

CITY/COUNTY SHARED SERVICES COMMITTEE MINUTES

City Hall
3rd Floor Conference Room
828 Center Avenue
Sheboygan WI

February 24, 2014

Called to Order: 5:00 PM

Adjourned: 5:50 PM

MEMBERS PRESENT: Roger TeStroete, Mike Vandersteen, Don Hammond, Gary Maples, Mary Lynne Donohue, Ed Procek, Eldon Burg and Terry Katsma (excused at 5:40)

MEMBERS ABSENT: Peggy Feider, Thomas Epping and Darryl Carlson

ALSO PRESENT: Terry Hanson, Josh McDermott, Dave Augustin, Mark Hermann, Scott Lewandoske, Adam Payne, Milt Storm, Wayne Eschen and Mary Rajer

Call to Order – Chairperson Hammond called the meeting to order.

Pledge of Allegiance - All present stood and recited the Pledge of Allegiance.

Approval of the Minutes – Motion to approve minutes of the November 18, 2013 City/County Shared Services Committee meeting by Ed Procek. Second by Mary Lynne Donohue. All ayes – Motion carried.

Correspondence – None

Public Input and Comments on Agenda Items/Non-Agenda Items – Ald. Scott Lewandoske spoke on a communication he submitted to the Council that will be included on the next meeting agenda of the City/County Shared Services Committee. He is requesting that life rings be installed on North Pier, which has shared jurisdiction between the City and County.

Priority List of Issues – Update on Shared IT Services (Dave Augustin/Terry Hanson/Josh McDermott) – Terry Hanson, County Director of Finance & IT, gave an overview of the proposed Sheboygan Fiber Network. The Sheboygan Fiber Network (SFN) would be a partnership between City, County, and the School District. Shared service IT projects would include shared data centers, shared disaster recovery (DR) site, shared network resources and combined hardware and software management. In order to proceed, a fiber optic network must be installed. Building a fiber optic ring throughout the city of Sheboygan would provide new opportunities for all entities to be more effective and efficient. Total cost of project is \$3.4 million.

By working with appropriate entity overseeing planned construction projects in 2014, construction costs of laying conduit could be reduced by \$417,000. The Fiber Network project expenses in 2014 would be approximately \$190,000. Engineering expenses in 2014 for design are \$200,000.

There is also the potential for new private partnerships and different areas where we could possibly lease out some of the fiber optic space to help bring in revenues that could offset the cost of maintenance or else could help offset the implementation and construction costs.

Potential Timeline:

- ✓ 2014 – March - July Intergovernmental Agreement
- ✓ 2014 - May – October Construction Savings -\$190,000 to realize \$417,000 in savings
- ✓ 2014 - August – March 2015 Private Affiliation Assessment
- ✓ 2015 – January – April Develop DR Site Plans
- ✓ 2015 – April – December Ring Construction – Ring Live 1/1/16
- ✓ 2016 – January – May DR Site Acquisition/Build
- ✓ 2014 August – 2016 December Subscriber Base Development – Ongoing Development
- ✓ 2015 – April – December Phase II Development

After the presentation, Terry Hanson and Josh McDermott from the County, Dave Augustin from the City and Wayne Eschen from SASD fielded questions.

Wayne Eschen, Coordinator of Technology Services from the Sheboygan Area School District was asked how the School District felt about the Sheboygan Fiber Network. He said that they are very excited about this project. They have a lot of cloud based initiatives currently in place and the Dept. of Public Instruction is also going to be mandating additional internet-based testing modules and data warehousing systems that all require bandwidth to get to. The District also has a one-to-one device initiative that is going live next year at the high schools that deal with Chromebooks with Google. He said that when the SASD was contacted and he met with the Executive Management Team, they were right away on board with it. Knowing that the costs associated with leasing bandwidth are sky rocketing beyond our control, it's time to start leveraging those dollars into something that we are going to own for a really long time.

The committee discussed the importance of moving forward with laying conduit to coincide with planned DPW and County Highway Dept. projects in 2014 in order to save \$417,000.

A motion was made by Mary Lynne Donohue, second by Gary Maples to recommend to respective bodies to draft an intergovernmental agreement so that project may proceed. All Ayes – Motion Carries.

Date/Time/Location of Next Meeting – TBD

Adjournment – Gary Maples made a motion to adjourn. Second by Eldon Burg. All Ayes - Motion carried.

Respectfully submitted,

Mary Rajer
Recording Secretary