresa Boxrucker informed the Committee that first round of community testing is completed, and did not indicate any positive results. The community testing is fairly extensive. Local legislators are being notified indicating the Joint Finance Committee will be considering additional funding for Sheboygan County's TB incident. The active cases currently remains at eight (8).

The index case has multidrug resistant TB. The medications for multidrug resistant TB have to be taken longer and are more costly. The family members have been tested and currently are not showing the multidrug strain. Taking a look at the long-term needs of the family and the case management associated is currently a focus.

Supervisor Hoffmann arrived at 8:32 a.m.

Dale Hippensteel informed the Committee that County Administrator Payne, our State partners, and staff are working collaboratively to keep the community informed via press releases. Dale also informed the Committee that Public Health, through their traditional TB Dispensary Contract with the State, was given an additional \$60,000 which should cover costs through June of this year. Additional people have been added to help with the TB Incident.

Abbey Cannon is an epidemiologist and works with the CDC who is located in the State of Wisconsin. Abbey informed the Committee that this situation was rapidly changing and the CDC was requested to become involved and conduct an epidemic-assistance investigation (Epi-Aid). Abbey informed the Committee that Epi-Aid is a mechanism that provides the CDC with the agility to respond rapidly to serious and urgent public health matters. Epi-Aids are used to provide information, as quickly as possible, on which the processes of selecting and implementing interventions can be based to determine the chain of transmission and end the chain as quickly as possible. Abbey and her team were asked to help with data management, and they have made some recommendations on how to interrupt transmission. Abbey informed the Committee that the CDC commends Sheboygan County for the great job they are doing staying on top of this TB Incident. Abbey and her team have visited the clinics in which the affected patients sought care. Currently, there is no evidence of transmission outside of the index family.

Dale informed the Committee that projected staffing costs are estimated to be \$1.4 million over the next two years. The projected cost for medication has dropped from between \$2 million-\$3 million to \$600,000 as there is only one (1) case of multidrug resistant TB, and the other seven (7) cases are resistant to only one drug, which means medication is not as expensive. Dale feels from a budget standpoint, this Department is in pretty good shape. There was an original projection of 11 active TB cases with the potential of that number climbing to 15. However, that trend line has reversed in that transmission has not occurred outside of the index case family to date.

A copy of a press release from the State of Wisconsin Department of Health Services requesting funding for Tuberculosis outbreak response in Sheboygan County was distributed to the Committee.

REVIEW AND APPROVE PUBLIC HEALTH CONSOLIDATED VACANT POSITION ANALYSIS (VPA) FOR LIMITED TERM EMPLOYEES (LTE'S) – TB PROGRAM – Dale Hippensteel

Dale Hippensteel and Carol Bukovic presented a Vacant Position Analysis (VPA) for Limited Term Employees (LTE's) – TB Program and explained the necessity of filling these positions.

After questions were answered, Supervisor Wheeler moved and Supervisor Koch seconded to approve the Vacant Position Analysis (VPA) for Limited Term Employees (LTE's) – TB Program and forward this request to the Human Resources Committee for their consideration. Motion carried unanimously.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A SOCIAL WORKER I, II, III, III MA/MS – DIVISION OF SOCIAL SERVICES – Martin Bonk

Martin Bonk presented a Vacant Position Analysis (VPA) for a Social Worker I, II, III, III MA/MS to the Committee and explained the necessity of filling this position.

After questions were answered, Mr. Nyenhuis moved and Supervisor Otten seconded to approve the Vacant Position Analysis (VPA) for a Social Worker I, II, III, III MA/MS and forward this request to the Human Resources Committee for their consideration. Motion carried unanimously.

UPDATE ON WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION (WCHSA) PLANNING FOR HUMAN SERVICES REDESIGN – Tom Eggebrecht

Tom Eggebrecht presented, via a PowerPoint presentation, an update on Human Services Redesign through the viewpoint of WCHSA, with some background information and the current proposal.

WCHSA is proposing a Human Services Collaborative model. This is not the same proposal that was put forth in December 2011. The Human Services Collaborative is not a governance structure, does not have the authority to allocate funding, cannot certify regional entities, and is not related to the proposed Umbrella Statute.

The Human Services Collaborative is modeled after the state Criminal Justice Collaboration Council (CJCC). The CJCC's purpose is to bring together multiple agencies of the state, county, and local governments with responsibilities for Wisconsin's criminal justice system, to coordinate their efforts and work together to maintain and improve the state's criminal justice system, so the consensus was to do the same thing in the area of Human Services.

The need for a Human Services Collaborative is because state and county governments share responsibility for the operation of the human services system, which includes Department of Health Services, Department of Children and Families, Department of Corrections, human and social services departments, community program boards, etc. Also, effectively meeting the goal of protecting and serving children and families, individuals with mental illness and AODA issues, the developmentally disabled, and the aged requires all partner agencies to coordinate their efforts and work together to maintain and improve our human services system.

A Human Services Collaborative also is felt to be needed because there are disconnected policy decisions from the state level to the local level; counties cannot plan for the long-term without clear and consistent policy direction from the state; system improvement is a shared goal between state and county partners; and it promotes open and honest communication between the state and counties.

The role of the Human Services Collaborative would be that the Collaborative would be the advisory body to the administration and the Wisconsin State Legislature. The Collaborative may also serve in the following capacities: public policy, resources, and outcomes.

The scope of the Human Services Collaborative would include mental health and substance abuse; child welfare; juvenile justice; long-term support; economic support; and an open invitation to other human services-related entities (such as aging and public health) to engage with human services in this effort.

The membership of the Human Services Collaborative would consist of: State department secretaries; majority and minority members of the Wisconsin State Legislature; County board members; County executives/administrators; County human/social service directors; and tribal representatives.

The role of Human Services Collaborative Subcommittees would be to: assist collaborative members in it discussion on key policy initiatives; draw upon the expertise of others who may have significant contributions to make regarding policies impacting the delivery of human services across the state, e.g. advocacy organizations, consumers, providers.

There has been no decision on how the Human Services Collaborative will be created.

The charter statement for the Human Services Collaborative is: The Human Services Collaborative will evaluate, advise on the direction of, and coordinate the delivery of publicly-funded human services programs to increase program efficiency and promote improved outcomes, as well as provide strategies to enhance the delivery of services to populations in need. The Human Services Collaborative will bring system partners together to develop a long-term strategy to improve the delivery of human services programs well into the future.

The next steps on moving forward with the Human Services Collaborative model were: more discussion; feedback at Regional Director's Meetings in March and April; vote in May, to continue exploration and make connections with other partners and stakeholders.

REVIEW AND APPROVE VOUCHERS

Supervisor Hoffmann moved and Supervisor Koch seconded to approve the expense vouchers as presented. Motion carried.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Otten moved and Supervisor Wheeler seconded to approve the attendance of the following Committee members at the following meetings:

- **May 28, 2013:** **SHEBOYGAN COUNTY STEWARDSHIP MEETING** – Supervisor Hoffmann
- **May 29, 2013:** **SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MEETING** – Supervisor Hoffmann
- **June 12, 2013:** **SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MEETING** – Health and Human Services Committee Representatives to be determined

Motion carried.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS

Tom Eggebrecht invited the Committee of the Employee Luncheon on June 19, 2013 at DeLand Park. Formal invitations will be forthcoming. The theme is "Riding into the Future."

REQUESTS FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Chapter 51/Chapter 55 Placements

ADJOURNMENT

At 9:49 a.m., Supervisor Otten moved and Supervisor Koch seconded to adjourn the June 4, 2013 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary