SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
Highway Division
1211 N 23 Street
Sheboygan WI 53081

January 6, 2014 **Called to Order: 9:00 A.M.** **Adjourned: 9:38 A.M.**

MEMBERS PRESENT: Richard Bemis, Jim Glavan, Jack Van Dixhorn, Mark Winkel, and Charlie Conrardy

OTHERS PRESENT: Greg Schnell, Carl Buesing, Ron Burrows, Mindy Smith, Paul Oberer, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Bemis presiding. Chairman Bemis noted that the meeting was posted on January 3, 2014 at 11:10 a.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Conrardy made a motion and Supervisor Glavan seconded the motion to approve the December 16, 2013 minutes as presented. Motion carried.

Supervisor Winkel made a motion and Supervisor Conrardy seconded the motion to approve the Transportation Department vouchers. Motion carried.

Transportation Director Schnell discussed an email from Tom Herschelman with regard to deer on airport grounds. In addition, he advised of an anonymous letter he received regarding the condition of CTH “O”. CTH “O” is in the five year plan, with betterment scheduled in 2017.

Burrows FBO update, Mindy Smith indicated fuel sales are down from 2012. In 2012 fuel sales were approximately 830,000 gallons and 2013 is approximately 799,000 gallons.

Transportation Director Schnell discussed Burrows Aviation request for a letter in support of their request to the Town of Sheboygan Falls for a liquor license. Supervisor Winkel made a motion and Supervisor Glavan seconded the motion to have Corporation Counsel Buesing prepare a letter to Ron Burrows to be signed by the Transportation Committee and Transportation Director. Motion carried.

Supervisor Winkel made a motion and Supervisor Conrardy seconded the motion to approve the updated lease agreement with Richardson Industries, Inc. Motion carried.

Transportation Director Schnell advised that staff has cleaned up ceiling tiles, painted, and will be painting in the Airport Superintendent office. Ron Burrows indicated he held a meeting and they are going to try to make people happy.

Supervisor Winkel made a motion and Supervisor Conrardy seconded the motion to approve the 2013 highway department budget carryover request of $240,000 for right of way acquisition for CTH “LS”. Motion carried.

Supervisor Conrardy made a motion and Supervisor Glavan seconded the motion to approve the vacant position analysis for a mechanic. Motion carried.

Transportation Director Schnell advised the month of December plowing operations exceeded $900,000. In addition, there was discussion with regard to the use of salt brine, the status of the vacant Airport Superintendent position, CTH “LS” erosion with the freeze/thaw, and discussion regarding the use of the funds for the intersection at CTH “V” and “I”.

Motion by Supervisor Winkel and seconded by Supervisor Glavan to adjourn at 9:38 A.M. Motion carried.

Ann Gottowski
Recording Secretary

Charles Conrardy
Committee Secretary