

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

July 23, 2014

Called to Order: 3:30 P.M.

Adjourned: 5:25 P.M

MEMBERS PRESENT: Tom Wegner, George Marthenze, William Goehring, Devin LeMahieu

MEMBERS ABSENT: Greg Weggeman

ALSO PRESENT: Roger Te Stroete, Adam Payne, Terry Hanson, Mary Wegmann, Fay Uraynar, Stefanie Markworth, Ed Procek, Greg Schnell, Tom Eggebrecht, Shannon Otten, Mark Winkel, Josh McDermott, Laura Henning-Lorenz, Jessica Lardin

Vice Chairperson Marthenze called the meeting to order. He verified that the meeting notice was posted on July 21, 2014 at 3:00 P.M. in compliance with the open meeting law.

Supervisor LeMahieu moved to approve the minutes of July 9, 2014. Motion seconded by Supervisor Wegner. Carried.

Correspondence – None

County Administrator Report – County Administrator Adam Payne reported to the Committee that Child Support Director Jim Graf will retire as of December 31, 2014. Health & Human Services is exploring the consolidation of that department with Health & Human Services. He has met with Child Support staff to discuss the move. He reported that the closing for the purchase of Amsterdam Dunes is scheduled for August 1, 2014. He reported that the radio system is proceeding on schedule. He also noted that base budget meetings will begin next week.

Finance & IT Director Report – Finance & IT Director Terry Hanson reported that 250 applications had been received for the Administrative Assistant and the pooled narrowed down to 30. 75 applications have been received for the Accounting Specialist and 13 have been selected for further review. The CAFR (Comprehensive Annual Financial Report) has been printed and will be submitted to the GFOA for consideration for the Achievement for Excellence in Reporting program. The 5-year plan has been included in the packet and will be reviewed later in the meeting.

Consideration of Columbia County Resolution 22-14 supporting efforts to maintain county share of utility tax sharing. This Resolution was referred to the Finance Committee from the County Board. Supervisor Goehring made a motion to file the resolution. Motion seconded by Supervisor Wegner. Carried.

The Committee discussed Ordinance 03 – Adding Officer's Election Procedure to the County Board Rules. Supervisor Goehring moved to recommend that the Ordinance be enacted. Motion seconded by Supervisor Wegner. Carried.

The Committee discussed Resolution 12 – Sale of Land in Town of Greenbush to the Wisconsin Department of Transportation. Supervisor Goehring moved to recommend that the Resolution be adopted. Motion seconded by Supervisor Wegner. Carried.

Health & Human Services Director Tom Eggebrecht and Health & Human Services Business/Administrative Support Services Manager Shannon Otten presented a departmental update.

County Treasurer Laura Henning-Lorenz discussed with the Committee requests by local units of government for short-term loans from the County. It was the consensus of the Committee to decline such requests.

Finance & IT Director Terry Hanson presented the 5-year plan to the committee for their consideration. Department Heads will be requested to appear to discuss all new projects in the plan at the meeting on August 6th. He discussed with the Committee drafting a fund balance policy. It was the consensus of the Committee that the policy set limits for each of the different funds with any excess returned to the general fund. The matter will be brought back at a later meeting. The vehicle use policy was tabled and will be brought back at a later meeting. He presented the June investment report.

Vouchers were reviewed. Supervisor Goehring moved to approve the expenditures. Motion seconded by Supervisor LeMahieu. Carried.

There were no requests for approval of attendance at other meetings or functions.

Supervisor Wegner moved to adjourn. Motion seconded by Supervisor LeMahieu. Carried.

Thomas Wegner, Secretary

Mary Wegmann, Recording Secretary